

Board of Zoning Appeals
Public Hearing and Regular Meeting
Cape Charles Civic Center
October 14th, 2025

At 10:00 a.m., having established a quorum, the Board of Zoning Appeals Public Hearing and Regular Meeting for May 13th, 2025, was called to order. Present were Members Baumann, McMath, and Weigand. Member Stramm was not in attendance.

Staff in attendance were Director of Planning/Zoning Administrator Katie Nunez, Zoning Compliance Officer Jack Steinmayer, and Assistant to the Town Manager Pam Endlein.

There was 1 member of the public in attendance, and 5 watching online.

A moment of silence was observed, followed by the recitation of the Pledge of Allegiance.

Old Business/Matters Deferred from Previous Meetings

Chairwoman Blackburn tendered her resignation as Chairwoman, effective immediately, as she was moving out of state. The Board then decided to postpone reorganizing until a full complement was present.

Consent Agenda

The consent agenda was approved by unanimous consent.

New Business

- A. *Application from Martin Mayer, for a variance from Article 3 Section 3.2 of the Cape Charles Zoning Ordinance to allow for a rear deck to extend 1.5' into the side setback and 5' into the rear setback at 502 Plum Street.*

Zoning Compliance Officer Jack Steinmayer summarized the staff report.

After summarizing the staff report, Martin Mayer, owner of 502 Plum Street, came forward and explained the reasoning behind requesting the variance.

After explaining everything to the Board of Zoning Appeals, Vice-Chair Weigand had one question, in which she wanted to know if there was an empty lot next to his house. Mr. Mayer responded in the negative, and that lot was simply a large right-of-way easement, and no house could ever be built there.

Member McMath made a motion to approve the variance application and allow for a rear deck to extend 1.5' into the side setback and 5' into the rear setback at 502 Plum Street. The motion was seconded by Vice-Chair Weigand. The motion passed unanimously.

Member Baumann made a motion to adjourn, seconded by Member McMath. The motion passed unanimously. The Board of Zoning Appeals adjourned at 10:13 a.m. on October 14th, 2025.

Chairman Stramm

Zoning Compliance Officer