

Historic District Review Board
Special Meeting & Work Session Immediately
Following Agenda
Cape Charles Civic Center
December 1, 2020 3:00 P.M.

1. Call to Order; Roll Call
 - A. Roll call and establish a quorum
2. Public Comment re: Agenda Items Only
3. Special Meeting Order of Business
 - A. Application for Certificate of Appropriateness to renovate the exterior gables on a duplex at 549/551 Monroe Avenue – tax map #83A3-1-255.
 - B. Application for Certificate of Appropriateness to replace windows on a single-family detached dwelling family at 627 Monroe Avenue – tax map #83A3-1-238.
 - C. Pre-Application for a Certificate of Appropriateness to replace a privacy fence at 638 Tazewell Avenue – tax map #83A3-1-432/433/433A.
 - D. Pre-Application for a Certificate of Appropriateness to construct a shed and fence at 216 Washington Avenue – tax map #83A1-1-96.
 - E. Pre-Application for a Certificate of Appropriateness to construct a two-story addition and restore an existing porch on a duplex at 426/428 Randolph Avenue.
 - F. Pre-Application for a Certificate of Appropriateness to replace a front porch on a single-family detached dwelling at 220 Jefferson Avenue – tax map #83A1-1-209.
4. Close Special Meeting and Move to Work Session
5. Order of Business
 - A. Cape Charles Zoning Ordinance Article VIII proposed amendments.
6. Adjourn



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|---|--|
| ☒ Completed application | ☒ Photos/elevations of existing structure |
| ☒ Letter of intent clearly explaining project | ☒ Photos/elevations of proposed project |
| ☐ Existing site plan or survey | ☒ Proposed materials/spec sheets, samples |
| ☐ Proposed site plan or survey (if applicable) | ☒ Payment of fees (new construction >2,000 square feet \$500; new construction up to 2,000 square feet \$300; all other \$150; modification \$250) |

PROPERTY INFORMATION

Name of Project: Gable siding replacement

Property Address: 549/551 Monroe Avenue; Cape Charles, VA 23310

Brief Description of Project: Replace Gable 1/2 round vinyl siding with cedar 1/2 round siding

Zoning District: _____ Current Use: _____ Proposed Use: _____

OWNER INFORMATION

Name and Company: Deborah Glover and Anne Vantine

Mailing Address: 3405 Fort Lyon Drive; Woodbridge, VA 22192

Phone Number: 7035657647/202320094 Email: capecharleshouse@gmail.com

APPLICANT INFORMATION

☒ check here if applicant is owner

Name: Deborah Glover and Anne Vantine

Mailing Address: 3405 Fort Lyon Drive; Woodbridge, VA 22192

Phone Number: 7035657647/202320094 Email: capecharleshouse@gmail.com

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: *Deborah Glover / Anne M Vantine* Date: 10-28-2020

Note: There is a required 30-day wait period between approval of a Certificate of Appropriateness and issuance of the permit for construction.

**Letter of Intent for Exterior restoration of
549/551 Monroe Avenue; Cape Charles, VA 23310**

Our goal is to complete the project that we had a permit for but for a variety of reasons took much longer than desired or anticipated to put new siding on the front of our duplex (with a goal to complete the remaining three sides as we are able financially). What is left to complete and is the reason for this letter is putting up wood cedar ½ round siding in the gables of the front and back of the house and above the four dormer windows on the roof. We had intended to put green Hardie board all of the way up to the top but was advised by our contractor that the town wanted us to put up ½ round siding in the gables because there were ½ rounds in the gables before. With that in mind, we were going to just repair the vinyl ½ rounds currently there but we could not get product that would match what had been used and it had been installed incorrectly so even if they found enough product, they would have to replace all of the vinyl. Not being a fan of vinyl, we instead opted for real cedar ½ round siding. Our contractor advised us that it didn't matter what the material used was so long as it is shaped as ½ rounds. It was more expensive and took us longer than planned to get the cedar product delivered to us, but we feel strongly that it is a more durable product, more historically accurate and definitely more aesthetically pleasing so were willing to wait for it and to spend more for it. When the cedar was finally delivered, our contractor could not get the labor needed to install it. In the meantime, even more of the gable siding has blown off and are damaged.

Now that the summer rental season has ended and we have a new contractor able and willing to begin the installation right away, we'd respectfully like to request that we be allowed to finish the project that was started as soon as possible so we don't risk further water damage to the house.

We are including pictures of the cedar ½ round planks and a picture of a similar house to show what we hope the finished product will look like.

Thank you so much for your time and efforts on our behalf.

Deborah Glover

and

Anne Vantine

331- 3259 Jeb

From: [Anne Vantine](#)
To: [Tracy Outten](#); [Tracy Outten](#)
Cc: [Allyson Finchum](#)
Subject: Re: REMINDER - Historic District Review Board Regular Meeting
Date: Thursday, November 19, 2020 10:52:06 AM
Attachments: [549_551 Monroe Avenue Application.pdf](#)

Dear Tracy and Allyson,

Thank you for coming out in the cold yesterday morning to look at our gables at 549/551 Monroe Avenue, Cape Charles, VA. As recommended, we contacted our previous contractor (Ron Harlow) to find out who he spoke to about the 1/2 round gables. From our conversation with him and looking at email chains, we have been able to piece together a timeline of events as outlined below...

1. Hurricane Michael (Fall 2018) wind damaged the roof and siding on the house and a tree fell on the house.
2. We spent November and December 2018 getting quotes for the repair work and decided since the siding and gables had so much damage, that it should be replaced.
3. On 1/16/2019 we sent an email to our contractor at the time (Ron Harlow) with a partially filled out Historic Board Application asking him to fill out the questions we couldn't answer and to drop it off when he went to get the permit for the work (see attached form partially filled out). We figured that since we were replacing the siding and gables that we needed to apply to the Historic Board for approval and planned to go that route until...
4. Ron went to the town offices and spoke to Zach Pounds or Ponds (he couldn't remember his last name). Zach told him that we didn't need to go to the Historic Board for approval since it was a repair due to hurricane damage, and so long as we put 1/2 round back up in the gables we would be OK because 1/2 round is what was up there before.
5. Ron called Deb Glover from the town offices to relay this information and while our original plan was not to put 1/2 round back up, we reluctantly agreed to change our plan to include 1/2 round in the gables so we could get the work started. We wanted to try to ensure that the house didn't sustain any more water/weather damage.
6. With permit in hand, Ron started putting up the siding and went about trying to locate the same 1/2 round material that was up there and learned that it was discontinued so we had to find another product. Zach told Ron that it didn't matter what the material was so long as it was 1/2 round and since we don't care for vinyl anyway, we started looking at cedar - we had driven around town and saw some houses with cedar and we liked the look.
7. We spent many weeks researching cedar suppliers and found one that did 8-foot cedar plank 1/2 round siding in Canada and we worked with them to pick a stain and to determine how much would be needed for the project. On 4/29/19 we placed an order and made the 1st payment on 5/1/19.

8. Due to delays in making the cedar planks (larger jobs kept pushing ours back) and issues with Customs, it took until September 2019 before it could be shipped to us and it finally arrived on 10/10/2019.
9. Weather, the holidays, and other obstacles kept our contractor from being able to install the cedar. Then COVID hit, and then the summer rental season happened. This kept us from doing any work until this Fall 2020.
10. Since we are working from home due to COVID, we decided to move down to Cape Charles until we can go back into the office to be on-site and could finally try to get this gable siding project complete. Since Ron was still not able to fit us into his schedule, we found a new contractor Don Appenzeller who was able to start the work right away. Since we had a permit (didn't realize it had expired), we figured it was fine to finally put the beautiful cedar up in the gables and set about doing that until we were told we had to stop work to bring it before the Historic Board.
11. And here we are today two years plus later since the hurricane...

We fully endorse and value the mission of the Historic Board. We would have happily followed the guidelines, and had planned to follow the proper process, until we were told that we didn't need to bring it to the Historic Board if we put back up 1/2 round siding. We also understand the position of the Board and the difficult spot that this puts the Board in with regards to fairness and applying the guidelines consistently for all. That said, we'd desperately like to find a way around this dilemma as financially we are not in a position to take on this restoration project and we don't want to go another few years with just Tyvek or missing vinyl.

With that in mind, we'd like to propose a couple of possible ways forward...

1. Allyson, I think, had suggested considering a conditional approval based on our commitment to restoring the wood siding of the house (if viable) when we re-side the house the next time. We would happily agree to that stipulation if you can find a way forward using this as the basis for your decision. OR
2. A member of the Board had made a motion to approve our application based on the circumstances and the fact that we had been given incorrect information. Realizing that alone was not reason enough for anyone on the Board to second that motion and to approve our application, may we offer an additional rationale? Two years ago, there was a different Board and a different town planner (Zach). Can an argument be made that our application can be approved based on the fact that if we had been given correct information, we would have met with those serving on the Historic Board back in February 2019 and that it might be possible that back then they may have approved our application? OR
3. Could it be argued that two years ago we were given incorrect information and we proceeded based on that and purchased the material. Realizing again that "we already bought the material" is not an argument that you want to set a precedent on, but could it be taken into consideration in this case tied in with the fact that the people who gave us that information are no longer there - in essence classify this as "grandfathered" based

on the previous administration? Ideally, we are the only ones who would fall under that "previous administration" rule going forward so the guideline that you currently follow with regards to restoring the original siding when viable would remain consistent. OR

4. Would letters in support of our application help? We have had several neighbors asking when our beautiful cedar is going up and they seem eager to see it and are excited for us.

Thank you to you and the Board for your efforts on our behalf,

Respectfully yours,

Anne (Vantine) and Deb (Glover)
549-551 Monroe Avenue

On Tue, Oct 20, 2020 at 10:20 AM Tracy Outten <tracy.outten@capecharles.org> wrote:

Good morning,

This is just a reminder that the Historic district review Board meeting starts at 6:00 p.m. tonight in the Cape Charles Civic Center.

If your availability has changed, please let me know.

Have a nice day.

Tracy

Tracy Outten, CMC

Planning Technician

Town of Cape Charles

2 Plum Street

Cape Charles, Virginia 23310

757-331-3259, ext. 24

www.capecharles.org

Application for Historic District Review

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

Date: _____

* Please attach checklist items

Fee: \$100.00

Modification Fee: \$50.00

Special Meeting Fee: \$125.00

Applicant: Anne Vantine & Deborah Glover Signature: _____

Address: 549/551 Monroe Avenue City: Cape Charles State: VA Zip: 23310

Telephone: 202-320-0949 or 703-656-7647 Cell: 202-320-0949 or 703-656-7647

Email: capecharleshouse@gmail.com & anne.vantine@gmail.com & debglover1@aol.com

Owner(s): Deborah Glover and Anne Vantine

Address: 549/551 Monroe Avenue City: Cape Charles State: VA Zip: 23310

Telephone: 202-320-0949 or 703-656-7647 Cell: 202-320-0949 or 703-656-7647

Email: capecharleshouse@gmail.com & anne.vantine@gmail.com & debglover1@aol.com

Contractor: R.W. HARLOW & ASSOCIATES

Address: 5385 Cobbs Station Road City: Cape Charles State: VA Zip: 23310

Telephone: 757-350-5098 Cell: _____

Email: Ron@RWHarlow.com

Town License No.: _____ State License No.: _____

Location of Improvement: 549/551 Monroe Avenue; Cape Charles, VA 23310

Lot No.: _____ Block No.: _____ Lot Size: _____ Lot Area: _____

Type of Improvement: _____

Proposed Use: _____

Estimated Construction Costs: _____

Dimension of Structure or Improvement:

Width: _____ Length: _____ Height: _____

Total Square Footage: _____

Structure of Improvement will be set back:

_____	from front property line
_____	from side property line
_____	from side property line on corner lot
_____	from rear property line
_____	from alley

Application for Historic District Review

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

Applicant Checklist:

These items must be submitted to the Town Planner no later than 11 days prior to the Historic District Review Board meeting. The Historic District Review Board meets the third Tuesday of each month at 6:00 p.m. **Upcoming Meetings: January 15th, February 19th, March 19th, April 16th, May 21st, and June 18th**

- ☐ Completed signed application
- ☐ Application fee payable to "Town of Cape Charles"
- ☐ Site plan for any project proposing to alter the principal or accessory building footprint
- ☐ Scale drawings drawn to an appropriate scale of the site depicting the affected property and all buildings/structures
- ☐ Photos of existing/current structure
- ☐ Photos illustrating proposed project
- ☐ Material list (if applicable) including building materials, product descriptions and specifications
- ☐ The proposed work consist of the removal of any trees or shrubbery

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer, and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

I understand that delinquent real estate taxes must be paid before any permits will be issued per Cape Charles Town Code Sec. 66-4.

I understand during the required thirty (30) day appeal period no plans will be reviewed, nor will permit applications be accepted per the Cape Charles Zoning Ordinance Article VIII, Section 8.34.

I understand that the applicant, owner, architect/engineer, or contractor must be in attendance to present the application to the Historic District Review Board and answer questions they may have. Failure to be available will result in your application being tabled or delayed until the next meeting date.

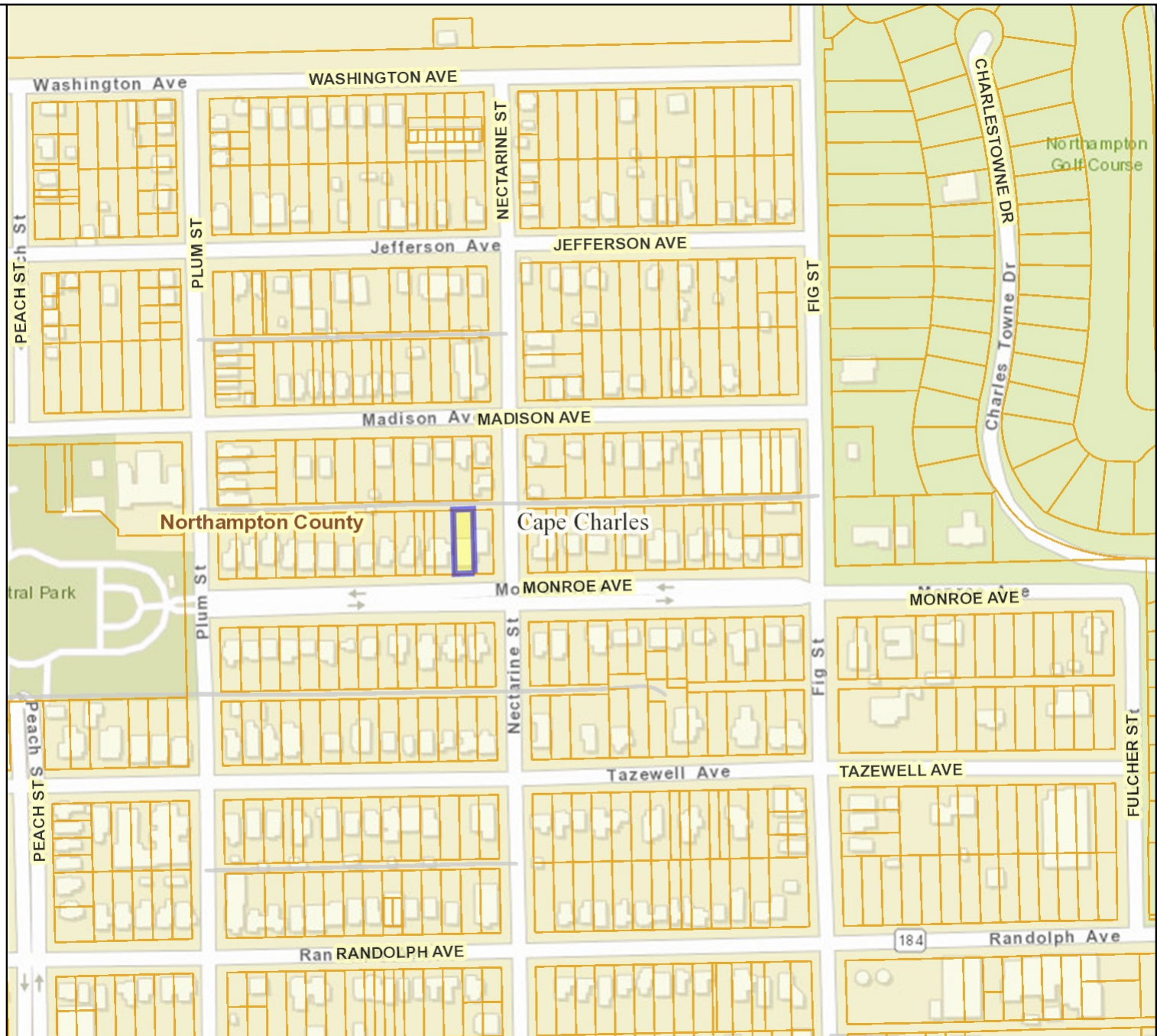
I acknowledge that I have received the checklist of items to be submitted to the Town Planner for Historic District Review Board review. Failure to comply could result in delayed application review.

Signature of Applicant/Owner/Contractor: _____

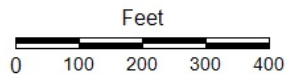
Northampton County, Virginia

Legend

-  County Boundaries
-  Town Names
-  Route Numbers
-  Road Labels
-  Parcels
-  Driveways



Map Printed from Northampton
<http://northampton.mapsdirect.net/>



Title: 549-551 Monroe Avenue

Date: 10/13/2020

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Northampton County is not responsible for its accuracy or how current it may be.



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|---|--|
| ☒ Completed application | ☐ Photos/elevations of existing structure |
| ☐ Letter of intent clearly explaining project | ☐ Photos/elevations of proposed project |
| ☐ Existing site plan or survey | ☐ Proposed materials/spec sheets, samples |
| ☐ Proposed site plan or survey (if applicable) | ☒ Payment of fees (new construction >2,000 square feet \$500; new construction up to 2,000 square feet \$300; all other \$150; modification \$250) |

PROPERTY INFORMATION

Name of Project: Robert & Therese Mucha
Property Address: 627 MONROE Avenue
Brief Description of Project: Window Replacement (To Match current)
Zoning District: _____ Current Use: Window Proposed Use: Window Window

OWNER INFORMATION

Name and Company: RICKRIS INC. DBA THE WINDOW GURU
Mailing Address: 208 A 88th Street Virginia Beach, VA 23451
Phone Number: 757-373-3786 Email: THEWINDOWGURU@COX.NET

APPLICANT INFORMATION

☒ check here if applicant is owner

Name: RICHARD 'Rick' CARRETTA
Mailing Address: 208 A 88th Street Virginia Beach, VA 23451
Phone Number: 757-373-3786 Email: THEWINDOWGURU@COX.NET

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: [Signature] Date: Nov 3rd 2020

Note: There is a required 30-day wait period between approval of a Certificate of Appropriateness and issuance of the permit for construction.

Town of Cape Charles Planning & Zoning Department
2 Plum St. • Cape Charles, VA 23310 • 757-331-2036 • capecharles.org





heritage *Deluxe*



Our Heritage Deluxe model is the ultimate in sensibility and beauty. Designed for significant performance in all climates, the glass, spacer and feature package is practical in both fit and function. All of our exceptional Heritage features and components are included, but further enhanced with these specifications:



- *LoE 366®*
- *Neat®/Preserve™ – Coatings & Film*
- *DualTech Latch and Lock™*
- *MagnaSeal*
- *Extruded Full Screen*
- *Gold Warranty*
- *Double Strength Glass*
- *Exterior Foam Insul Wrap*
- *Energy Star Rated*



White



Beige



Creme White



Light Oak



Medium Oak



Cherry

Finishes available in white, beige, creme white with interior laminated options in cherry, medium oak, light oak or a variety of exterior PRIZM colors.



*Colors are not an exact match.
Refer to samples for accurate color match.*

Prizm Exterior Acrylic Coating

Would you like your windows to be a custom exterior color? You can have any color you like! Joyce Windows offers Prizm Exterior Acrylic Coating (EAC) to create any color exterior windows! Prizm is a custom acrylic copolymer coating! This unique color application process creates virtually maintenance-free exterior colors that will not chip or peel like painted wood or vinyl windows. The color has excellent long-term retention and, in many cases, actually improves the heat absorption over standard vinyl colors. This product is AAMA certified and fully-warranted. With Joyce Windows, choose from ten standard colors or custom match, the right look is certainly available for your home.

Earth Brown	Barn Red	White
Musket Brown	Country Green	Desert Sand

EAC Specifications

- Acrylic Copolymer Coating
- Virtually Maintenance Free
- Excellent Long Term Color Retention
- Reflective Pigments Minimize Heat Absorption

Bronze

Black

Harbor
Stone

Natural Clay

- No Chipping or Peeling
- AAMA Certified
- Fully Warranted

Grids

- Available flat, contoured, brass pencil, colonial, diamond, prairie, and double prairie
- Placed between the panes of glass for a smooth elegant appearance

Vinyl replacement windows beautify your home while reducing energy costs. Vinyl windows, made from extruded polyvinyl chloride (PVC), have become the industry standard because of their durability, thermal efficiency, and maintainability. Vinyl will not rust, scratch, or peel. Custom sizes, a variety of insulated glass systems, and many available options are available to meet your needs. Not every single window in your home has to be the same exact type. A combination of slider, picture, awning, and casement windows looks beautiful and allows different ventilation patterns throughout your home.

Heritage Double Hung



Heritage Double Hung windows offer top-of-the-line features, with a classic coved frame for a quarter-round wood moulding look. Our exclusive magna-seal, a magnetic weather stripping at critical points, seals your window much like the most air-tight door in your home, your refrigerator door, for optimum energy efficiency. In double hung windows, both the top and bottom sash open to provide the ventilation you desire and tilt in for easy cleaning.

FEATURES



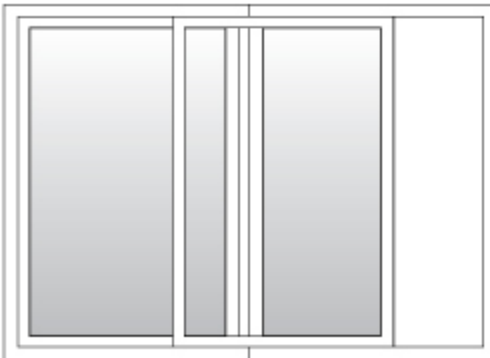
- - Exclusive magnetic sill—airtight fit for the ultimate in energy performance
- - Coved interior sash
- - Tilt-in sash for easy cleaning
- - Beveled exterior frame
- - Foam-insulated sash and/or frame
- - State of the art composite reinforcement
- - Stainless steel sash balance system is maintenance-free
- - Dual-cam locks on windows wider than 18"
- - Secure-lock screen option deters removal from outside
- Dual-ventilation vent stops add security with windows partially open

Heritage Slider



Heritage Slider windows offer top-of-the-line features, with a classic coved frame for a quarter-round wood moulding look. In slider windows, the sash swing in for easy cleaning, and slide or maximum ventilation. Heritage Slider windows offer top-of-the-line features, with a classic coved frame for a quarter-round wood moulding look.

FEATURES



- - Airtight sash fit for the ultimate in energy performance
- - Coved interior sash
- - Swinging sash for easy cleaning
- - Beveled exterior frame
- - Foam-insulated sash and/or frame
- - Dual-cam locks on windows wider than 18"
-

- Secure-lock screen option deters removal from outside
-
- Dual-ventilation vent stops add security with windows partially open
- Thermal Efficient Composite Reinforcement

Composite Reinforcement



- Non-conductive
- Composite reinforced lock and keeper rail
- Increased strength and rigidity



Magna Seal

- Superior magnetic seal
- Keeps the cold out

Recessed Tilt Latches



- Easy to slide
- Slide both latches to tilt in window



Tilt-in Sashes

- Clean your windows in comfort of being inside
- Available in double hungs and optional on sliders

Dual Vent Locks



- Security of keeping your window partially open, prevents opening from the outside



Heavy Duty Cam Locks

- Pick resistant
- Keeps sashes securely in place for maximum weather protection

Joyce Windows exclusively uses SmartShield Glass providing the best performance and value for your windows. SmartShield has specially formulated window glass packages for any climate or

budget. Cooler in the summer and warmer in the winter, SmartShield Glass is the best choice for your home.

COATED

GLASS

Low Emissivity (Low E) glass keeps the heat out in the summer. During winter, Low E glass keeps the heat inside and the bitter cold – outside. Low E also reduces UV penetration to protect furniture and carpets from fading.

WHATEVER GLASS OPTION YOU CHOOSE, ALL JOYCE WINDOWS HAVE A LIFETIME GLASS WARRANTY. SEE WARRANTY FOR DETAILS.

R-values depend on glass type, spacer, and overall thickness. For a complete listing see the NFRC website www.nfrc.org.

Joyce Windows believes in excellence. The owners and management believe that with continued training and the expectation of excellence, our products will continue to be the best in the industry. We are so sure of this we offer strong warranties to back every product.

All installed windows are warranted to be free of defects in materials and workmanship for as long as the purchaser resides at or owns the home. The sealed insulated glass unit is warranted against defects resulting in material obstruction of vision. Details of the warranty and claims can be found on the warranty card which accompanies each product purchased.

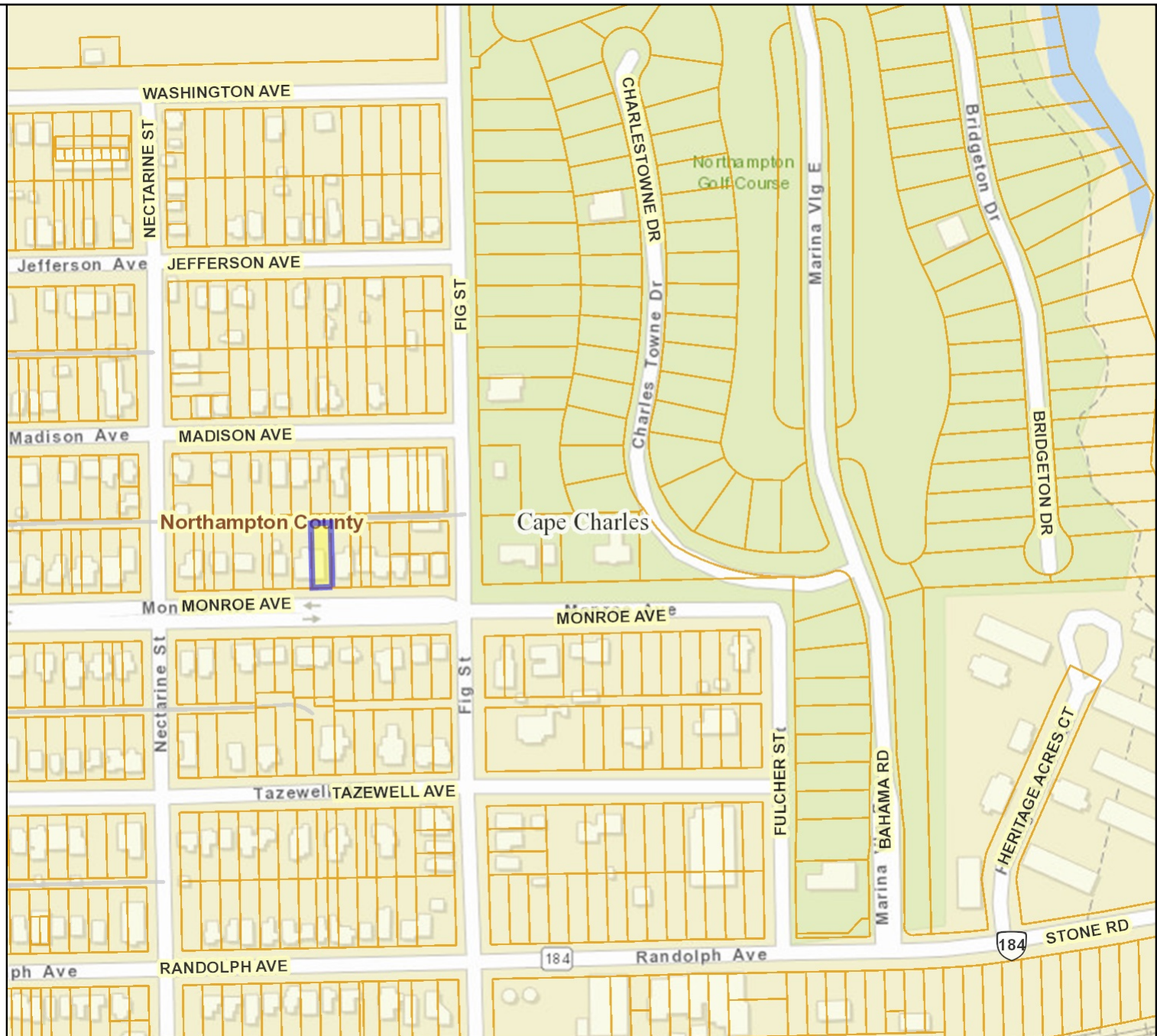


All Joyce Windows are covered by our Silver Warranty providing a lifetime non-prorated transferable warranty on the entire unit, including glass seal failure. Also included is our relocation and natural disaster warranty which offers guaranteed price protection should you move to a different home or face damage due to a natural disaster. Upgrade to our optional Gold Warranty and get the added protection of full glass breakage.

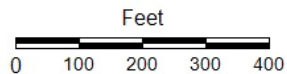
Northampton County, Virginia

Legend

- County Boundaries
- Town Names
- Route Numbers
- Road Labels
- Parcels
- Driveways



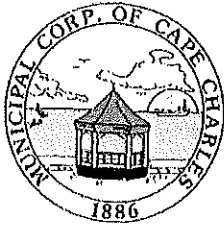
Map Printed from Northampton
<http://northampton.mapsdirect.net/>



Title: 627 Monroe Avenue

Date: 11/6/2020

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Northampton County is not responsible for its accuracy or how current it may be.



PRE-APPLICATION INFORMATION FORM

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

APPLICANT INFORMATION

Name: Wendi White
Mailing Address: 375 Outwater Lane Saddle Brook NJ 07663
Phone Number: 201-264-7209 Email: Wendi.white@outlook.com

PROJECT SUMMARY

Address of Project: 638 Tarzwell Ave.
Application Type (rezoning, variance, etc.): fence
Total Acreage of Project: _____

Detailed Description (Include proposed use(s) and square footage of floor area for each use):

installation of 6' wood privacy fencing with an 8' gate
on both sides. This fence will replace existing curious
4' fencing. Fence will be in rear of property
as indicated on attached sketch.
* Materials: 6' tall pressure-treated dog ear fence

Signature of Applicant: Wendi A. White Date: 10-9-2020

For Internal Use Only:

Pre-Application Meeting Date: _____
Staff Printed Name: _____ Signed: _____
HDRB Rep Printed Name: _____ Signed: _____

Wendi A. White
375 Outwater Lane
Saddle Brook, NJ 07663
(201) 264-9209 (cell)

**Letter of Intent
And Description of Proposed Work**

**RE: 638 Tazewell Avenue
Cape Charles, VA**

I am requesting zoning clearance and consideration on installing fencing in the rear of my yard.

Front of property (northerly line):

There is currently a white picket fence across the front of the property and extending south along a portion of both side property lines. I am NOT changing this fencing.

Easterly side line: This is the property line next to the purple house.

I am NOT changing the white picket fence (although it is 2 feet inside property line). This white picket fence juts out to the property line behind the front setback of my house. Currently, there are rotten fence posts which contained rotted corral-like fencing (which I removed). I would like to install 6-foot privacy fencing on the remainder of this property line beginning at the point where the 4' white picket fencing ends. I am also installing an 8' wide gate spanning this side yard (to fit a golf cart). This gate would be immediately to the rear of the side porch (see photo #4).

NOTE: The property to the east (purple house) recently had a survey done on their property & the surveyor marked & painted the found rebar on the front and rear of the line. My proposed fence will along the line of the current fence which is approximately 6" inside the surveyed property line.

The "good" side of the fence will be on the outside.

Southerly line: This is the property line along the rear of the property.

Remove the remaining existing posts (ruinous fencing has already been removed) and install 6-foot privacy fencing on the entire rear property line.

NOTE: The property to the rear recently had a survey done on their property & the surveyor marked & painted the found rebar on the rear line (see photo #7). My proposed fence will be exactly

Wendi A. White
375 Outwater Lane
Saddle Brook, NJ 07663
(201) 264-9209 (cell)

Page 2

where the currently ruinous fence is and is approximately 6" inside the actually surveyed property line.

The "good" side of the fence will be on the outside.

Westerly line: This is the property line next to the yellow house.

Remove the existing posts (I already removed the fencing) and install 6-foot privacy fencing which will extend to the current 4' high white-picket fence on this property line.

I am also installing an 8' wide gate spanning the side yard (to fit a golf cart). This gate would be at the juncture of the white picket fence and the privacy fence which is immediately to the rear of the 1st window on that side of the house.

NOTE: Original pre-application information form previously submitted had the gate located farther back.

The "good" side of the fence will be on the outside.

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.

THE PROPERTY SHOWN HEREON APPEARS TO FALL INSIDE ZONE C AS SHOWN ON F.E.M.A. PANEL NO. 510106 0001 DATED FEB. 2, 1983.

THIS PROPERTY IS LOCATED ON TAX MAP 83A3 - 1 - PARCELS 429A & 433A.

CURRENT OWNERS:
LAURA M. McCALEB

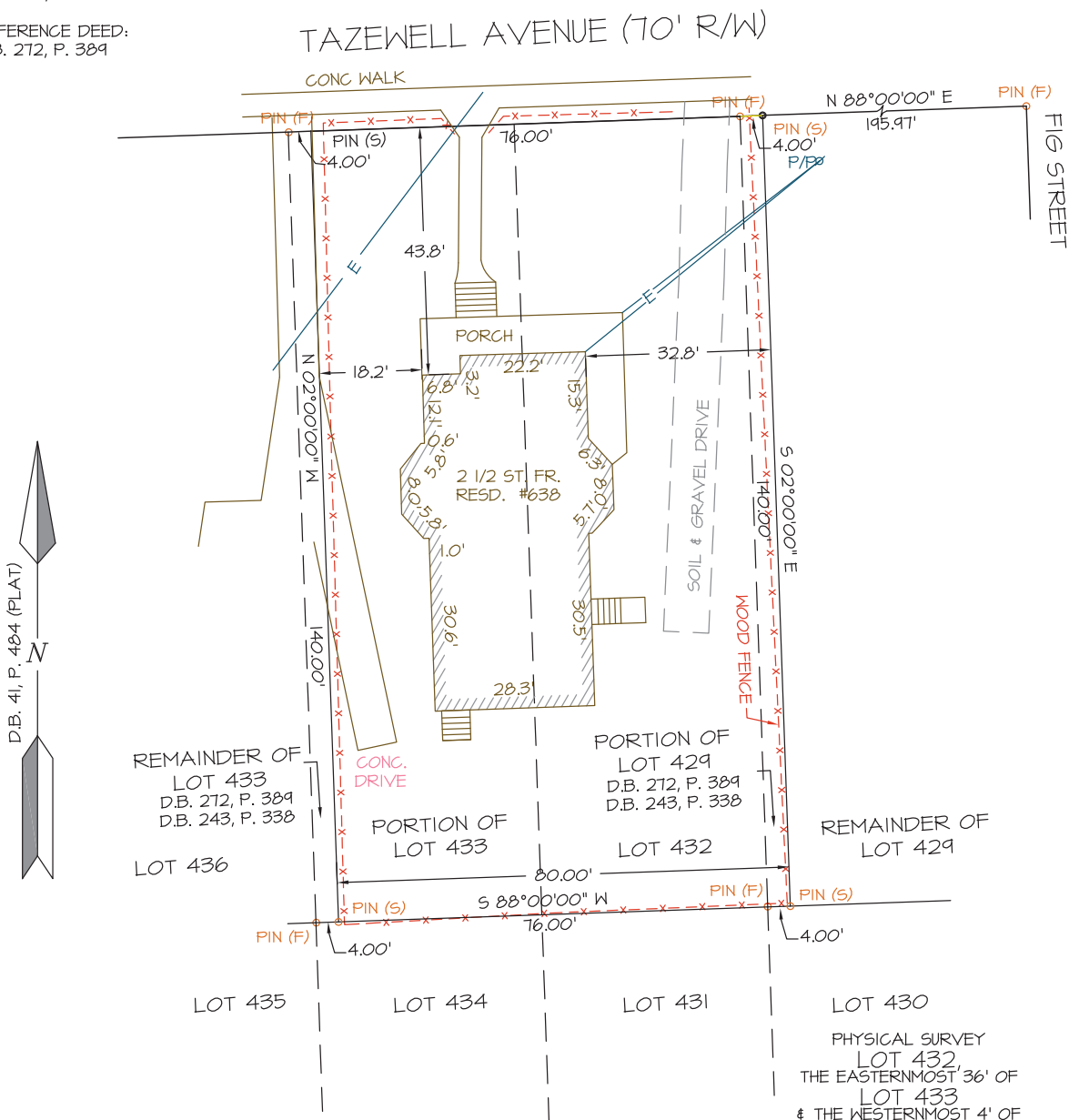
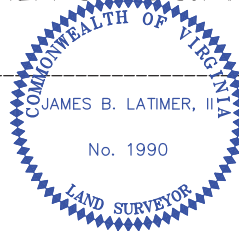
SOURCE OF TITLE:
D.B. 242, P. 670
D.B. 243, P. 338

REFERENCE DEED:
D.B. 272, P. 389

THIS IS TO CERTIFY THAT ON 19 JULY 2000, WE SURVEYED THE PROPERTY SHOWN ON THIS PLAT, AND THAT THE TITLE LINES AND THE WALLS OF THE BUILDINGS ARE AS SHOWN ON THIS PLAT. THE BUILDINGS STAND STRICTLY WITHIN THE TITLE LINES AND THERE ARE NO ENCROACHMENTS OF OTHER BUILDINGS ON THE PROPERTY, EXCEPT AS SHOWN.

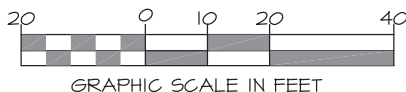
EASTERN SHORE SURVEYORS

BY: _____



AREA OF THIS PROPERTY IS
11,200 SQ. FT. (0.257 AC.)

9541-00
COMPUTED BY:
DRAWN BY:
CHECKED BY:
BACK TRAV. BY:
INDEXED BY:
APPROVED BY:
REF. CAPE CHARLES



EASTERN SHORE SURVEYORS
P.O. BOX 456
BELLE HAVEN, VA. 23306
(757) 442-4418
CAPE CHARLES QUAD.
F.B. 109, P. 47

80' wide

South

Proposed fence
replacement area

Note - original sketch showed
gate here - I changed it
to meet-up with
front fences. Approx 40'

approx. 40'

East

West

8' gate

open porch

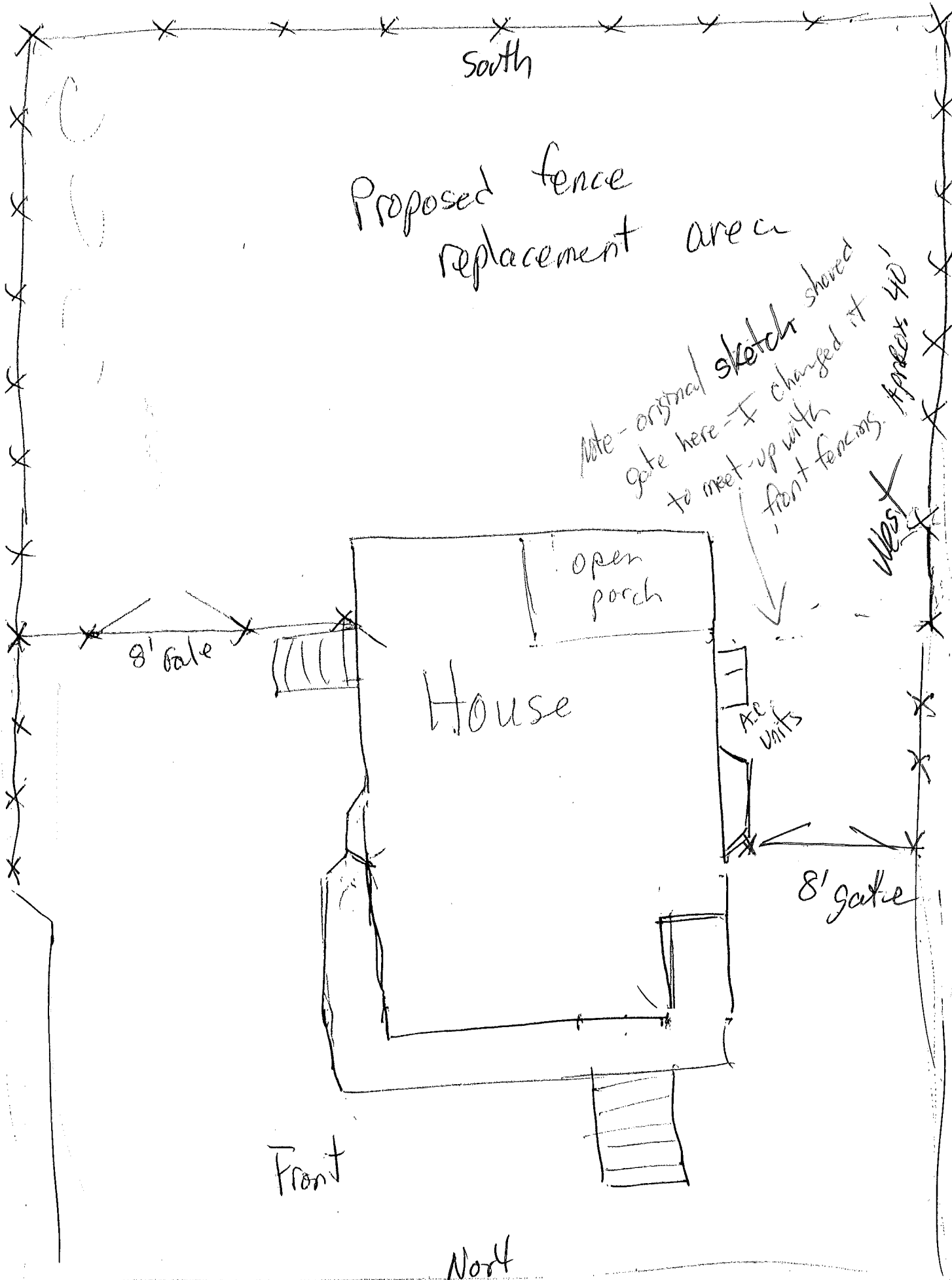
House

ACE
units

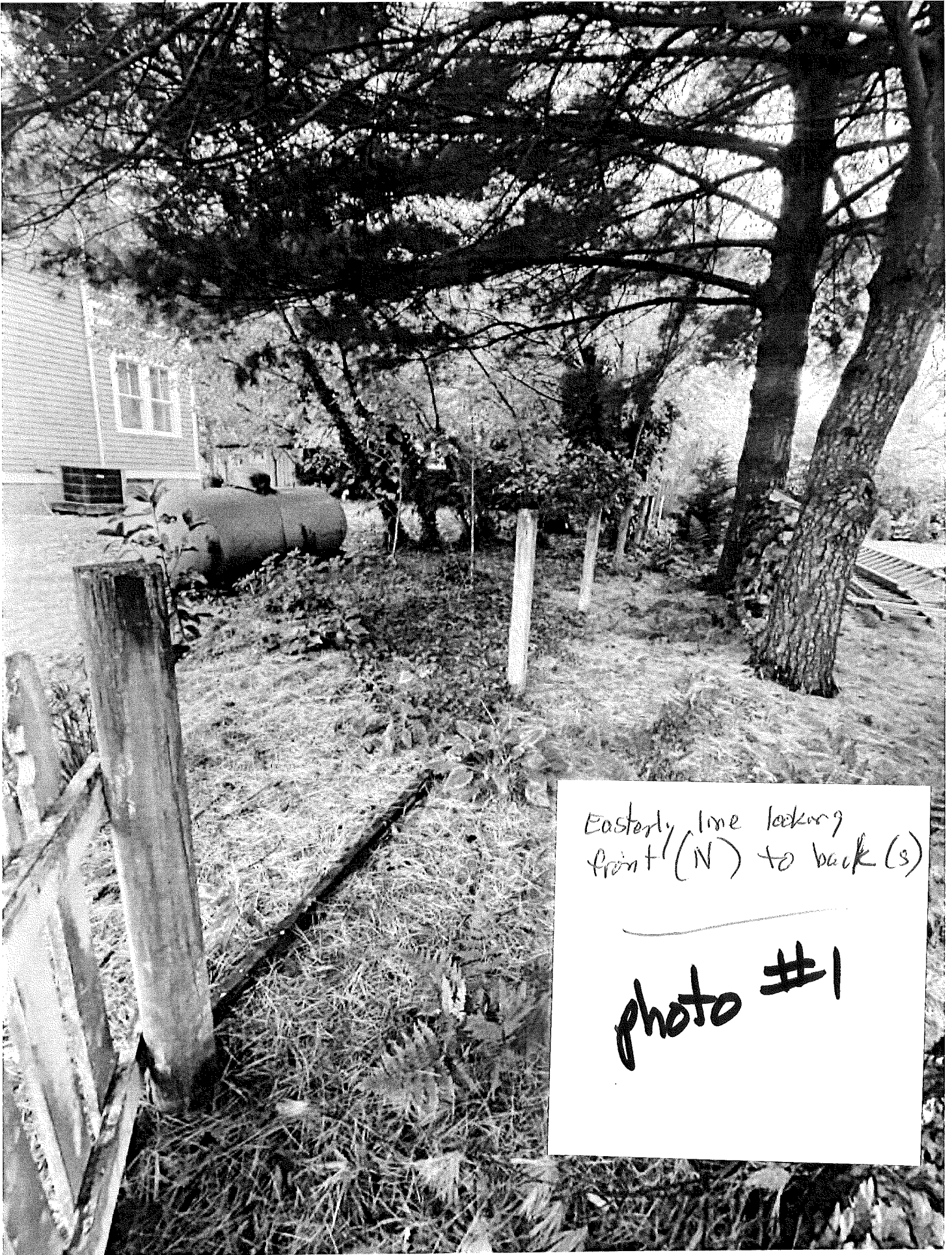
8' gate

Front

North



easterly line



Easterly line looking
front (N) to back (S)

photo #1



easterly line looking
front to back
(North to South)

* Existing fence
posts to be replaced

photo #2



existing fence
posts

* easterly line looking
from rear of yard to
front

(pin found)
survey marker
along easterly
line →

photo #3

Easterly line



Rear line (Southerly line)

Mail - Wendi White - Outlook



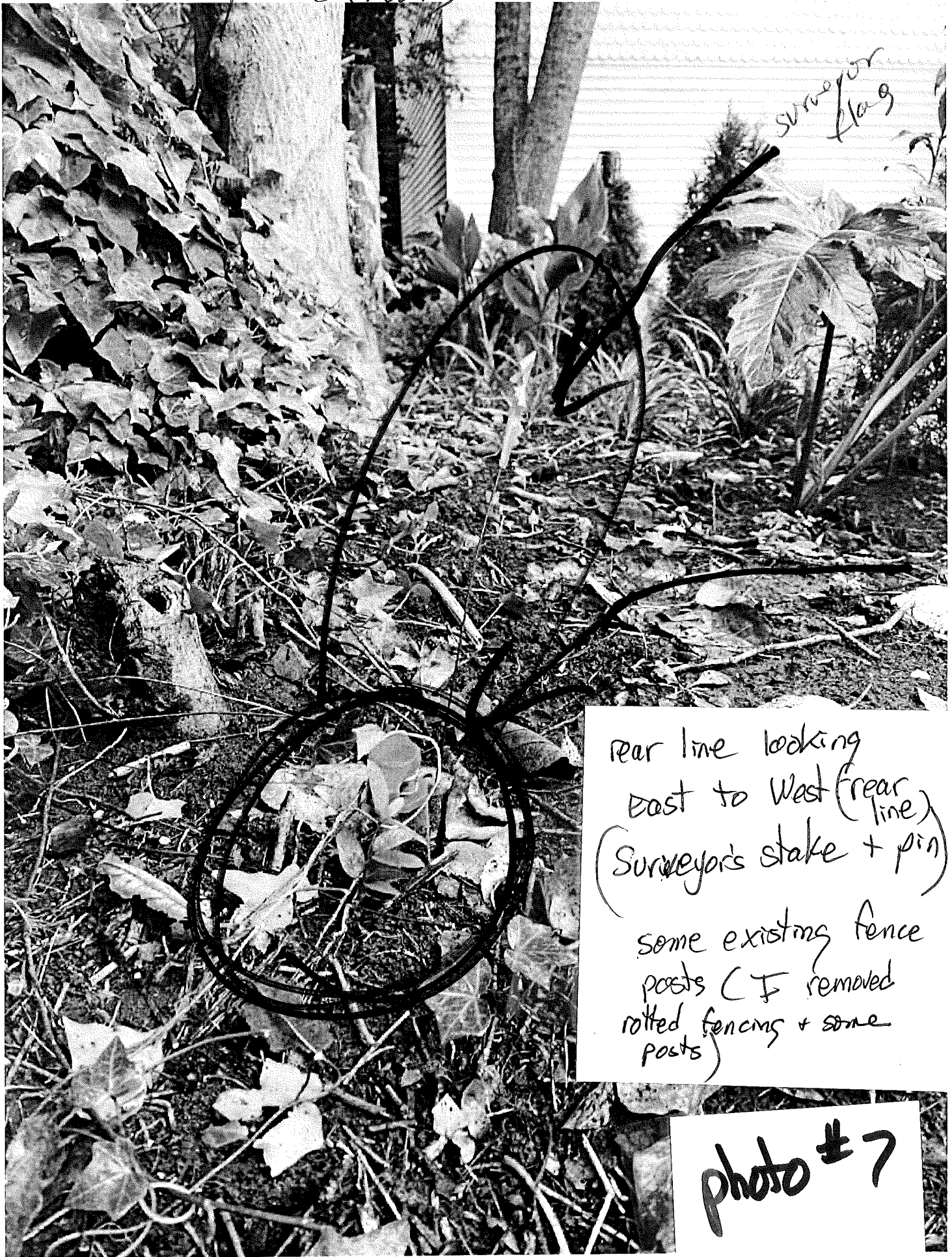
Rear property line
(Southerly line looking
East).
existing rotted fence
posts

photo #5

rear (Southern) line



Photo #6

surveyor
flag

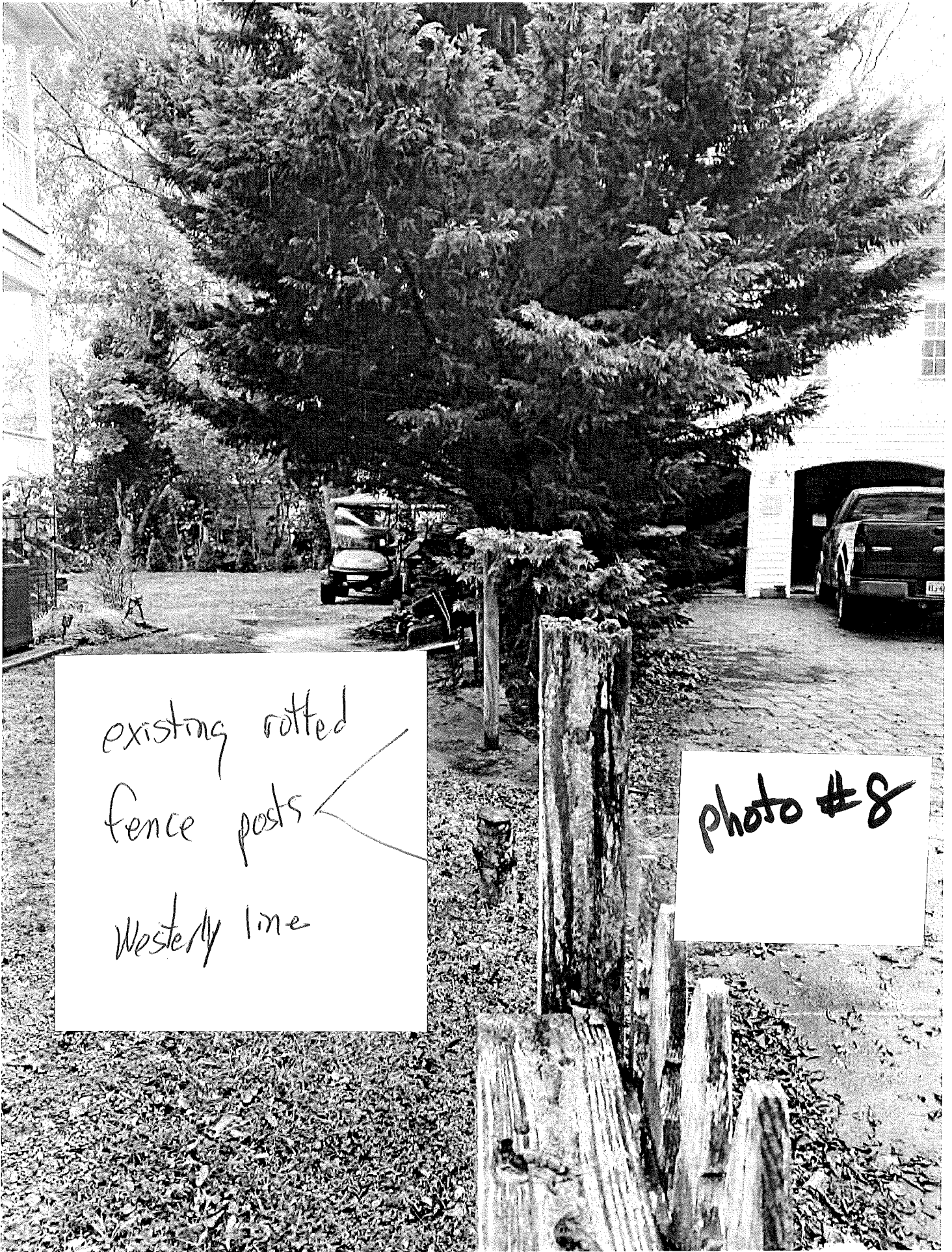
surveyor post

Rear line looking
East to West (rear
line)
(Surveyor's stake + pin)

some existing fence
posts (if removed
rotted fencing + some
posts)

photo #7

Westerly line

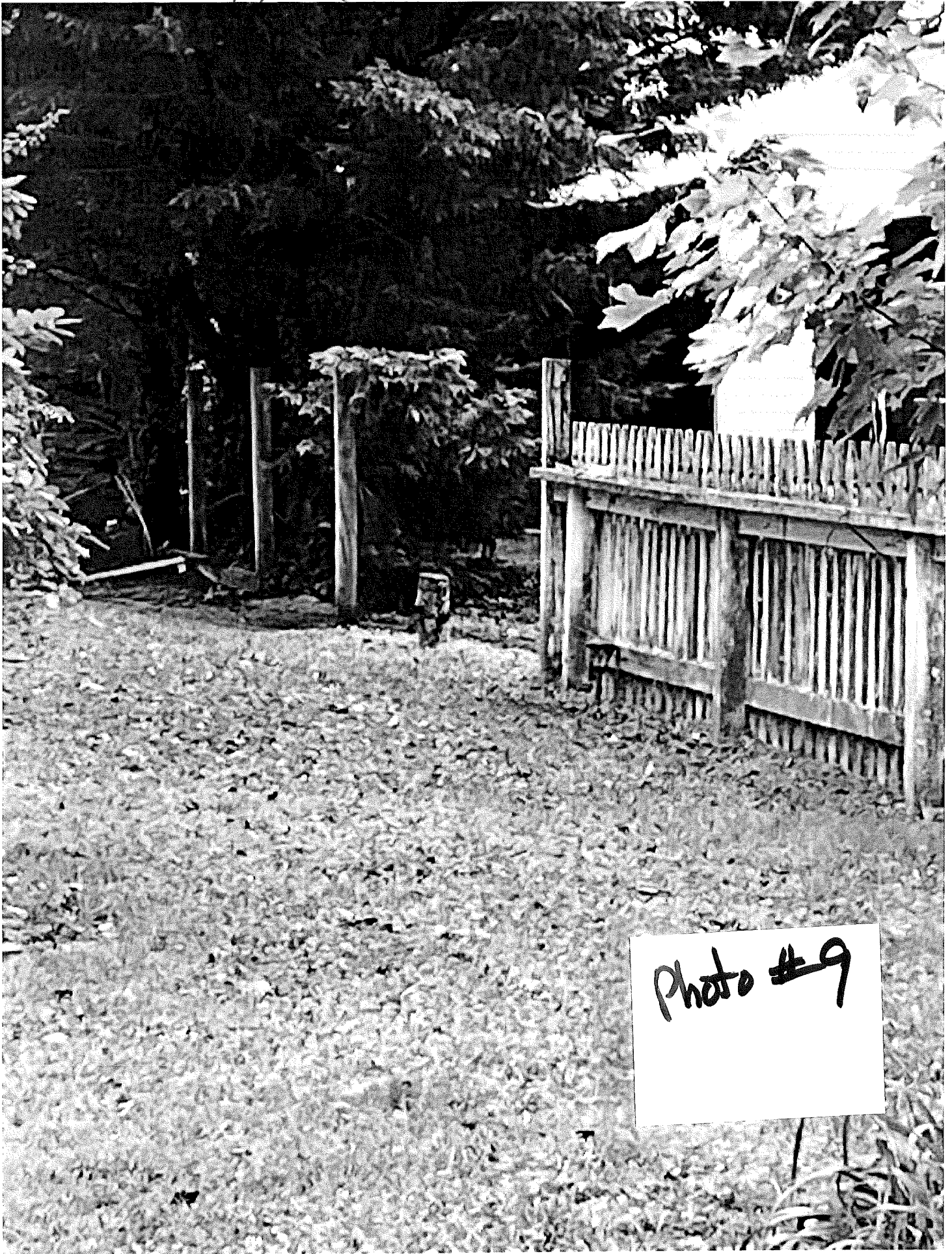


existing rotted
fence posts

Westerly line

photo #8

Westerly line





1-800-HOME-DEPOT



You're shopping
Mahwah
OPEN until 9 pm

Delivering to
07430

Search



Cart | 0 Items



Home / Lumber & Composites / Fencing / Wood Fencing

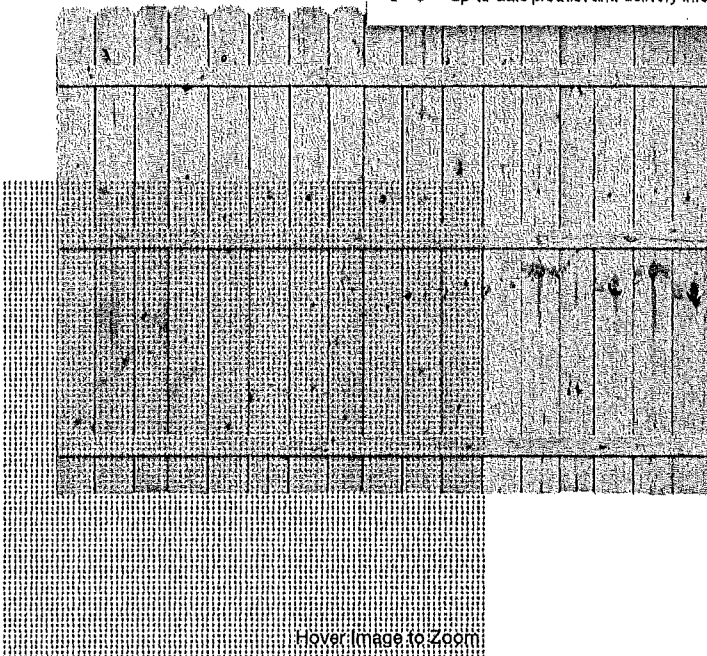
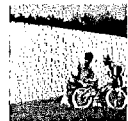
Enter delivery ZIP Code

07430

Update



Your ZIP Code helps us to provide the most up-to-date product and delivery information.



Hover Image to Zoom



6 ft. H x 8 ft. W Pressure-Treated Pine Dog-Ear Fence Panel

♥ 3356

★★★★☆ (592) Write a Review Questions & Answers

Save up to \$100* on your qualifying purchase.
Apply for a Home Depot Consumer Card

How to Get It

Store Pickup Not available for this item	Ship to Home Not available for this item	Scheduled Delivery Not available for this item
---	---	---

Product Overview

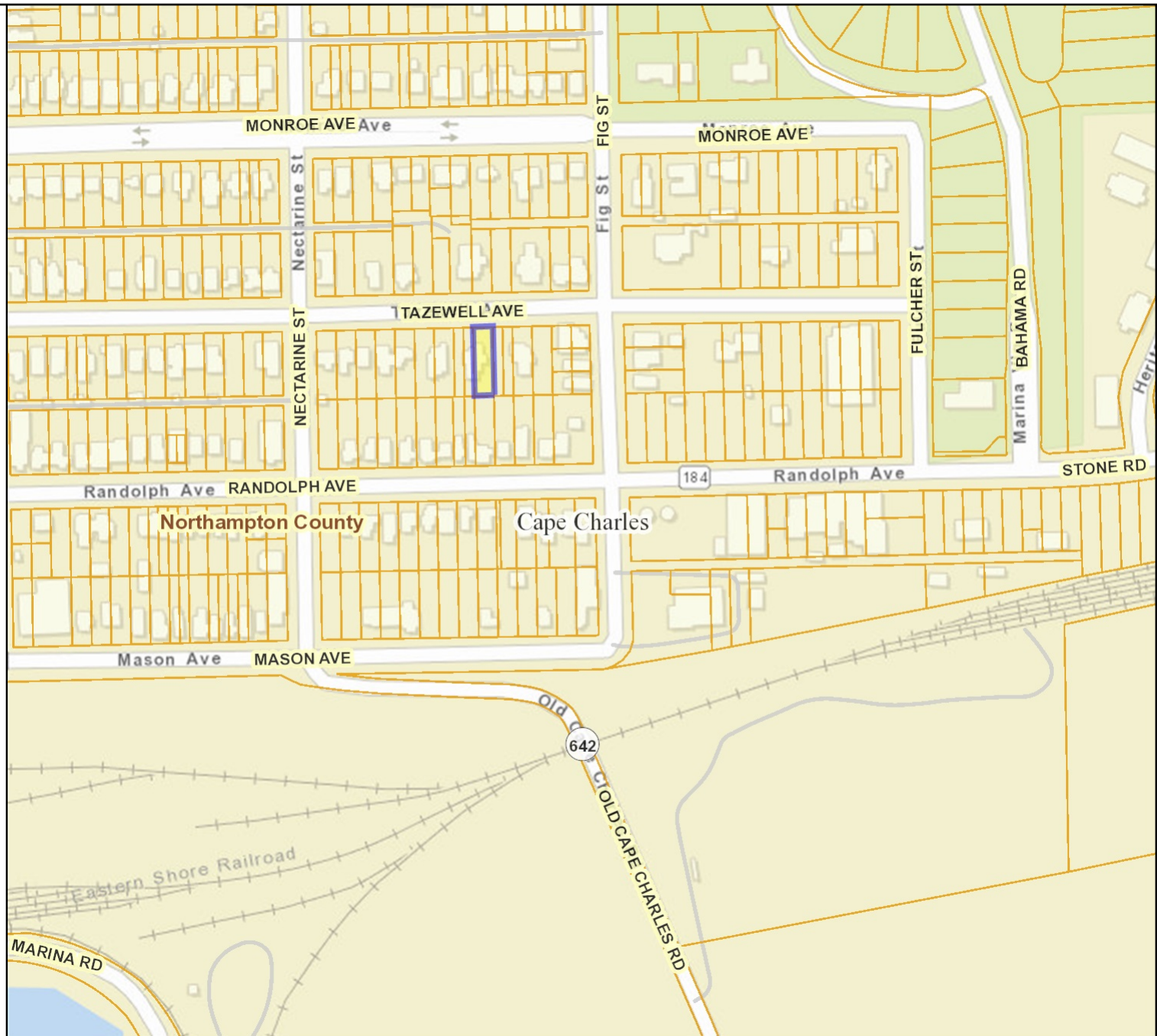
proposed
sample
material

6' dog-eared
pressure-treated
pine

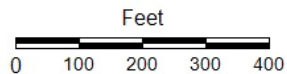
Northampton County, Virginia

Legend

- County Boundaries
- Town Names
- Route Numbers
- Road Labels
- Parcels
- Driveways



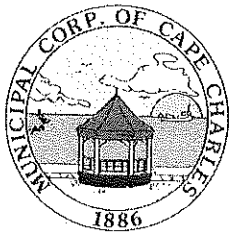
Map Printed from Northampton
<http://northampton.mapsdirect.net/>



Title: 638 Tazewell Avenue

Date: 11/20/2020

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Northampton County is not responsible for its accuracy or how current it may be.



PRE-APPLICATION INFORMATION FORM

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

APPLICANT INFORMATION

Name: Beth + Jeffrey Howard
Mailing Address: 707 Edie Rd Argyle NY 12809
Phone Number: 518 361 8840 Email: bethhoward2014@yahoo.com

PROJECT SUMMARY

Address of Project: 216 Washington Avenue
Application Type (rezoning, variance, etc.): shed + fence
Total Acreage of Project: _____

Detailed Description (Include proposed use(s) and square footage of floor area for each use):

Place 8x10 shed in back corner of
property. Install fence 4ft tall - wood-
back of property and on one side of
property.

Signature of Applicant: [Signature] Date: 11-12-20

For Internal Use Only:

Pre-Application Meeting Date: _____

Staff Printed Name: _____ Signed: _____

HDRB Rep Printed Name: _____ Signed: _____

Beth and Jeffrey Howard
216 Washington Avenue
Cape Charles, VA 23310

November 12, 2020

Via email planner@capecharles.org and by mail

RE: 216 Washington Avenue (8 by 10 shed and wooden fence installation)

Attached please find our application, survey, site plan, proposed plan images, photos, and application for zoning clearance form for the shed and fence.

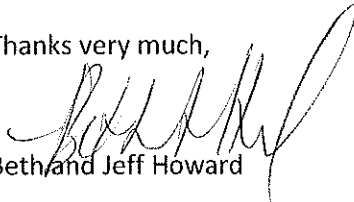
Our intention is to place an 8 by 10 shed (wood painted white) in the back corner of the property (side by the Rech's property), following the setback guidelines for the back and side of the property.

Also install a fence. The fence will be 4ft tall, wood, (similar to the attached photos) but painted/stained white. The fence will be in the back yard of our home, also on one side of the home as shown in images attached. When we built our home, we built is slightly off center with the plan of doing a small-fenced courtyard area on the one side leading to the backyard.

Please let us know if you have any questions. Appreciate your time.

Due to COVID-19 travel restrictions, it would be unlikely that we would be able to attend an in person meeting, therefore, if necessary for us to attend, is it possible to do via Zoom or by telephone?.

Thanks very much,

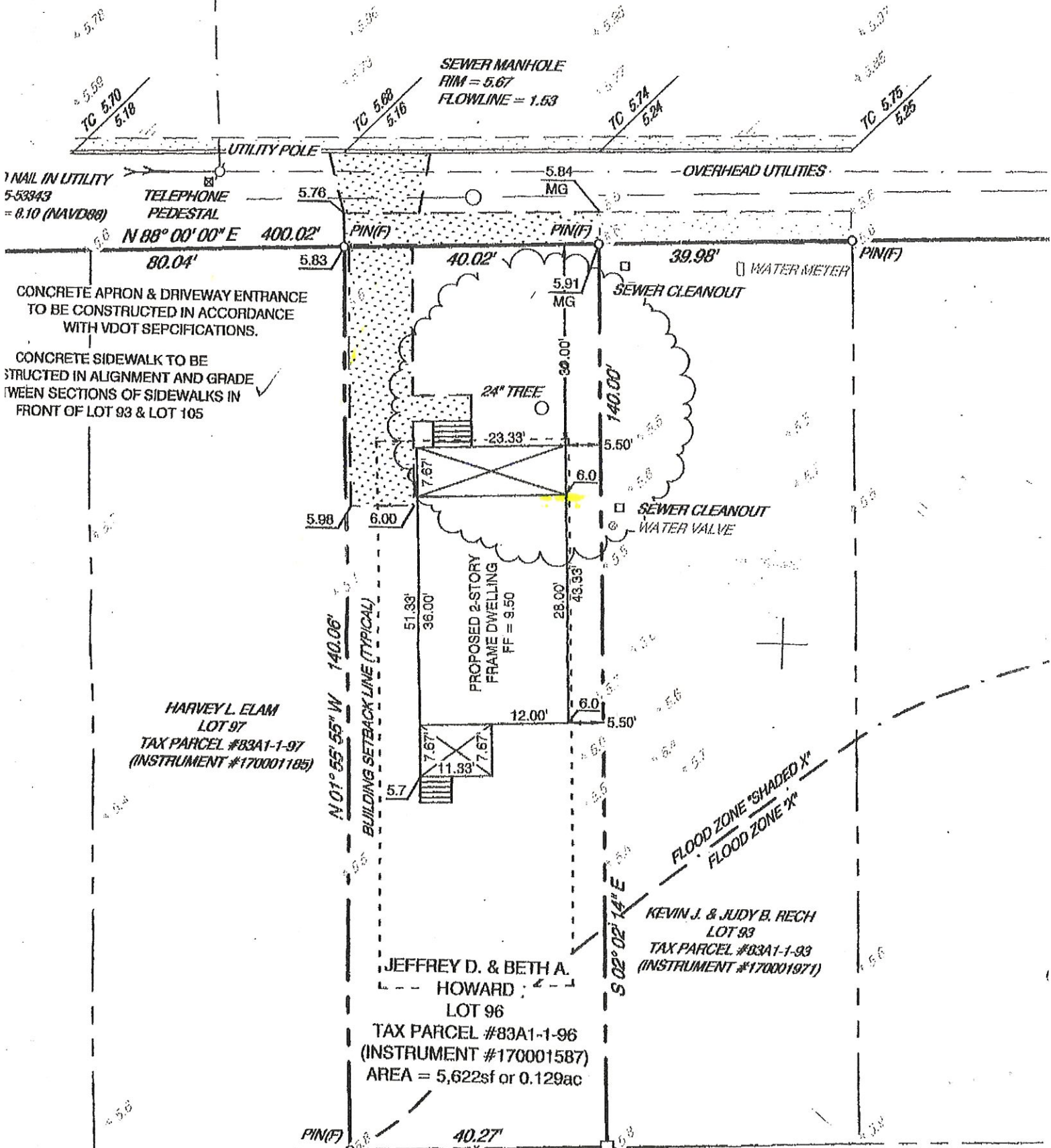


Beth and Jeff Howard

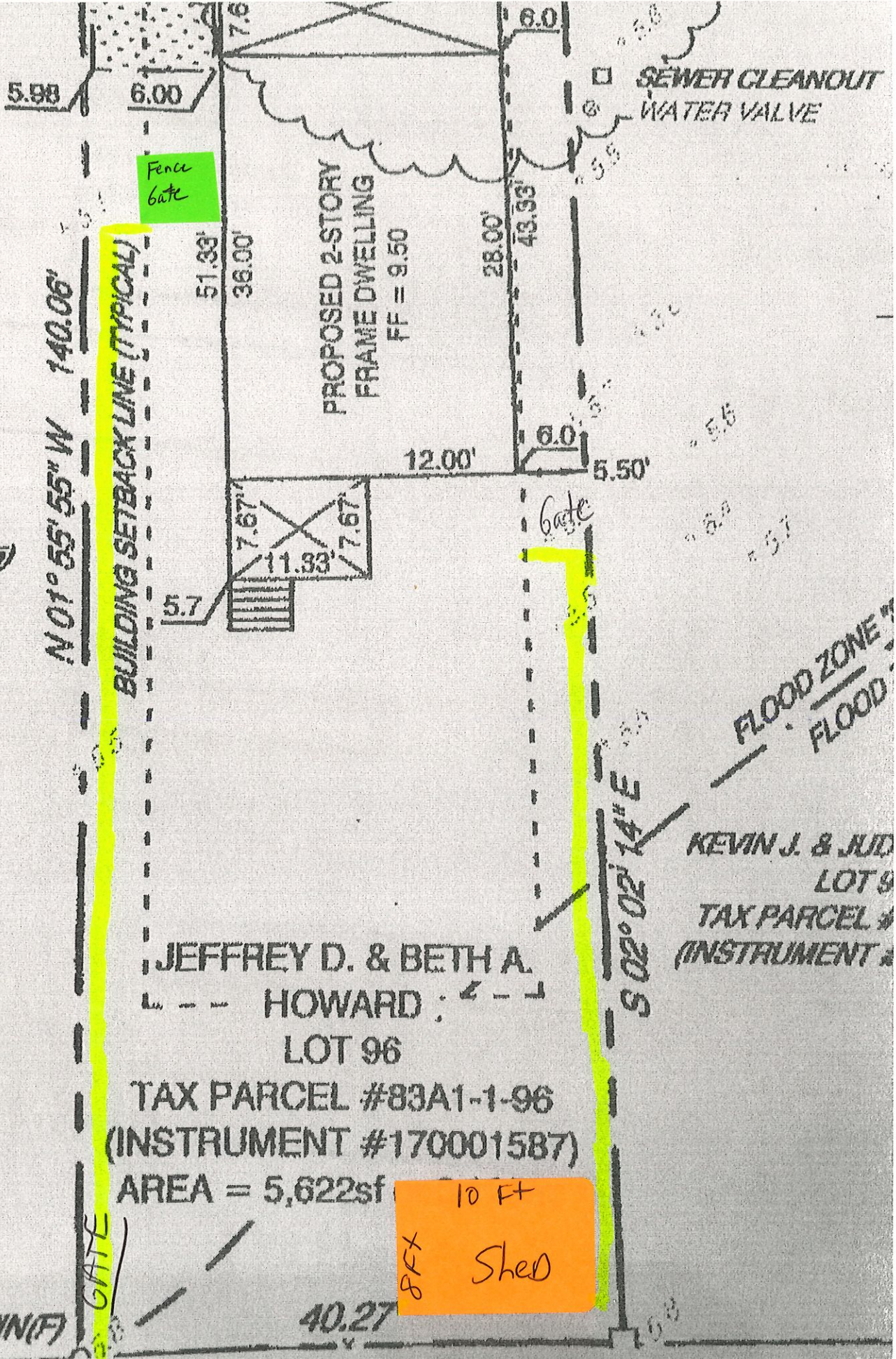
518-361-8840

STARLING
No.
98
119
SURVEYOR

Washington Avenue - State Route T-1106
(70' Right-of-Way)
(Deed Book 41, Page 484)



L ELAM
T 97
#83A1-1-97
#170001185)



BUILDING SETBACK LINE (TYPICAL)

PROPOSED 2-STORY
FRAME DWELLING
FF = 9.50

SEWER CLEANOUT
WATER VALVE

Fence
gate

JEFFREY D. & BETH A.
HOWARD

LOT 96

TAX PARCEL #83A1-1-96
(INSTRUMENT #170001587)

AREA = 5,622sf

10 Ft
Shed

FLOOD ZONE
FLOOD

KEVIN J. & JUD
LOT 9
TAX PARCEL #
(INSTRUMENT #

GATE
PIN(F)

40.27

S 02° 02' 14" E

N 01° 55' 55" W 140.06'

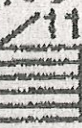
28.00'

43.93'

12.00'

5.50'

5.7



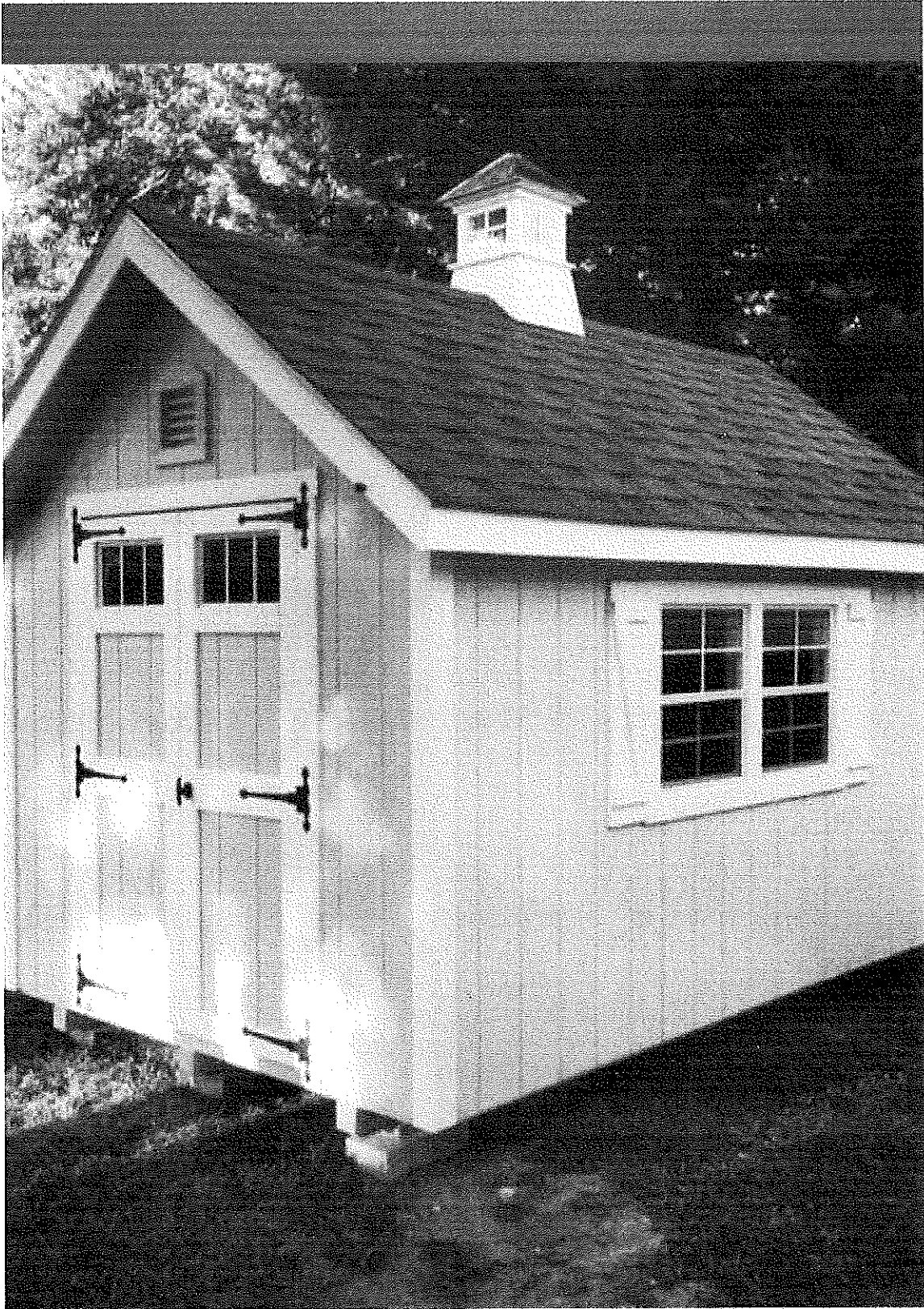
7.67' 7.67'

51.33'

36.00'

Gate

10.8



Dutch Barns

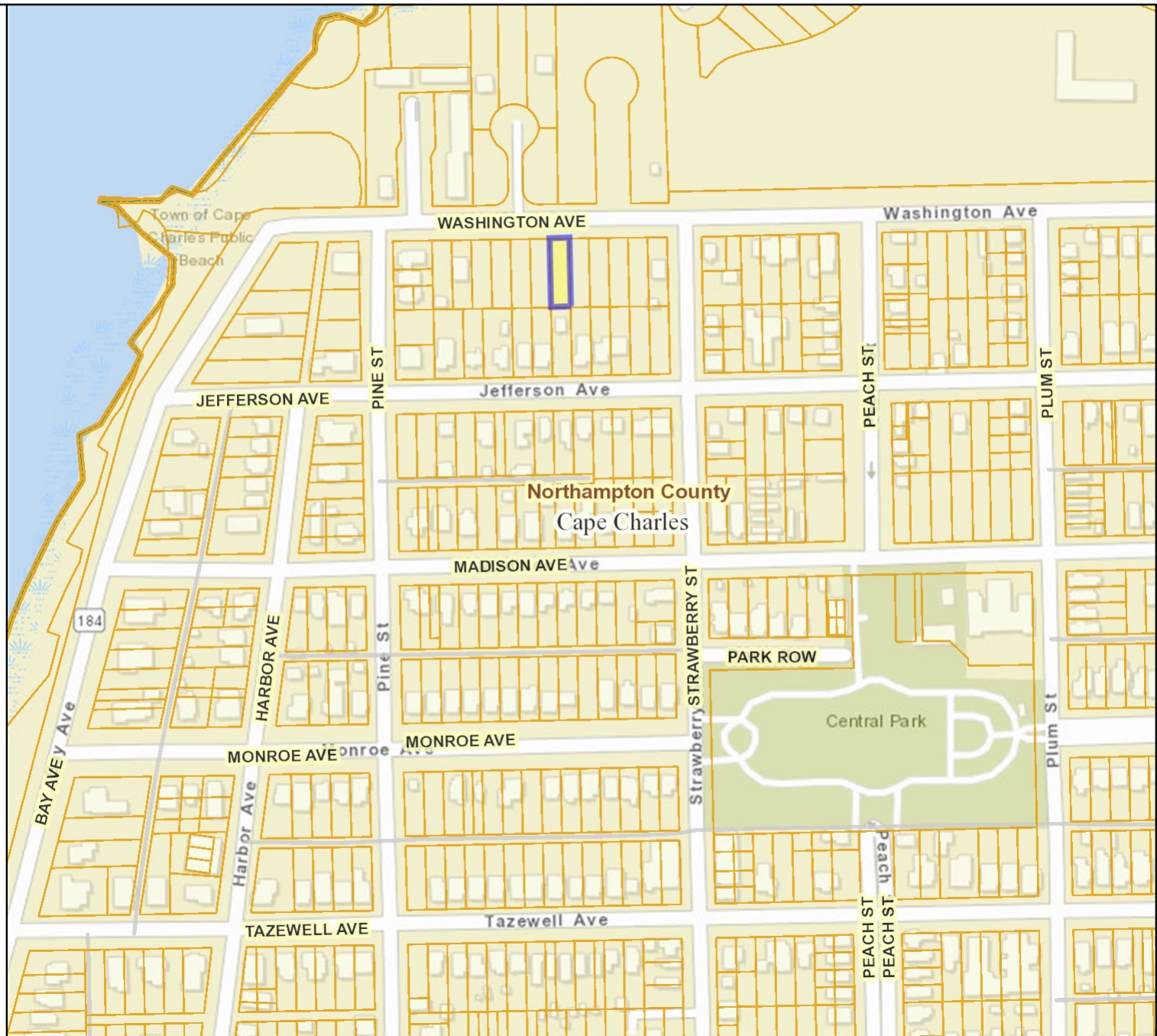
m lake G cottage with 9/12 pitch
n color LP smartside siding Ord



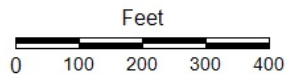
Northampton County, Virginia

Legend

- County Boundaries
- Town Names
- Route Numbers
- Road Labels
- Parcels
- Driveways



Map Printed from Northampton
<http://northampton.mapsdirect.net/>



Title: 216 Washington Avenue

Date: 11/20/2020

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Northampton County is not responsible for its accuracy or how current it may be.



PRE-APPLICATION INFORMATION FORM

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

APPLICANT INFORMATION

Name: EDWARD L. EICHMAN JR.

Mailing Address: 110 CHURCHILL DOWNS, CAPE CHARLES, VA. 23310

Phone Number: 757 695 3823 Email: E.EICHMAN@LINDSAYSTUDIO.NET

PROJECT SUMMARY

Address of Project: 426-428 RANDOLPH AVE., CAPE CHARLES, VA. 23310

Application Type (rezoning, variance, etc.): RESIDENTIAL ADDITION

Total Acreage of Project: 0.1286 (5,600 SQ. FT.)

Detailed Description (Include proposed use(s) and square footage of floor area for each use):

TWO STORY ADDITION TO EXISTING TWO STORY RESIDENTIAL DUPLEX.
ADDITION - 1,320 SQ. FT. EXISTING - 2,303 SQ. FT.
SECOND HOME FOR FAMILY USE AND SEASONAL RENTAL
PROJECT RECEIVED HDRB COA DATED 05/17/2018

Signature of Applicant: _____

Date: 11-18-2020

For Internal Use Only:

Pre-Application Meeting Date: _____

Staff Printed Name: _____ Signed: _____

HDRB Rep Printed Name: _____ Signed: _____

The Lindsay Studio L.L.C.
110 Churchill Downs
Cape Charles, Virginia 23310

18 NOVEMBER 2020

To:

Town of Cape Charles Planning & Zoning Department
2 Plum Street, Cape Charles, Virginia 23310

Re:

Letter of Intent for 426/428 Randolph Avenue

To Whom it may Concern:

The Project is a two-story Addition with a new First Floor Porch for an existing two-story Duplex Residence with an existing First Floor Porch.

This is a re-submission to the Historic District Review Board because the one-year time limits for the Certificate of Appropriateness, dated 05/17/2018, and the Application for Zoning Clearance, dated 04/04/2019, have expired.

However, the proposed Project characteristics are the same as those previously approved by the Historic District Review Board, which is supported by re-submission of the 26 March 1987 Physical Survey and the 17 April 2017 Site Plan, Exterior Elevations, Exterior Material Descriptions, and Photographs.

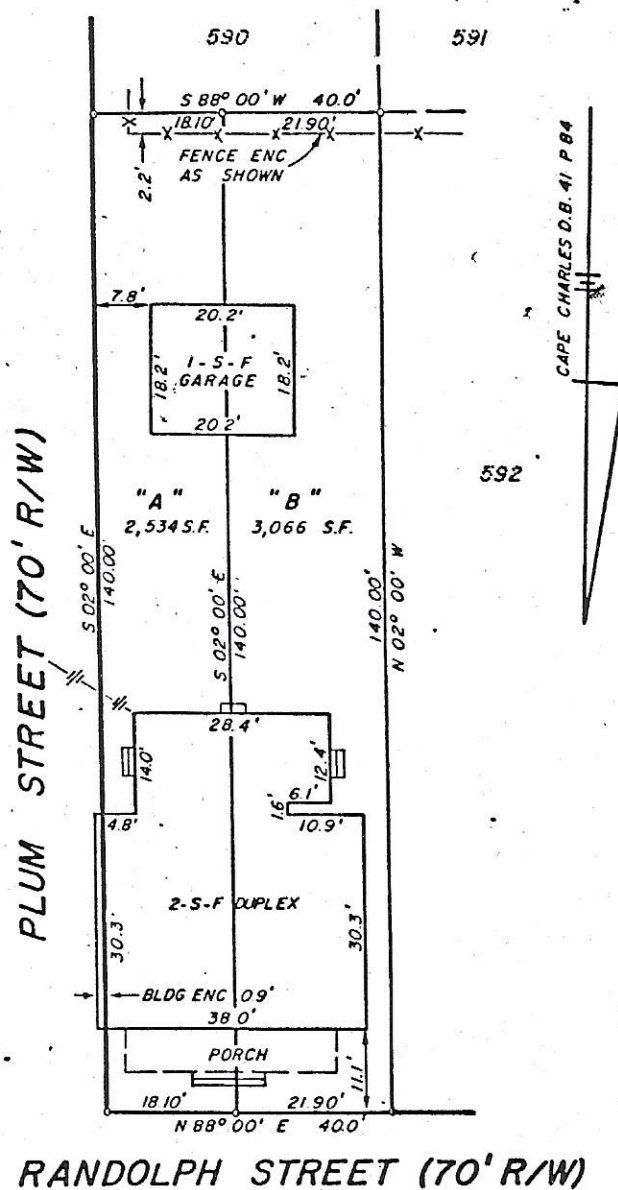
Sincerely;

A handwritten signature in black ink, reading "Edward L. Eichman Jr.", written over a horizontal line.

Edward L. Eichman Jr. Architect
Virginia License 0401003613

THIS IS TO CERTIFY THAT I, ON 26 MARCH 1987 SURVEYED THE PROPERTY SHOWN ON THIS PLAT AND THAT THE TITLE LINES AND THE WALLS OF THE BUILDINGS ARE AS SHOWN ON THIS PLAT. THE BUILDINGS STAND STRICTLY WITHIN THE TITLE LINES AND THERE ARE NO ENCROACHMENTS OF OTHER BUILDINGS ON THE PROPERTY, EXCEPT AS SHOWN.

SIGNED Bruce B. Gallup C.L.S.



PHYSICAL SURVEY
OF
LOT 589
BEING PARCELS "A" & "B"
PLAT OF
CAPE CHARLES
D.B. 41 P. 84
CAPE CHARLES, VA.
CAPEVILLE DISTRICT
NORTHAMPTON COUNTY, VA.
SCALE: 1" = 20' 26 MARCH 1987
MADE FOR
C. B. BELOTE



BRUCE B. GALLUP C.L.S.
Broad Street
EXMORE, VIRGINIA 23350
(804) 442-4418

The Lindsay Studio, L.L.C.

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET

NOTE:

Each Two-Digit Number that randomly appears on the Plan relates to the same Numbered Item in the Legend.

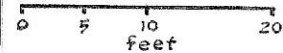
SITE PLAN LEGEND

- 01 Randolph Avenue
- 02 Plum Street
- 03 Driveway
- 04 Existing Sidewalk
- 05 Lot Boundary
- 06 Side Yard Setback Line
- 07 Rear Yard Setback Line
- 08 Existing One-Story Porch and Steps
- 09 Existing Two-Story Two-Family Residence
- 10 New Two-Story Two-Family Addition
- 11 New One-Story Porch and Steps
- 12 Existing Accessory Building Removed
- 13 New Sidewalk
- 14 New Off-Street Parking (4 Spaces)
- 15 Optional New Terrace
- 16 New Landscaped Area
- 17 Optional New One-Story Storage Building
- 18 New Fenced Enclosure for Mechanical Equipment



SITE PLAN

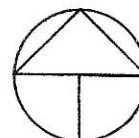
GRAPHIC SCALE



426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA

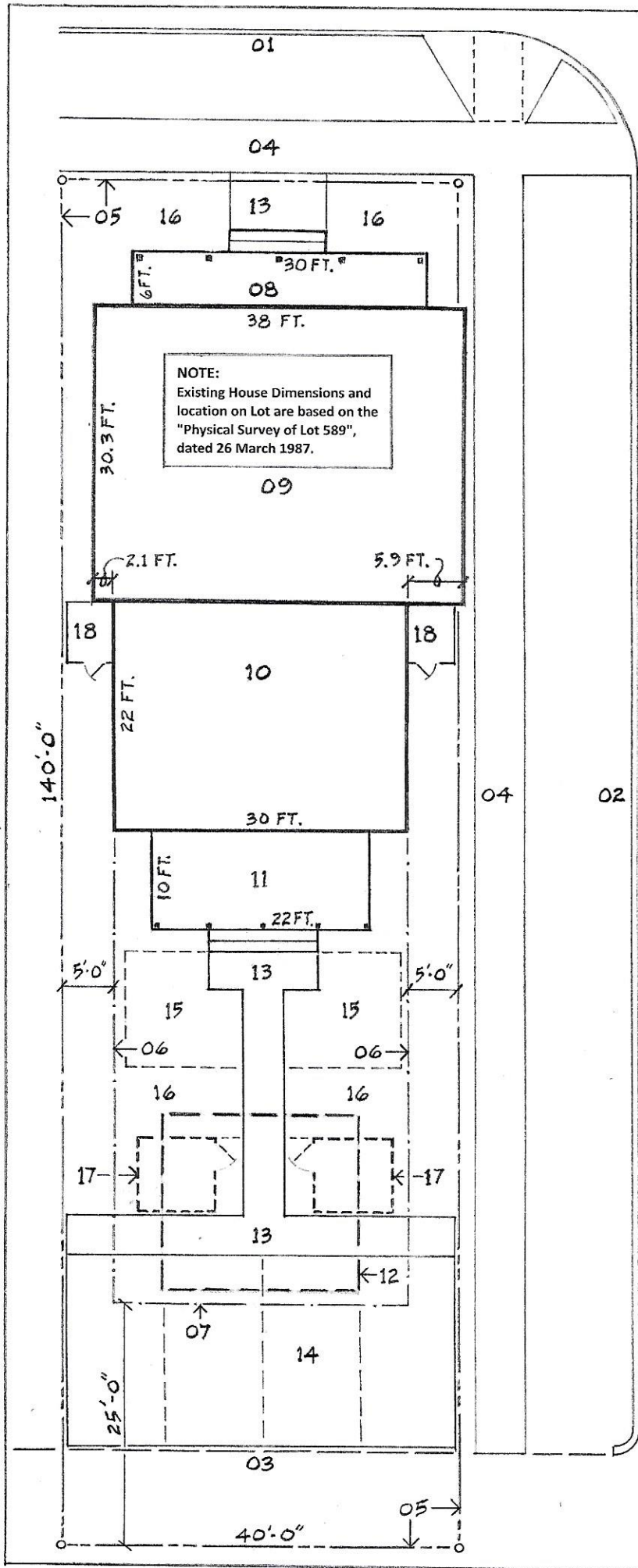
REVISED : 12 APRIL 2018

NORTH



17 APRIL 18

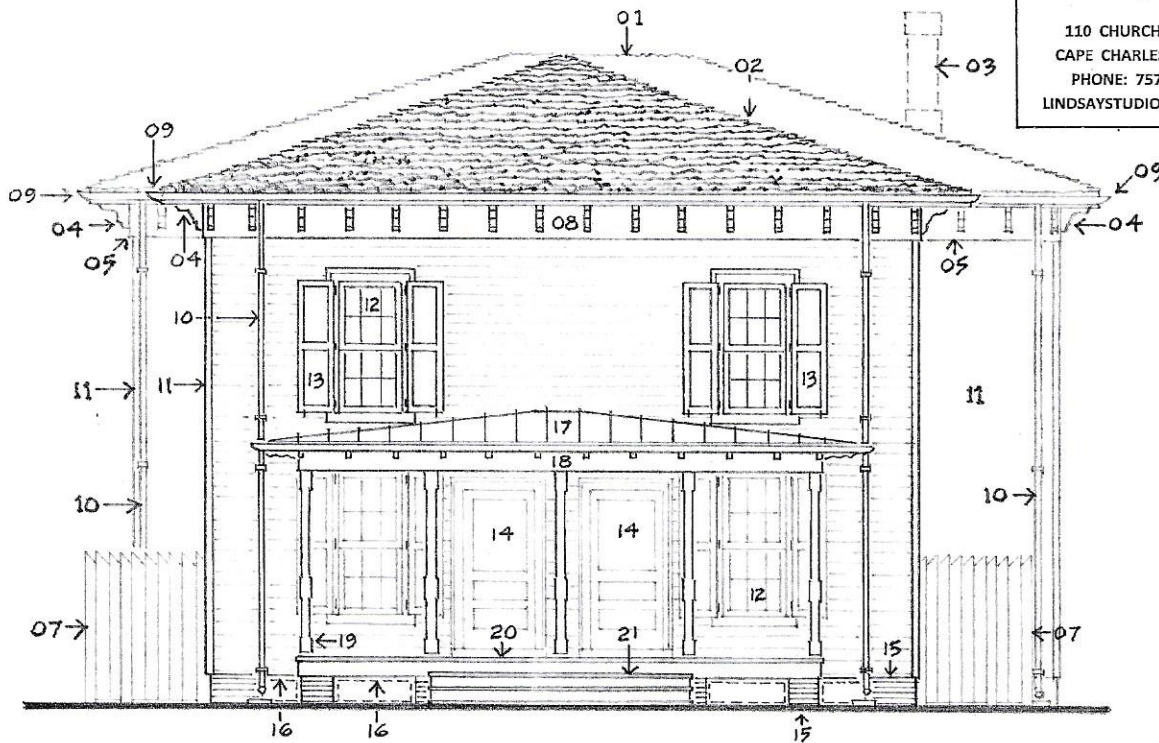
SP - 1



426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA

The Lindsay Studio, L.L.C.

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET



BACK (SOUTH) FROM REAR YARD

REVISED
12 APRIL 18

EXTERIOR ELEVATIONS

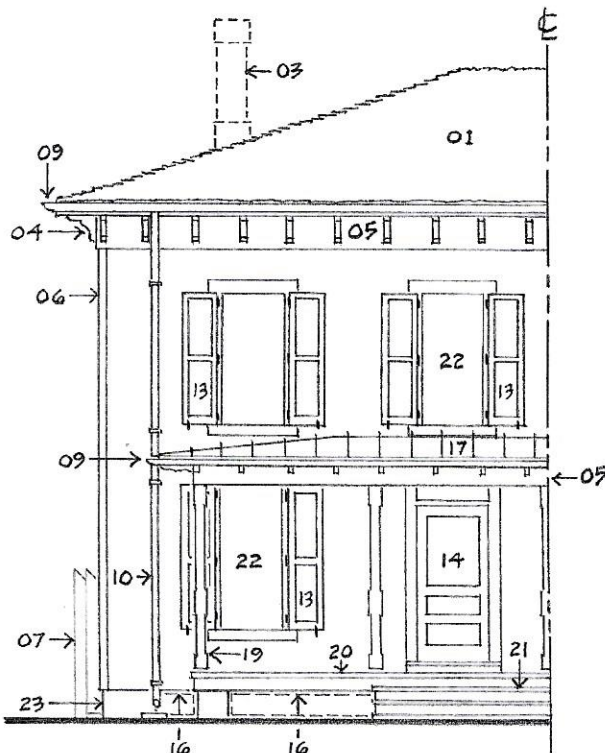


NOTE:

Each Two-Digit Number that randomly appears on the Elevation relates to the same Numbered Item in the Legend.

EXTERIOR ELEVATION LEGEND

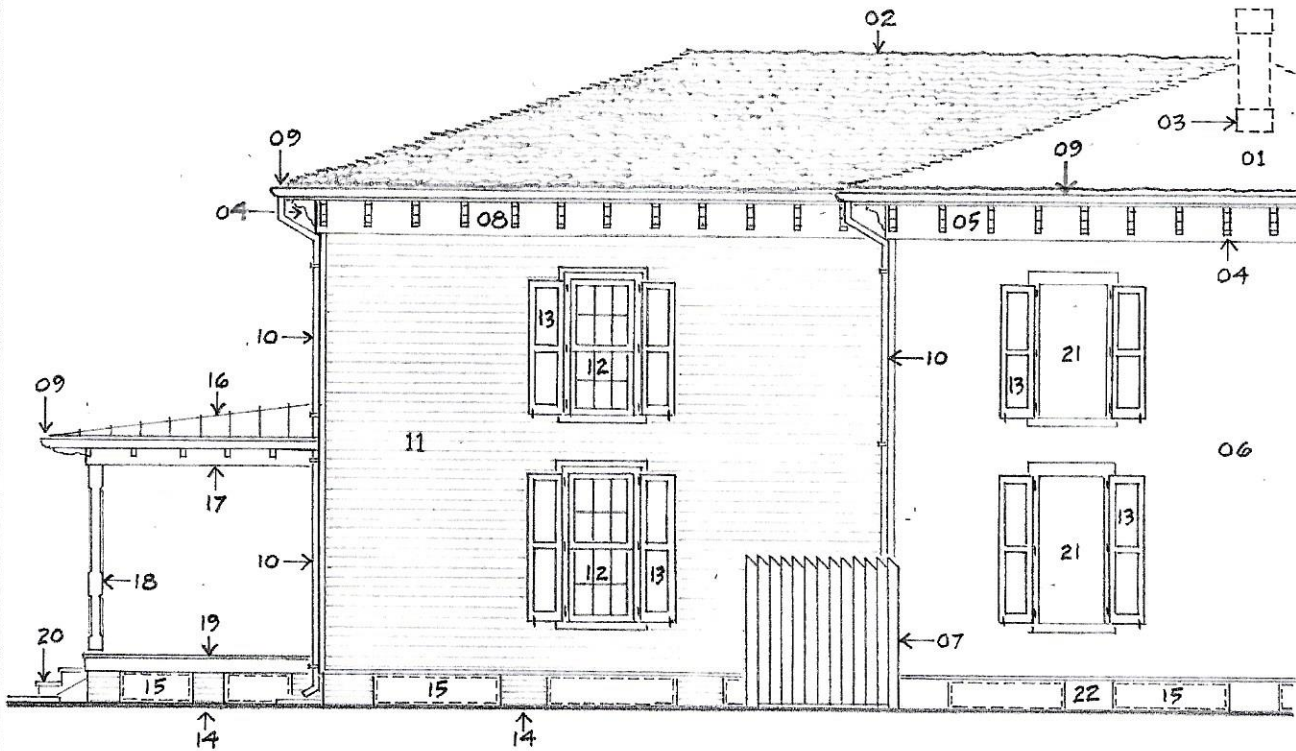
- 01 Existing Shingle Roof
- 02 New Shingle Roof to Match Existing
- 03 Existing Chimney Removal Option
- 04 New Replicated Eaves Bracket
- 05 Existing Cornice
- 06 Existing Siding and Trim
- 07 New Fence Enclosure for Equipment
- 08 New Cornice to Match Existing
- 09 New Half-round Gutter and Hardware
- 10 New Round Downspout and Hardware
- 11 New Siding and Trim to Match Existing
- 12 New Window and Trim to Match Existing
- 13 New Shutters and Hardware
- 14 New Replicated Exterior Half-lite Door
- 15 New Brick Pier to Match Existing
- 16 Recessed Panel Option
- 17 New Metal Porch Roof
- 18 New Replicated Porch Cornice and Brackets
- 19 New Replicated Porch Post
- 20 New Porch Floor and Fascia
- 21 New Porch Steps
- 22 Existing Window and Trim
- 23 Existing Brick Pier



ONE-HALF FRONT (NORTH) FROM RANDOLPH AVENUE

17 APRIL 18

EE - 1



NOTE:

Each Two-Digit Number that randomly appears on the Elevation relates to the same Numbered Item in the Legend.

LEFT SIDE (EAST) FROM PLUM STREET

RIGHT SIDE (WEST) SIMILAR (EXCEPT NO EXISTING CHIMNEY)

EXTERIOR ELEVATION LEGEND

- 01 Existing Shingle Roof
- 02 New Shingle Roof to Match Existing
- 03 Existing Chimney Removal Option
- 04 New Replicated Eaves Bracket
- 05 Existing Cornice
- 06 Existing Siding and Trim
- 07 New Fence Enclosure for Equipment
- 08 New Cornice to Match Existing
- 09 New Half-round Gutter and Hardware
- 10 New Round Downspout and Hardware
- 11 New Siding and Trim to Match Existing
- 12 New Window and Trim to Match Existing
- 13 New Shutters and Hardware
- 14 New Brick Pier to Match Existing
- 15 Recessed Panel Option
- 16 New Metal Porch Roof
- 17 New Replicated Porch Cornice and Brackets
- 18 New Replicated Porch Post
- 19 New Porch Floor and Fascia
- 20 New Porch Steps
- 21 Existing Window and Trim
- 22 Existing Brick Pier

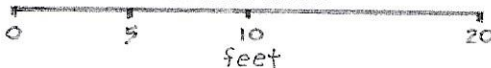
426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA

The Lindsay Studio, L.L.C.

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET

EXTERIOR ELEVATION

GRAPHIC SCALE



17 APRIL 18

EE - 2

The Lindsay Studio L.L.C.
110 Churchill Downs
Cape Charles, Virginia 23310-2348

EXTERIOR MATERIALS
for
EXISTING RESIDENCE/PORCH, NEW ADDITION/PORCH
and
SITE IMPROVEMENTS
at
426/428 Randolph Avenue, Cape Charles, Virginia

17 April 2018

EXISTING RESIDENCE

PREFINISHED METAL FASCIA/SOFFIT/FRIEZE BOARD COVER AT CORNICE
REPLICATED WOOD EAVE BRACKETS WITH PAINT FINISH AT CORNICE
PREFINISHED HALF-ROUND METAL GUTTER WITH HANGERS AT CORNICE
PREFINISHED ROUND METAL DOWNSPOUTS WITH HARDWARE
NEW SIDING AND TRIM TO MATCH EXISTING AT SOUTH EXTERIOR WALL
PREFINISHED COMPOSITE SHUTTERS WITH HARDWARE AT WINDOWS
PREFINISHED FIBERGLASS REPLICATED DOORS
RECESSED PANEL MATERIAL AT CRAWL SPACE TO BE SELECTED
OTHER EXISTING MATERIALS REMAIN

EXISTING PORCH

NEW PREFINISHED STANDING SEAM METAL ROOF
PAINT FINISH ON RESTORED WOOD CORNICE AND BRACKETS
PAINT FINISH ON RESTORED WOOD CEILING
PAINT FINISH ON REPLICATED WOOD POSTS
NEW PREFINISHED COMPOSITE FLOOR PLANKS AND STAIR TREADS
NEW PREFINISHED METAL COVER AT FLOOR FASCIA
NEW PAINTED WOOD STAIR RISERS AND STRINGERS
RECESSED PANEL MATERIAL AT CRAWL SPACE TO BE SELECTED
EXISTING BRICK FOUNDATION PIERS REMAIN

NEW ADDITION

SHINGLE FINISH TO MATCH EXISTING AT ROOF
PREFINISHED METAL FASCIA/SOFFIT/FRIEZE BOARD COVER AT CORNICE
REPLICATED WOOD EAVE BRACKETS WITH PAINT FINISH AT CORNICE
PREFINISHED HALF-ROUND METAL GUTTER WITH HANGERS AT CORNICE
PREFINISHED ROUND METAL DOWNSPOUTS WITH HARDWARE
SIDING AND TRIM TO MATCH EXISTING AT EXTERIOR WALLS
WINDOWS TO MATCH EXISTING
PREFINISHED COMPOSITE SHUTTERS WITH HARDWARE AT WINDOWS
PREFINISHED FIBERGLASS REPLICATED DOORS
RECESSED PANEL MATERIAL AT CRAWL SPACE TO BE SELECTED
BRICK FOUNDATION PIERS TO MATCH EXISTING

The Lindsay Studio L.L.C.

EXTERIOR MATERIALS

for

426/428 Randolph Avenue, Cape Charles, Virginia

17 April 2018

CONTINUED

NEW PORCH

**PREFINISHED STANDING SEAM METAL ROOF
REPLICATED WOOD CORNICE AND BRACKETS WITH PAINT FINISH
REPLICATED WOOD CEILING WITH PAINT FINISH
REPLICATED WOOD POSTS WITH PAINT FINISH
PREFINISHED COMPOSITE WOOD FLOOR PLANKS AND STAIR TREADS
PREFINISHED METAL COVER AT FLOOR FASCIA
WOOD STAIR RISERS AND STRINGERS WITH PAINT FINISH
RECESSED PANEL MATERIAL AT CRAWL SPACE TO BE SELECTED
BRICK FOUNDATION PIERS TO MATCH EXISTING**

SITE IMPROVEMENTS

**NEW BRICK OR STONE WALK AT EXISTING PORCH
NEW CRUSHED SHELL WALK BETWEEN NEW PORCH AND PARKING
NEW CRUSHED SHELL PARKING AREA AT EXISTING ALLEY
NEW RIGID EDGE MATERIAL AT CRUSHED SHELL LOCATIONS
NEW BRICK OR STONE FINISH AT OPTIONAL TERRACE
NEW PAINTED WOOD FENCING AND GATES AT EQUIPMENT ENCLOSURES
NEW PLANTING MATERIALS AT LANDSCAPED AREAS TO BE SELECTED
NEW MATERIALS AT OPTIONAL STORAGE BUILDING(S) TO BE SELECTED**



**EXISTING FRONT (NORTH) FROM RANDOLPH AVENUE
(INCLUDING EXISTING PORCH AND STEPS)**

**426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA**



EXISTING LEFT SIDE (EAST) FROM PLUM STREET

The Lindsay Studio, L.L.C.

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET

17 APRIL 18

P - 1



The Lindsay Studio, L.L.C.

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET



EXISTING BACK (SOUTH)
FROM REAR YARD

426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA

EXISTING RIGHT SIDE (WEST)
FROM 424 RANDOLPH AVENUE

17 APRIL 18

P - 2



The Lindsay Studio, L.L.C.

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET

EXISTING PORCH CORNICE
RESTORE AND REPLICATE AT NEW PORCH

426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA

EXISTING PORCH POST
REPLICATE AT EXISTING AND NEW PORCHES



17 APRIL 18

P - 3

*The
Lindsay
Studio, l.l.c.*

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET

**EXISTING PORCH CEILING
RESTORE AND REPLICATE AT NEW PORCH**



**426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA**

**EXISTING EXTERIOR DOOR
REPLICATE AT EXISTING AND NEW LOCATIONS**



17 APRIL 18

P - 4

*The
Lindsay
Studio, L.L.C.*

110 CHURCHILL DOWNS
CAPE CHARLES, VA. 23310
PHONE: 757 695 3823
LINDSAYSTUDIO@BAYCRK.NET

**EXISTING EAVES BRACKET
REPLICATE AT EXISTING AND NEW CORNICES**

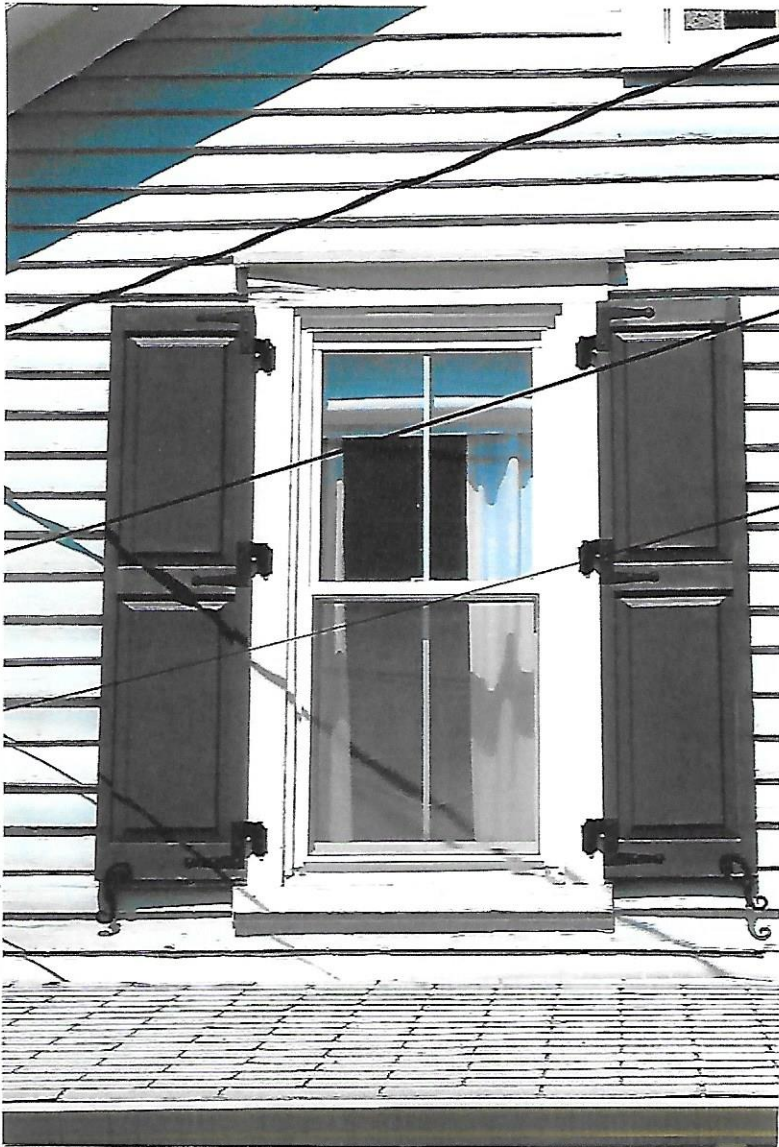


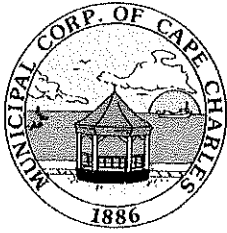
**426/428 RANDOLPH AVENUE
CAPE CHARLES, VIRGINIA**

**NEW SHUTTERS AND HARDWARE
(EXAMPLE ONLY) AT EXISTING AND NEW WINDOWS**

17 APRIL 18

P - 5





PRE-APPLICATION INFORMATION FORM

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

APPLICANT INFORMATION

Name: Michael Hoag
Mailing Address: Po Box 268, Cape Charles, VA 23316
Phone Number: 757-647-6712 Email: mhoag202@gmail.com

PROJECT SUMMARY

Address of Project: 220 Jefferson Ave., Cape Charles, VA
Application Type (rezoning, variance, etc.): stabilize + replace front porch/steps
Total Acreage of Project: 0.13

Detailed Description (Include proposed use(s) and square footage of floor area for each use):

Replace deteriorating front porch
and steps. Total square footage - 117.
Porch deck is 18' x 6' 5."

Signature of Applicant: Michael Hoag Date: 11.18.2020

For Internal Use Only:

Pre-Application Meeting Date: _____

Staff Printed Name: _____ Signed: _____

HDRB Rep Printed Name: _____ Signed: _____

To: Allyson Finchum, Cape Charles Town Planner & Zoning Administrator

Via: Tracy Outten, Planning Technician

From: Michael Hoag

A handwritten signature in black ink, appearing to read "mhoag", enclosed within a hand-drawn oval.

Date: November 18, 2020

Subject: Letter of Intent for Certificate of Appropriateness and Building Permit

The purpose of this letter is to detail a project for the removal and replacement of the front porch decking, steps, and railing for my home at 220 Jefferson Ave.

The front porch is elevated approximately 5 feet from ground level and measures 18'x 6.5' (117 sq/ft). The tongue and groove deck boards of the front porch were rotting out from age and it was becoming unsafe to walk on the porch. Upon inspection of the framing members supporting the porch deck it was evident that they too were deteriorating, were not compliant with current building code, and were in need of replacement. (see attached photos)

The front steps leading up to the porch also were not compliant with current building code. The first step consisted of an 8"x 8" concrete block and the remaining steps were wood. The risers and tread lengths of the wooden steps were inconsistent and were a hazard to navigate. (see attached photos)

This project will consist of the following steps and all materials used will be architecturally compatible with the other structures in the general area:

- Reframe porch deck supports using 6x6, 4x6, & 2x8 pressure treated lumber
- Replace tongue and groove porch deck boards with TimberTech/Azek pvc tongue and groove deck boards (Slate Gray)
- Replace porch railing with vinyl or composite railing (White)
- Replace non-compliant wood and concrete steps with brick steps compliant with current building code
- Replace handrail on steps with existing handrail removed from wooden steps

I have already removed the existing porch and steps and the new porch was scheduled to be replaced on November 19th. Currently, when I open my front door, there is a five-foot drop to the ground. (see attached photo) I know that ignorance of the Historic District Guidelines (HDG) is no excuse on my part. However, I did not think I needed review and approval to address and rectify a safety hazard with my home.

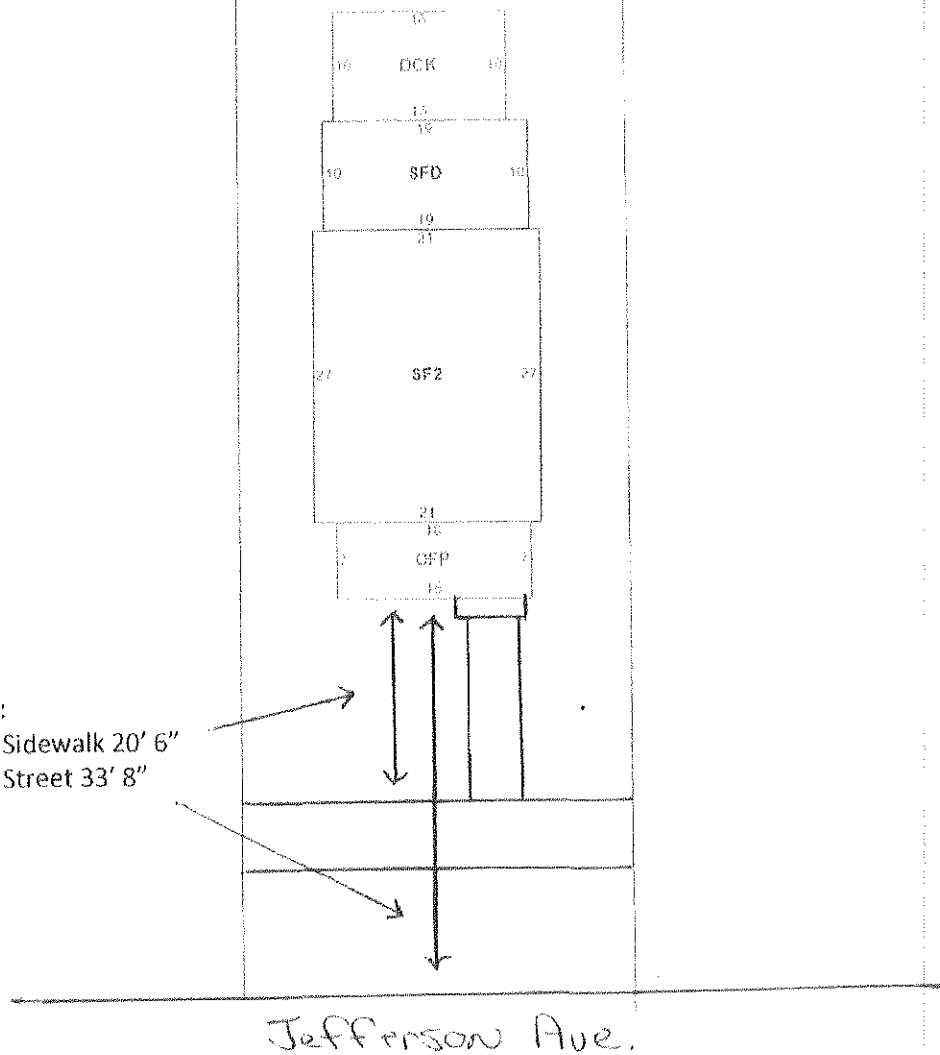
In reviewing the Historic District Guidelines today, I saw that you, as Zoning Administrator, has the authority to approve minor additions or alterations, which is what my project is (p. 17). It is essentially rectifying an unsafe situation by building a new 117 sq/ft porch deck and steps on the front of my house. All of the materials I am using meet the intent of the Historic District Guidelines and will greatly improve and enhance the appearance of my home.

Currently, my front door cannot be used as a means of egress in the event of a fire or other emergency and I would prefer not going another 2-4 weeks with limited egress from my home. I am not asking for any special exemptions or exceptions from the review process, but this is a small project and per the Historic District Guidelines you have the authority to approve it.

The main goal of this project is for the safety of my family and guests by improving the structural stability of the front porch and making the front steps easier to navigate. Approval of this project will achieve that goal, it will meet the intent of the Historic District Guidelines, and will preserve the historical and architectural aspects of my home. Your timely review and approval of this application is greatly appreciated. Thank you in advance for your time and consideration.

220 Jefferson Ave.
Lot Size 40' x 140'

Setbacks:
Porch to Sidewalk 20' 6"
Porch to Street 33' 8"



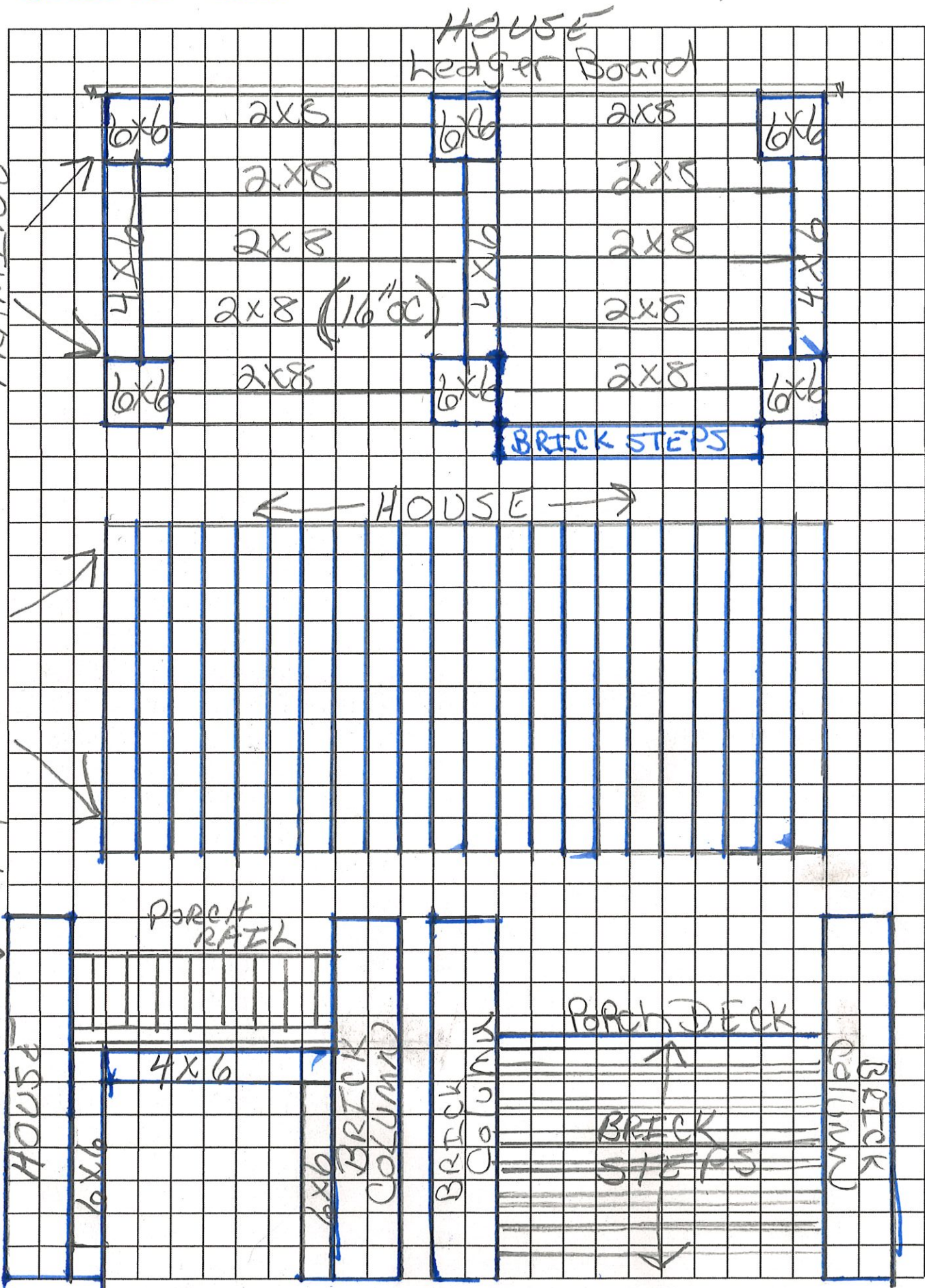
220 Jefferson Ave.

TOP VIEW

FRAMING

Tongue + Groove
Deckings to Run
Perpendicular to House

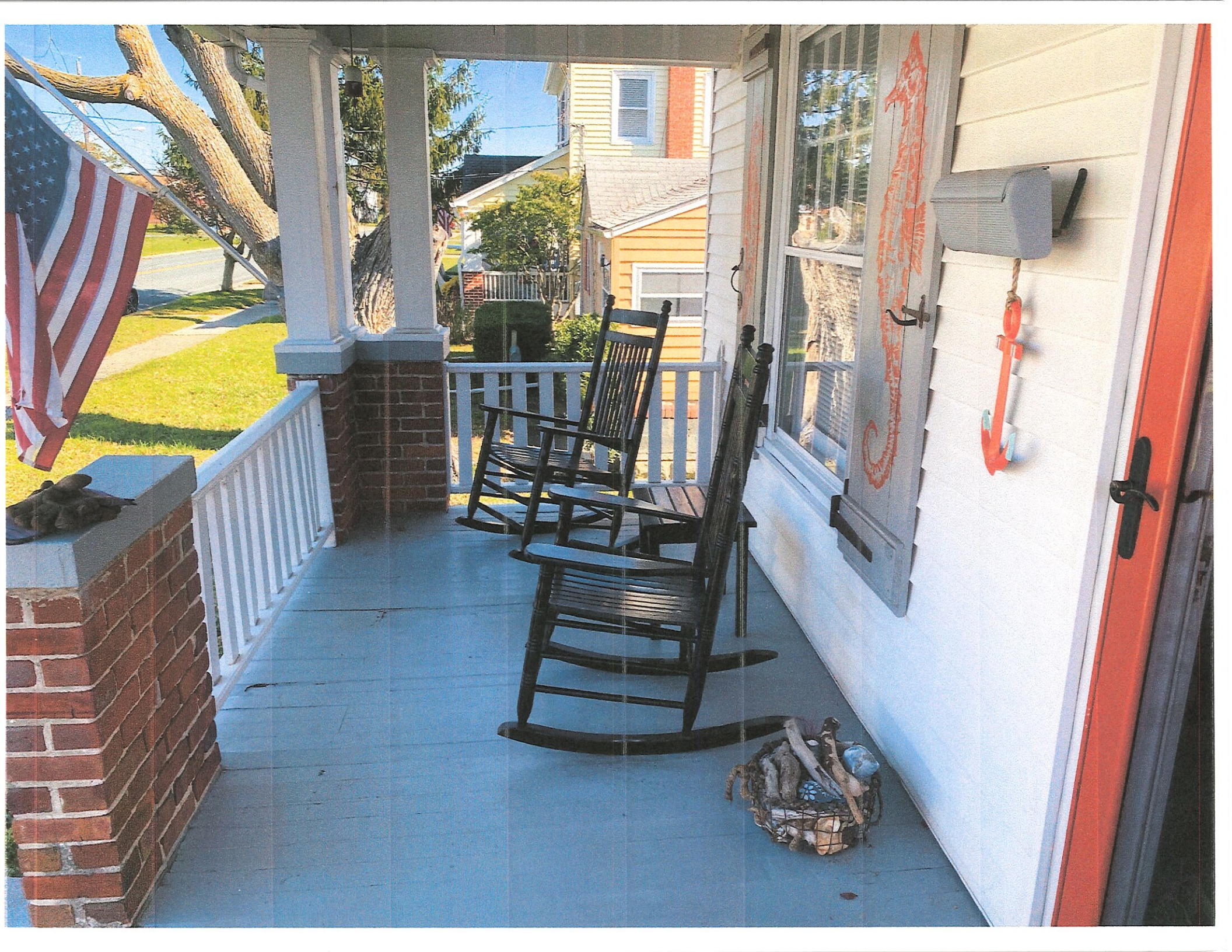
SIDE VIEW



FRONT VIEW
BRICK STEPS









TOP



TOP



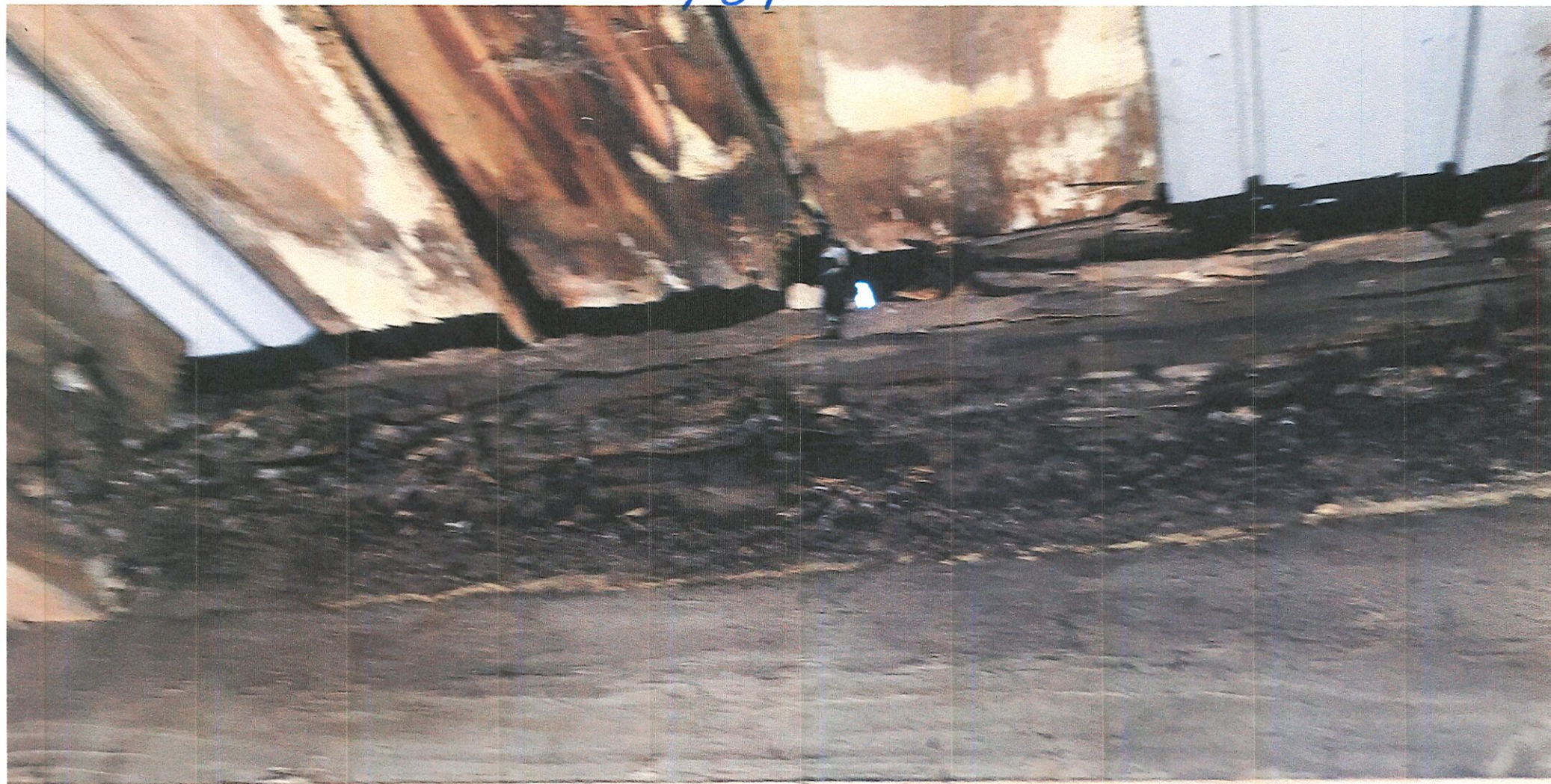
TOP



TOP



Top







FREE SAMPLES

REQUEST A QUOTE

LOGIN

CART 0

SEARCH

FOR PROS

Design

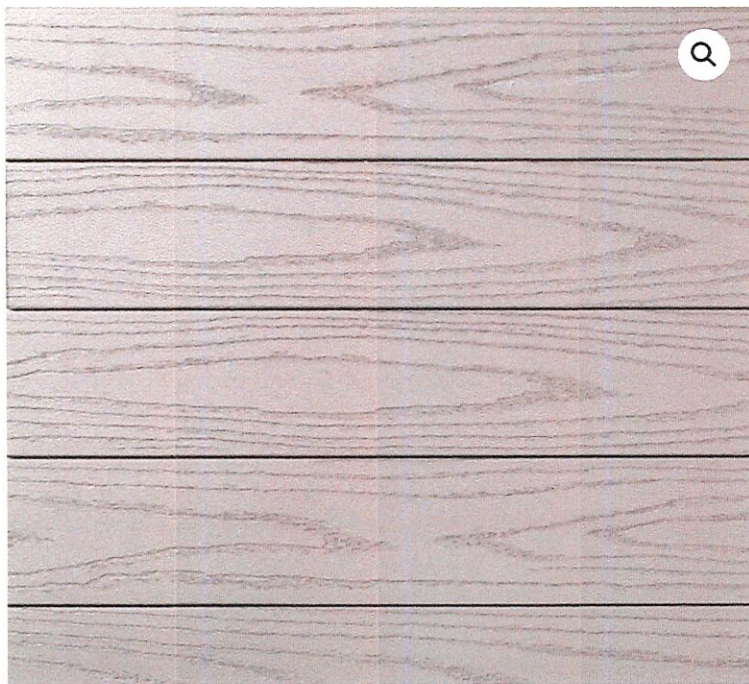
Products

Why TimberTech

Resources

Outdoor Living Ideas

Get Started



[Home](#) > [Products](#) > [Porch](#) > Porch Collection

Porch Collection

Amp up your curb appeal – you deserve it. TimberTech's high-performance, capped-polymer porch boards are designed with a tongue-and-groove system so that there's minimal gapping between boards. Give your porch a beautiful, stylish floor, with the added benefits of composite decking.

Available in standard width. Coastline®, Mahogany, Weathered Teak®, and Dark Hickory also available in wide width.

Porch Color



This site uses cookies to ensure you get the best experience. [LEARN MORE](#)

GOT IT





FREE SAMPLES

REQUEST A QUOTE

LOGIN

CART 0

SEARCH

FOR PROS

Design ▾

Products ▾

Why TimberTech ▾

Resources ▾

Outdoor Living Ideas

Get Started ▾



[Home](#) > [Products](#) > [Railing](#) > [Traditional Composite Railing](#) > [Classic Composite Series](#) > RadianceRail®

RadianceRail®

The Classic Composite Series is a simple system with endless design options to compliment any home. Offering four top rails to choose from and multiple infill options, customize the look to suit your style. You can't go wrong with this long-lasting, beautiful railing.

Configure your railing to suit your style. [See options.](#)

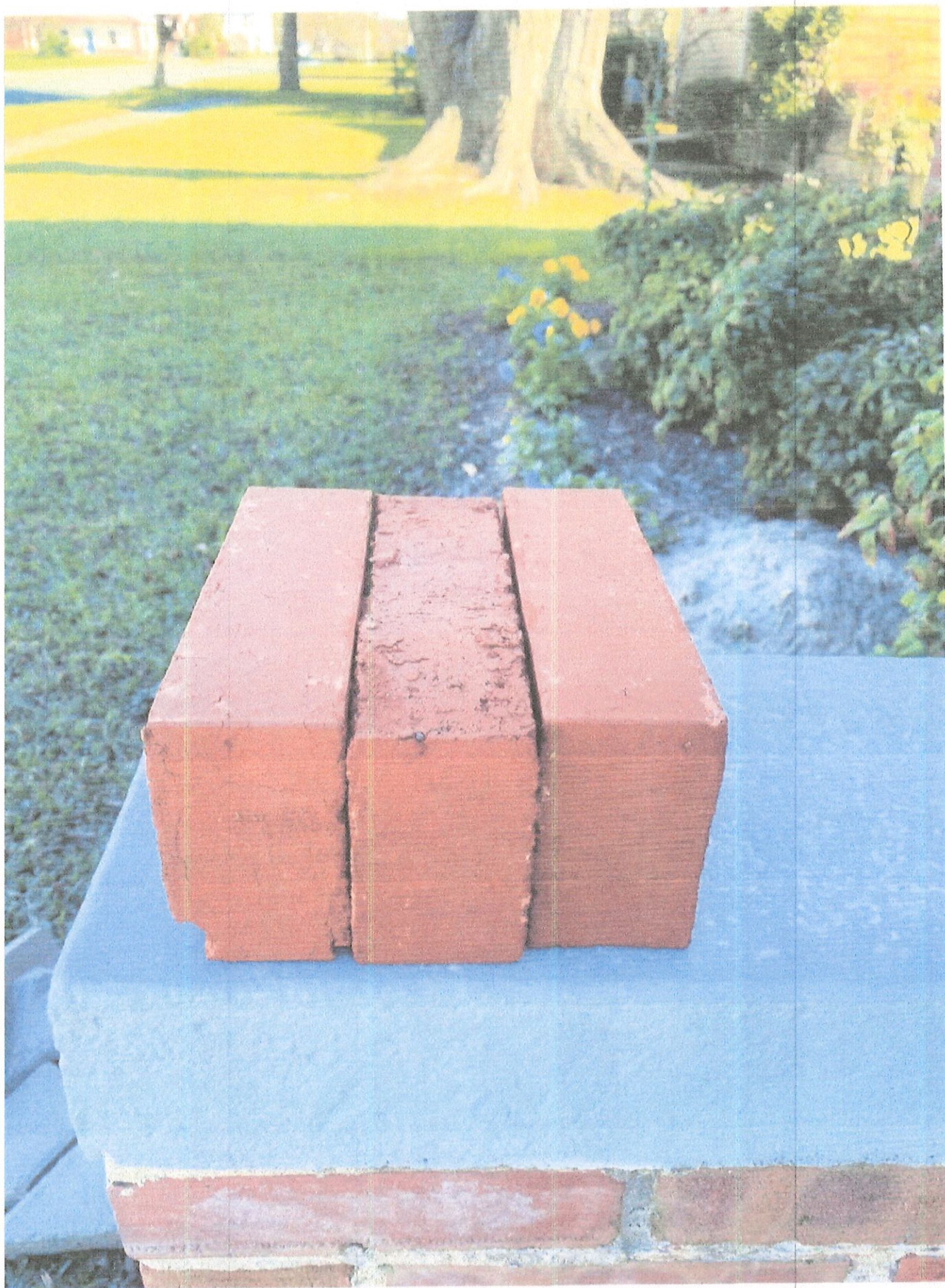
Classic Composite Series Kona®, Slate Gray and Brownstone colors will be discontinued for 2021. Please verify availability with your local dealer before ordering. Use our [Where To Buy tool](#) to find your local dealer.

Color



This site uses cookies to ensure you get the best experience. [LEARN MORE](#)

GOT IT



Other historic homes in the 200 block of Jefferson Avenue with brick steps and vinyl railing.

211 Jefferson Ave



217 Jefferson Ave



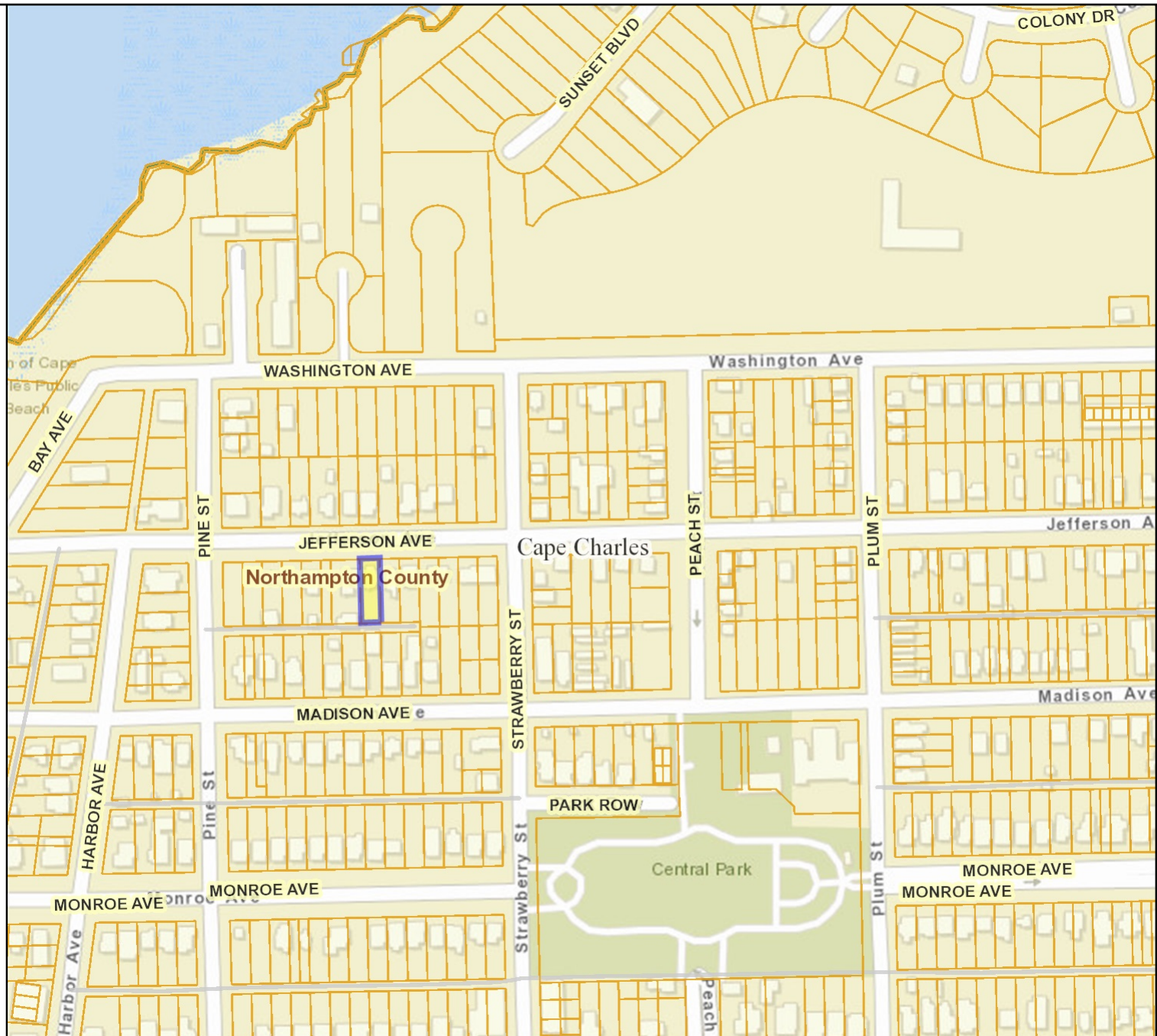
224 Jefferson Ave



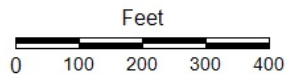
Northampton County, Virginia

Legend

- County Boundaries
- Town Names
- Route Numbers
- Road Labels
- Parcels
- Driveways



Map Printed from Northampton
<http://northampton.mapsdirect.net/>



Title: 220 Jefferson Avenue

Date: 11/20/2020

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Northampton County is not responsible for its accuracy or how current it may be.