



HISTORIC DISTRICT REVIEW BOARD

Commercial – 3 District

Special Meeting

Cape Charles Civic Center

via Electronic Communications

April 2, 2021

10:00 a.m.

This Commercial – 3 District Special Meeting of the Cape Charles Historic District Review Board was held by video conference in accordance with Code of Virginia § 2.2-3708.2, subsection A.3, resulting from Governor Northam's March 12, 2020 declaration of a state of emergency for the Commonwealth of Virginia arising from the Novel Coronavirus (COVID-19) pandemic. It was deemed impractical and unsafe to assemble physically due to the highly contagious nature of COVID-19.

The purpose of this meeting was to review of a Commercial – 3 District application. An audio recording was made of the meeting, and the meeting was also live-streamed on Facebook, as well as video-taped for viewing from the Town's website after processing. Public comments were accepted in writing prior to the meeting. Viewers could also submit their comments via Facebook Live and emails to the clerk and the planner.

At approximately 10:00 a.m., Co-Chairman Herb Thom, having established a quorum, called to order the Special Meeting of the Historic District Review Board (HDRB). Physically present at the Civic Center were Planning Technician Tracy Outten and Herb Thom. In attendance via Zoom were Kathy Glaser, Martin Mayer, Michael Strub, Interim Town Planner/Zoning Administrator Katie Nunez, Community Relations Manager Jennifer Lewis, and the applicants. Edward Wells was not in attendance. There were no members of the public physically in attendance, but there were 21 viewers on Facebook Live.

PUBLIC COMMENT (AGENDA ITEMS ONLY):

There were no public comments to be heard nor any written comments submitted prior to the meeting.

NEW BUSINESS:

A. *Commercial – 3 District design and construct review for 2198 Stone Road – tax map #83-A-15.*

Chris Marshall and Mark Marshall, applicants, explained the three-part application as follows: (1) The new 20'x60' steel building would be used entirely storage; (2) The proposed renovations to construct a handicap ramp and a 20'x30' deck to the existing blue building located at 2218 Stone Road would help it better serve as an event venue; and (3) Add a permanent covering over the existing patio on the west side of the Cape Charles Brewing Company building located at 2198 Stone Road. The applicants added a speed limit reduction conversation has been started with the town manager.

There was some discussion on parking requirements. The applicants have approximately one hundred parking spaces available. Herb Thom asked for the zoning administrator's opinion. Katie Nunez said zoning was fine, thanked the applicants for the clarification on the parking spaces, and mentioned land disturbance requirements to them.

Motion made by Michael Strub, seconded by Kathy Glaser, to approve the Commercial – 3 Zoning District design at 2198 Stone Road and 2218 Stone Road as presented. The motion was approved by unanimous vote.

Roll call vote: Kathy Glaser, yes; Martin Mayer, yes; Michael Strub, yes; Herb Thom, yes.

Motion made by Michael Strub, seconded by Martin Mayer, to adjourn the April 2, 2021 Historic District Review Board Commercial - 3 District Special Meeting at 10:12 a.m. The motion was unanimously approved.

Roll call vote: Kathy Glaser; Martin Mayer, yes; Michael Strub, yes; Herb Thom, yes.

Co-Chairman Herb Thom

Planning Technician