

Historic District Review Board
Regular Meeting Agenda
Cape Charles Civic Center
October 18, 2022, 5:00 P.M.

1. **Call to Order; Roll Call**
 - A. Roll call and establish a quorum.
2. **Invocation and Pledge of Allegiance**
3. **Public Comment**
4. **Consent Agenda**
 - A. Approval of agenda format
 - B. Approval of Minutes: None.
5. **Unfinished Business:**
 - A. 133 Mason Avenue: Colleen & Gene Kelly – Certificate of Appropriateness to install an awning over the handicapped accessible side entrance door on the commercial building
6. **New Business**
 - A. **FENCE INSTALLATION:** None
 - B. **MODIFICATION TO APPROVED Certificate of Appropriateness:** None
 - C. **RENOVATION, MINOR:**
 - (1) 551 Tazewell Avenue: Brian & Katerina Stafford – Certificate of Appropriateness to replace the existing front porch wood flooring with Azek Composite Decking
 - D. **RENOVATIONS, ADDITIONS, & NEW CONSTRUCTION:**
 - (1) 204 Washington Avenue: Spencer Custis – Certificate of Appropriateness to install a 12' x 16' (192 sq. ft.) accessory structure
 - (2) 606 Washington Avenue: Robert "Lewis" & Lindsay Cassada – Certificate of Appropriateness to install an 8' x 10' (80 sq. ft.) accessory structure
 - (3) 542 Monroe Avenue: Peacock Cottage, LLC dba Claudine Pierce – Certificate of Appropriateness to modify the sides and rear exterior of the home
 - (4) 221 Tazewell Avenue: Peacock Cottage, LLC dba Claudine Pierce – Pre-Application/Certificate of Appropriateness to construct a new one-story rear addition to the rear to the home
 - (5) 607 Jefferson Avenue: JB Design & Remodeling dba Zachary Smith – Certificate of Appropriateness to construct a new 1,720 sq. ft. two-story home, 10' x 10' (100 sq. ft.) shed, and an outdoor shower
 - E. **COMMERCIAL-3 DISTRICT:** None
 - F. **OTHER:** None
7. **Other Business**
 - A. Monthly Report from Zoning Administrator Katie Nunez
8. **Adjourn**



HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: October 18, 2022

Item #: 6C (1) – 133 Mason Avenue

Prepared by: Tracy Outten, Planning Technician

Reviewed by: Katie H. Nunez, Planning/Zoning Administrator

Date: October 12, 2022

APPLICANT: Colleen & Gene Kelly

SITE ADDRESS: 133 Mason Avenue

TAX MAP: 83A3-2-1-62

LOT SIZE: 4,200 sq. ft.

TYPE OF APPLICATION: Pre-Application/Certificate of Appropriateness

WORK TO BE PERFORMED: Replace front doors & windows, replace side handicapped door, & install an awning

CURRENT ZONING: Commercial-1 (C-1)

HISTORIC REGISTER: Contributing

DESCRIPTION: Commercial (Building), Ca. 1907, Richardsonian Romanesque

DATE APPLICATION RECEIVED: August 2, 2022

PRE-APPLICATION MTG: September 20, 2022

DATE APPLICATION DEEMED COMPLETE: August 2, 2022

LEGAL DEADLINE: HDRB Decision (60 Days from Complete Application): October 3, 2022

As you recall, the Board heard this matter last month and approved all but the proposed awning over the handicapped door to allow for a site visit by the Board members.

This matter will be continued at the October meeting, presuming all members have been able to visit the site.

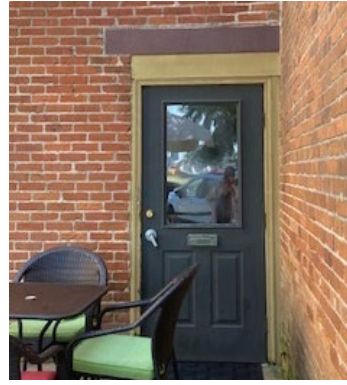
SEPTEMBER'S APPLICATION INFORMATION

The applicant is seeking to do the following window and door replacements and installation of an awning:

1. Replace the existing front door and deteriorating original front windows. The front door would be replaced with a replica of the original door made from mahogany. Three proposed window styles have been submitted for the Board's review and input to reach a final selection; all choices are insulated and energy efficient.



2. Replace the existing rusted metal side door which is the handicapped entrance with a wooden grain fiberglass door. (Photos of existing and proposed are below.)



3. Install a 9' x 8' metal awning over the side handicapped entrance to provide protection, similar to the example below.



MATERIALS:

Front Door: Mahogany

Front Windows: Please see Specification Sheets

Awning: Metal

STAFF ANALYSIS:

ZONING COMPLIANCE

The work proposed does not increase or alter the square footage of the structure and within the requirements of the zoning ordinance. Any property within the Historic District Overlay is required to meet the Historic District Guidelines, which are superimposed on the underlying zoning district regulations.

HISTORIC DISTRICT GUIDELINES:

WINDOWS AND DOORS: Page 41: Commercial doors tend to have more glazing, typically a single glass pane. Decoration can include raised panels, beveled glass, or small panes.

Page 41 Item 4: Consider replacing windows and doors only when they are missing or beyond repair. Reconstruction should be based on physical evidence or old photographs. Do not use replacement windows or doors that substantially change the size, glazing pattern, finish, depth of reveal, appearance of the frame, or muntin configuration.

STOREFRONTS: Page 47 Item 1: Retain all elements, materials, and features that are original to the building or are sensitive remodeling and repair them as necessary.

AWNINGS: DECORATIVE FEATURES – (1) Choose awning types that are appropriate for the Cape Charles historic district. Inc. Sloped fabric awnings, whether fixed or retractable, are the traditional awning type and are appropriate for most historic buildings, both residential and commercial.

(2) Place awnings within the storefront, porch, door, or window opening so that it fits the opening and does not obscure distinctive architectural elements or damage materials. Choose a design that does not interfere with existing signs, street trees, or other elements along the street.

(3) Keep the bottom awning at least seven feet above grade.

(4) Coordinate colors with the overall building color scheme. Solid colors, wide stripes, and narrow stripes may be appropriate, but not overly bright or complex patterns. Avoid using shiny, plastic-like fabrics.

STAFF RECOMMENDATION:

Staff is requesting the HDRB to review the application material submitted by the applicant and determine if proposed work fits within the historic character of the neighborhood.

Staff is recommending approval of this application and is prepared to assist the Board in the development of any motion regarding this application, if needed.

The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval.

If approved, a Certificate of Appropriateness shall expire of its own limitation twelve (12) months from the date of issuance if the work authorized thereby is not commenced by the end of such twelve (12) month period; and further, any such certificate shall also expire and become null and void if such authorized work is suspended or abandoned for a period of twelve (12) months after being commenced.

Attachments:

Attachment 1 – Application and Documents



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-3259 x24

tracy.outten@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|---|---|
| ☐ Completed application | ☐ Photos/elevations of existing structure |
| ☐ Letter of intent clearly explaining project | ☐ Photos/elevations of proposed project |
| ☐ Existing site plan or survey | ☐ Proposed materials/spec sheets, samples |
| ☐ Proposed site plan or survey (if applicable) | ☐ Payment of fees (new construction >2,000 square feet \$500; new construction up to 2,000 square feet \$300; all other \$150; modification \$250) |

PROPERTY INFORMATION

Name of Project: Kelly's Gingerhut Pub
Property Address: 133 Mason Ave
Brief Description of Project: Replace Rotting windows, Roof, awning for handicap door
Zoning District: _____ Current Use: Food/Beverage Pub Proposed Use: Same

OWNER INFORMATION

Name and Company: Colleen Kelley/Gene Kelly Gingerhut LLC
Mailing Address: 23005 Parsons Circle Cape Charles
Phone Number: 757 678 3933 Email: gingerhut26@verizon.net (Colleen)
757 695-1333 britale5133@gmail.com (Gene)

APPLICANT INFORMATION

☒ check here if applicant is owner

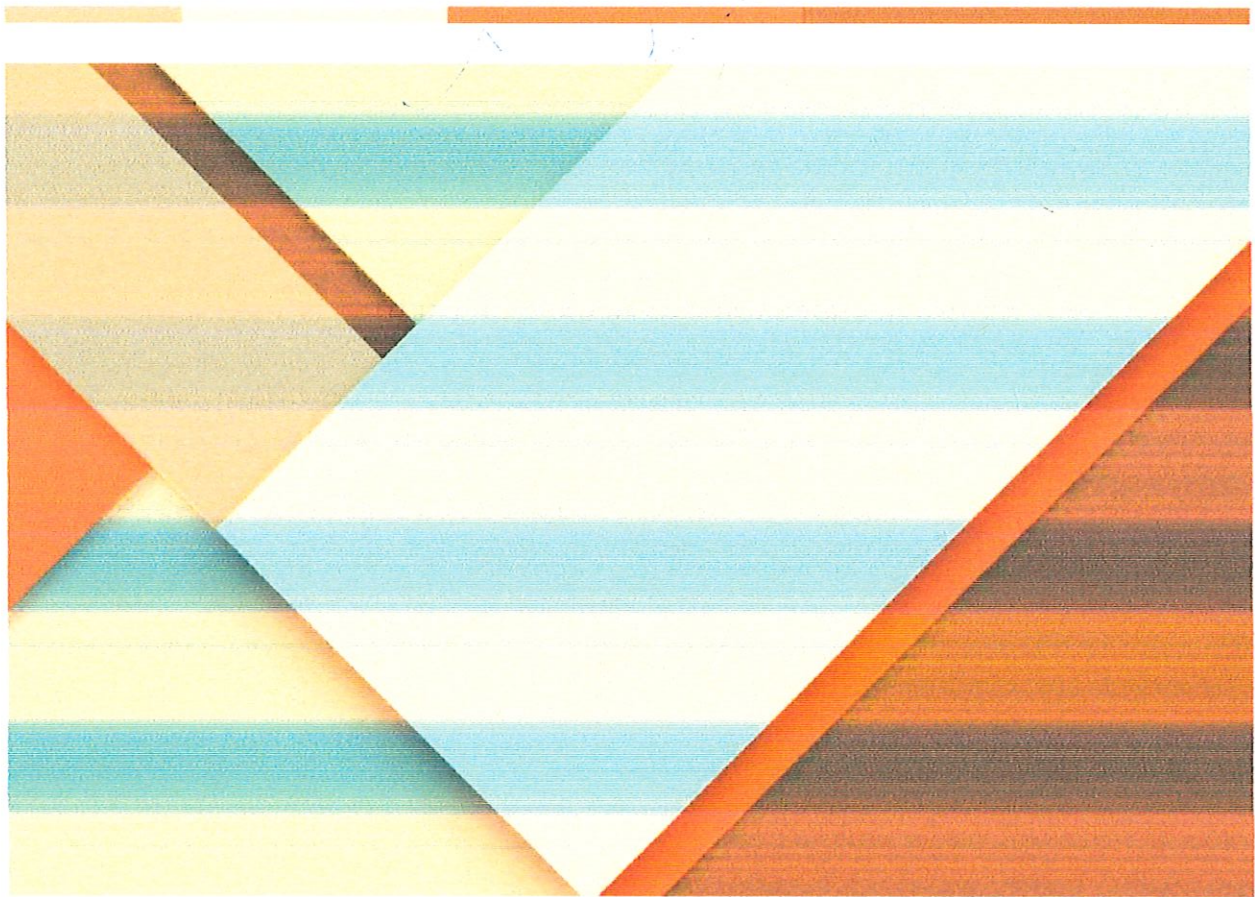
Name: _____
Mailing Address: _____
Phone Number: _____ Email: _____

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: X Colleen Kelley Date: _____

Note: There is a required 30-day wait period between approval of a Certificate of Appropriateness and issuance of the permit for construction.



Kelly's Gingernut Pub

09.04.20XX

Colleen Kelley

Kelly's Gingernut Pub

133 Mason Avenue

Cape Charles, Va 23310

Overview

The pub is ready for some more love after many years of wear and tear. The front door is falling apart and rotting. The handicap door is rotted out at the bottom. The roof has been ready, with buckets catching what they can with the storms. The top glass in the front windows is actually falling out. You can see duck tape applied keeping out the elements as much as possible. We have had to replace over \$30,000 in kitchen equipment in the past year and a half, so all these issues were put on the back burner. The roof has been a constant concern and just as we were ready we were closed down from Covid. The front of the pub takes constant abuse from the elements, wind, rain and sun. Not to mention customers.

Goals

1. Replace front door with like. I have a mahogany door made already that replicates the original door; hopefully this one will last longer than the last two.
2. Replace handicap door. Put in an awning to protect it. The threshold for this door has to be low enough for wheelchair access, therefore the rain beats against it and comes under the door which explains why the bottom is completely rotted out. The door is standard metal which I would like to replace with a wood grain fiberglass. Presently there is no overhang above the doorway. The awning would help those using that door in bad weather as well.
3. Replace the front windows. These windows we have worked on through the years and they are done. The glass is coming out of the frames and those are very large pieces of glass. They are not insulated so the sun takes its toll in the summer and the winter winds keep it challenging to regulate the temperature inside being very wasteful of energy. I have a quote for a standard one over one from Northampton Lumber and another from Atlantic Glass. I also have a quote for a window which has more mullions that would help strengthen it. The first is clad on the outside and wood inside. The second is commercial metal in and out, much like most of the buildings on Mason. The third is clad on the outside and wood inside.
4. Replace the roof. The roof needed to be replaced 21 years ago when we bought the building but as things go we ran out of money on this project and elected to get it done asap. Ha. It is time. It has asphalt shingles presently. We would replace it with a higher grade shingle according to code.

Specifications

1. Front door- like for like (picture included)
2. Upgrade to fiberglass door for handicap door (pictures included) Awning.
3. Secure new windows with energy efficient glass. (pictures included)
4. Asphalt shingles for roof

Milestones

The purchase and ordering of the windows, handicap door and shingles will happen soon after this has been approved. As we know getting even a ready made standard size window takes time these days. I am sure we will be looking at weeks or months for this to come in and start the replacement. I would like to have at least the windows and roof before winter but that is being hopeful. ¶



It is hard to see but the whole sheet of the top glass has a large gap where the glass is coming away from the top of the frame. This has been repaired several times. The wood has lost integrity at this point.



These are very large windows and so much energy is lost through this single pane glass

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #1	Mark Unit:			
Qty: 2				

MARVIN 



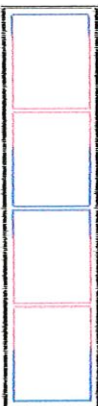
As Viewed From The Exterior

Egress Information A1, A2
No Egress Information available.

Ebony Exterior
Painted Interior Finish - Designer Black Pine Interior
2W1H - Rectangle Assembly
Elevate Direct Glaze Rectangle
IG
Low E2 w/Argon
Stainless Perimeter and Spacer Bar
7/8" SDL - With Spacer Bar - Stainless
Rectangular - Special Cut 1W4H
Ebony Ext - Painted Interior Finish - Designer Black Int
Elevate Direct Glaze Rectangle
IG
Low E2 w/Argon
Stainless Perimeter and Spacer Bar
7/8" SDL - With Spacer Bar - Stainless
Rectangular - Special Cut 1W4H
Ebony Ext - Painted Interior Finish - Designer Black Int
4 9/16" Jamb
Nailing Fin DH/GL/DR Frame w/ Certification Brackets
***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
***Note: Unit Availability and Price is Subject to Change
***Note: Errors approved by TRENT BAZEY on Thursday, January 13, 2022 @ 12:34:04 PM

Line #2	Mark Unit:			
Qty: 4				

MARVIN 



As Viewed From The Exterior

Egress Information
No Egress Information available.

Ebony Exterior
Painted Interior Finish - Designer Black Pine Interior
Elevate Direct Glaze Rectangle
IG
Low E2 w/Argon
Stainless Perimeter and Spacer Bar
7/8" SDL - With Spacer Bar - Stainless
Rectangular - Special Cut 1W4H
Ebony Ext - Painted Interior Finish - Designer Black Int
Additional Mull Info: Field Mull
4 9/16" Jamb
Nailing Fin DH/GL/DR Frame
***Note: Divided lite cut alignment may not be accurately represented in the OMS drawing. Please consult your local representative for exact specifications.
***Note: Unit Availability and Price is Subject to Change

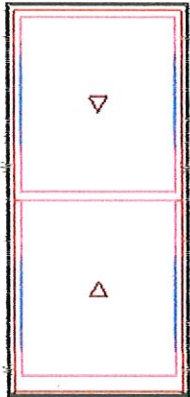
Project Subtotal Net Price: USD	7,776.00
6.300% Sales Tax: USD	489.89
Project Total Net Price: USD	8,265.89

LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #3	Mark Unit: With Nailing Flange			
Qty: 2				

MARVIN 



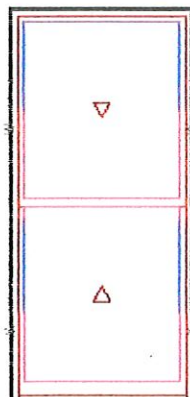
As Viewed From The Exterior

Entered As: RO
FS 43 3/4" X 92"
Egress Information
Width: 40 5/32" Height: 40 41/64"
Net Clear Opening: 11.33 SqFt

Ebony Clad Exterior
Painted Interior Finish - Designer Black - Pine Interior
Ultimate Double Hung G2
Rough Opening 44 3/4" X 92 1/2"
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG - 1 Lite
Low E2 w/Argon
Black Perimeter Bar
Ogee Interior Glazing Profile
Bottom Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG - 1 Lite
Low E2 w/Argon
Black Perimeter Bar
Ogee Interior Glazing Profile
Black Interior Weather Strip Package
Black Exterior Weather Strip Package
Matte Black Non-Tilt Sash Lock
Matte Black Top Sash Strike Plate Assembly Color
Aluminum Screen
Ebony Surround
Bright View Mesh
***Screen/Combo Ship Loose
4 5/16" Jambs
Nailing Fin
***Note: Unit Availability and Price is Subject to Change

Line #4	Mark Unit: Replacement Style			
Qty: 2				

MARVIN 



As Viewed From The Exterior

Entered As: IO
FS 44 3/8" X 92 1/4"
Egress Information
Width: 40 11/16" Height: 41 1/16"
Net Clear Opening: 11.60 SqFt

Ebony Clad Exterior
Painted Interior Finish - Designer Black - Pine Interior
Ultimate Double Hung Insert G2
Inside Opening 44 3/4" X 92 1/2"
0° Degree Frame Bevel
Top Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG - 1 Lite
Low E2 w/Argon
Black Perimeter Bar
Ogee Interior Glazing Profile
Bottom Sash
Ebony Clad Sash Exterior
Painted Interior Finish - Designer Black - Pine Sash Interior
IG - 1 Lite
Low E2 w/Argon
Black Perimeter Bar
Ogee Interior Glazing Profile
Black Interior Weather Strip Package
Black Exterior Weather Strip Package
Matte Black Sash Lock
Matte Black Top Sash Strike Plate Assembly Color
Aluminum Screen
Ebony Surround
Bright View Mesh



1720 Virginia Beach Blvd, Virginia Beach, VA 23454
P: 757.491.6477 F: 757.491.6312

PROPOSAL

To: Kelly's Gingernut Pub

Phone: 757-678-3933

Date: January 20, 2022

Address: 133 Mason Ave

City, State, & Zip: Cape Charles, VA

Job Address: Same as above

SCOPE OF WORK:

Remove existing wood casement windows and replace with new 2" x 4 1/2" black anodized thermal aluminum storefront metal with 1" clear low-e insulated glass. Two openings approximately 48" x 100" split in half vertically and horizontally.

Total: \$7,736.00

***TOP ARCHED WINDOWS TO BE MAINTAINED BY CARPENTER**

***MAY NEED TO DO INTERIOR FINISH WORK BY OTHERS**

NOTE: SHOP DRAWINGS AND SUBMITTALS NOT INCLUDED IN PRICE

WE HEREBY PROPOSE to furnish material and labor - complete in accordance with the above specifications. This proposal may be withdrawn by us if not accepted within 45 days. **One-half deposit required upon the acceptance of this proposal, balance due at completion of job.**

TOTAL DUE UPON RECEIPT. 1 1/2% PER MONTH SERVICE CHARGE DUE ON UNPAID BALANCE OVER 30 DAYS. ATTORNEY'S FEES OF 33 1/3 % OF TOTAL DUE PLUS INTEREST SHALL BE ASSESSED IF REFERRED TO AN ATTORNEY FOR COLLECTION. MATERIALS REMAIN PROPERTY OF ATLANTIC GLASS & MIRROR UNTIL ALL CHARGES ARE PAID IN FULL.

Acceptance of Proposal:

Authorized Signature

Date

ESTIMATE

Date: 1/26/2022

Job: 03 - Kelly

Estimating Contact: Gene Kelly

Estimating Email: gingernut2@verizon.net

Project Address: 133 Mason Ave., Cape Charles, VA 23310



Office: 410-641-5595 ext 6112

commercial@go-glass.com

Scope of Work:

Removal and disposal of two (2) existing wooden double hung windows

Furnish and install two (2) new aluminum fixed frame storefront windows into existing wooden frames

Material:

YKK YES 45FI Stock Lengths

Finish: Black Anodized

Glass:

ANNEALED INS. 1/4" LOW-E - 1/4" CLEAR

1" OA

SOLARBAN 60 #2

Exclusions:

Permits, premium/overtime hours, carpentry, electrical hook ups, hollow metal doors & frames, wooden doors, patching and painting.

Proposal Amount: \$ 4,900.00

Material Deposit Required

Balance due upon completion

All openings are to be field measured and verified before fabrication. Approved hold sizes are required before ordering glass prior to frame installation.

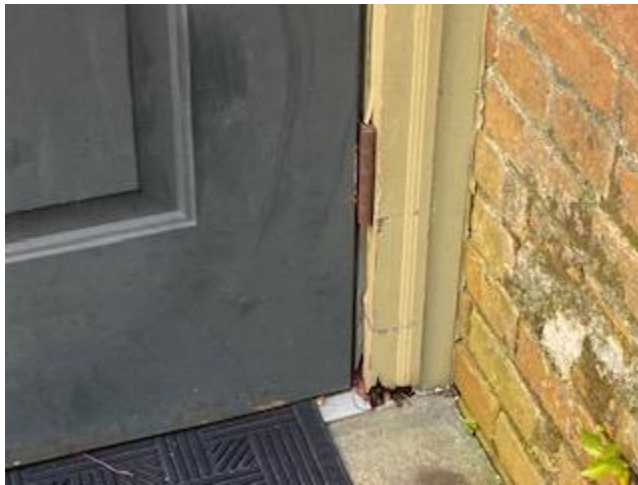
Accepted by _____ Date _____

Printed Name & Title: _____

All work to be performed in a workmanlike manner according to standard practices. Any changes from the above specifications will become an extra charge. Our glass companies carry liability insurance and workman's compensation.



Handicap door



Wind and water damage



Low threshold for wheelchair



Totally rotted out. This is a standard metal door



Opens out for access. Need protection from the elements



A 9' wide awning would reach the drain built into the concrete. Coming out 7-8' would provide enough protection.



This is the fiberglass door for replacement

Proposed Awning





HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: October 18, 2022

Item #: 6C (1) – 551 Tazewell Avenue

Prepared by: Tracy Outten, Planning Technician

Reviewed by: Katie H. Nunez, Planning/Zoning Administrator

Date: October 6, 2022

APPLICANT: Brian & Katerina Stafford

SITE ADDRESS: 551 Tazewell Avenue

TAX MAP: 83A1-1-352

LOT SIZE: 5,600 sq. ft

TYPE OF APPLICATION: Certificate of Appropriateness

WORK TO BE PERFORMED: Replacement of front porch flooring

CURRENT ZONING: Residential-1 (R-1)

HISTORIC REGISTER: CONTRIBUTING

DESCRIPTION: Ca. 1886, Folk Victorian

DATE APPLICATION RECEIVED: September 2, 2022

PRE-APPLICATION MTG: October 18, 2022

DATE APPLICATION DEEMED COMPLETE: September 6, 2022

LEGAL DEADLINE: HDRB Decision (60 Days from Complete Application): November 7, 2022

The applicant is seeking to replace the existing wrap-around porch wood flooring with Azek Tongue and Groove Composite Decking Boards. The existing railings will be refinished and reinstalled, framing boards will be replaced where needed with pressure treated lumber, and the stairs will remain as they are.

MATERIALS:

Trex Composite Decking Boards: 1" x 3.2"

Pressure Treated Lumber

STAFF ANALYSIS

ZONING COMPLIANCE

The work proposed does not increase or alter the square footage of the structure and within the requirements of the zoning ordinance. Any property within the Historic District Overlay is required to meet the Historic District Guidelines, which are superimposed on the underlying zoning district regulations.

HISTORIC DISTRICT GUIDELINES

Porches: Page 45 Item 5: Replace porch elements or the porch itself only if the materials are too deteriorated to repair or are completely missing. New elements should match the original as closely as possible. Avoid replacing wooden steps with concrete or brick steps or wooden posts with decorative iron supports; also avoid adding "Colonial" decorative elements, such as broken pediments, columns, and pilasters, or replacing porch piers with a continuous foundation.

STAFF RECOMMENDATION:

Staff is requesting the HDRB to review the application material submitted by the applicant. Staff is recommending approval of this application and is prepared to assist the Board in the development of any motion regarding this application, if needed.

The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval.

If approved, a Certificate of Appropriateness shall expire of its own limitation twelve (12) months from the date of issuance if the work authorized thereby is not commenced by the end of such twelve (12) month period; and further, any such certificate shall also expire and become null and void if such authorized work is suspended or abandoned for a period of twelve (12) months after being commenced.

Attachments:

Attachment 1 – Application and Documents



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles Planning & Zoning Department

2 Plum Street

Cape Charles, VA 23310

757-331-3259 x24

planningtech@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|--|---|
| ☒ Completed application | ☒ Photos/elevations of existing structure |
| ☒ Letter of intent clearly explaining project | ☒ Photos/elevations of proposed project |
| ☒ Existing site plan or survey | ☒ Proposed materials/spec sheets, samples |
| ☒ Proposed site plan or survey (if applicable) | ☒ Payment (See Historic District Review Board Fees) |

PROPERTY INFORMATION

Name of Project: 551 Tazewell Avenue

Property Address: 551 Tazewell Avenue, Cape Charles VA 23310

Brief Description of Project: replacement of porch decking

Zoning District: R-1 Current Use: vacation home Proposed Use: vacation home

OWNER INFORMATION

Name and Company: Brian and Katerina Stafford

Mailing Address: 5321 Thunder Hill Rd, Columbia MD 21045

Phone Number: 240-654-2436 Email: staff2b@verizon.net

APPLICANT INFORMATION

☒ check here if applicant is owner

Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: [Signature] Date: 9-1-22

Brian and Katerina Stafford
551 Tazewell Avenue
Cape Charles, VA 23310

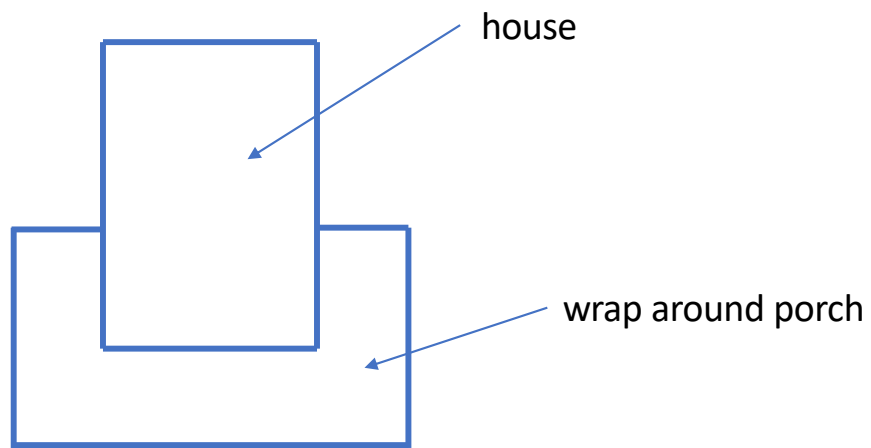
We are planning to have our deteriorating wrap around porch floor replaced at 551 Tazewell Avenue in Cape Charles. The current porch floor is rotting in many places. We have attempted to replace the rotted wooden boards, but they rot again after only a few years. Paint no longer sticks to the old wood, leaving the boards unprotected. We seek to replace the existing wood with a matching synthetic material.

The scope of the work is as follows:

- Replace wood front porch boards with 3.2" wide Azek T&G composite decking in Slate Gray
- Refinish and reinstall existing rail
- Framing structure will be pressure treated materials just to replace any bad framing members.
- Setbacks will remain the same, as the footprint will be the same as existing

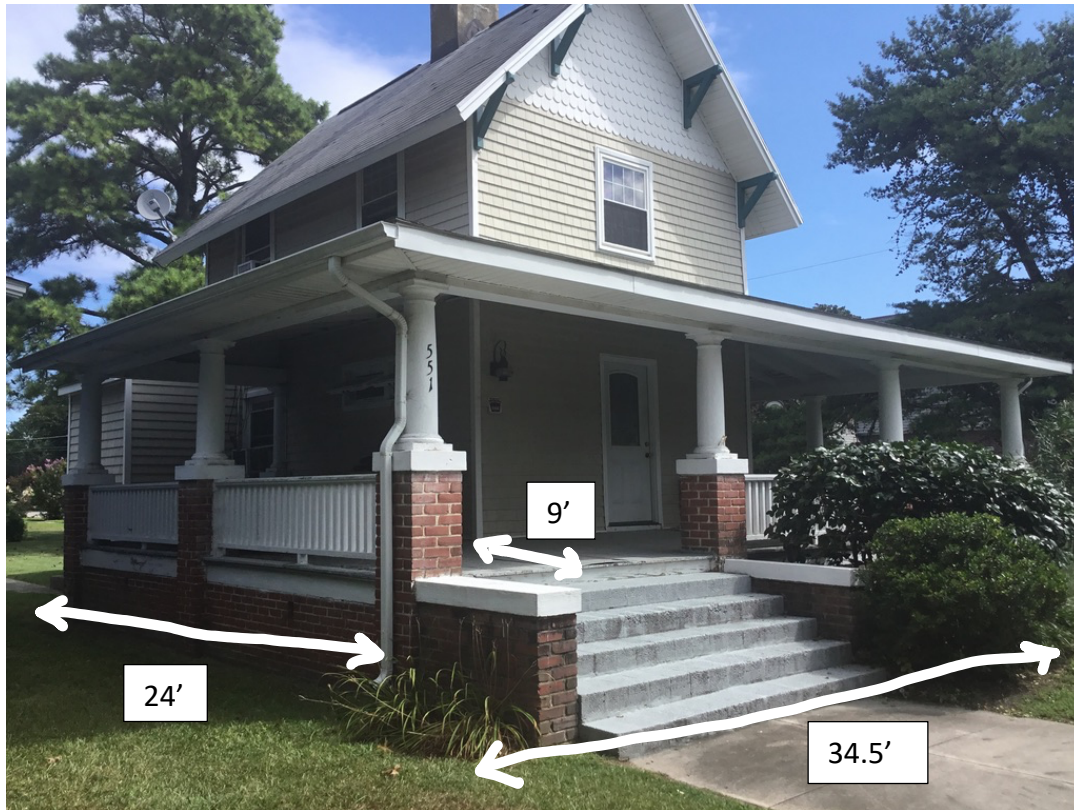
Thank you for considering our request.

Brian and Katerina Stafford
240-654-2436



551 Tazewell Avenue
Cape Charles, VA

Porch wraps around three sides of the house and is 9' wide all the way around. Overall dimensions are shown below.

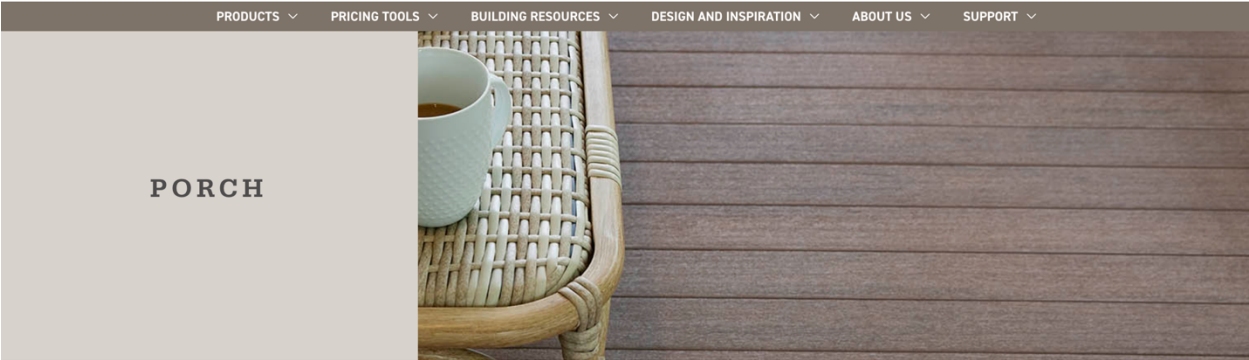


Photos of current porch condition









Home > Products > Porch

Porch

Discover the enduring beauty of our high-performance porch boards. The TimberTech Porch Collection is defined by durable polymer capping and nature-inspired grain patterns for porch flooring that instantly amps up your home's curb appeal.

Narrow by

CLEAR FILTERS

Color +

Pricing +

Color Type ⓘ +

Surface Finish ⓘ +

Multiple Widths Available ⓘ +

GRAY x

Popular Choice

Stays Cooler

Porch Collection
Coastline®
5 more colors available

Porch Collection
Dark Hickory
5 more colors available

Stays Cooler

Porch Collection
Oyster®
5 more colors available

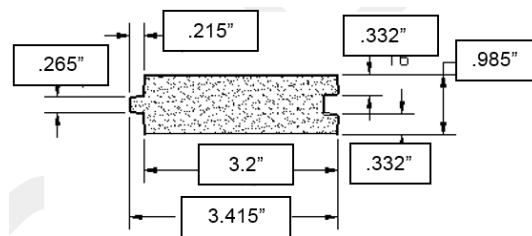
Popular Choice

Porch Collection
Slate Gray
5 more colors available

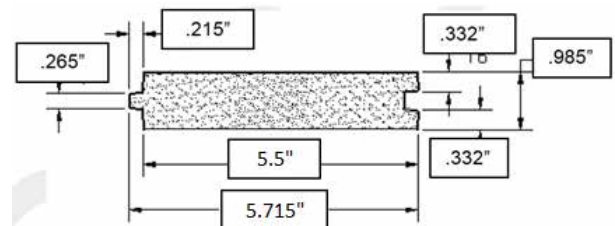


Table 2 – Stair Tread Span Ratings

Product	Maximum Stair Tread Span	Installation
3.2" AZEK Porch Board 5.5" AZEK Porch Board	11"	See Figure 5 for installation details.
5.5" AZEK Harvest® Collection® 5.5" AZEK ARBOR Collection® 5.5" AZEK Vintage Collection®	10"	See Figure 5 for installation details.
	17.25"	2X6 additional supports. See Figure 6 for installation details.
	24"	2X4 additional supports. See Figure 7 for installation details.
7.25" AZEK Harvest® Collection® 7.25" AZEK Vintage Collection®	12"	See Figure 5 for installation details.
AZEK MAX	14"	See Figure 5 for installation details.



3.2 inch Porch Board



5.5 inch Porch Board

Figure 1 – AZEK Porch Board



HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: October 18, 2022

Item #: 6D (1): 204 Washington Avenue

Prepared by: Tracy Outten, Planning Technician

Katie H. Nunez, Planning/Zoning Administrator

Date: October 5, 2022

APPLICANT: Spencer Custis

SITE ADDRESS: 204 Washington Avenue

TAX MAP: 83A1-1-108

LOT SIZE: 5,600 sq. ft.

TYPE OF APPLICATION: Certificate of Appropriateness

WORK TO BE PERFORMED: Install a 12' x 16' (192 sq. ft.) accessory structure

CURRENT ZONING: Residential-1 (R-1)

HISTORIC REGISTER: NOT LISTED

Accessory Structures: N/A

DATE APPLICATION RECEIVED: September 2, 2022

PRE-APPLICATION MTG: October 18, 2022

DATE APPLICATION DEEMED COMPLETE: September 6, 2022

LEGAL DEADLINE: HDRB Decision (60 Days from Complete Application): November 7, 2022

The applicant is seeking to install a 12' x 16' (192 sq. ft.) accessory structure in the rear southeast corner of the property.

As the applicant mentioned in the Letter of Intent the accessory structure must be removed from its current location since the Board of Zoning Appeals did not grant an after the fact variance because the property does not have a principal structure on it and that is a requirement per our zoning ordinance.

AERIAL MAP:



MATERIALS:

- Wood
- Shingle Roof

STAFF ANALYSIS:**ZONING COMPLIANCE**

The property is a legal, conforming use and the accessory structure is an allowable use.

The proposed location of the accessory building meets all setback requirements, total land coverage requirements and maximum total footprint area limits. Any property within the Historic District Overlay is required to meet the Historic District Guidelines, which are superimposed on the underlying zoning district regulations.

HISTORIC DISTRICT GUIDELINES:

There are no specific guidelines for accessory structures.

STAFF RECOMMENDATION:

Staff is requesting the HDRB to review the application material submitted by the applicant and determine if the materials and style proposed for the accessory structure reflect the character and historic appearance of the neighborhood.

Staff is recommending approval of this application and is prepared to assist in the development of a motion, if needed.

The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval.

If approved, a Certificate of Appropriateness shall expire of its own limitation twelve (12) months from the date of issuance if the work authorized thereby is not commenced by the end of such twelve (12) month period; and further, any such certificate shall also expire and become null and void if such authorized work is suspended or abandoned for a period of twelve (12) months after being commenced.

Attachments:

Attachment 1 – Application and Documents



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles Planning & Zoning Department

2 Plum Street

Cape Charles, VA 23310

757-331-3259 x24

planningtech@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|--|---|
| ☒ Completed application | ☒ Photos/elevations of existing structure |
| ☒ Letter of intent clearly explaining project | ☒ Photos/elevations of proposed project |
| ☒ Existing site plan or survey | ☐ Proposed materials/spec sheets, samples |
| ☒ Proposed site plan or survey (if applicable) | ☒ Payment (See Historic District Review Board Fees) |

PROPERTY INFORMATION

Name of Project: Spencer Custis

Property Address: 204 Washington Ave

Brief Description of Project: Adding Shed to rear

Zoning District: _____ Current Use: _____ Proposed Use: _____

OWNER INFORMATION

Name and Company: Spencer Custis

Mailing Address: 14005 Kensington Ave, Richmond, VA 23221

Phone Number: 757-710-0728 Email: spenmc9@hotmail.com

APPLICANT INFORMATION

☒ check here if applicant is owner

Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: Spencer Custis Date: 9/1/22

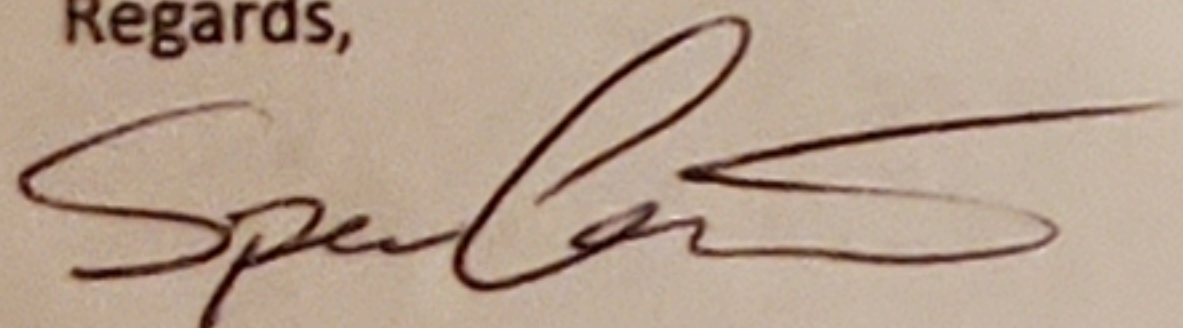
Spencer Custis
4005 Kensington Ave
Richmond, VA 23221
9/5/2022

Historical District Review Board
2 Plum Street
Cape Charles, VA 23310

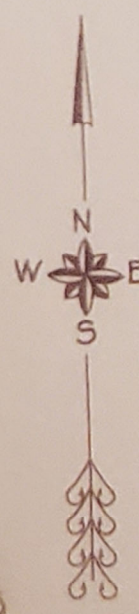
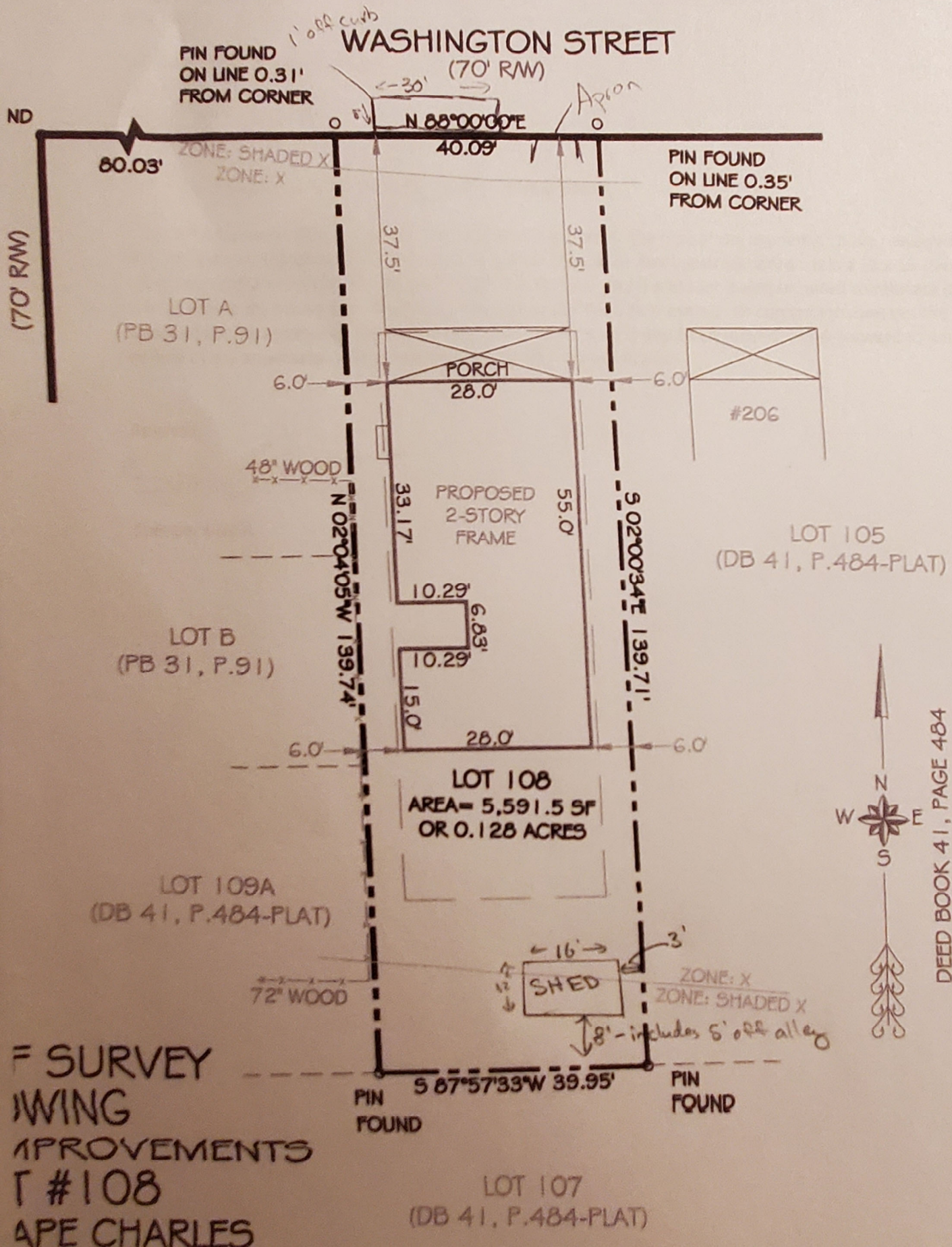
Dear Town of Cape Charles Historical District Review Board,

Thank you for reviewing my application to relocate a shed to the rear of my property. I have reviewed your guidelines and the quality and size of my shed appear to meet your standards. It is a 12 x 16 shed that is currently located at my empty lot that is a few lots down and I am being required to relocate it to the lot where my house sits. All of my neighbors prefer for it to remain in its current location but the board of zoning appeals denied my variance and stated that it had to be moved. I look forward to your review of my application and agreement to approve my application.

Regards,

A handwritten signature in dark ink, appearing to read 'Spencer', with a stylized flourish extending to the right.

Spencer Custis



F SURVEY
WING
IMPROVEMENTS
T #108
APE CHARLES





HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: October 18, 2022

Item #: 6D (2): 606 Washington Avenue

Prepared by: Tracy Outten, Planning Technician

Reviewed by: Katie H. Nunez, Planning/Zoning Administrator

Date: October 6, 2022

APPLICANT: Robert & Lindsay Cassada	TYPE OF APPLICATION: Certificate of Appropriateness
SITE ADDRESS: 606 Washington Avenue	WORK TO BE PERFORMED: Install an 8' x 10' (80 sq. ft.) accessory structure
TAX MAP: 83A1-1-24	CURRENT ZONING: Residential-1 (R-1)
LOT SIZE: 5,600 sq. ft.	HISTORIC REGISTER: NOT LISTED
	<i>Accessory Structures: N/A</i>

DATE APPLICATION RECEIVED: September 12, 2022

PRE-APPLICATION MTG: October 18, 2022

DATE APPLICATION DEEMED COMPLETE: September 12, 2022

LEGAL DEADLINE: HDRB Decision (60 Days from Complete Application): November 10, 2022

The applicant is seeking to install an 8' x 10' (80 sq. ft.) accessory structure in the rear southeast corner of the property.

AERIAL MAP:



MATERIALS:

- Wood
- Shingle Roof

STAFF ANALYSIS:**ZONING COMPLIANCE**

The property is a legal, conforming use and the accessory structure is an allowable use.

The proposed location of the accessory building meets all setback requirements, total land coverage requirements and maximum total footprint area limits. Any property within the Historic District Overlay is required to meet the Historic District Guidelines, which are superimposed on the underlying zoning district regulations.

HISTORIC DISTRICT GUIDELINES:

There are no specific guidelines for accessory structures.

STAFF RECOMMENDATION:

Staff is requesting the HDRB to review the application material submitted by the applicant and determine if the materials and style proposed for the accessory structure reflect the character and historic appearance of the neighborhood.

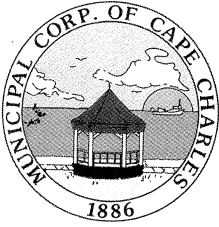
Staff is recommending approval of this application and is prepared to assist in the development of a motion, if needed.

The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval.

If approved, a Certificate of Appropriateness shall expire of its own limitation twelve (12) months from the date of issuance if the work authorized thereby is not commenced by the end of such twelve (12) month period; and further, any such certificate shall also expire and become null and void if such authorized work is suspended or abandoned for a period of twelve (12) months after being commenced.

Attachments:

Attachment 1 – Application and Documents



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles Planning & Zoning Department

2 Plum Street

Cape Charles, VA 23310

757-331-3259 x24

planningtech@capecharles.org

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|--|---|
| ☒ Completed application | ☒ Photos/elevations of existing structure |
| ☒ Letter of intent clearly explaining project | ☐ Photos/elevations of proposed project |
| ☒ Existing site plan or survey | ☐ Proposed materials/spec sheets, samples |
| ☒ Proposed site plan or survey (if applicable) | ☒ Payment (See Historic District Review Board Fees) |

PROPERTY INFORMATION

Name of Project: Robert 'Lewis' & Lindsay Cassada

Property Address: 606 Washington Avenue, Cape Charles, VA 23310

Brief Description of Project: Add 8 x 10 shed to rear yard

Zoning District: R1 Current Use: Residence Proposed Use: Residence

OWNER INFORMATION

Name and Company: Robert 'Lewis' & Lindsay Cassada

Mailing Address: 1400 Salisbury Drive, Midlothian, VA 23113

Phone Number: 804 306-2639 Email: lost.shaker@hotmail.com

APPLICANT INFORMATION

☒ check here if applicant is owner

Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: Lindsay Cassada Date: 9/12/2022

9/12/2022

Town of Cape Charles

Planning and Zoning Department

2 Plum Street

Cape Charles, VA 23310

Letter of Intent: Purchase and Install 8 x 10 shed in the rear yard of 606 Washington Avenue

To Whom It May Concern,

This letter of intent accompanies an Application for Zoning Clearance and Certificate of Appropriateness Application requesting permission to relocate an 8 x 10 shed from a property in the Cape Charles Historic District (211 Madison Avenue) to our property in the Cape Charles Historic District (606 Washington Avenue).

Accompanying this letter is a survey of our property at 606 Washington Avenue, Cape Charles, VA 23310, indicating the planned placement of the shed, if approved. Photographs of the shed are on page 2 of this letter.

The shed we intend to purchase is currently located in the rear yard of 211 Madison Avenue. Our intention is to relocate the shed to our rear yard, then paint the shed to match the color of our home. We will also install appropriate landscaping to integrate the shed into the backyard.

Should you have questions, please feel welcome to call my cell of 804 306-2639.

Thank you,

A handwritten signature in black ink that reads "Lindsay G. Cassada". The signature is written in a cursive, flowing style.

Lindsay G. Cassada

606 Washington Avenue

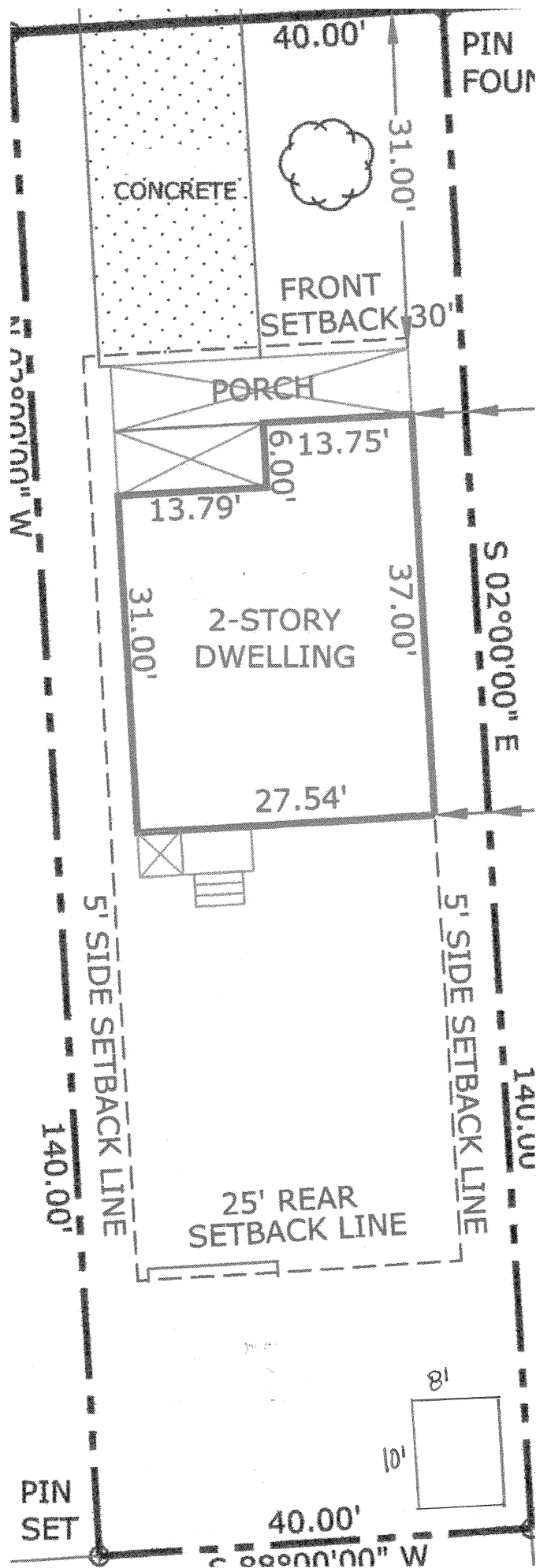
Cape Charles, VA 23310

804 306-2639

lost.shaker@hotmail.com

606 Washington Ave
Cape Charles, VA
23310

Robert 'Lewis' Cassada
Lindsay G. Cassada







HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: October 18, 2022

Item #: 6D (3) – 542 Monroe Avenue

Prepared by: Tracy Outten, Planning Technician

Reviewed by: Katie H. Nunez, Planning/Zoning Administrator

Date: September 9, 2022

APPLICANT: Peacock Cottage LLC dba
Claudine Pierce

PROPERTY OWNER: Stephen McGowan
& Kathleen McGuigan

SITE ADDRESS: 542 Monroe Avenue

TAX MAP: 83A3-1-358

LOT SIZE: 5,600 sq. ft.

TYPE OF APPLICATION: Pre-Application/Certificate of
Appropriateness

WORK TO BE PERFORMED: to renovate the sides and
rear of the exterior of the home

CURRENT ZONING: Residential-1 (R-1)

HISTORIC REGISTER: CONTRIBUTING STRUCTURE
DESCRIPTION: 1920, Queen Anne

DATE APPLICATION RECEIVED: August 2, 2022

PRE-APPLICATION MTG: June 21, 2022

DATE APPLICATION DEEMED COMPLETE: August 2, 2022

LEGAL DEADLINE: HDRB Decision (60 Days from Complete Application): October 3, 2022*

*The application was scheduled for September 20, 2022 but the applicant requested it be held until the October 18, 2022 meeting as they would be out of town and unavailable to answer questions.

The applicant is seeking to renovate the sides and rear exterior of the home as follows:

1. East Side: (A) Relocate the kitchen window 24" towards the rear of the house and patch siding as required. (B) Remove the existing replacement door and deck. Then replace door with a new double hung window. Trim will match original. Siding would be patched as required.
2. South Side: (A) Replace four newer casement windows with three double hung windows. Re-trim windows with new Polyvinyl Chloride (PVC) to match original profile. (B) Relocate existing kitchen door to the mudroom to allow entry from the rear of the property. (C) Construct Stoops/Steps of pressure treated lumber and railings.
3. West Side: (A) Replace two mudroom windows with new double hung windows of same size. (B) Replace first floor bedroom windows with new double hung windows of same size.

**MATERIALS:**

Windows: Anderson 400 Series Tilt Wash Double Hung Frame Windows, 1/1

Window Trim: 5/4" Azek

Stoops/Steps: Pressure Treated Lumber

Railing: PVC Column Wraps and Caps

STAFF ANALYSIS:**ZONING COMPLIANCE**

The property is legal and conforming. The proposed rear renovations are in compliance with the zoning ordinance.

Any property within the Historic District Overlay is required to meet the Historic District Guidelines, which are superimposed on the underlying zoning district regulations.

HISTORIC DISTRICT GUIDELINES

Windows and Doors: Page 42 Item 4: Consider replacing windows and doors only when they are missing or beyond repair. Reconstruction should be based on physical evidence or old photographs. Do not use replacement windows or doors that substantially change the size, glazing pattern, finish, depth of reveal, appearance of the frame, or muntin configuration.

Page 42 Item 5: Avoid changing the number or location of windows or doors by cutting new openings or blocking in original openings.

STAFF RECOMMENDATION:

Staff is requesting the HDRB to review the application material submitted by the applicant and determine if proposed work fits within the historic character of the neighborhood.

Staff is recommending approval of this application and is prepared to assist the Board in the development of any motion regarding this application, if needed.

The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval. If approved, a Certificate of Appropriateness shall expire of its own limitation twelve (12) months from the date of issuance if the work authorized thereby is not commenced by the end of such twelve (12) month period; and further, any such certificate shall also expire and become null and void if such

authorized work is suspended or abandoned for a period of twelve (12) months after being commenced.

Attachments:

Attachment 1 – Application and Documents

Tracy Outten

From: Tracy Outten
Sent: Monday, September 12, 2022 1:00 PM
To: 'claudine pierce'
Subject: RE: 542 Monroe

Yes, you can.

Tracy

Tracy Outten, CMC
Planning Technician
Town of Cape Charles
2 Plum Street
Cape Charles, Virginia 23310
1-757-331-3259, ext. 24
www.capecharles.org

From: claudine pierce <mypeacockcottage@gmail.com>
Sent: Monday, September 12, 2022 12:58 PM
To: Tracy Outten <tracy.outten@capecharles.org>
Subject: 542 Monroe

Hi Tracy,

We have in an application for Appropriateness for 542 Monroe however I am going to be out of the country starting 9/18 and the owner just told me she has to travel for work.

Can we push this application to the October meeting ?

Thank you,

Claudine



OWNER PERMISSION AFFIDAVIT

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

PROPERTY INFORMATION

Subject Property Street Address: 542 Monroe Ave
Subject Property Tax ID Number: 83A3-1-358

OWNER INFORMATION

Name (Person, Firm, Corporation, or Agency): Kathleen Mc Guigan
Mailing Address: 542 Monroe Ave, Cape Charles, VA 23310
Phone Number: 972 948-1023 Email: KathMcGULIGAN@GMAIL.COM

APPLICANT INFORMATION (If applicable)

Name: Peacock Cottage, LLC
Mailing Address: 10 Tazewell Ave, Cape Charles, VA 23310
Phone Number: 703 609 5818 Email: mypeacockcottage@gmail.com

I am applying for, or I hereby give authority to the applicant to file an application for:

Certificate of Appropriateness

Signature of Owner: Kathleen Mc Guigan Date: 8/5/22

Commonwealth of Virginia

County of Virginia

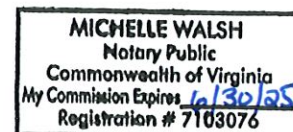
The foregoing instrument was acknowledged before me this 5th day of August,
20 22, by Kathleen Mc Guigan (name of person acknowledged),

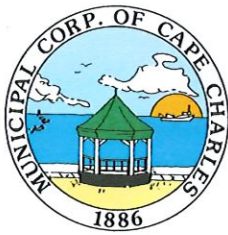
Signature of Notarial Officer: Michelle Walsh

Notary Registration Number: 7103076

My Commission Expires: 06/30/25

(Seal)





PRE-APPLICATION INFORMATION FORM

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

APPLICANT INFORMATION

Name: Peacock Cottage LLC
Mailing Address: 10 Tafewell Ave, Cape Charles, Va 23310
Phone Number: 703 609 5818 Email: mypeacockcottage@gmail.com

PROJECT SUMMARY

Address of Project: 542 Monroe Ave
Application Type (rezoning, variance, etc.): Certificate of Appropriateness
Total Acreage of Project: NA

Detailed Description (Include proposed use(s) and square footage of floor area for each use):

Minor exterior modifications - See letter of Intent

Signature of Applicant: Claudine A. Pierce Date: 8/2/22

For Internal Use Only:

Pre-Application Meeting Date: _____

Staff Printed Name: _____ Signed: _____



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles Planning & Zoning Department

2 Plum Street

Cape Charles, VA 23310

757-331-3259 x24

planningtech@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|---|---|
| ☒ Completed application | ☒ Photos/elevations of existing structure |
| ☒ Letter of intent clearly explaining project | ☒ Photos/elevations of proposed project |
| ☐ Existing site plan or survey | ☒ Proposed materials/spec sheets, samples |
| ☐ Proposed site plan or survey (if applicable) | ☒ Payment (See Historic District Review Board Fees) |

PROPERTY INFORMATION

Name of Project: McGowan/McGuigan Residence

Property Address: 542 Monroe Ave

Brief Description of Project: Minor exterior modifications - see letter of intent

Zoning District: R-1 Current Use: Residential Proposed Use: Same

OWNER INFORMATION

Name and Company: Stephen McGowan and Kathleen McGuigan

Mailing Address: 542 Monroe Ave

Phone Number: 214-206-5382 Email: Kathmcguigan@gmail.com
972-948-1023

APPLICANT INFORMATION

☐ check here if applicant is owner

Name: Peacock Cottage LLC

Mailing Address: 10 Tafewell Ave, Cape Charles Va 23310

Phone Number: 703-609-5818 Email: mypeacockcottage@gmail.com

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: Claudine H. Pierce Date: 8/2/22

PEACOCK COTTAGE LLC

10 Tazewell Ave.
Cape Charles, VA 23310
mypeacockcottage@gmail.com

August 2, 2022

Town Planner and Zoning Administrator
2 Plum Street
Town of Cape Charles

Re: Letter of Intent - Minor exterior renovations
542 Monroe Ave.
Cape Charles, Virginia 23310

Dear Katie,

Attached is an application for review and approval for minor exterior renovations to 542 Monroe Ave, a Queen Anne Victorian house built in 1908. The owners would like to get approval for the following modifications:

Rear East Side:

1. Relocate kitchen window 24" towards the rear of the house and patch siding as required. Window will be a double hung to match existing and will have exterior doors window trim to match the original window trim.
2. Remove an existing [replacement door] plus associated deck and replace the door with a new double hung window. Patch the siding as required

South Side [Rear of house]:

1. Replace four newer casement windows with three double hung windows to be more in keeping with the original house windows. Re- trim window with new PVC trim to match profile of original trim.
2. Relocate existing kitchen door to the mudroom to allow entry from the rear of the property. Stoop/steps to be constructed of pressure treated lumber. New rails to be painted fir. New railing posts to have PVC column wraps and PVC caps.

Rear West Side:

1. Replace two mudroom windows [not original] with new double hung windows of same size.
2. Replace first floor bedroom windows [not original] with new double hung windows of same size.

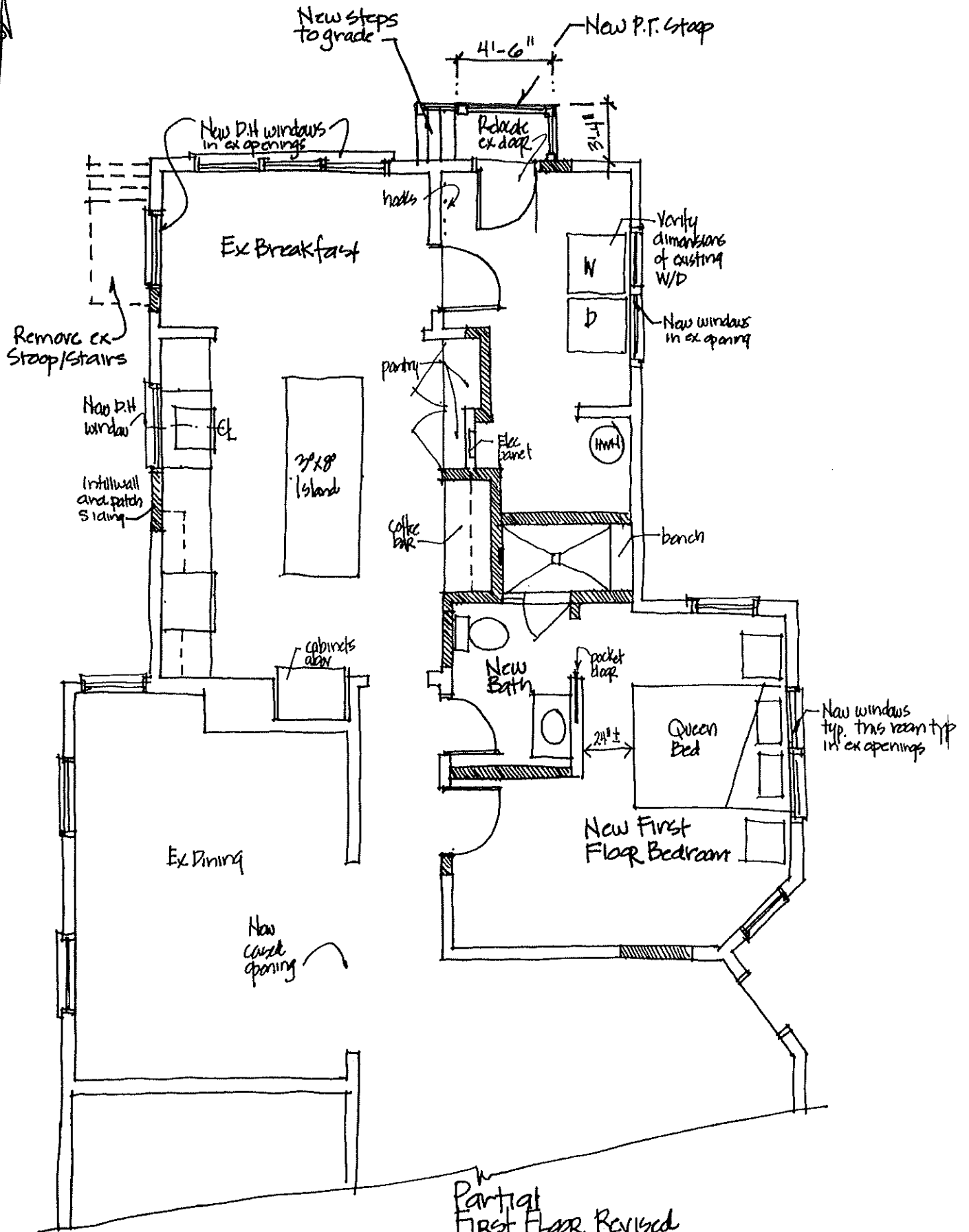
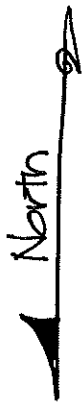
Window replacements to be Anderson 400 Series double hung windows (or equal) with vinyl exterior. Sashes to be one light to match existing house. Any patching of exterior siding to match existing siding profile. All new window and door exterior trim to be PVC with sizes and profiles to match original exterior trim as closely as possible.

Note that none of the proposed exterior work is visible from either the street or the alley.
Also the Owners do not have a current survey of the property.

Please let me know if you have any questions or need additional information.

Best,

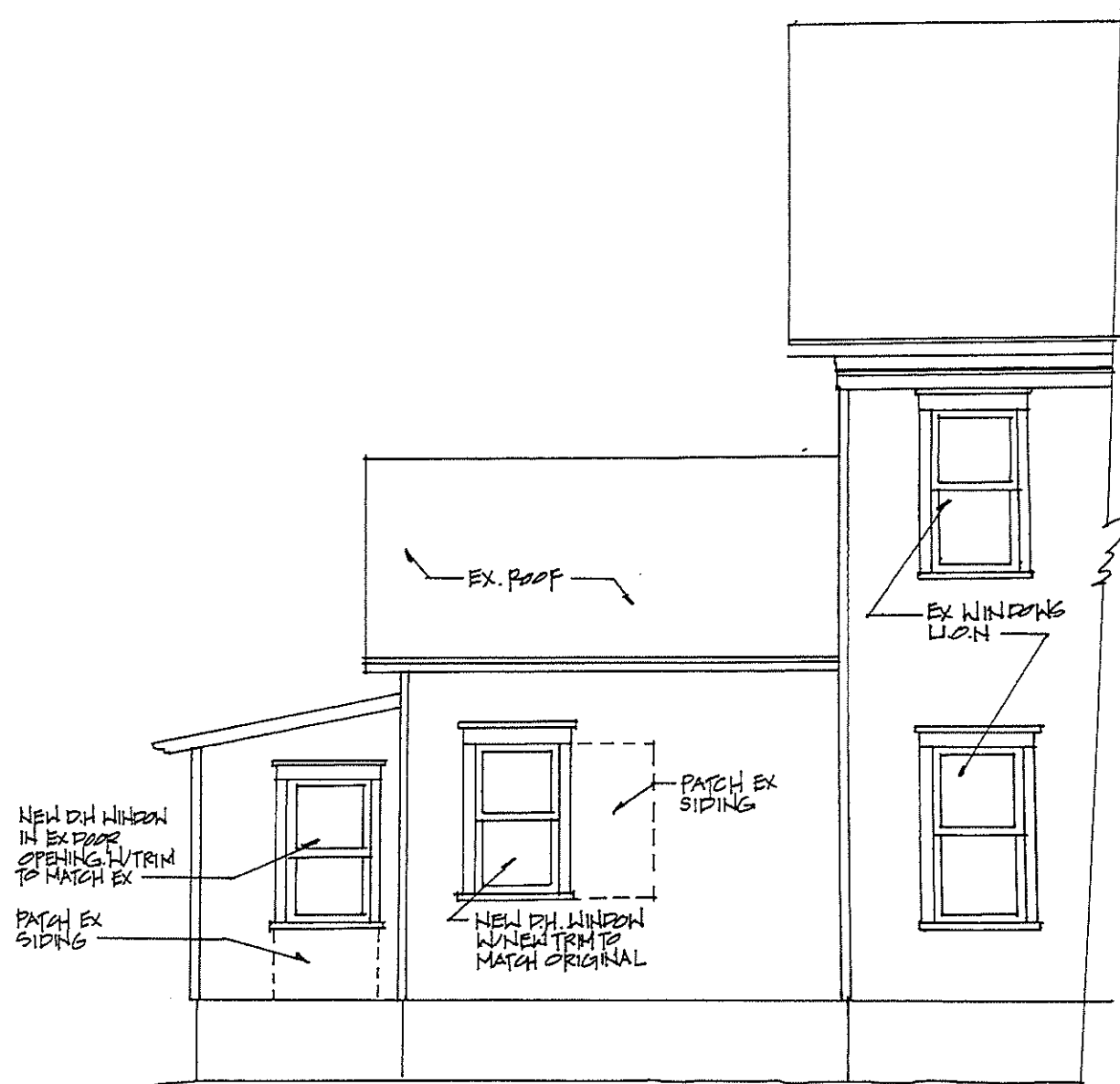

Claudine Pierce
Peacock Cottage, LLC
703-609-5818



Partial
First Floor Revised
1/10/22



EXISTING PARTIAL EAST ELEVATION



PROPOSED
PARTIAL EAST SIDE ELEVATION

$\frac{1}{4}'' = 1'-0''$



EXISTING REAR ELEVATION



PROPOSED
REAR ELEVATION (SOUTH)

1/4" = 1'-0"

In First Floor Bedroom
Replace existing (not original)
D.H windows with new D.H.
In same openings

In Mudroom
Replace ex. (not original)
DH windows with new
DH in same opening



EXISTING PARTIAL WEST ELEVATION

PEACOCK COTTAGE LLC

10 Tazewell Ave.
Cape Charles, VA 23310
mypeacockcottage@gmail.com

542 Monroe Ave Material Specifications

Windows - Anderson 400 Series Tilt Wash Double Hung Full Frame windows. One over one sash. Color White

Window Sill - Azek Large Historic Sill AZM-7958

Window Head Trim - Azek Rams Crown AZM-6934

Window Side and Header Trim - Azek 5/4" thick trim cut to match 4 1/2" width of existing window trim

*See attached cut sheets.

Anderson 400 Series

TILT-WASH DOUBLE-HUNG FULL-FRAME WINDOWS

FEATURES

FRAME

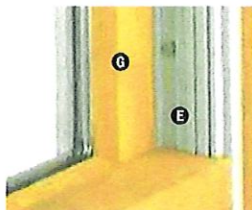
A Exterior outer frame members are covered with a Perma-Shield® rigid vinyl cladding, minimizing maintenance and providing an attractive appearance.

B For exceptional long-lasting performance, sill members are constructed with a wood core and a Fibrex® material exterior. Sill ends are protected and sealed with weather-resistant covers.

C Natural wood stops are available in pine, and prefinished white, dark bronze and black.**

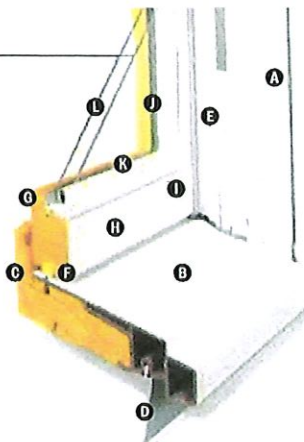
D A factory-applied rigid vinyl anchoring flange on the head, sill and sides of the outer frame helps secure the unit to the structure.

E An extruded rigid vinyl jamb liner and fin provide a protective seal against the outer frame members. Exclusive slide wash assists make it easy to tilt the sash into wash mode position.



Unique block-and-tackle balancers feature sized-to-the-unit, rust-resistant springs that require no adjustment. Glass-reinforced nylon balancer shoes provide smooth, reliable sash operation. Sash can be removed, without tools, for drywall pass-through. Jamb liners are available in white or gray, and must be specified when ordering. Contact your Andersen supplier for details.

F Weatherstrip throughout the unit provides a long-lasting, energy-efficient, weather-resistant seal. For the top and bottom rails, an enclosed foam material is used. The head jamb liner and sill have a rigid vinyl rib that the weatherstrip material compresses against. At the meeting rail, compressible vinyl bulb material is used. Side jamb liners use leaf-type weatherstrip with foam inserts.



SASH

Wash assists make it easy to tilt the sash into wash mode.

G Wood sash members are treated with a water-repellent preservative for long-lasting protection and performance. Interior surfaces are unfinished pine. Low-maintenance prefinished white interiors are also available.

H A polyester-stabilized coat with a Flexacron® finish is electrostatically applied to penetrate all exterior surfaces for maximum protection and a lustrous finish.

I Sash joints simulate the look of traditional mortise-and-tenon construction inside and out.

GLASS

J In addition to stainless steel glass spacers, black or white glass spacers are now available to allow the spacer to blend in with the unit color.

K Silicone bed glazing provides superior weathertightness and durability.

L High-Performance options include:

- Low-E4® glass
- Low-E4 HeatLock® glass
- Low-E4 SmartSun™ glass
- Low-E4 SmartSun HeatLock glass
- Low-E4 Sun glass

Tempered and other glass options are available. Contact your Andersen supplier.

A removable translucent film helps shield the glass from damage during delivery and construction, and simplifies finishing at the job site.

Patterned Glass

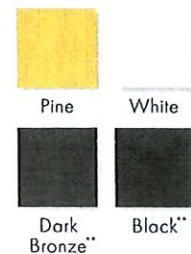
Patterned glass options are available. See [page 12](#) for more details.

EXTERIOR & INTERIOR OPTIONS

EXTERIOR COLORS



INTERIOR OPTIONS



HARDWARE



Standard Lock & Keeper

Black | Gold Dust | **Stone** | White

Stone is standard with natural interior units. White comes with prefinished white interiors. Other finishes optional.

OPTIONAL HARDWARE Sold Separately

ESTATE™



Lock & Keeper

Optional Estate lock and keeper reduces the clear opening height by 3/16" (14). Check with local building code officials to determine compliance with egress requirements.

Antique Brass | Bright Brass
Brushed Chrome | Distressed Bronze
Distressed Nickel | Oil Rubbed Bronze
Polished Chrome | **Satin Nickel**

CONTEMPORARY



Bar Lift

Antique Brass | Black | Bright Brass
Brushed Chrome | Distressed Bronze
Distressed Nickel | Gold Dust
Oil Rubbed Bronze | Polished Chrome
Satin Nickel | Stone | White

TRADITIONAL



Bar Lift



Hand Lift



Finger Lifts

Antique Brass | Black | Bright Brass | Brushed Chrome
Distressed Bronze | Distressed Nickel | Gold Dust | **Oil Rubbed Bronze**
Polished Chrome | Satin Nickel | Stone | White

Bold name denotes finish shown.

HARDWARE FINISHES



*Visit andersenwindows.com/warranty for details.

**Products with dark bronze and black interiors have matching exteriors.

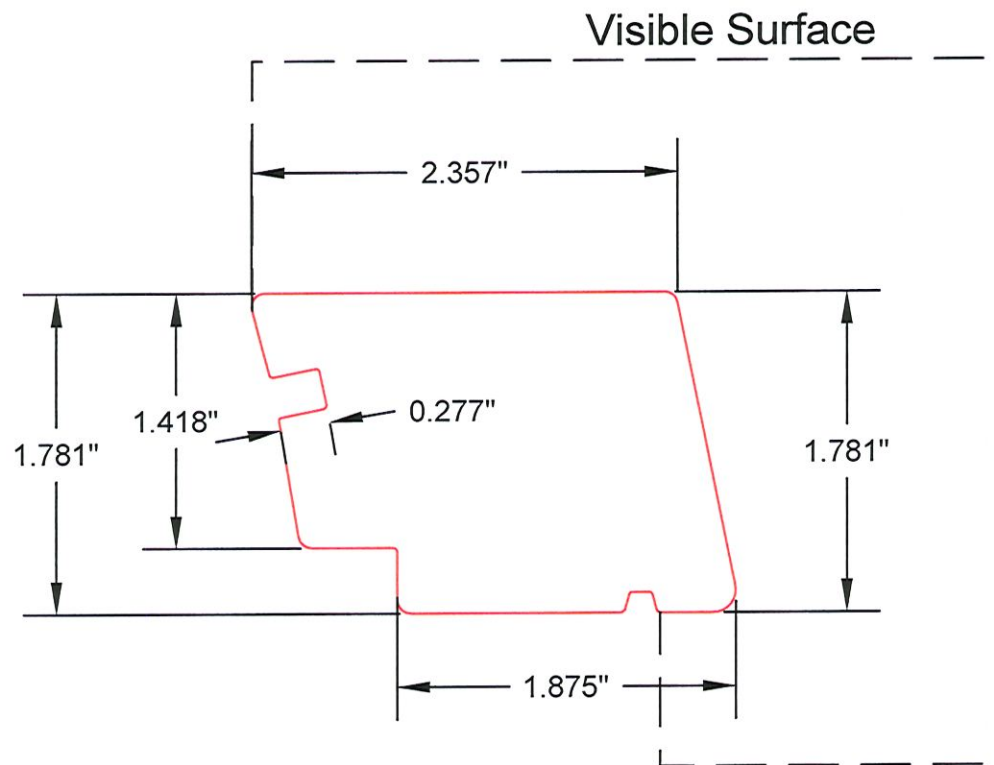
*Flexacron® is a registered trademark of PPG Industries, Inc.

Dimensions in parentheses are in millimeters.

Printing limitations prevent exact replication of colors and finishes. See your Andersen supplier for actual color and finish samples.

Naturally occurring variations in grain, color and texture of wood make each window one of a kind. All wood interiors are unfinished unless a finish is specified.

Distressed bronze and oil rubbed bronze are "living" finishes that will change with time and use.



AZEK BUILDING PRODUCTS
 WWW.AZEK.COM
 (877) ASK-AZEK

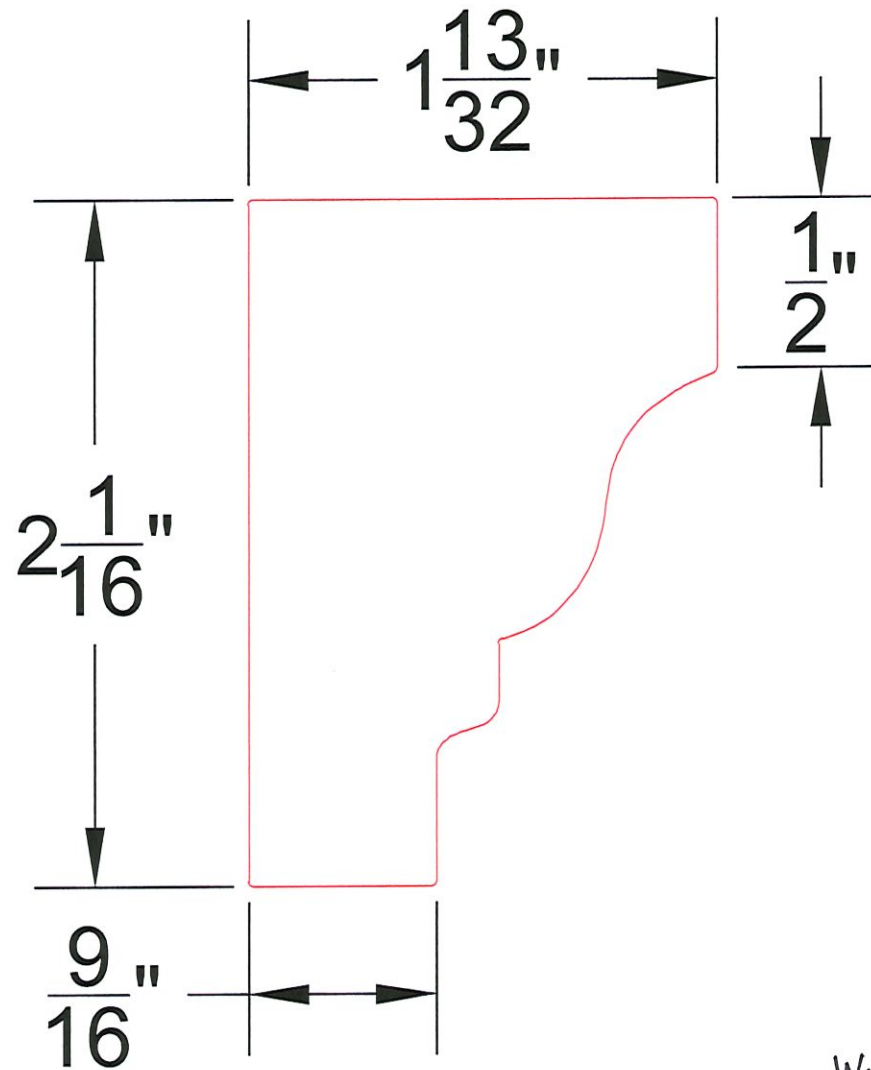


LG Historic Sill 16' 7958

AMHS03192CB

1-25/32" x 2-11/16"

Window Sill
 542 Monroe



Window Head Trim
542 Monroe

AZEK BUILDING PRODUCTS
WWW.AZEK.COM
(877) ASK-AZEK

AZEK[®]
Moulding

Rams Crown (AZM-6934)

AMRC02192

$1\frac{13}{32}" \times 2\frac{1}{16}" \times 16'$



HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: October 18, 2022

Item #: 6D (4) – 221 Tazewell Avenue

Prepared by: Tracy Outten, Planning Technician

Reviewed by: Katie H. Nunez, Planning/Zoning Administrator

APPLICANT: Peacock Cottage LLC dba
Claudine Pierce

Property Owner: Kim Starr

SITE ADDRESS: 221 Tazewell Avenue

TAX MAP: 83A3-1-408

LOT SIZE: 5,200 sq. ft.

TYPE OF APPLICATION: Pre-Application/ Certificate
of Appropriateness

WORK TO BE PERFORMED: Remove the existing
rear deck and construct a rear addition of sunroom and
rear open screen porch on the existing two-story house

CURRENT ZONING: Residential (R-1)

HISTORIC REGISTER: Contributing Structure

Description: Ca. 1911, Queen Anne

Accessory Structure: N/A

DATE APPLICATION RECEIVED: September 6, 2022

PRE-APPLICATION MTG: October 18, 2022

DATE APPLICATION DEEMED COMPLETE: September 23, 2022

LEGAL DEADLINE: HDRB Decision (60 Days from Complete Application): November 22, 2022

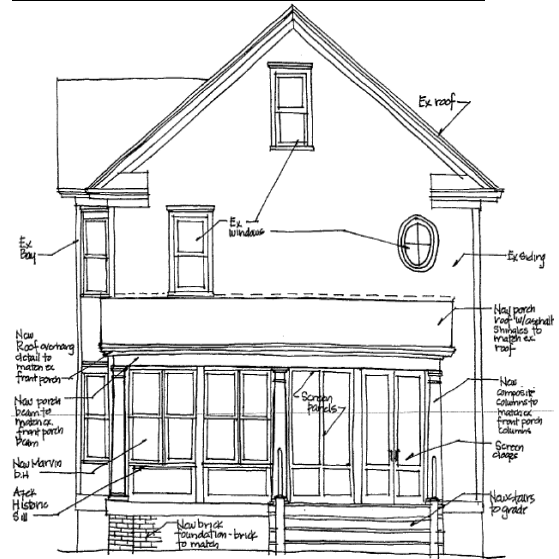
The applicant is seeking to remove the existing 21.7' x 20.8' (451.36 sq. ft.) rear deck and construct a new one-story 25.17' x 13.5' (339.8 sq. ft.) rear addition on the north side of the two-story home. The addition will include a 12.59' x 13.5' (84.98) screen porch and a 12.59' x 13.5' (84.98) sunroom.



EXISTING PHOTO



PROPOSED REAR ELEVATION



MATERIALS:

Roof – Asphalt Shingles
Columns – 10” Round Composite
Sunroom Windows – Marvin Elevate double Hung 1/1
Windowsill – Azek Historic
Window Trim – Azek 5/4
Screen Panels – Painted Cedar
Stair Railings – Painted Fir top and bottom rail and pickets
Stair Posts – Wrapped Azek 4” x 4” with an PVC post cap
Stair Risers and Treads – Composite Material
Foundation – Porch - Brick Piers
Sunroom – Full Brick

STAFF ANALYSIS

ZONING COMPLIANCE

The application is in compliance with the Zoning Ordinance.

Any property within the Historic District Overlay is required to meet the Historic District Guidelines, which are superimposed on the underlying zoning district regulations.

HISTORIC DISTRICT GUIDELINES

GENERAL PRINCIPLE FOR EXTERIOR ALTERATIONS: Page 19 – Item 9: New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing,

size, scale, and architectural features to protect the historic integrity of the property and its environment.

WINDOWS & DOORS: Page 42 – Item 6: Construct new windows and doors of wood or metal and match the style of the building. On storefronts, use painted wood or steel doors with large areas of glass. Extruded frames are not recommended for any windows or doors.

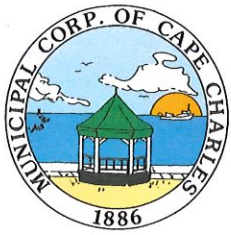
STAFF RECOMMENDATION:

Staff is requesting the Historic District Review Board to review the application and determine if the materials proposed, and the work proposed is in keeping with the Guidelines of the Historic District.

The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval.

Attachments:

Attachment 1 – Application and Documents



OWNER PERMISSION AFFIDAVIT to FILE APPLICATION

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

PROPERTY INFORMATION

Subject Property Street Address: 221 Tazewell Ave
Subject Property Tax ID Number: _____

OWNER INFORMATION

Name (Person, Firm, Corporation, or Agency): Kim Starr
Mailing Address: 221 Tazewell Ave, Cape Charles, Va. 23310
Phone Number: 757-635-0711 Email: Kim.starr717@gmail.com

APPLICANT INFORMATION (If applicable)

Name: Peacock Cottage, LLC (Claudine Pierce)
Mailing Address: 10 Tazewell Ave, Cape Charles, Va. 23310
Phone Number: 703-609-5818 Email: MyPeacockCottage@gmail.com

I am applying for, or I hereby give authority to the applicant to file an application for:

Certificate of Appropriateness
Signature of Owner: [Signature] Date: 9/2/22

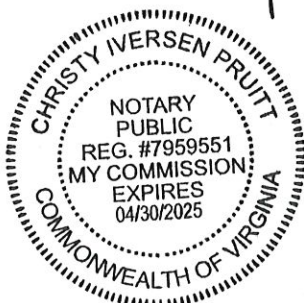
Commonwealth of Virginia

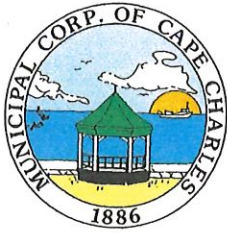
County of Northampton

The foregoing instrument was acknowledged before me this 2nd day of September,
20 22, by Kim Starr (name of person acknowledged).

Signature of Notarial Officer: Christy L. Pruitt
Notary Registration Number: 79595151
My Commission Expires: April 30, 2025

(Seal)





OWNER PERMISSION AFFIDAVIT for REPRESENTATION

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

PROPERTY INFORMATION

Subject Property Street Address: 221 Tazewell Ave
Subject Property Tax ID Number: _____

OWNER INFORMATION

Name (Person, Firm, Corporation, Agency): Kim Starr
Mailing Address: 221 Tazewell Ave, Cape Charles, Va. 23310
Phone Number: 757-635-0711 Email: Kimstarr717@gmail.com

REPRESENTATIVE INFORMATION (If applicable)

Name: Peacock Cottage, LLC (Claudine Pierce)
Mailing Address: 10 Tazewell Ave, Cape Charles, Va. 23310
Phone Number: 703-609-5818 Email: Mypeacockcottage@gmail.com

I hereby give authority to the representative to act on my behalf of an application for:

Certificate of Appropriateness
Signature of Owner: [Signature] Date: 9/2/22

Commonwealth of Virginia

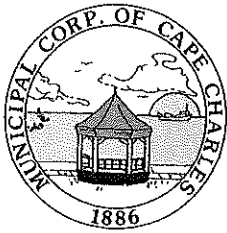
County of Northampton

The foregoing instrument was acknowledged before me this 2nd day of September,
2022, by Kim Starr (name of person acknowledged).

Signature of Notarial Officer: Christy I. Pruitt
Notary Registration Number: 7959551
My Commission Expires: April 30, 2025

(Seal)





PRE-APPLICATION INFORMATION FORM

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

APPLICANT INFORMATION

Name: Claudine Pierce / Peacock Cottage LLC
Mailing Address: 10 Tazewell Ave, Cape Charles, Va 23310
Phone Number: 703-609-5818 Email: my.peacockcottage@gmail.com

PROJECT SUMMARY

Address of Project: 221 Tazewell Ave
Application Type (rezoning, variance, etc.): Certificate of Appropriateness
Total Acreage of Project: 0.129 Ac

Detailed Description (Include proposed use(s) and square footage of floor area for each use):

New one story addition on rear (north) side of existing house. Area of addition 326.3 sq.ft.

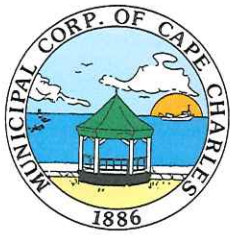
Signature of Applicant: Claudine A Pierce Date: 9/15/2022

For Internal Use Only:

Pre-Application Meeting Date: _____

Staff Printed Name: _____ Signed: _____

HDRB Rep Printed Name: _____ Signed: _____



CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles Planning & Zoning Department

2 Plum Street

Cape Charles, VA 23310

757-331-3259 x24

planningtech@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|--|---|
| ☒ Completed application | ☒ Photos/elevations of existing structure |
| ☒ Letter of intent clearly explaining project | ☒ Photos/elevations of proposed project |
| ☒ Existing site plan or survey | ☒ Proposed materials/spec sheets, samples |
| ☒ Proposed site plan or survey (if applicable) | ☒ Payment (See Historic District Review Board Fees) |

PROPERTY INFORMATION

Name of Project: Starr Residence

Property Address: 221 Tafewell Ave

Brief Description of Project: New one story addition to rear (North) side of house

Zoning District: R-1 Current Use: Residence Proposed Use: Residence

OWNER INFORMATION

Name and Company: Kim Starr

Mailing Address: 221 Tafewell Ave, Cape Charles Va 23310

Phone Number: 757-635-0711 Email: Kimstarr717@gmail.com

APPLICANT INFORMATION

☐ check here if applicant is owner

Name: Claudine Pierce / Peacock Cottage LLC

Mailing Address: 10 Tafewell Ave, Cape Charles Va 23310

Phone Number: 703 609 5818 Email: mypeacockcottage@gmail.com

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: Claudine H Pierce
Peacock Cottage LLC

Date: 9/15/2022

PEACOCK COTTAGE LLC

10 Tazewell Ave.
Cape Charles, VA 23310
mypeacockcottage@gmail.com

September 5, 2022

Town Planner and Zoning Administrator
2 Plum Street
Town of Cape Charles

Re: Letter of Intent - Starr Residence
221 Tazewell Ave.
Cape Charles, Virginia 23310

Dear Katie,

Attached is an application for review and approval for a new one story addition to the rear [north] side of to 221 Tazewell Avenue, a Queen Anne Victorian house built in 1911. The owner is proposing to build a new 13'-6" deep by 25.1' wide one story addition that will include both a sunroom and an open screened porch. The existing rear deck will be removed.

We propose to use the following materials:

- Roof - Asphalt shingles to match existing house/front porch roof.
- Columns - 10" round composite columns to match front porch columns as closely as possible
- Sunroom windows - Marvin Elevate one over one double hung windows
- Window sill - Azek Historic Sill AZM-6930
- Window Trim - Azek 5/4 material to match existing window trim
- Screen panels - painted cedar
- Stair railings- painted fir top and bottom rail and painted square pickets.
- Stair posts to be covered in an Azek 4" x 4" wrap with an PVC post cap.
- Stair risers and treads to be painted composite material.
- Foundation - brick piers at porch area and full brick foundation under Sunroom.

Note that none of the proposed exterior work is visible from the street.

Please let me know if you have any questions or need additional information.

Best,

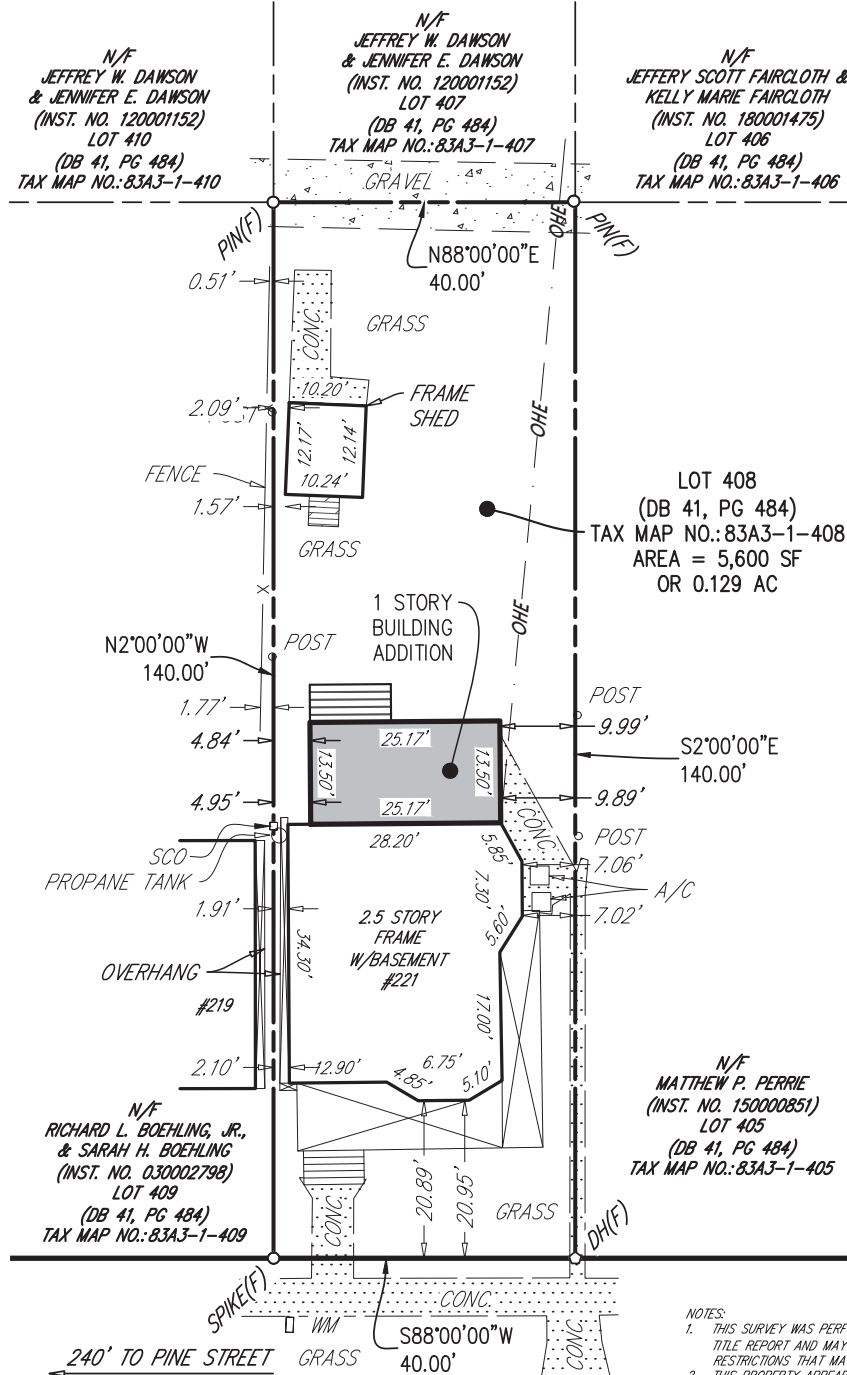


Claudine Pierce
Peacock Cottage, LLC
703-609-5818

JOB# 21224
SCALE: 1" = 20'

THIS IS TO CERTIFY THAT ON SEPTEMBER 24, 2021, WE SURVEYED THE PROPERTY SHOWN ON THIS PLAT AND THAT THE TITLE LINES AND PHYSICAL IMPROVEMENTS ARE AS SHOWN ON THIS PLAT. THE IMPROVEMENTS STAND STRICTLY WITHIN THE TITLE LINES AND THERE ARE NO ENCROACHMENTS OR VISIBLE EASEMENTS EXCEPT AS SHOWN.

MSA, P.C.



TAEWELL AVENUE (70' R/W)
(DB 41, PG 484)

PROPOSED BUILDING ADDITION
FOR
LOT 408
(DB 41, PG 484)
TAX MAP NO.: 83A3-1-408
NORTHAMPTON COUNTY, VIRGINIA
FOR
KIMBERLEY STARR

MSA, P.C.

Environmental Sciences • Surveying
Civil & Environmental Engineering

5032 Rouse Drive, Suite 200
Virginia Beach, VA 23462-3764
757-490-9264 | www.msaonline.com

- NOTES:
1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ANY/EASEMENTS OR RESTRICTIONS THAT MAY AFFECT SAID PROPERTY AS SHOWN.
 2. THIS PROPERTY APPEARS TO FALL IN FLOOD ZONE X AS SHOWN ON PANEL 0295F OF THE FLOOD INSURANCE RATE MAPS FOR THE TOWN OF CAPE CHARLES, COMMUNITY NO.: 510106, DATED MARCH 2, 2015. FLOOD ZONE INFORMATION SHOWN HEREON IS NOT GUARANTEED AND WAS APPROXIMATELY SCALED FROM THE FLOOD INSURANCE RATE MAPS FOR THE CITY/COUNTY INDICATED. MSA, P.C. IS NOT A PARTY IN DETERMINING THE REQUIREMENTS FOR FLOOD INSURANCE ON THE PROPERTY SHOWN. FOR FURTHER INFORMATION AND TO CONFIRM THE FLOOD ZONE FOR THIS PROPERTY, CONTACT THE LOCAL COMMUNITY FLOOD OFFICIAL. FLOOD ZONE DETERMINATION IS BASED ON THE FLOOD INSURANCE RATE MAPS AND DOES NOT IMPLY THAT THIS PROPERTY WILL OR WILL NOT BE FREE FROM FLOODING OR DAMAGE.
 3. CURRENT OWNER PER NORTHAMPTON COUNTY TAX ASSESSOR IS STEVEN VAN DORPE & TRACIE VAN DORPE, SOURCE OF TITLE: (INST. NO. 020000811)
 4. THIS SURVEY DOES NOT ADDRESS THE EXISTENCE OR NONEXISTENCE OF WETLANDS, ENVIRONMENTAL HAZARDS, CEMETERIES OR ANY UNDERGROUND STRUCTURE NOT OBSERVED DURING THE COURSE OF THE SURVEY.

DWN BY: WGS
FB: CS722, PG 53



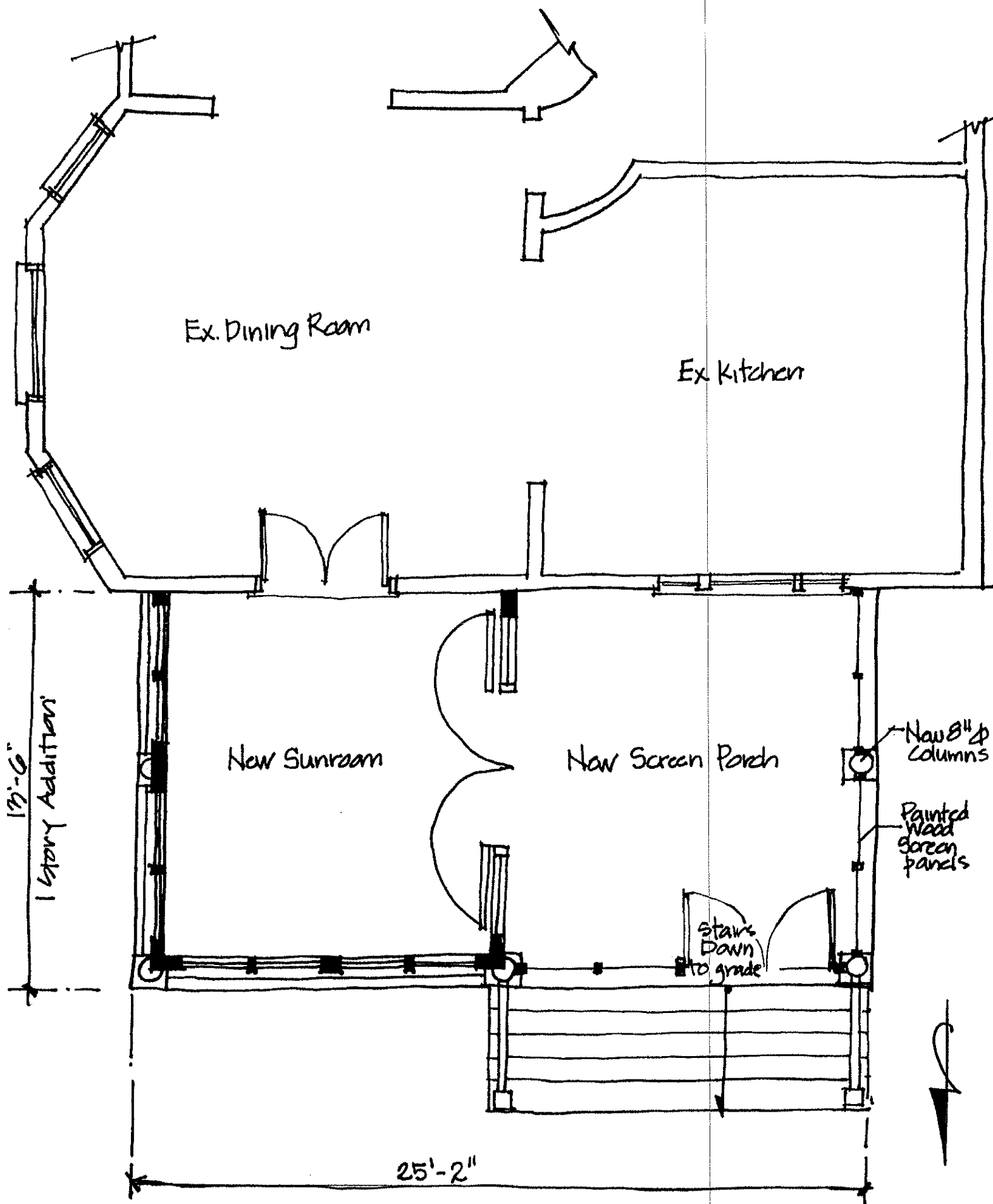
JOB# 21224
SCALE: 1" = 20'



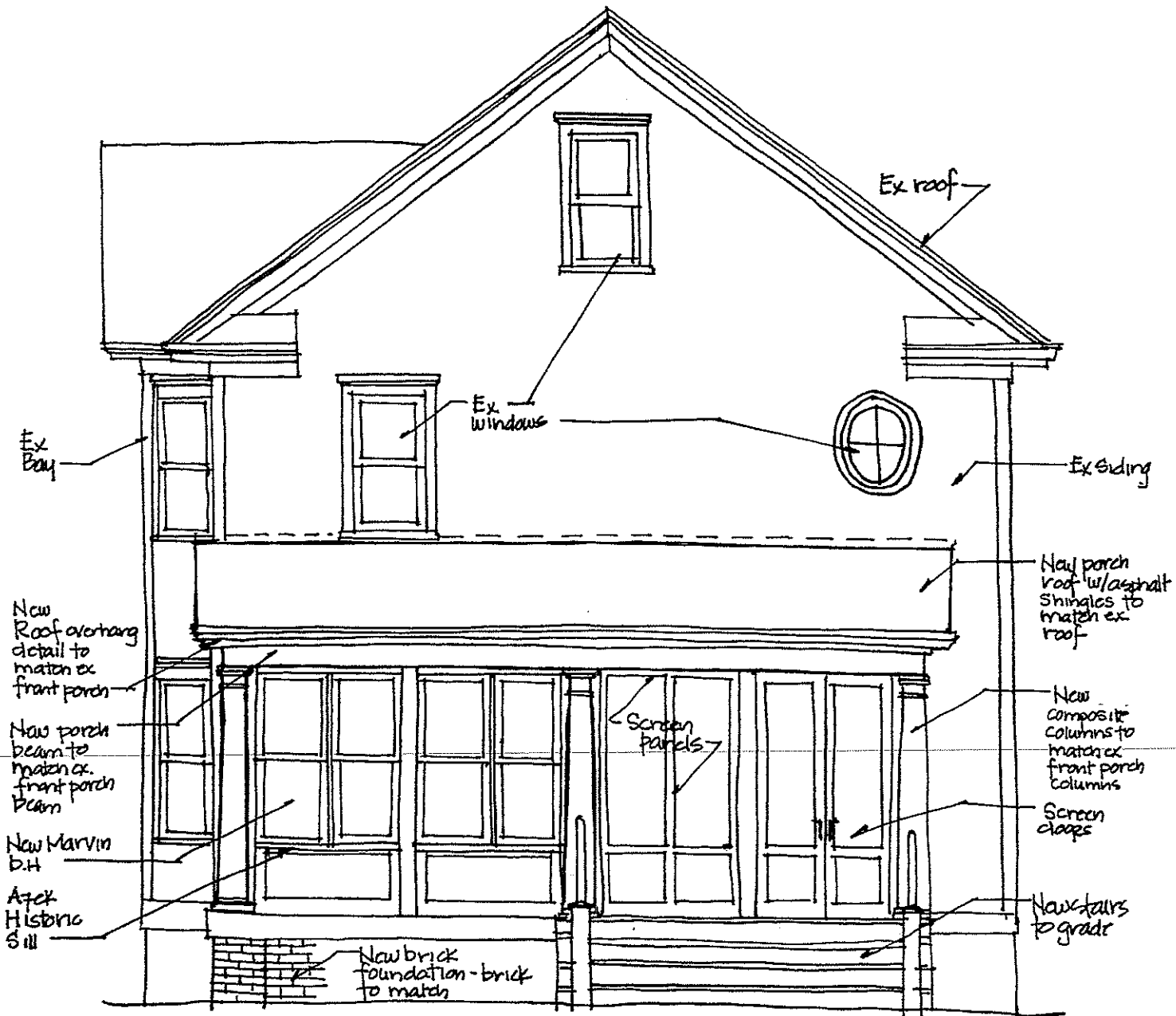
221 Monroe Ave



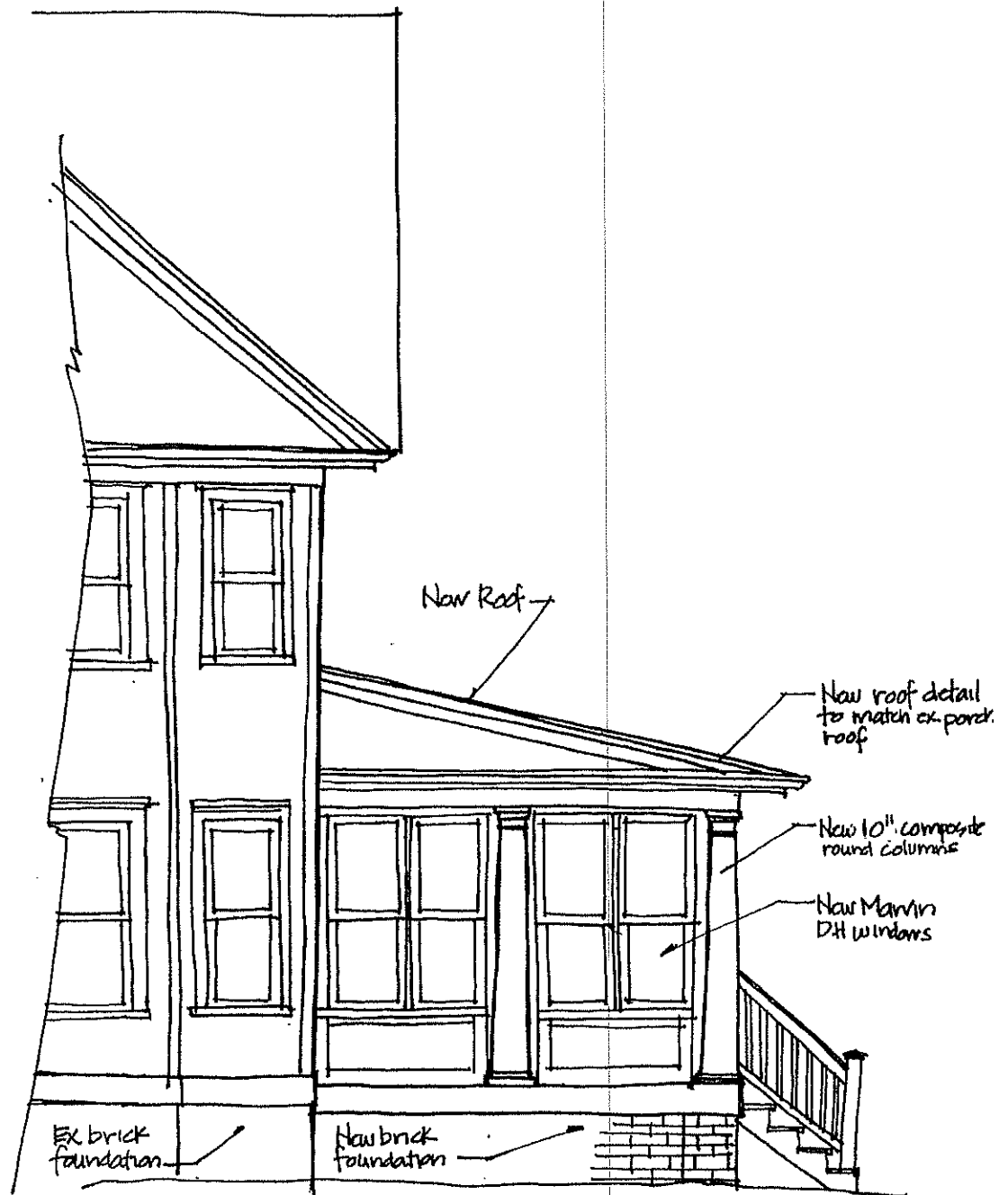
13. 14. - rear (blonde) elevation



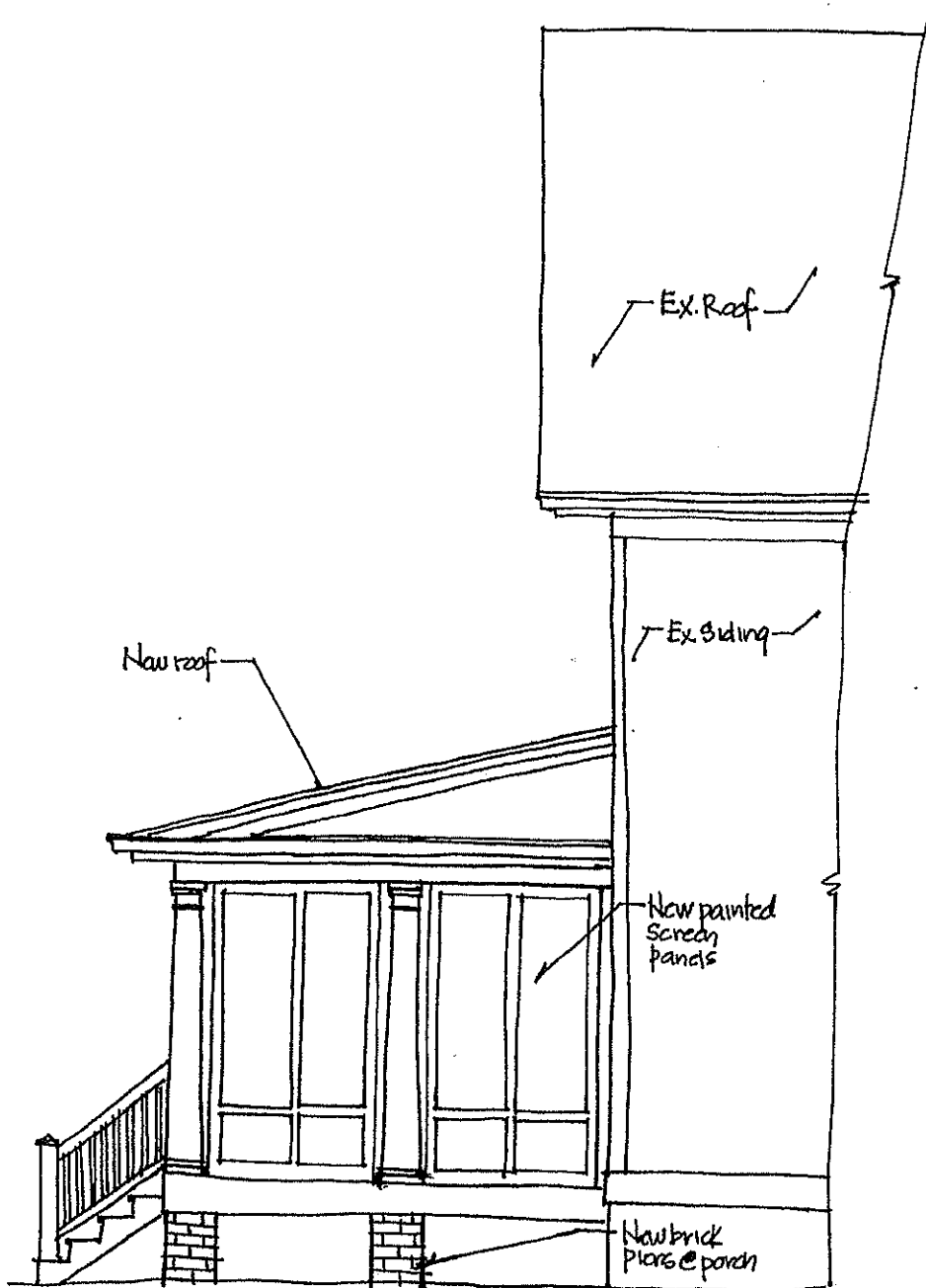
Proposed First Floor Addition - 221 Tazwell



Rear (North) Elevation
221 Tapwell



13'-6"
New Addition
Right Side Elevation



Left Side Elevation (West)
221 Tazewell

221 Tazewell Exterior Specifications

We propose to use the following materials:

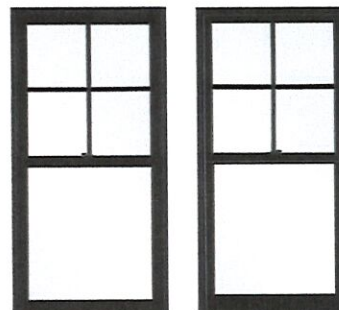
- Roof - Asphalt shingles to match existing house/front porch roof.
- Columns - 10" round composite columns to match front porch columns as closely as possible- HB & G Permacast Columns or equal.
- Sunroom windows - Marvin Elevate one over one double hung windows
- Window sill - Azek Historic Sill AZM-6930
- Window Trim - Azek 5/4 material to match existing window trim
- Screen panels - painted cedar
- Stair railings- painted fir top and bottom rail and painted square pickets.
- Stair posts to be covered in an Azek 4" x 4" wrap with an PVC post cap.
- Stair risers and treads to be painted composite material.
- Foundation - brick piers at porch area and full brick foundation under Sunroom.

DOUBLE HUNG



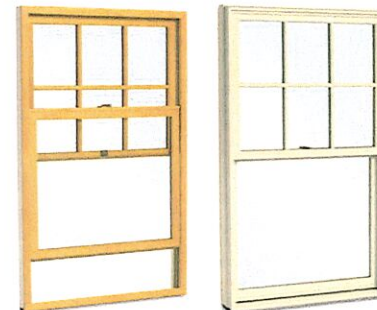
DOUBLE HUNG

- Equipped with a standard full screen; optional half screen is available.
- Tilt latches are ergonomically designed and easy to operate making tilting and cleaning effortless.
- Sash lock provides a positive detent, reassuring the user that the window is either locked or unlocked.
- Up to PG50 performance rating.
- Equal, Cottage, and Reverse Cottage sash provide a variety of looks and checkrail heights.
- Available in standard and special sizes up to 4 feet 6 inches wide by 7 feet high.
- Coordinating Picture and Transom windows also available.
- Double Hung Insert option features ¾ inch insert replacement frame with through jamb installation and up to PG40 performance rating.



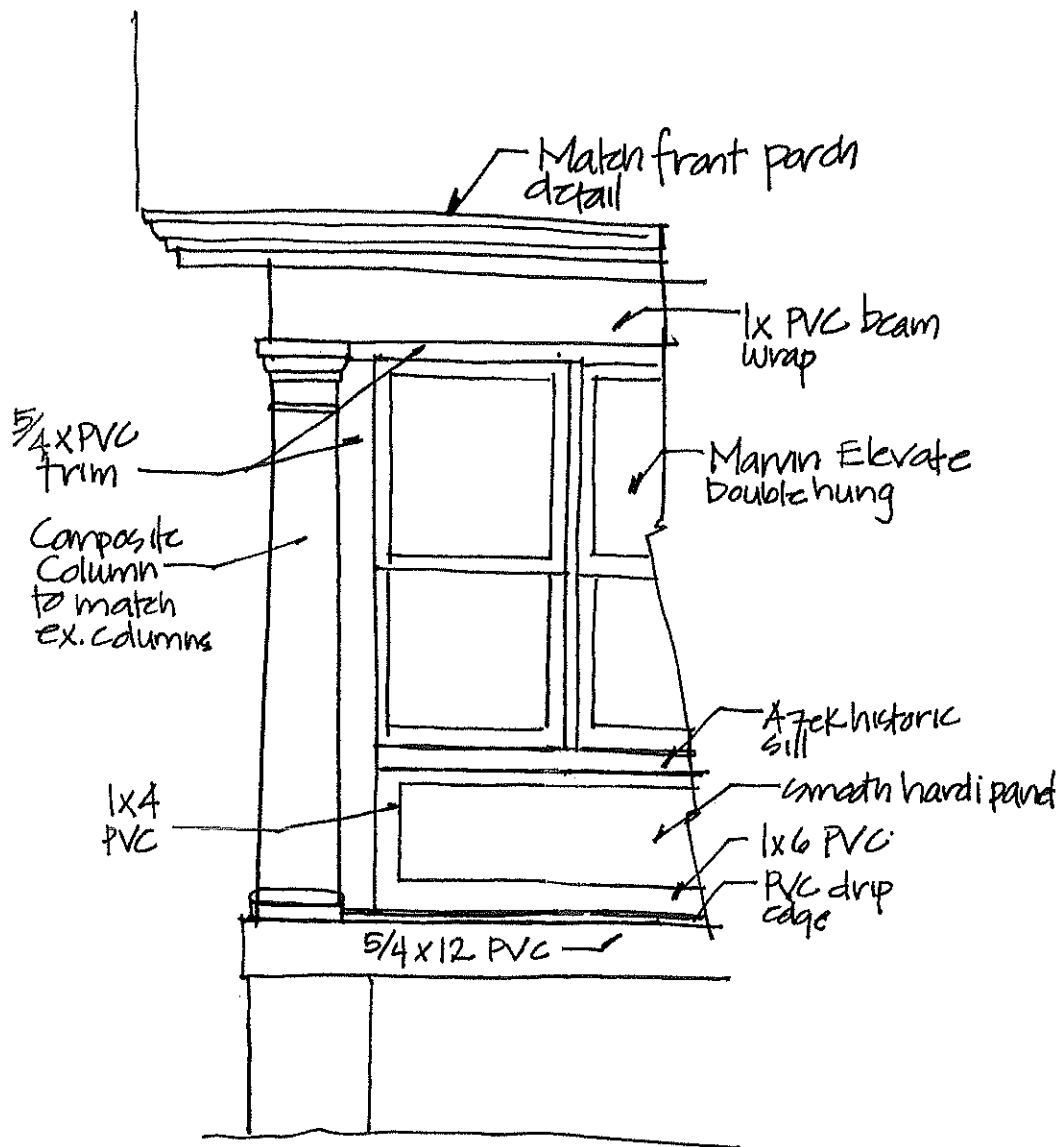
DOUBLE HUNG

Available with IZ3
(Excludes Insert option)



DOUBLE HUNG INSERT

Windows - 221 Tafewell



Window Detail

3/8" = 1'-0"

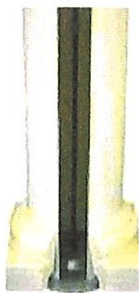
Round Tapered **PERMA**Cast® Columns

COL. SIZE	A	B	C	D	E	F	G	J	K	L	O	N	R	T	LENGTHS AVAIL. (ft.)
6"	5 1/8"	4 3/8"	9"	1 1/8"	1 1/4"	3/8"	3/4"	1 1/4"	1 1/4"	8"	1"	6 1/4"	3 3/8"	4 1/8"	4, 6, 8
8"	7 1/8"	6 1/4"	10 1/2"	1 3/4"	1 1/2"	3/4"	1 1/8"	1 1/4"	1 1/2"	9 1/4"	1 1/2"	2 1/4"	4 1/4"	4 1/2"	5, 6, 8, 10, 12
10"	9 1/8"	8 1/4"	13 1/2"	2 1/8"	2 1/4"	3/4"	1 1/8"	1 1/4"	1 1/2"	11 1/4"	3/4"	2 1/4"	5 1/4"	5"	6, 8, 10, 12, 14
12"	11 1/8"	9 1/4"	16 1/2"	2 3/8"	2 3/4"	7/8"	1 1/8"	1 1/4"	2 1/4"	13 1/4"	3/4"	2 3/4"	6 1/4"	5 1/2"	6, 8, 10, 12, 14, 16, 18
14"	13 1/8"	11 1/4"	19 1/2"	3 1/8"	3 1/4"	1"	1 1/8"	2"	2 3/4"	17"	7/8"	2 3/4"	7 1/4"	7"	8, 10, 12, 14, 16, 18, 20
16"	15 1/8"	13 1/4"	22"	3 3/8"	3 3/4"	1 1/8"	1 1/8"	2 1/4"	2 3/4"	19 1/4"	1"	3"	8 1/4"	8"	8, 10, 12, 14, 16, 18, 20, 22, 24, 26
18"	17 1/8"	15 1/4"	24 1/2"	4"	4"	1 1/8"	1 1/8"	2 1/4"	3 1/4"	22 1/4"	1 1/2"	10 1/4"	9 1/4"	8 1/2"	10, 12, 14, 16, 18, 20, 22, 24, 26, 28
20"	19 1/8"	17 1/4"	27"	4 1/8"	4 1/2"	2"	1 1/8"	2 1/4"	3 3/4"	24 1/4"	1 1/2"	10 3/4"	11 1/4"	9 1/2"	12, 14, 16, 18, 20, 22, 24, 26, 28, 30
22"	21 1/8"	19 1/4"	30 1/2"	5"	5"	2"	1 1/8"	3"	3 3/4"	27 1/4"	1 1/2"	10 3/4"	12"	10 1/2"	16, 18, 20, 22, 24, 26
24"	23 1/8"	21 1/4"	33 1/2"	6"	5 3/4"	2 1/4"	2"	3 1/2"	4"	30 1/4"	1 1/2"	10 3/4"	13 1/2"	11 1/2"	12, 14, 16, 18, 20, 22, 24, 26, 28, 30
28"	28"	24 1/4"	38"	6 1/2"	6 1/2"	2 3/4"	2 1/4"	3 3/4"	4 1/4"	33 1/4"	1 1/2"	10 3/4"	15 1/2"	11 1/2"	20, 22, 24, 26, 28
30"	29 1/8"	26 1/4"	41 1/2"	6 3/4"	5 3/4"	2 3/4"	3"	4"	4 3/4"	38 1/4"	1 1/2"	10 3/4"	14 1/2"	14 1/2"	20, 22, 24, 26, 28, 30

*There may be a variance of up to 1/4" in all dimensions. Fluted columns available in all diameters. See page 16 for Parallel dimensions. See page 18 for Decorative Capital dimensions.  Standard Fluted Column (Fluted in mold)
• Split columns are not load bearing.

COLUMN-LOC®

Column-Loc® creates a continuous connection from floor to beam/header without the expense of splitting and reattaching the column. This labor saving product is easy to install and delivers wind uplift resistance especially important in coastal and high wind areas. Currently available for 8" and 10" round (tapered and no-taper) and square PermaCast® columns. Kits are available with and without threaded rod in lengths up to 12".*



PLUMB-FIT®

To make installation even easier our 6"-12" round and square poly Tuscan Cap and Base Sets with flashing cap come with the Plumb-Fit® patented (Patent 9689674) installation system included.

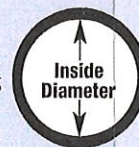
ROUND PERMACAST® PORCH INSTALLATION BRACKET

The HB&G Porch Installation Bracket includes the bracket and all required hardware. The bracket fits 20" - 30" Plain Round PermaCast® Columns and will secure a 2nd story porch to our PermaCast® Columns. Three brackets are required for each column.



ROUND PERMACAST® INSIDE DIMENSIONS

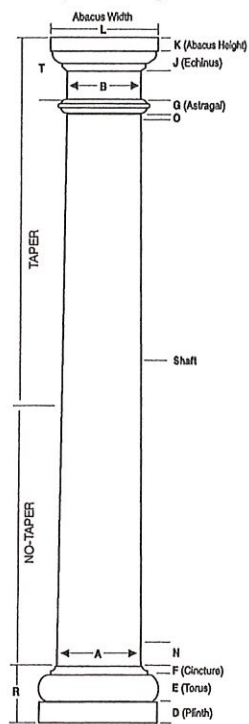
Inside dimension may vary up to 1/8". Splitting a column will decrease inside dimension 1/8".



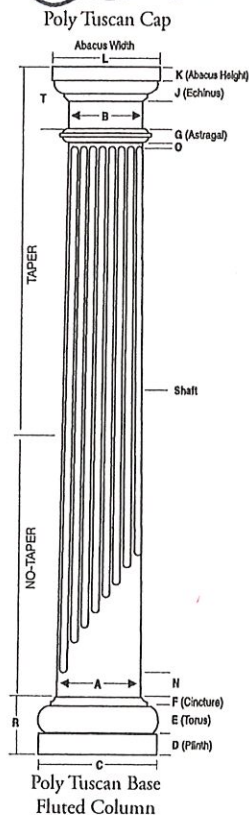
COLUMN SIZE	TOP I.D.	BOT I.D.
6"	3 3/4"	4 1/4"
8"	5 1/2"	6 1/4"
10"	7 1/2"	8 1/4"
12"	8 3/4"	10 1/4"
14"	10 3/4"	12 1/4"
16"	12 3/4"	15"
18"	14 1/2"	16 1/4"
20"	16 1/2"	18 1/4"
22"	18 1/2"	20 1/4"
24"	20"	22 1/4"
28"	22 1/4"	26 1/4"
30"	25 1/4"	28 1/4"

*Plain columns only

Poly Tuscan Cap



Poly Tuscan Base Plain Column

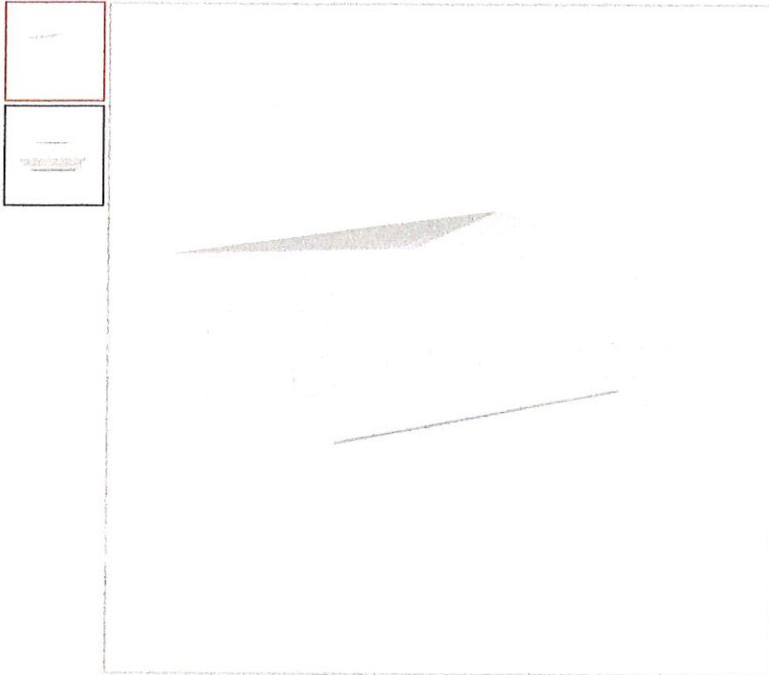


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What can we help you find?

Traditional PVC Post Cap



Traditional PVC Post Cap

No reviews

SKU: 245522

\$10.50

Available Colors:



Current Selection:

Color:

White

Fits Nominal Post Size:

4 x 4

Quantity

-

1

+ ADD TO CART

Ship Time: expected to ship within 5-7 business days

PRODUCT HIGHLIGHTS

- Easy to install - you'll need exterior construction adhesive
- Create a consistent look when installed on composite deck posts
- Low maintenance

Stair Rail post cap

WE VALUE YOUR PRIVACY

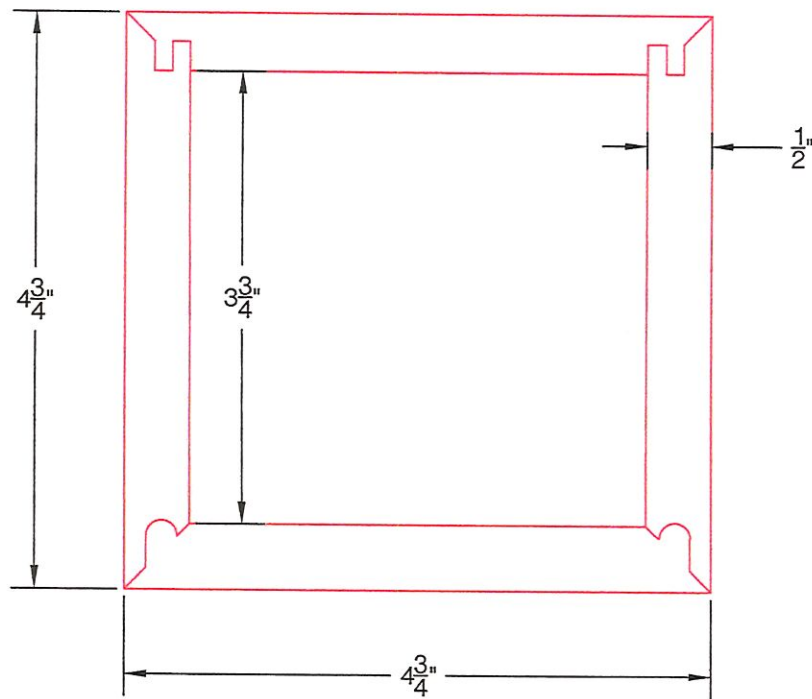
This site uses cookies to personalize content and adverts, to provide social media features, and to analyze traffic. Our Privacy Statement gives you the details.

Sounds good!

[Learn more](#)[Privacy Statement](#)

221 Tazewell

Stair Rail post cover
on trim

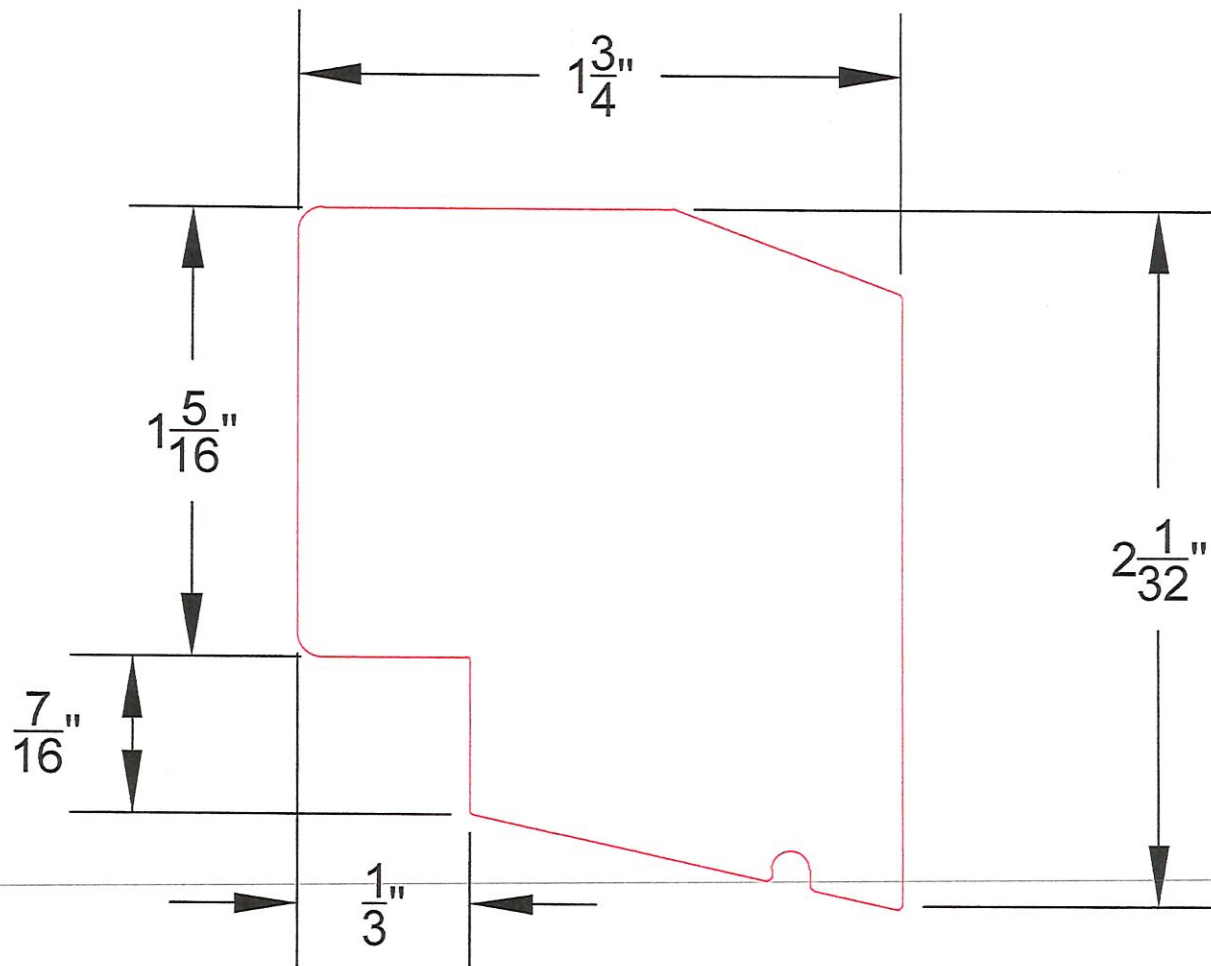


AZEK BUILDING PRODUCTS
WWW.AZEK.COM
(877) ASK-AZEK

AZEK
Trim

Column Wrap 4" x 4"

ATCW040120



Window Sill - 221 Tazewell

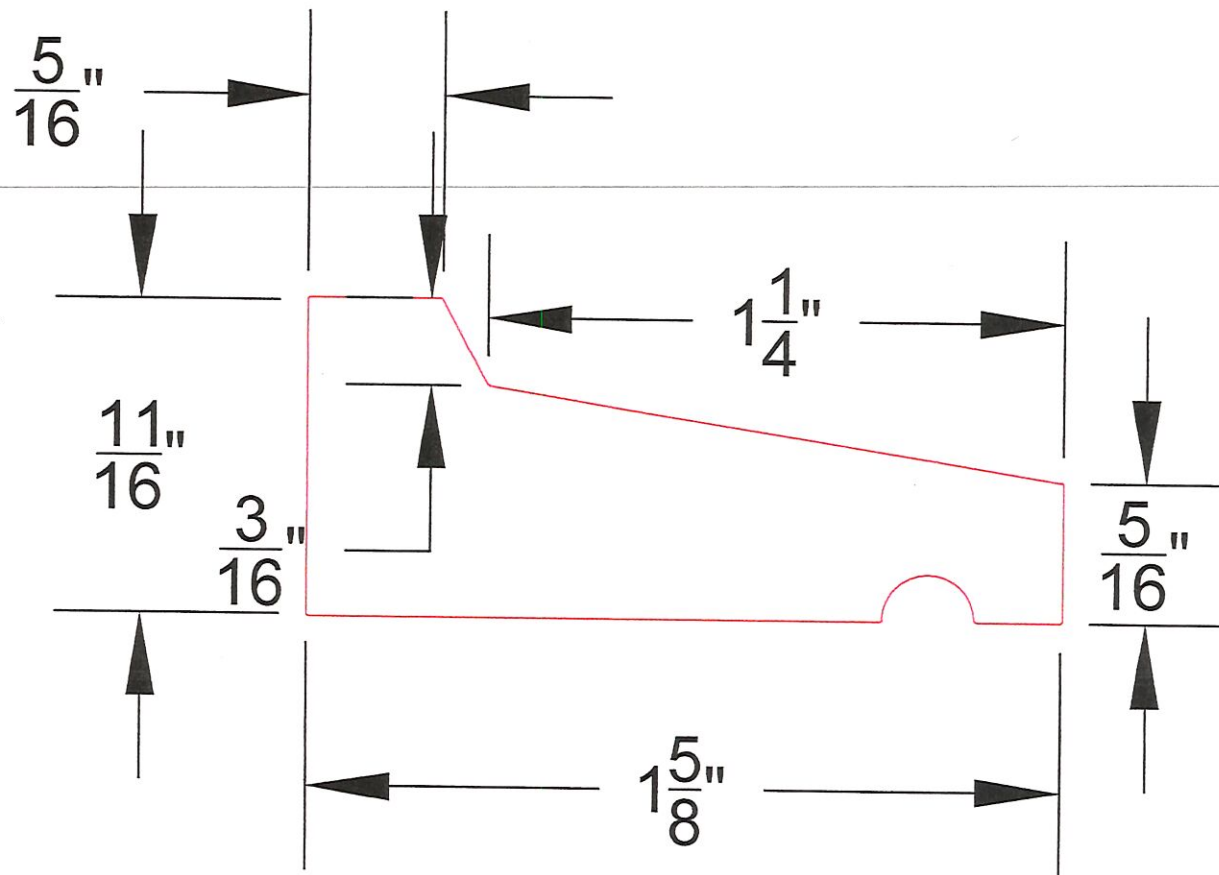
AZEK BUILDING PRODUCTS
 WWW.AZEK.COM
 (877) ASK-AZEK

AZEK[®]
 Moulding

Historic Sill (AZM-6930)

AMHS02192

1 $\frac{3}{4}"$ x 2 $\frac{1}{32}"$ x 16'



AZEK BUILDING PRODUCTS
 WWW.AZEK.COM
 (877) ASK-AZEK

AZEK[®]
 Moulding

Drip Cap (AZM-197)

AMDC02192

11/16" x 1 5/8" x 16'



HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: Oct. 18, 2022

Item #: 6D (5) – Lot 23 Jefferson Avenue (Tax Map #83A1-1-23)

Prepared by: Tracy Outten, Planning Technician

Reviewed by: Katie H. Nunez, Planning/Zoning Administrator

Date: Oct. 7, 2022

APPLICANT: Zachary Smith

TYPE OF APPLICATION: Pre-Application/Certificate of Appropriateness

SITE ADDRESS: 607 Jefferson Avenue

WORK TO BE PERFORMED: New 1,720 square foot, 2 story single family residence w/front porch, 10'x10' shed

TAX MAP: 83A1-1-23

CURRENT ZONING: Residential (R-1)

LOT SIZE: 5,600 sq. ft.

HISTORIC REGISTER: Not listed

DATE APPLICATION RECEIVED: August 26, 2022

PRE-APPLICATION MTG: September 6, 2022

DATE APPLICATION DEEMED COMPLETE: September 6, 2022

LEGAL DEADLINE: HDRB Decision (60 Days from Complete Application): November 4, 2022

The applicant is seeking to construct 1,720 sq. ft., two story single-family residence with a 270 sq. ft. front porch. The application also includes the installation of a 10' x 10', (100 sq. ft.), shed and an outdoor shower. This lot is currently a vacant lot.

LOCATION MAP:



MATERIALS:

The applicant is proposing to use:

- Shingles: GAF WeatherMax Series, 3-tab
- Siding: JamesHardie Plank Lap Select CedarMill Series
- Trim: JamesHardie 4/4 Rustic White Trim Boards
- Windows: Simonton Perfection Series Vinyl Double Hung; Trim: 1" x 4"; Sills: 1-3/4"
- Doors: Thermatrue Fiberglass Front – Queen Anne style; Side Door – French-style opening
- Front Porch: Deck Board – 5/4" x 4" x 8' tongue & groove; Posts – 6x6 Pressure Treated; Railing – Wooden with top being a routed out 2x4 on top of another standard lumber with vertically nailed wooden balusters; Handrails – Stair Risers with Trim Boards
- Foundation: CMU blocking with a parged concrete finish
- Shed – Wood with same JamesHardie Siding and GAF WeatherMax Shingles as the house

STAFF ANALYSIS

ZONING COMPLIANCE:

The proposed project is seeking to construct 1,720 square feet, two story single-family residence; the house is proposed to have a front porch and an accessory structure (shed). A site plan has been provided. The front setback requirement is the prevailing standard set in the neighborhood which is approximately 18 feet to the front porch.

CCZO Section 3.2 (I) (6) states that:

6. Materials. New construction should use materials in a manner sympathetic to the character of the existing neighborhood houses. It is encouraged that materials should be of similar or complementary size, texture, scale, craftsmanship, and applicability to function performed. It should be noted that the sympathetic use of materials does not imply that materials used in new construction will replicate the old in detail nor that new construction will attempt to imitate existing structures. Rather, it is a matter of determining the compatibility of new construction. Certain materials are potentially so visually intrusive that their use for new construction in the R-1 District will not be permitted.

These materials include:

- a. asphalt siding, vertical plywood siding, aluminum siding*
- b. exposed concrete block above foundation level*
- c. corrugated metal, except for roof applications*
- d. flush doors (hollow or solid core)*

Vinyl siding will be permitted as long as each individual clapboard is no wider than five inches.

The proposed materials are in conformance with the Zoning Ordinance for new construction and Zoning Compliance is achieved based upon this application to the HDRB.

Please note that a separate Zoning Compliance will be required upon the submission of a building permit application to ensure conformance that the HDRB Votes are fully referenced and contained in the building plans. When the applicant submits for a building permit, a full set of building plans must be provided that includes a required Landscape Plan that details both the removal of existing trees and

the proposed addition of trees to conform with CCZO Appendix F – Tree Conservation and Preservation Ordinance which the applicant has already included with this submission.

Any property within the Historic District Overlay is required to meet the Historic District Guidelines, which are superimposed on the underlying zoning district regulations.

HISTORIC DISTRICT GUIDELINES:

NEW CONSTRUCTION, Page 22: The success of new construction within a historic district does not depend on direct duplication of existing building forms, features, materials, and details. Rather, it relies on understanding what the distinctive architectural character of the district is. In-fill buildings must be compatible with that character. In considering the overall compatibility of a proposed structure, its height, form, massing, proportion, size, scale, and roof shape should first be reviewed. A careful analysis of buildings surrounding the site can be valuable in determining how consistent and, consequently, how significant each of these criteria is. A similar study of materials, building features, and details typical of existing buildings along the streetscape, block, or square will provide a vocabulary to draw on in designing a compatible building. Particular attention should be given to the spacing, placement, scale, orientation, and size of window and door openings as well as the design of the doors and the windows themselves. Compatibility at the building skin level is also critical. The selection of appropriate exterior materials and finishes depends on an understanding of the compatibility of proposed materials and finishes in composition, pattern, texture, color, and sheen.

There are no specific guidelines for accessory structures.

STAFF RECOMMENDATION:

Staff is recommending review of the Application by the HDRB and determine if the proposed new single-family residence on a vacant lot (also known as an infill lot) is within the Historic District Guidelines.

Staff is recommending approval of this application and is prepared to assist the Board in the development of any motion regarding this application, if needed.

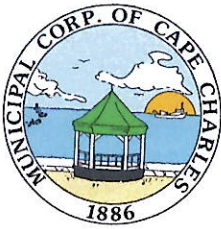
The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval.

The Historic District Review Board makes the final determination on whether or not a Certificate of Appropriateness will be issued for this project and may impose conditions on an approval.

If approved, a Certificate of Appropriateness shall expire of its own limitation twelve (12) months from the date of issuance if the work authorized thereby is not commenced by the end of such (12) twelve-month period; and further, any such certificate shall also expire and become null and void if such authorized work is suspended or abandoned for a period of twelve (12) months after being commenced.

ATTACHMENTS:

Attachment 1 – Application and Documents



OWNER PERMISSION AFFIDAVIT to FILE APPLICATION

Town of Cape Charles
2 Plum Street
Cape Charles, VA 23310
757-331-2036 Fax: 757-331-4820
planner@capecharles.org

PROPERTY INFORMATION

Subject Property Street Address: 607 Jefferson Ave
Subject Property Tax ID Number: _____

OWNER INFORMATION

Name (Person, Firm, Corporation, or Agency): Susan Sorlie + James Titlow
Mailing Address: 22 Tidball Road, Hampton, VA 23651
Phone Number: 757-771-1725 Email: susan.sorlie@gmail.com
757-592-2760 jtlow@weatherford.com

APPLICANT INFORMATION (If applicable)

Name: JB Design + Remodeling Inc (Zach S.)
Mailing Address: 2260 West Great Neck Rd VA Beach VA 23451
Phone Number: 757-517-2222 Email: info@jbdesignhomes.com

I am applying for, or I hereby give authority to the applicant to file an application for:

Jay Titlow + Susan Sorlie

Signature of Owner: _____ Date: 8/26/22

Commonwealth of Virginia
County of VA Beach/Cape Charles

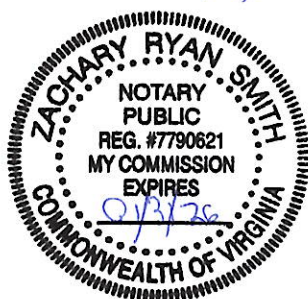
The foregoing instrument was acknowledged before me this 26th day of August,
2022, by Zachary Smith (name of person acknowledged).

Signature of Notarial Officer: Zachary Smith

Notary Registration Number: 7790621

My Commission Expires: 01/31/26

(Seal)





CERTIFICATE OF APPROPRIATENESS APPLICATION

Town of Cape Charles Planning & Zoning Department

2 Plum Street

Cape Charles, VA 23310

757-331-3259 x24

planningtech@capecharles.org

PERMIT CHECKLIST - all documents can be emailed to the above email

- | | |
|--|---|
| ☒ Completed application | ☒ Photos/elevations of existing structure |
| ☐ Letter of intent clearly explaining project | ☒ Photos/elevations of proposed project |
| ☒ Existing site plan or survey | ☒ Proposed materials/spec sheets, samples |
| ☒ Proposed site plan or survey (if applicable) | ☐ Payment (See Historic District Review Board Fees) |

PROPERTY INFORMATION

Name of Project: Tithlow Residence / 607 Jefferson Ave
Property Address: ~~22 Tidball Rd, Hampton VA 23651~~ 607 Jefferson Ave
Brief Description of Project: Single Family Home with 10x10 Dettached Shed
Zoning District: R1 Current Use: Lot Proposed Use: Single Family Home

OWNER INFORMATION

Name and Company: James Tithlow & Susan Sorlie
Mailing Address: 22 Tidball Rd, Hampton VA 23651
Phone Number: 757 592 2700 Email: jtithlow@weatherflow.com

APPLICANT INFORMATION

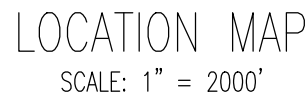
☐ check here if applicant is owner

Name: JB Design + Remodeling
Mailing Address: 2760 West Great Neck Rd
Phone Number: 757 517 2222 Email: info@jdesignhomes.com

CERTIFICATION OF APPLICANT

I hereby certify that I have the authority to make the foregoing application, that the information given is true and correct, and that the construction or improvements will conform to the regulations in the Virginia Statewide Building Code, all pertinent Town Ordinances, including fire, sewer and water ordinances, and private building restrictions, if any, which may be imposed on the property by deed. Furthermore, I certify that the changes to the improvement before or during construction will be provided to the Zoning Administrator and Building Official before such changes are constructed.

Signature of Applicant: [Signature] Date: 9/2/2022



1. THIS SURVEY WAS PRODUCED BY MID-ATLANTIC SURVEYING AND LAND DESIGN, INC. FOR JB DESIGN AND REMODELING INC.
2. THIS SURVEY WAS PRODUCED WITHOUT BENEFIT OF A TITLE REPORT. ALL EASEMENTS, SERVITUDES AND RESTRICTIONS MAY NOT BE SHOWN.
3. THE BOUNDARY LINES SHOWN ARE BASED ON A CURRENT FIELD BOUNDARY SURVEY.
4. THIS SURVEY IS NOT INTENDED TO SHOW ALL UNDERGROUND UTILITY FEATURES. IT IS THE RESPONSIBILITY OF THE OWNER OR CONTRACTOR TO CONTACT MISS UTILITY BEFORE ANY EXCAVATION OR OTHER EARTH MOVING WORK.

FLOOD INFORMATION INDICATED HEREON SHOULD NOT BE CONSTRUED AS A DETERMINATION OF THE NEED OR LACK OF NEED FOR FLOOD INSURANCE. PROPERTY OWNERS SHOULD CONTACT A LOCAL FLOOD OFFICIAL FOR MORE INFORMATION.

V = 1% CHANCE OF ANNUAL FLOOD WITH STORM INDUCED WAVES

AE = 1% CHANCE OF ANNUAL FLOOD

X-SHADED = 0.2% CHANCE OF ANNUAL FLOOD

X = MINIMAL FLOOD HAZARD AREA

TAX ID	83A1-1-23
OWNER(S)	MALCHOW, RICHARD V & HELEN W
DEED INSTRUMENT	150001420
DATED	10/9/2015
RECORDED	10/13/2015
LOCATION	CLERK'S OFFICE OF NORTHAMPTON COUNTY
MAILING ADDRESS	487 ZAICEK RD ASHFORD, CT 06278

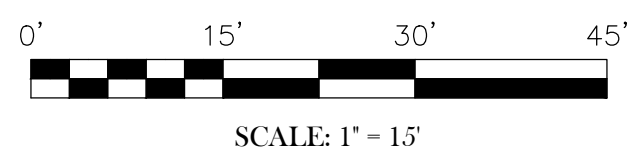
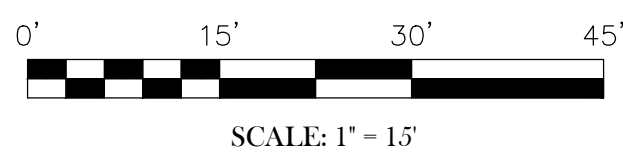
TOPOGRAPHIC SURVEY CERTIFICATION

"RESIDENTIAL SITE PLAN
OF
LOT 23 (M.B. 41, PG. 484)
FOR JB DESIGN AND REMODELING INC.
CAPE CHARLES, VA
08/23/2022"

WAS COMPLETED UNDER THE DIRECT AND RESPONSIBLE CHARGE OF, BETH ANNE G. CAMPBELL FROM AN ACTUAL GROUND OR REMOTE-SENSING SURVEY MADE UNDER MY SUPERVISION; THAT THE IMAGERY AND/OR ORIGINAL DATA WAS OBTAINED ON 08-15-2022; AND THAT THIS PLAT, MAP, OR DIGITAL GEOSPATIAL DATA INCLUDING METADATA MEETS MINIMUM ACCURACY STANDARDS UNLESS OTHERWISE NOTED.

DATE: 08-23-2022

BETH ANNE G. CAMPBELL, VA L.S. #003316

[illegible][illegible]

CHESAPEAKE BAY PRESERVATION AREA

CBPA: RPA
CBPA: RMA

APPROX	APPROXIMATELY
BLDG	BUILDING
CONC	CONCRETE
D.B.	DEED BOOK
GPIN	GEOREFERENCED PARCEL
	IDENTIFICATION NUMBER
HARN	HIGH ACCURACY
	REFERENCE NETWORK
INST.	INSTRUMENT
INV	INVERT
M.B.	MAP BOOK
NF	NAIL FOUND
N/F	NOW OR FORMERLY
PG.	PAGE
PI	PARCEL IDENTIFICATION NUMBER
S.F.	SQUARE FEET

CMHH	COMMUNICATIONS: HAND HOLE
CPED ®	COMMUNICATIONS: PEDESTAL
CMMH ®	COMMUNICATIONS: MANHOLE
CCM _____	COMMUNICATIONS: UNDERGROUND

$TP_{\#}^*$		CONTROL: TRAVERSE POINT
TBM		CONTROL: TEMPORARY BENCHMARK

— SF — FENCE: SILT FENCE
— X — FENCE: VINYL
— ○ — FENCE: WOODEN
— ◆ — FENCE: METAL

GM Ⓢ GAS: METER
GV Ⓢ GAS: VALVE
— GAS: UNDERGROUND PIPES

	POWER: LIGHT POLE
	POWER: CONDUIT
	POWER: LIGHT POLE: SINGLE ARM
LP	POWER: LIGHT POLE: SINGLE BOX
	POWER: TRANSFORMER
EP	POWER: ELECTRIC PEDESTAL
	POWER: GUY WIRE
UP	POWER: UTILITY POLE
	POWER: LIGHT POLE WITH LIGHT
EHH	POWER: ELECTRIC HANDHOLE
	POWER: OVERHEAD LINES
	POWER: UNDERGROUND

DHF	⊙	PROPERTY: DRILL HOLE FOUND
DHS	○	PROPERTY: DRILL HOLE SET
IRS	●	PROPERTY: IRON ROD FOUND
IRS	○	PROPERTY: IRON ROD SET
NF	◆	PROPERTY: NAIL FOUND
IPF	⊙	PROPERTY: IRON PIPE FOUND
PPF	⊙	PROPERTY: PINCHED PIPE FOUND
VDH	⊠	PROPERTY: VDOT MONUMENT
---		PROPERTY: BOUNDARY
---		PROPERTY: ADJACENT BOUNDARY
----		PROPERTY: EASEMENT

SSMH SANITARY: MANHOLE
CO • SANITARY: CLEANOUT
SS SANITARY: PIPES
SPW SANITARY: FORCE MAIN

• SIGN
• BOLLARD

CDI	STORM: CURB DROP INLET
CB	STORM: CATCH BASIN
RD	STORM: ROOF DRAIN
	STORM: PIPES

TRHH	TRAFFIC: BOX
TRPED	TRAFFIC: PEDESTAL
TRMH	TRAFFIC: MANHOLE

WV	⊗	WATER: VALVE
WM	⊗	WATER: METER
IRR		WATER: IRRIGATION
FH	⊕	WATER: FIRE HYDRANT
SPIGOT	⊕	WATER: SPIGOT
FDC		WATER: FIRE DEPARTMENT CONNECTION
PIV	⊕	WATER: POST INDICATOR VALVE
W	—	WATER: UNDERGROUND PIPES

	BUILDING: OVERHANG
	BUILDING: WALLS
	CONTOUR (1 FOOT INTERVALS)
	DITCH: CENTERLINE
	DITCH: TOP OF BANK
	DITCH: TOE OF SLOPE
	FLOOD ZONE LINE
	LANDSCAPING: EDGE
	PAVEMENT: ASPHALT EDGE
	PAVEMENT: GRAVEL
	VEGETATION: DRIPLINE

MAS-LLD
MidAtlantic Surveying and Land Design



RESIDENTIAL SITE PLAN
OF
LOT 23 (M.B. 41, PG. 484)
FOR
JUB DESIGN AND REMODELING INC.

PROJECT #	22166.0
FIELD BY:	MKS
FIELD DATES:	08-15-22
DRAWN BY:	ETR/SDR
CHECKED BY:	BAC

REVISIONS NO.	DATE	COMMENTS	BY
1.	09/20/22	REVISED FRONT SETBACK AND REMOVED PROPOSED DRIVEWAY.	MKL

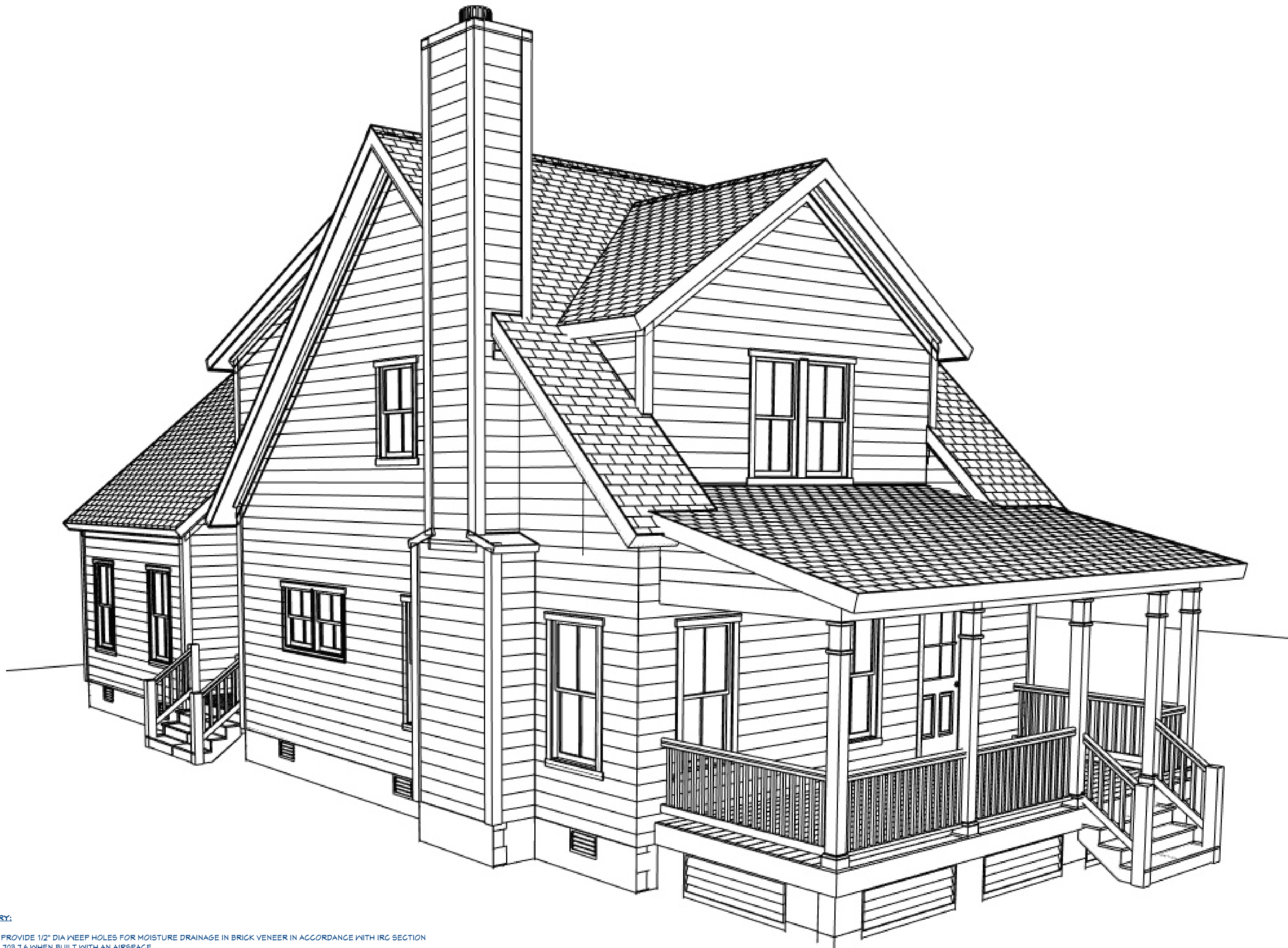
SCALE: 1" = 15'

SHEET
1 OF 1

DWG NAME: N:\2022\22166.0007 JEFFERSON AVE-2B DESIGN - CC - TRSP RECOVER RECOVER.DWG PLOTTED BY: ADMIN 9/20/2022 1:18 PM LAST SAVED 9/20/2022 12:00 PM

Layout Page Table	
Label	Title
Sht-1	Cover Sheet & General Notes
Sht-2	First & Second Floor - Floor Plans, Room Schedule
Sht-3	Wall Framing Layout, Window & Door Schedules
Sht-4	Exterior Renderings
Sht-5	1st & 2nd Ceiling Joist Framing Layout, Typical Wall Details
Sht-6	1st & 2nd Floor Roof Framing Layouts
Sht-7	Exterior Elevations

TITLOW RESIDENCE



ADMINISTRATION:

- 1) ALL NEW CONSTRUCTION SHALL BE IN CONFORMANCE WITH THE 2018 VRC.
- 2) BUILDER IS RESPONSIBLE FOR ASSURING ALL BUILDING CODES ARE COMPLIED WITH. IF THERE IS A CONFLICT BETWEEN THIS DRAWING AND THE BUILDING CODES, THE BUILDING CODE SHALL TAKE PRECEDENCE.
- 3) DIMENSIONS TO THE EXTERIOR OF THE BUILDING ARE TO THE FRAMING LINE UNLESS OTHERWISE NOTED.
- 4) DIMENSIONS TO THE INTERIOR PARTITIONS ARE TO THE CENTER OF THE STUD UNLESS OTHERWISE NOTED.
- 5) ALL DIMENSIONS ON THESE DRAWINGS ARE TO BE FIELD VERIFIED BY BUILDER, CONTRACTOR, TRADESMEN AND VENDORS FOR ACCURACY PRIOR TO ACTUAL CONSTRUCTION BEGINS.

ELECTRICAL:

1. RECEPTACLES AND TV OUTLETS SHALL BE MOUNTED 12" ABOVE FINISHED FLOOR.
2. BATHROOM RECEPTACLES SHALL BE 50" MOUNTED 42" ABOVE FINISHED FLOOR.
3. RECEPTACLES ON PLANT TYPE EXTERIOR RECEPTACLES SHALL BE 48" ABOVE FINISHED FLOOR.
4. TELEPHONE RECEPTACLES TO BE MOUNTED AT 12" ABOVE FINISHED FLOOR FOR TABLE MODELS, AND 34" ABOVE FINISHED FLOOR FOR WALL MOUNTED MODELS.
5. KITCHEN COUNTER 50" GFI OUTLETS MOUNTED AT 4" ABOVE FINISHED FLOOR. FIRE EXTINGUISHER TO BE INSTALLED IN KITCHEN.
6. RECEPTACLES MOUNTED ABOVE COUNTERTOPS AT 42" HIGH WALLS FOR BREAKFAST BARS TO BE MOUNTED ON THEIR SIDES.
7. SWITCHES SHALL BE MOUNTED AT 42" ABOVE FINISHED FLOOR.
8. SMOKE DETECTORS SHALL BE INSTALLED IN ALL SLEEPING AREAS PLUS ONE PER FLOOR AT A MINIMUM OF 5'-0" FROM ANY HVAC DUCT OPENINGS, AND SHALL BE PERMANENTLY WIREDED TOGETHER WITH A BATTERY BACKUP.
9. ALL ELECTRICAL CONCEPTS SHALL BE REVIEWED AND APPROVED BY THE ELECTRICAL ENGINEER. THE NEW LAYOUT CONFORMS TO ALL APPLICABLE BUILDING CODES. IT IS NOT INTENDED TO BE A MIRRORING DIAGRAM. THE CONTRACTOR SHALL CONSIDER THE LAYOUT TO BE COMPLETED BY A GLASS 1" ELECTRICAL CONTRACTOR OR MASTER LEVEL ELECTRICIAN.

PLUMBING:

- 1) PLUMBING SHALL BE INSTALLED IN ACCORDANCE WITH SECTION P2501.2 OF THE IRC.
- 2) PROVIDE 2X6 BLOCKING (VERTICAL ORIENTATION, FLUSH WITH THE FACE OF STUD) @ 36" ABOVE FINISHED FLOOR AROUND ALL BATHTUBS, SHOWER STALLS, AND TOILETS FOR FUTURE HANDICAP ACCESSIBLE HANDRAILS.
- 3) IF NOT SHOWN, PROVIDE ACCESS TO MECHANICALS FOR ALL JETTED TUBS, STEAM SHOWERS, ETC. PER MANUFACTURER'S RECOMMENDATIONS.

FINISHES:

- 1) ALL DOORS ARE 6'-8" TALL UNLESS OTHERWISE NOTED.
- 2) ALL WINDOW HEADERS ARE AT 6'-10" FOR 9'-0" CEILING HEIGHTS, AND 7'-10" FOR 9'-0" CEILING HEIGHTS, UNLESS OTHERWISE NOTED.
- 3) NO ARCH OR ANGLED WINDOW HEADERS. ALL WINDOW HEADERS SHALL BE 90° MINIMUM ACROSS ALL AT-GLASSE GLAZING.
- 4) ALL WINDOWS/DOORS LOCATED IN HAZARDOUS LOCATIONS PER SECTION 813.305.4 OF THE IRC BUILDING CODE SHALL BE GLAZED WITH TEMPERED GLASS OR SIMILAR SAFETY MEASURES.
- 5) ACCESSIBLE SPACES UNDER STAIRS SHALL BE OPEN TO THE WALLS AND SOFFITS PROTECTED ON THE ENCLOSED SIDE WITH 1/2" DRYWALL AND AT LEAST TWO 1/2" DRYWALL LAME AND GUD.
- 6) IT IS NOT THE INTENT OF THIS DRAWING TO EXCLUDE ALTERNATIVE PRODUCTS OF EQUAL MERIT. WHERE A PARTICULAR MAKE OR MANUFACTURER IS REQUIRED, SUBSTITUTIONS MAY BE MADE PROVIDED THE SUBSTITUTION IS FUNCTIONALLY EQUIVALENT AND TECHNICALLY ADEQUATE AND IS APPROVED BY THE HOMEOWNER AND/OR BUILDING INSPECTOR.
- 7) ALL INTERIOR WALLS TO BE COVERED IN 1/2" DRYWALL PLUS GARD DRYWALL COMPOUND, GRANGE PALLS AND FINISHES TO BE AS SHOWN. ALL CEILING RATED DRYWALL SHALL BE 5/8" THICK.
- 8) BATHROOM WALLS AND CEILINGS SHALL BE COVERED IN 1/2" MOISTURE RESISTANT DRYWALL (GREEN BOARD), OR CEMENT BACKER BOARD AS REQUIRED FOR TILE.
- 9) SEE BULKIER SPECIFICATIONS FOR MODIFICATIONS TO FINISHES SHOWN ON THIS DRAWING.
- 10) GUTTERS, IF SHOWN ARE OPTIONAL UNLESS OTHERWISE SPECIFIED.

MASONRY:

- 1) PROVIDE 12" x 4" DEEP HOLES FOR MOISTURE DRAINAGE IN BRICK VENEER IN ACCORDANCE WITH IRC SECTION 703.2 TO BE KNOWN WITH AN AIR SPACE.
- 2) PROVIDE 16" HORIZONTAL AND 16" VERTICAL STRUCTURE W/ 22GAUGE 18" CORRUGATED PLY SHEET SPACED 24" O.C. HORIZONTALLY AND 16" VERTICALLY PER SECTION 703.1.4 OF THE IRC.
- 3) FOUNDATION DESIGN MAY BE BASED ON ANY ONE OF THE FOLLOWING:
- 4) INSTALL THROUGH-WALL BRICK VENEER FLASHING AS REQUIRED PER SECTION 703.3 OF THE IRC BUILDING CODE.
- 5) FOUNDATION AND FOOTINGS ARE BASED ON THE PREMISE THAT THE PROPOSED BUILDING SITE POSSESSES ADEQUATE SOIL STRENGTH TO SUPPORT THE PROPOSED CONSTRUCTION. IF UNDESIRABLE SOIL CONDITIONS EXIST, A STRUCTURAL OR CIVIL ENGINEER SHOULD REVIEW THE SITE AND THESE PLANS AND MAKE NECESSARY CHANGES.
- 6) ANCHOR BOLTS SHALL BE INSTALLED EVERY 6' FOOT "O.C." AND MIN 12" FROM END OF SILL PLATE PER SECTION RA-03.1 OF THE IRC.
- 7) ALL GRAVEL OR GRAVE GRADING SHALL BE CLEARED OF VEGETATION AND ORGANIC MATERIAL PER SECTION RA-05.1 OF THE IRC.
- 8) ALL GRADE OF GRAVEL SPACES SHALL BE EQUAL TO OR HIGHER THAN THE EXTERIOR GRADE UNLESS AN ADEQUATE DRAINAGE SYSTEM IS PROVIDED, SEE SECTION 403.9 OF THE IRC.

STRUCTURE:

- 1) HEADERS FOR ALL EXTERIOR OPENINGS PER TABLE R502.5(1) UNLESS OTHERWISE SPECIFIED.
- 2) HEADERS FOR ALL INTERIOR OPENINGS PER TABLE R502.5(2) UNLESS OTHERWISE SPECIFIED.
- 3) ALL INTERIORS AND ALL OPENINGS TO BE FINISHED WITH FINISH SYSTEMS.
- 4) DOUBLE FLOOR JOIST UNLESS ALL WALLS RUNNING PARALLEL TO THE FLOOR JOIST.
- 5) FINISHED GRADE SHALL SLOPE 6" PER 1' FOR A DISTANCE OF 10' FROM STRUCTURE TO AN APPROVED DRAINAGE SYSTEM.
- 6) FOUNDATION HEIGHTS SHOWN IN SECTIONS AND ELEVATIONS ARE NOMINAL. ACTUAL FOUNDATION HEIGHT SHALL BE DETERMINED BY GRADE. THE BOTTOM OF THE FOOTING SHALL BE LOCATED BELOW THE LOCAL FROST LINE AND SHALL BE AT LEAST 12" BELOW GRADE (EXCEPT FOR SLAB ON GRADE APPLICATIONS).
- 7) SEE IRC R502.3(1) FOR FASTENING SCHEDULE.
- 8) THE DIMENSION OF LUMBER IS SPECIFIED TO FORM A BUILT-UP JOIST. EACH MEMBER SHALL BE NAILED TO THE PREVIOUS @ 6" O.C. INTO NAIL. NAIL FROM BOTH SIDES IF POSSIBLE.
- 9) WIND / HURRICANE ANCHORAGE METHODS SHOWN ON THIS DRAWING MAY BE ALTERED PROVIDED THE ANCHORING MEANS ARE APPROVED BY THE BUILDING DEPARTMENT. THE VIRGINIA RESIDENTIAL CODE IS STRUCTURALLY SOUND AND APPROVED BY THE BUILDING OFFICE.
- 10) MOISTURE CONTENT OF FRAMING LUMBER SHALL NOT EXCEED 19% PRIOR TO DRYWALL APPLICATION.
- 11) SEALING, SHEAR BARS & SPECIFIED FASTENERS PER MANUFACTURER'S RECOMMENDATIONS REGARDING, GLUING, NAILING PATTERNS, BEARING, ETC.
- 12) JOIST, IF SPECIFIED, SHALL BE INSTALLED PER MANUFACTURER'S RECOMMENDATIONS REGARDING, GLUING, SEALING, SHEAR BARS, ETC.
- 13) PROVIDE CRICKETS AT CHIMNEYS PER SECTION R905.2.3.3 AND R1001.17 OF THE IRC.
- 14) ROOF COVERINGS AND FLASHING SHALL BE INSTALLED PER SECTION R905.2.3.3 OF THE IRC.
- 15) PROVIDE FLASHING AT ROADS PER SECTION R905.2.3.3 OF THE IRC, R902.2.3, R902.3.13, AND R902.3 OF THE IRC.
- 16) SOLID BLOCK ALL HORIZONTAL JOINTS IN SHEATHING.
- 17) PROVIDE PERMITS AND PERMITTING TREATMENT PER SECTION R1.5.1 OF THE VIRGINIA RESIDENTIAL CONSTRUCTION CODE AS REQUIRED.

IMPORTANT NOTES TO USERS:

1. **DESIGN RESPONSIBILITIES.** ELITE HOME DESIGN STUDIO, LLC IN NO WAY REPRESENTS ITSELF OR ITS EMPLOYEES AS QUALIFIED TO SPECIFY STRUCTURAL ITEMS OR BUILDING AND INSTALLATION METHODS SINCE ITS MISSION IS TO PROVIDE ARCHITECTURAL DESIGN ONLY. IT ASSUMES NO RESPONSIBILITY FOR STRUCTURAL DESIGN, AND NEITHER EXPRESSLY NOR IMPLIED.
2. **CODE ADHERENCE AND PRECEDENCE.** THE BUILDER AS WELL AS TRADE CONTRACTORS, VENDORS, AND SERVICES SHALL ADHERE TO AND BE RESPONSIBLE FOR KNOWLEDGE OF THE PRESCRIPTIVE INTERNATIONAL RESIDENTIAL CODE AS IT IS AMPLIFIED OR REPLACED BY LOCAL CODE (S) JURISDICTIONS. THE BUILDER AS WELL AS TRADE CONTRACTORS, VENDORS, AND SERVICES SHALL ADHERE TO OTHER INDUSTRY APPLICABLE CODES SUCH AS ELECTRICAL, PLUMBING AND MECHANICAL AS REQUIRED BY LOCAL CODE JURISDICTIONS. THESE CODES SHALL TAKE PRECEDENCE OVER ANY INSTRUCTION SPECIFICATION OR DESIGN IN THIS PLAN.
3. **ENGINEERING REQUIREMENTS:** THE SERVICES OF A REGISTERED PROFESSIONAL ENGINEER (P.E.) PRACTICING IN THE APPROPRIATE FIELD MAY BE NECESSARY FOR BUT NOT LIMITED TO THE FOLLOWING ITEMS: SOIL TESTING, FOUNDATION DESIGN, AND ANY OTHER SPECIALIZED STRUCTURAL ELEMENTS WHICH ARE BEYOND THE SCOPE OF IRC PRESCRIPTIVE METHODS AND WHICH MAY NEED THE SERVICES OF A P.E. INCLUDING BUT ARE NOT LIMITED TO WIND BRACING DRAWINGS, FRAMING DRAWINGS, SPECIAL REQUIREMENTS FOR WIND AND SEISMIC OR WINDSTORM CODE AND WOULD NEED MODIFICATIONS TO THE ARCHITECTURE AND PENETRATION TO BE BUILT IN EITHER SUCH AREA. NOR ARE THEY DRAWN TO ANY SPECIFIC MARKET OR REGION. THE BUILDER SHALL BE RESPONSIBLE FOR OBTAINING ANY REQUIRED ENGINEERING.
4. **SPECIFICATIONS.** BASIC DIMENSIONAL LUMBER FRAMING SPECIFICATION PROVIDED TO ELITE HOME DESIGN STUDIO, LLC BY THE BUILDER MAY APPEAR IN THIS DOCUMENT AS ANNOTATIONS. HOWEVER, THE BUILDER SHALL ATTACH THE COMPLETE SPECIFICATIONS DOCUMENT TO THIS PLAN. ALSO SHOWN IN THIS PLAN IS THE IDENTIFICATION OF THE LOCATION OF POSSIBLE SPECIAL BEAMS, POSTS, TRUSSES, OR OTHER STRUCTURAL ITEMS. P.E. REVIEW AND SIZING OF THESE ITEMS IS REQUIRED.
5. **USER SKILL REQUIREMENT:** ANY USER OF THIS PLAN MUST BE QUALIFIED, HAVE THE SKILL AND ABILITY, TO READ RESIDENTIAL CONSTRUCTION PLANS.
6. **KNOWLEDGE OF INSTALLATION INSTRUCTIONS AND PRECEDENCE.** CONTRACTORS, TRADESMEN, SERVICES, AND VENDORS ARE RESPONSIBLE FOR KNOWLEDGE OF, AND AIDANCE TO MANUFACTURER'S INSTALLATION INSTRUCTIONS WHICH SHALL TAKE PRECEDENCE OVER ANY INSTRUCTION OR DESIGN IN THIS PLAN.
7. **REPORT ERRORS AND DISCREPANCIES:** THE BUILDER, CONTRACTORS, TRADESMEN, AND VENDORS SHALL REPORT ANY FLG CODE SPECIFICATION DISCREPANCIES TO DESIGNER FOR RESOLUTION AT 157-874-1143 OR D56MOORE@GCOX.NET BEFORE COMMITTING TO USE OF MATERIALS OR LABOR.
8. **ADA AND AGING IN PLACE.** THESE PLANS ARE NOT FOR ADA COMPLIANCE OR AGING IN PLACE STANDARDS.
9. **SCALING:** DO NOT USE PAPER PLANS, EVEN PRINTED TO SCALE, TO OBTAIN ACCURATE DIMENSIONS, CALLING FOR MISSING OR OBSCURE DIMENSIONS.

Wall Schedule	
2D Symbol	Wall Type
	8" CMU (block) Stem Wall, Stucco
	Sliding-4
	Glass Shower
	Interior Railing
	Deck Railing/Fence
	Room Divider

<u>DESIGN LOADS</u>	
USE	LIVE LOAD
DECKS	40
GARAGES (PASSENGER CARS ONLY)	50
ATTICS (NO STORAGE; W/ROOF PITCH NOT STEEPER THAN 9 IN 12)	10
ATTICS (LIMITED ATTIC STORAGE)	20
DWELLING UNITS (EXCEPT SLEEPING ROOMS)	30
SLEEPING ROOMS	40
STAIRS	40

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2D VIEWS ALWAYS SUPERCEDE 3D VIEWS



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REMODELING PLANS FOR:

TITLOW RESIDENCE
607 Jafferson Ave

Cane Charles VA 23310

CELL PHONE:	
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PAGE TITLE:

Cover Sheet & General Notes

Page 1 of 1

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REMODELING PLANS FOR:
TITLOW RESIDENCE
607 Jafferson Ave
Cape Charles, VA, 23310

PAGE TITLE:
First & Second Floor - Floor Plans, Room Schedule

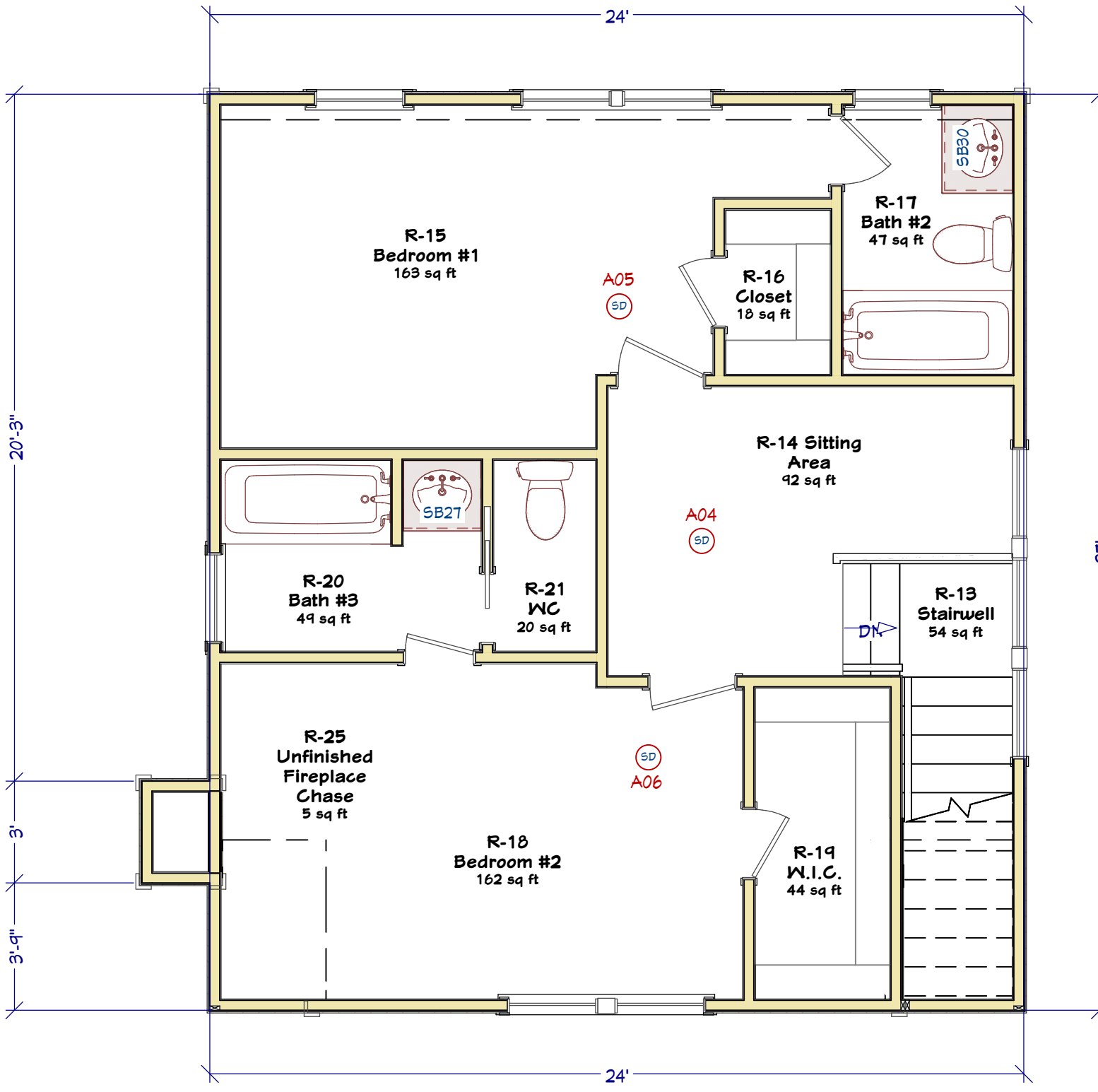
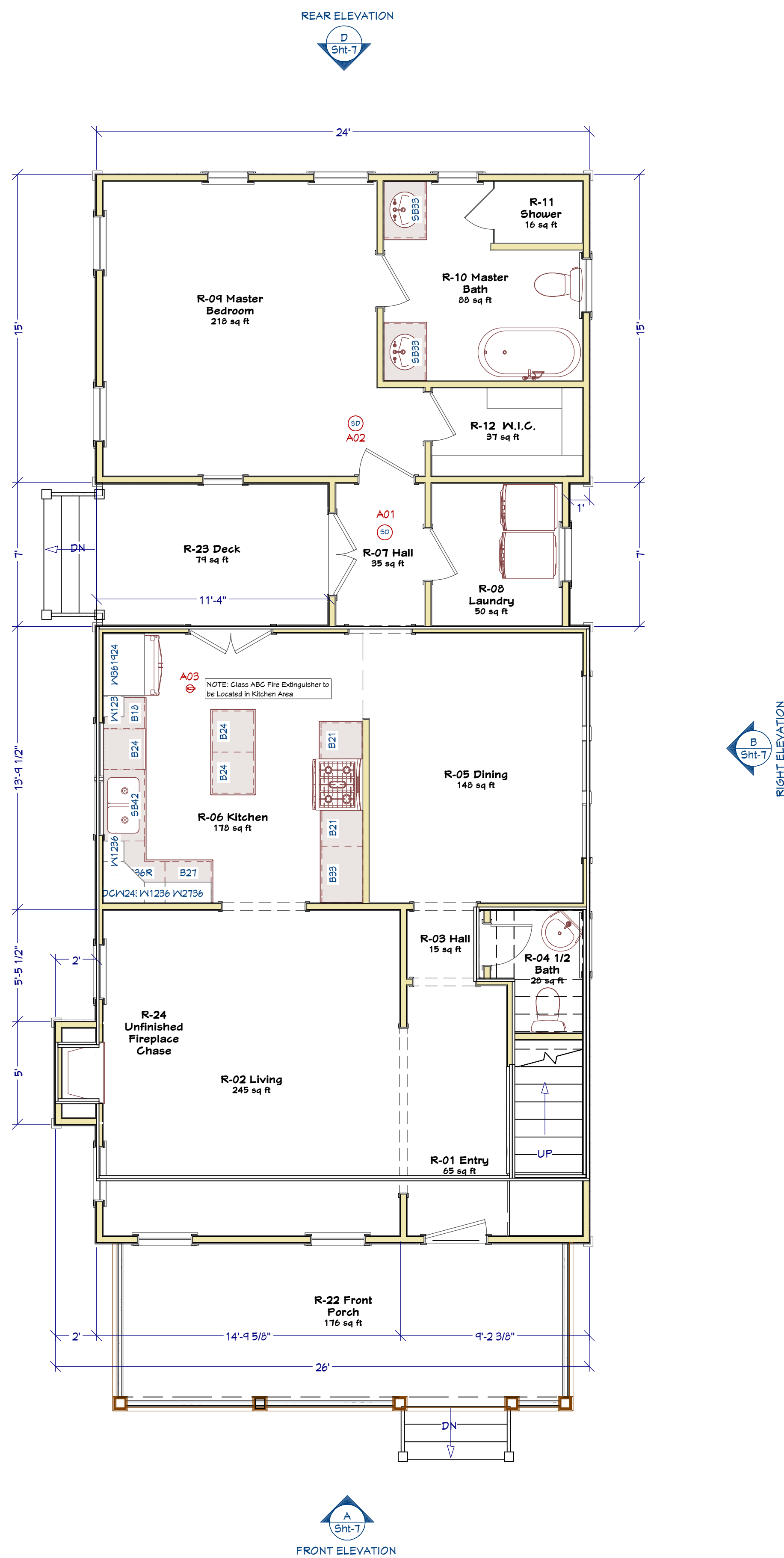
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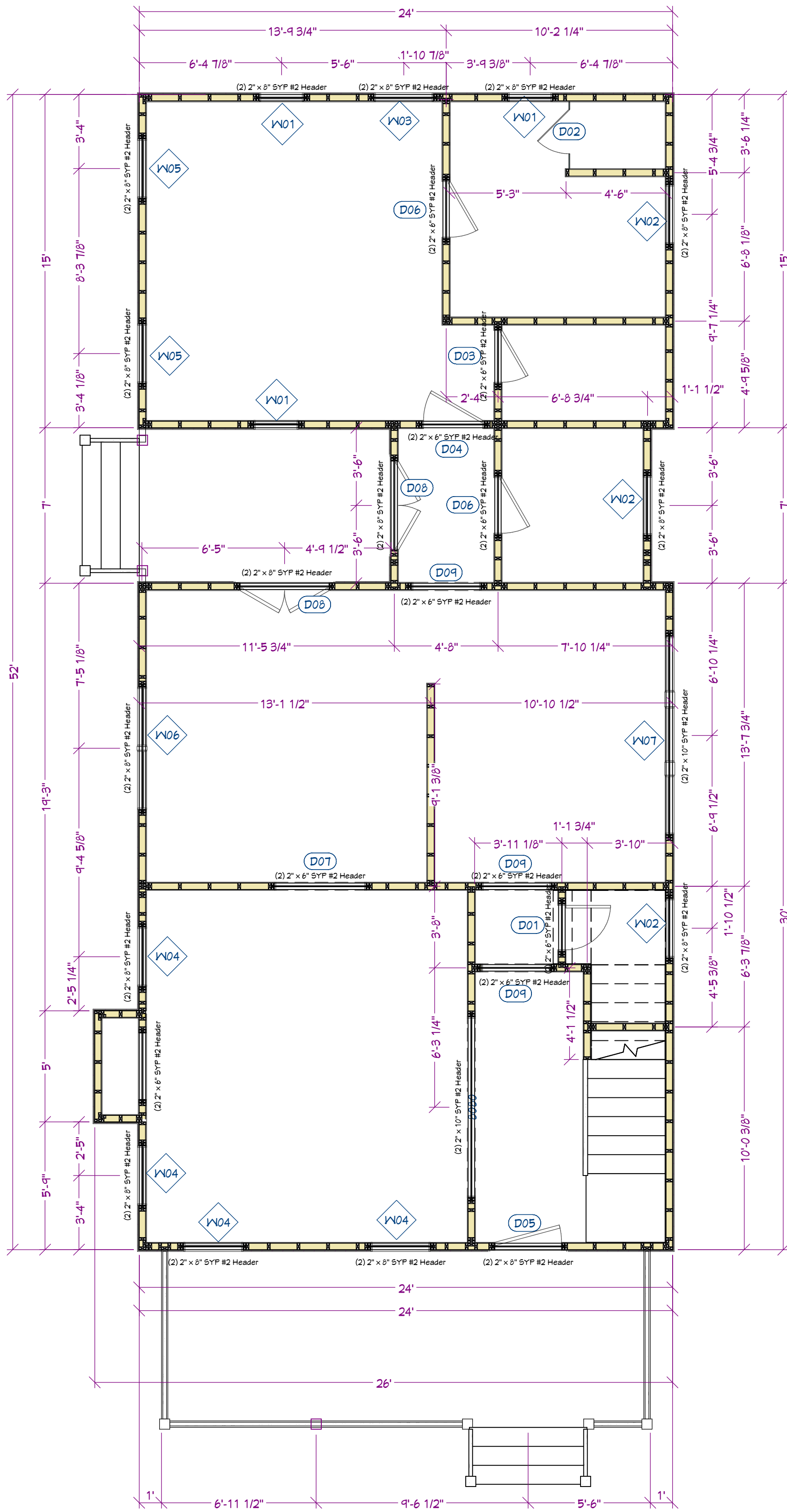
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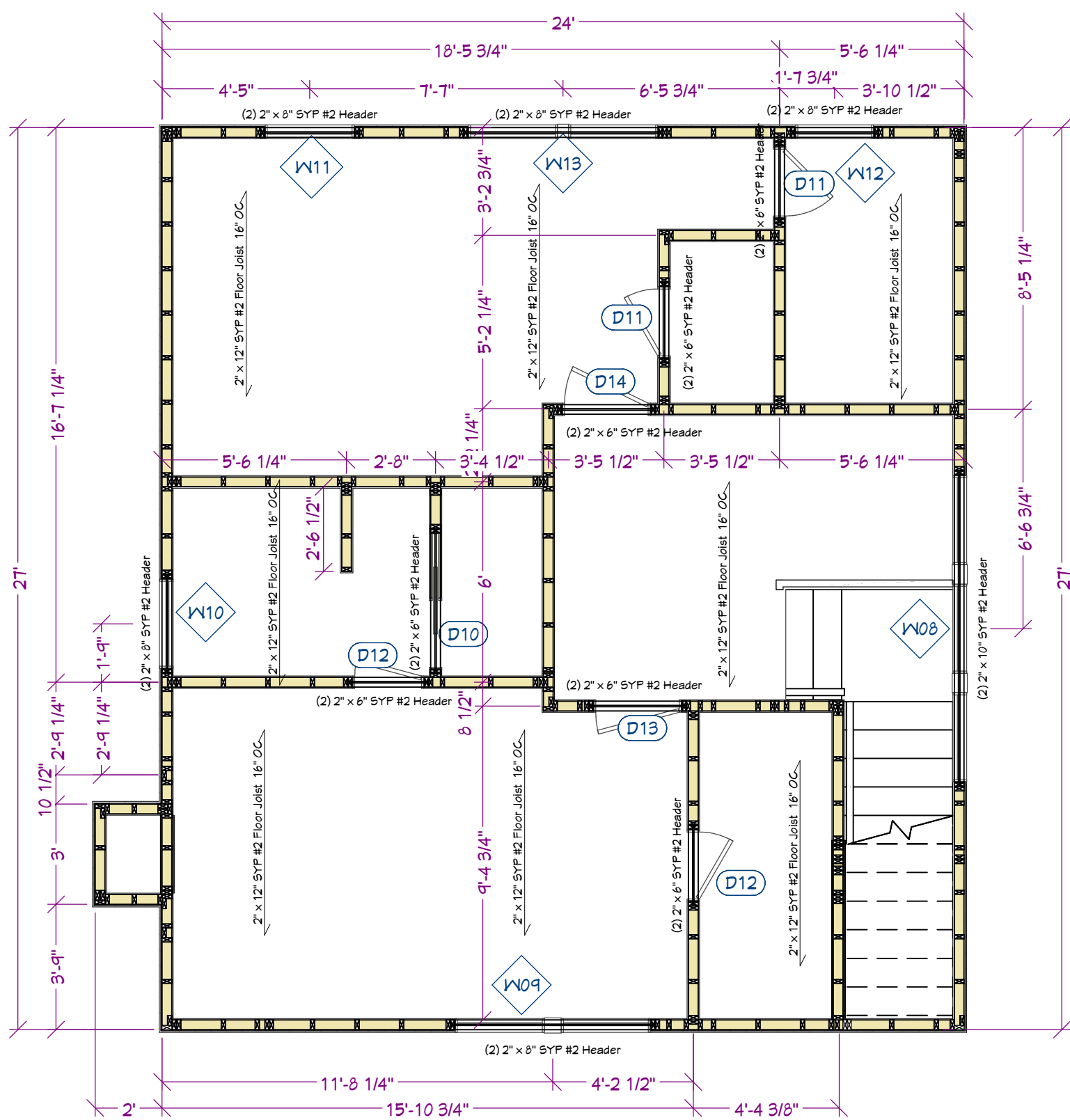
Room Schedule		
Room Name	Floor	Area, Standard (sq ft)
R-01 Entry	1	65
R-02 Living	1	245
R-03 Hall	1	15
R-04 1/2 Bath	1	28
R-05 Dining	1	148
R-06 Kitchen	1	178
R-07 Hall	1	35
R-08 Laundry	1	50
R-09 Master Bedroom	1	218
R-10 Master Bath	1	88
R-11 Shower	1	16
R-12 W.I.C.	1	37
R-13 Stairwell	2	54
R-15 Bedroom #1	2	163
R-16 Closet	2	18
R-17 Bath #2	2	47
R-18 Bedroom #2	2	162
R-19 W.I.C.	2	44
R-20 Bath #3	2	49
R-21 W.C.	2	20
R-25 Unfinished Fireplace Chase	2	5
R-22 Front Porch	1	176
R-23 Deck	1	74
R-24 Unfinished Fireplace Chase	1	10
R-01 Entry	1	40
Total Heated:		1120
Total Non-Heated:		210

Fire Safety Schedule				
Number	Gty	Floor	Room Name	Description
A01	1	1	R-01 Hall	Smoke Detector 1
A02	1	1	R-09 Master Bedroom	Smoke Detector 1
A03	1	1	R-06 Kitchen	ABC Rated Fire Extinguisher
A04	1	2	R-14 Sitting Area	Smoke Detector 1
A05	1	2	R-15 Bedroom #1	Smoke Detector 1
A06	1	2	R-18 Bedroom #2	Smoke Detector 1



Main Floor- Wall Framing Layout

Scale: 1/4" = 1'- 0"



2nd Floor- Floor & Wall Framing Layout

Scale: 1/4" = 1'- 0"

Window Schedule										
Number	Qty	Floor	Size	Width	Height	R/O	Egress	Description	Header	Comments
W01	3	1	2046DH	24"	54"	24 1/2"x54 1/2"		Double Hung	2x8x27 1/2" (2)	Window Sill are 1 3/4"
W02	3	1	2832DH	32"	38"	32 1/2"x38 1/2"		Double Hung	2x8x35 1/2" (2)	Window Sill are 1 3/4"
W03	1	1	2846DH	32"	54"	32 1/2"x54 1/2"		Double Hung	2x8x35 1/2" (2)	Window Sill are 1 3/4"
W04	4	1	2854DH	32"	64"	32 1/2"x64 1/2"		Double Hung	2x8x35 1/2" (2)	Window Sill are 1 3/4"
W05	2	1	2854DH	32"	64"	32 1/2"x64 1/2"	Yes	Double Hung	2x8x35 1/2" (2)	Window Sill are 1 3/4"
W06	1	1	5630	66"	36"	66 1/2"x36 1/2"		Mulled Unit	2x8x69 1/2" (2)	Window Sill are 1 3/4"
W07	1	1	81154	107"	64"	107 1/2"x64 1/2"		Mulled Unit	2x10x113 1/2" (2)	Window Sill are 1 3/4"
W08	1	2	9254	110"	64"	110 1/2"x64 1/2"		Mulled Unit	2x10x113 1/2" (2)	Window Sill are 1 3/4"
W09	1	2	510410	70 1/8"	58"	70 5/8"x58 1/2"	Yes	Mulled Unit	2x8x73 5/8" (2)	Window Sill are 1 3/4"
W10	1	2	2840DH	32"	48"	32 1/2"x48 1/2"		Double Hung	2x8x35 1/2" (2)	Window Sill are 1 3/4"
W11	1	2	2852DH	32"	62"	32 1/2"x62 1/2"		Double Hung	2x8x35 1/2" (2)	Window Sill are 1 3/4"
W12	1	2	2436DH	28"	42"	28 1/2"x42 1/2"		Double Hung	2x8x31 1/2" (2)	Window Sill are 1 3/4"
W13	1	2	5840	68"	48"	68 1/2"x48 1/2"	Yes	Mulled Unit	2x8x71 1/2" (2)	Window Sill are 1 3/4"

Door Schedule										
Number	Qty	Floor	Size	Width	Height	R/O	Description	Header	Thickness	Comments
D01	1	1	2068 L IN	24"	80"	26"x82 1/2"	Hinged-Door P09	2x6x29" (2)	1 3/8"	
D02	1	1	2068 R IN	24"	80"	26"x82 1/2"	Hinged-Glass Slab	2x6x26" (2)	1/2"	
D03	1	1	2468 L IN	28"	80"	30"x82 1/2"	Hinged-Door P09	2x6x33" (2)	1 3/8"	
D04	1	1	2868 R IN	32"	80"	34"x82 1/2"	Hinged-Door P09	2x6x37" (2)	1 3/8"	
D05	1	1	3080	36"	96"	36 1/2"x96 1/2"	Mulled Unit	2x8x39 1/2" (2)		
D06	2	1	2668 L IN	30"	80"	32"x82 1/2"	Hinged-Door P09	2x6x35" (2)	1 3/8"	
D07	1	1	4068	48"	80"	50"x82 1/2"	Doorway	2x6x53" (2)		
D08	2	1	4080	48"	96"	48 1/2"x96 1/2"	Mulled Unit	2x8x51 1/2" (2)		
D09	3	1	3068	36"	80"	38"x82 1/2"	Doorway	2x6x41" (2)		
D10	1	2	2068 R	24"	80"	44 1/4"x82 1/2"	Pocket-Door P09	2x6x52 1/4" (2)	1 3/8"	
D11	2	2	2068 L IN	24"	80"	26"x82 1/2"	Hinged-Door P09	2x6x29" (2)	1 3/8"	
D12	2	2	2068 R IN	24"	80"	26"x82 1/2"	Hinged-Door P09	2x6x29" (2)	1 3/8"	
D13	1	2	2668 L IN	30"	80"	32"x82 1/2"	Hinged-Door P09	2x6x35" (2)	1 3/8"	
D14	1	2	2668 R IN	30"	80"	32"x82 1/2"	Hinged-Door P09	2x6x35" (2)	1 3/8"	

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REMODELING PLANS FOR:
TITLOW RESIDENCE
607 Jafferson Ave

Cape Charles, VA, 23310

PAGE TITLE:
Wall Framing Layout, Window & Door Schedules

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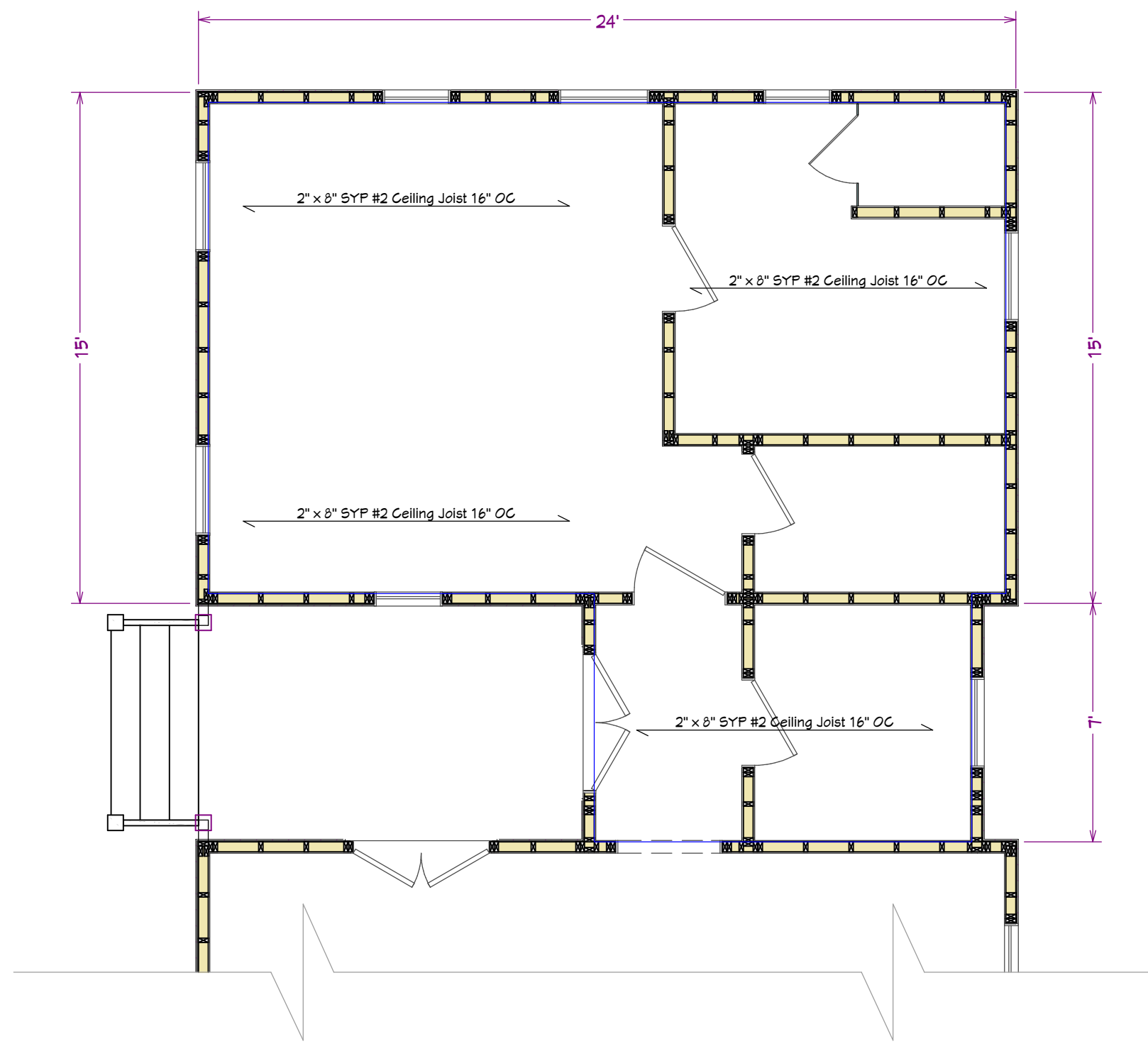
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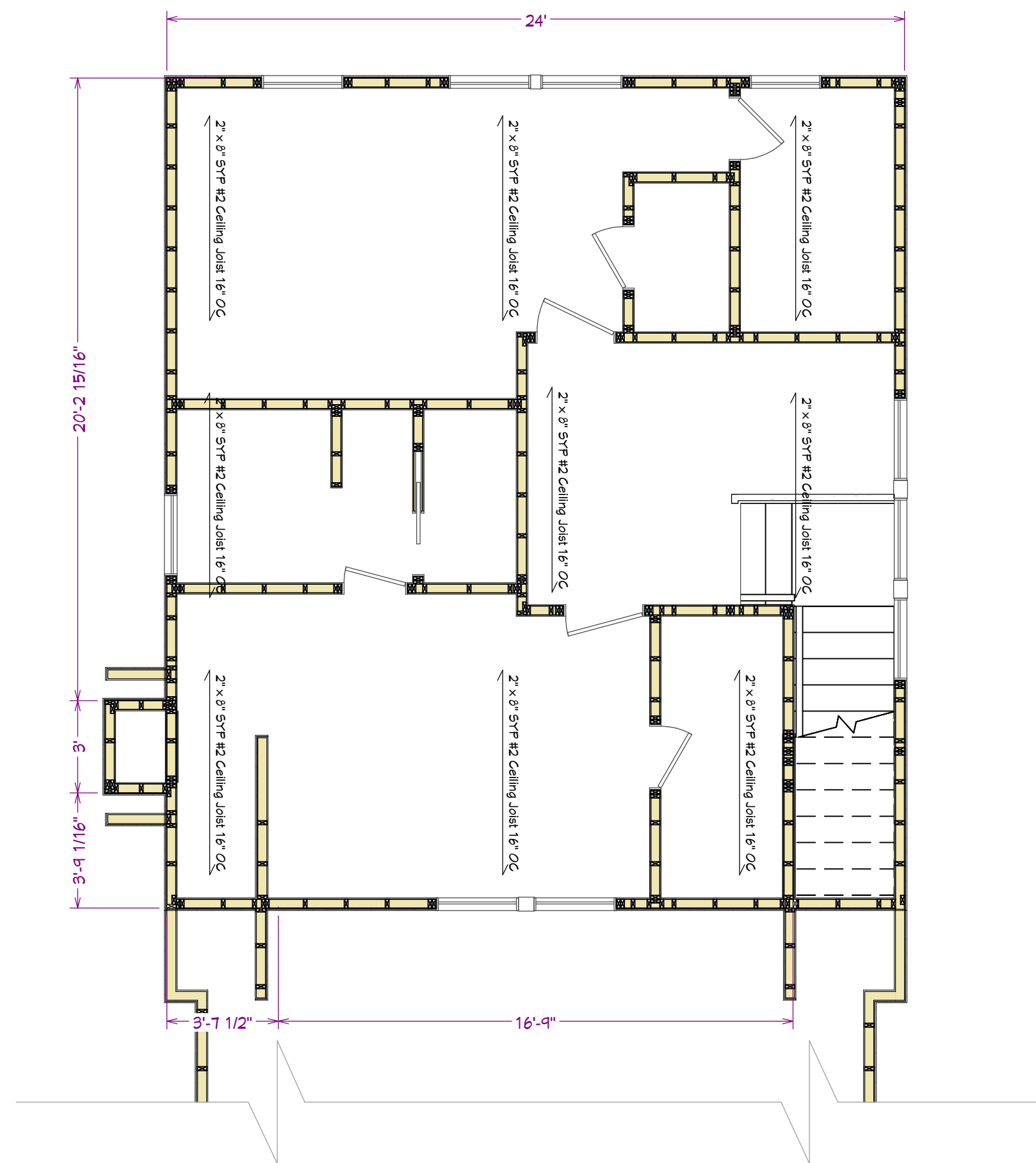
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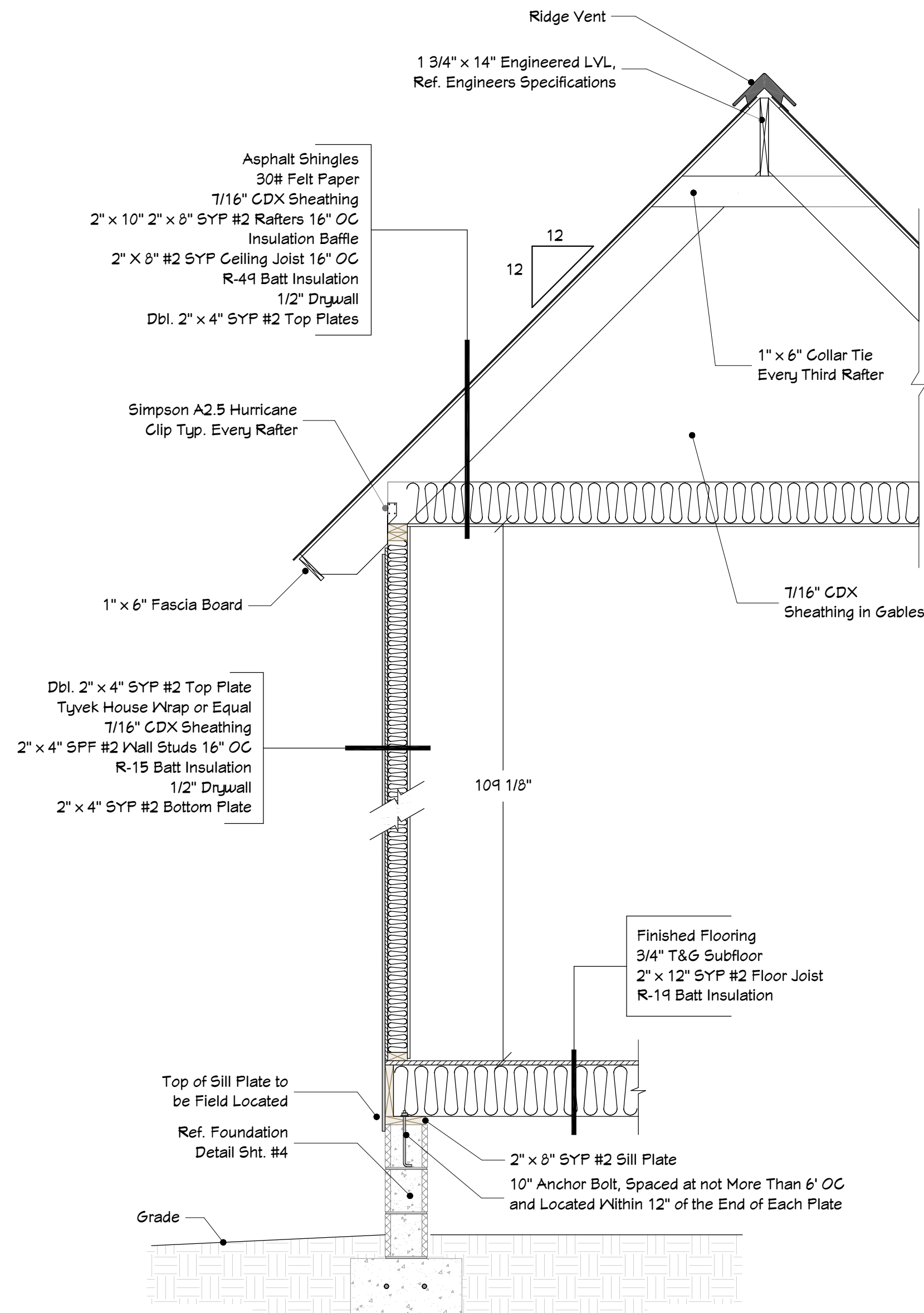
1st Floor- Ceiling Framing Layout

Scale: 1/4" = 1'- 0"



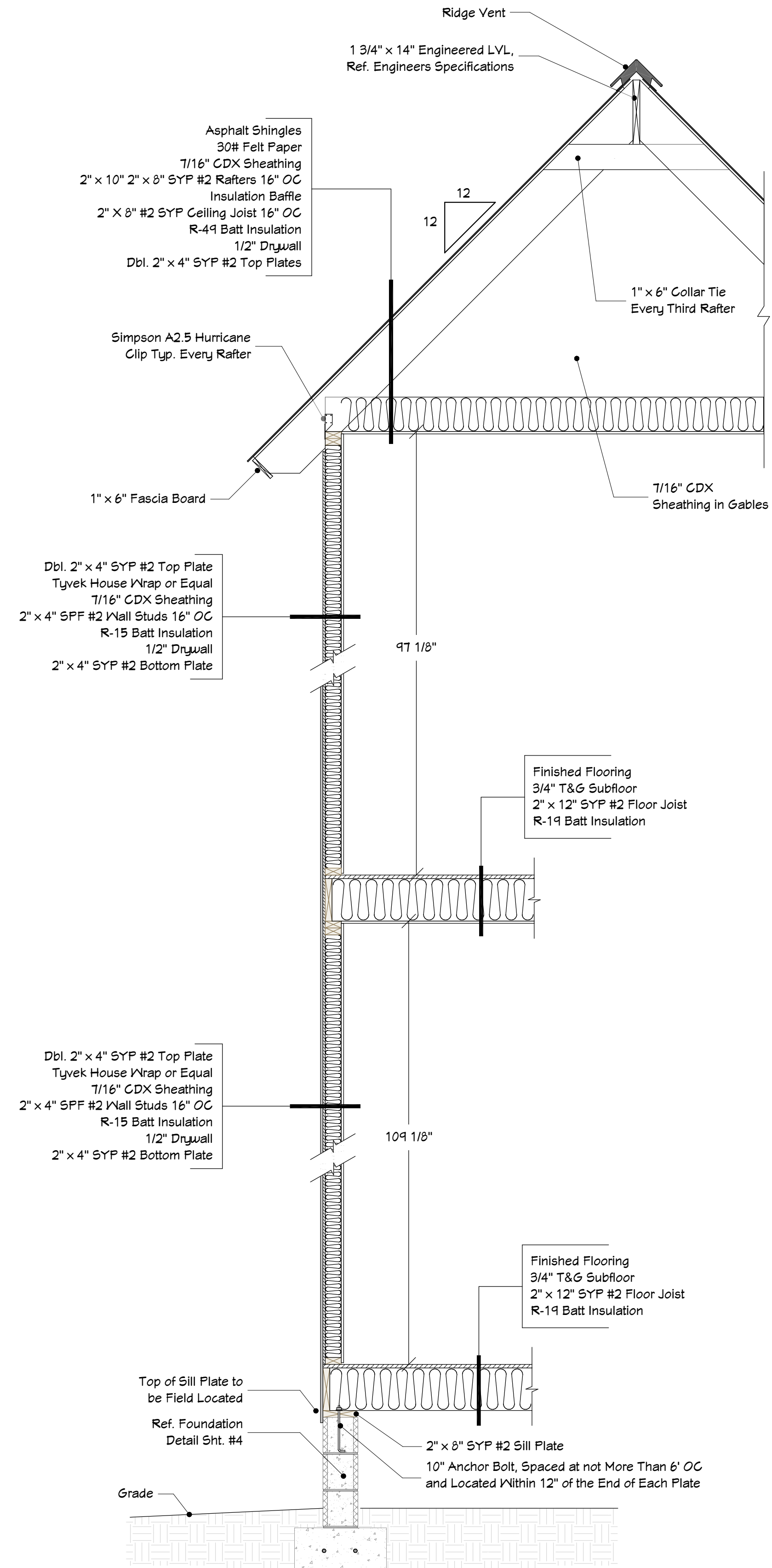
2nd Floor- Ceiling Framing Layout

Scale: 1/4" = 1'- 0"



Typical Wall Detail- 1 Story

Scale: 1/4" = 1'- 0"



Typical Wall Detail- 2 Story

Scale: 1/4" = 1'- 0"

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TITLOW RESIDENCE
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1st & 2nd Ceiling Joist Framing
Layout, Typical Wall Details

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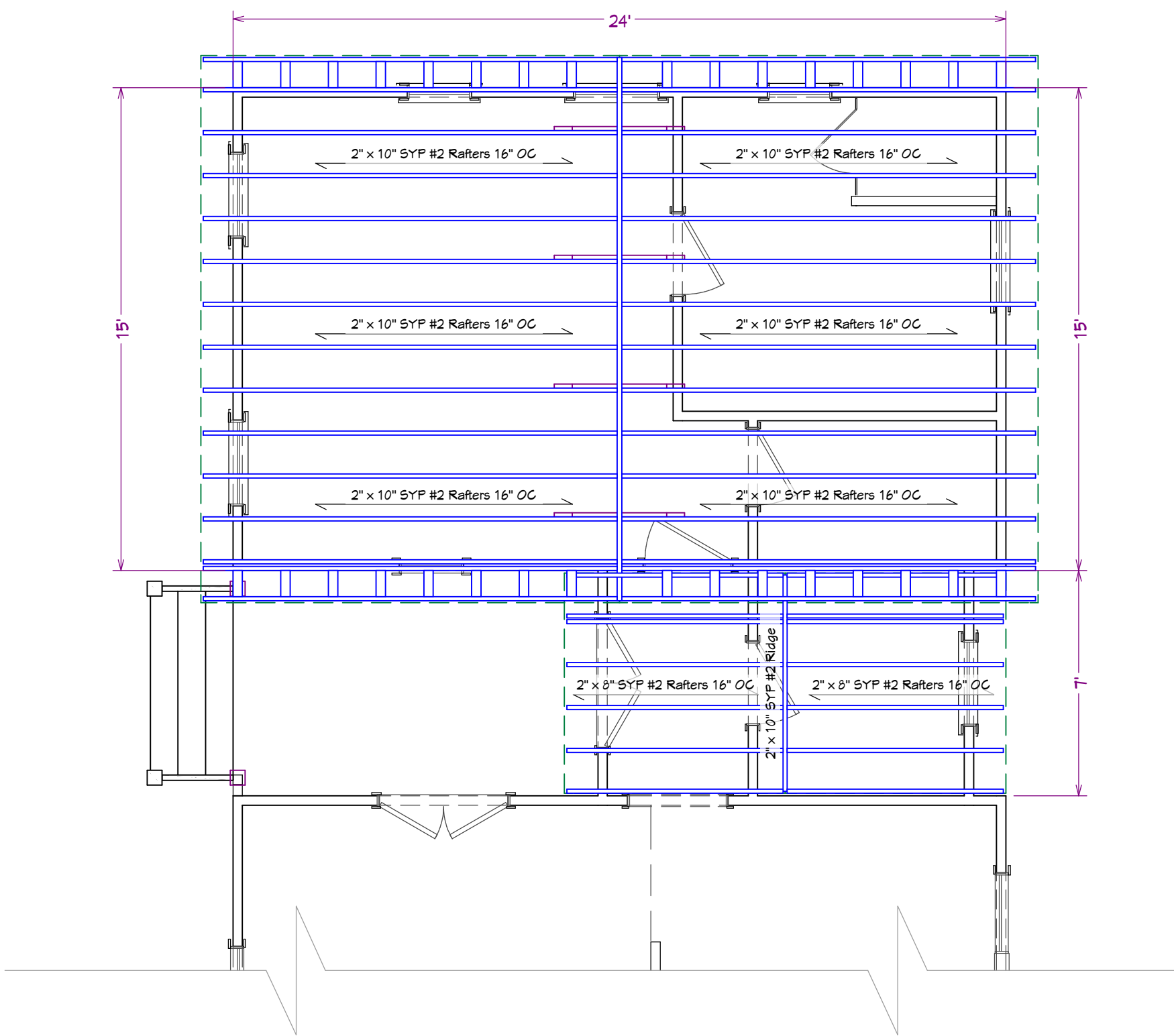
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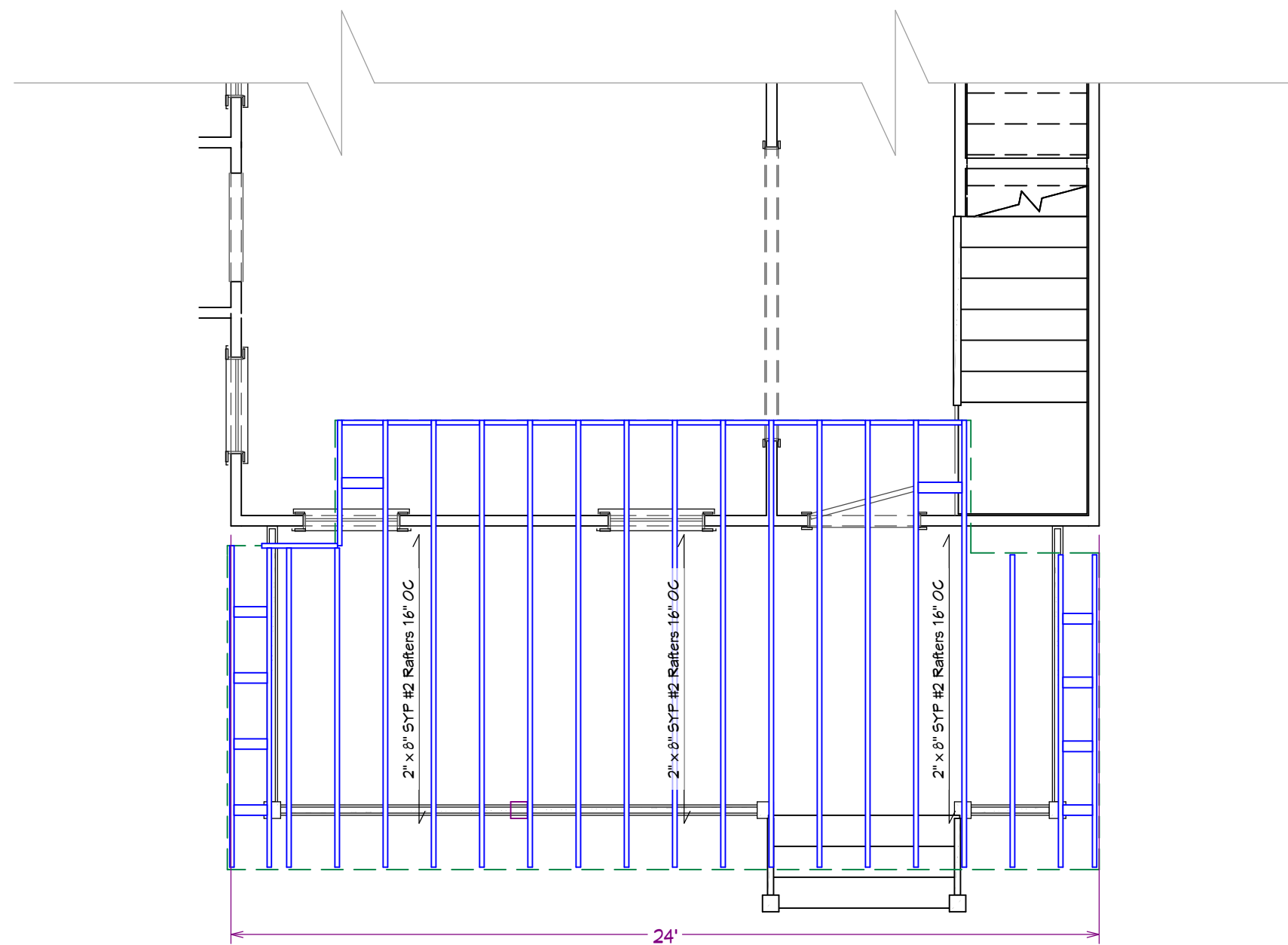
PAGE TITLE:
1st & 2nd Floor Roof Framing Layouts

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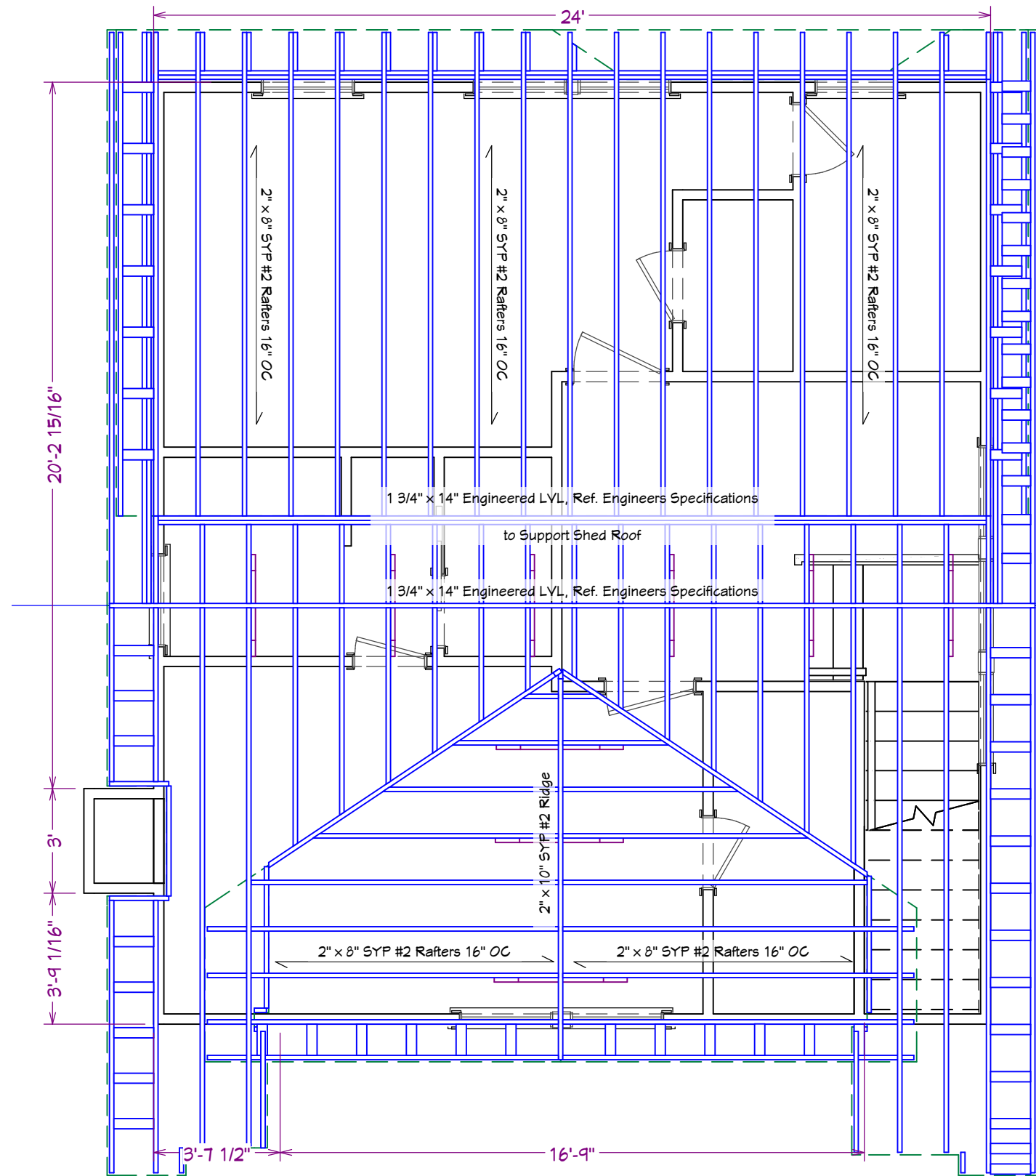
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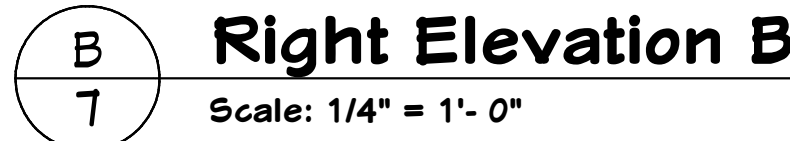
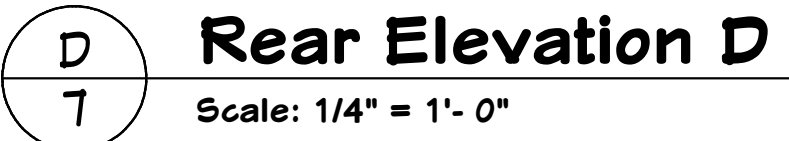
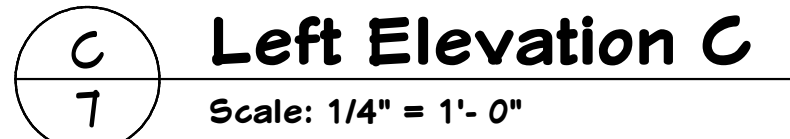
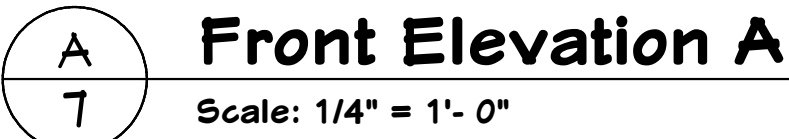
1st Floor- Back Roof Framing Layout
Scale: 1/4" = 1'- 0"



1st Floor- Porch Roof Framing Layout
Scale: 1/4" = 1'- 0"



2nd Floor- Ceiling Framing Layout
Scale: 1/4" = 1'- 0"



Sht-7

[illegible]



TREE REMOVAL PERMIT IMAGES



*****PLEASE NOTE THE EXISTING FENCE AS MARKED IN THE SURVEY, NO FENCE IS BEING BUILT FOR NEW PROJECT.*****

TREE REMOVAL PERMIT IMAGES



607 Jefferson Avenue Proposed Material List:

Roofing/Shingles:

Brand/Type: GAF WeatherMax series Charcoal color 3-tab shingles.

Location: All Roofs between new home and 10x10 shed.

Reference Image:



HardiePlank Lap Siding:

Brand/Type: JamesHardie Select CedarMill series Monterey Taupe color fiber cement board.

Location: All siding surfaces on the home and the 10x10 shed.

Reference Image:



JB Design & Remodeling

Doors:

Brand/Type: Thermatru® Fiberglass Doors

Location: On front entrance and side entrance door near kitchen. Queen Anne on front, French-style opening on side entrance.

Reference Image:



JB Design & Remodeling

Windows:

Brand/Type: Simonton Perfection Series Vinyl Double Hung Windows, with 1x4 trim and 1 3/4" sills.

Location: On all windows on exterior of home.

Reference Image:



Deck Boards:

Brand/Type: T&G(Tongue & Groove) 5/4x4x8 KDAT(Kiln-Dried-After-Treatment) Deck Boarding. (Stained in a dark walnut or Jacobean color.)

Location: On all deck surfaces on the front and side of the home.

Reference Image:



Railing – Exterior:

Brand/Style:

Posts: Generic P.T. 6x6 Posts with square finish.

Material/Finish: Wood, Painted White.

Railing: 2x4 Installed on top of another 2x4, Edges Routed.

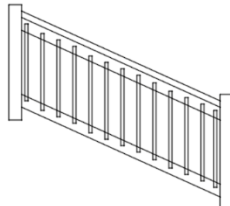
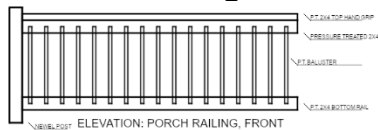
Material/Finish: Wood, Painted White.

Balusters: Wooden Balusters, painted white and nailed onto 2x4 railing boards.

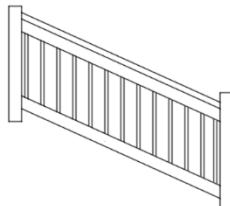
Material/Finish: Wood, Painted White.

Location: On porch areas in front and side of home.

Reference Image:



ELEVATION: STAIR RAILING, FRONT



ELEVATION: STAIR RAILING, BACK(INSIDE)

PORCH RAILING, FRONT:
THIS ELEVATION DISPLAYS WHAT THE PORCH RAILING WILL LOOK LIKE. THE BALUSTERS WILL BE ATTACHED ON THE OUTSIDE OF THE PRESSURE TREATED 2x4 RAILING WITH EITHER WOOD SCREW OR WOOD NAIL.

PORCH RAILING, TOP:
SHOWING THE TOP OF THE RAILING. THE 2x4 IS RIPPED DOWN TO LESS THAN 3" AND ROUTED.

STAIR RAILING, FRONT:
THIS ELEVATION DISPLAYS WHAT THE PORCH STAIR RAILING WILL LOOK LIKE FROM THE OUTSIDE. THE BALUSTERS WILL BE ATTACHED ON THE OUTSIDE OF THE PRESSURE TREATED 2x4 RAILING WITH EITHER WOOD SCREW OR WOOD NAIL.

STAIR RAILING, BACK INSIDE:
THIS ELEVATION DISPLAYS WHAT THE PORCH STAIR RAILING WILL LOOK LIKE FROM THE INSIDE.

MATERIAL: PRESSURE TREATED WOOD

FINISH: PAINTED WHITE. THE TREADS AND DECK BOARDS PAINTED LIGHT GREY.

2018 IRC CODES TO STAIR RAILS, TREADS, RISERS AND GRIPS:

R311.7.5 Stair treads and risers: Stair treads and risers shall meet the requirements of this section. For the purposes of this section, dimensions and dimensioned surfaces shall be exclusive of carpets, rugs or runners.

R311.7.5.1 Risers: The riser height shall be not more than 7 3/4 inches (196 mm). The riser shall be measured vertically between leading edges of the adjacent treads. The greatest riser height within any flight of stairs shall not exceed the smallest by more than 3/8 inch (9.5 mm). Risers shall be vertical or sloped from the underside of the nosing of the tread above at an angle not more than 30 degrees (0.51 rad) from the vertical. At open risers, openings located more than 30 inches (762 mm), as measured vertically, to the floor or grade below shall not permit the passage of a 4-inch-diameter (102 mm) sphere.

R311.7.10.1, R311.7.5.2 Treads: The tread depth shall be not less than 10 inches (254 mm). The tread depth shall be measured horizontally between the vertical planes of the foremost projection of adjacent treads and at a right angle to the treads' leading edge. The greatest tread depth within any flight of stairs shall not exceed the smallest by more than 3/8 inch (9.5 mm).

R311.7.8 Handrails: Handrails shall be provided on not less than one side of each flight of stairs with four or more risers. R311.7.8.1 Height: Handrail height, measured vertically from the sloped plane adjoining the tread nosing, or finish surface of ramp slope, shall be not less than 34 inches (864 mm) and not more than 38 inches (965 mm).

R311.7.8.5 Grip size: Required handrails shall be of one of the following types or provide equivalent graspability. 1. Type 1: Handrails with a circular cross section shall have an outside diameter of not less than 1 1/4 inches (32 mm) and not greater than 2 inches (51 mm). If the handrail is not circular, it shall have a perimeter of not less than 4 inches (102 mm) and not greater than 6 1/4 inches (160 mm) and a cross section of not more than 2 1/4 inches (57 mm). Edges shall have a radius of not less than 0.01 inch (0.25 mm). 2. Type 2: Handrails with a perimeter greater than 6 1/4 inches (160 mm) shall have a graspable finger recess area on both sides of the profile. The finger recess shall begin within 3/4 inch (19 mm) measured vertically from the tallest portion of the profile and have a depth of not less than 5/16 inch (8 mm) within 7/8 inch (22 mm) below the tallest portion of the profile. This required depth shall continue for not less than 3/8 inch (9.5 mm) to a level that is not less than 13/4 inches (45 mm) below the tallest portion of the profile. The width of the handrail above the recess shall be not less than 1 1/4 inches (32 mm) and not more than 2 3/4 inches (69 mm).



Exterior Lighting:

Brand/Style: Kichler Rana Series 60" Brushed Nickel LED Outdoor Ceiling Fan

Location: On front porch area.

Reference Image:



Foundation Skirt/Brick:

Brand/Style: Generic grey smooth Concrete Parge across top of CMU blocking.

Location: Throughout the skirt of the foundation of the home.

Reference Image:



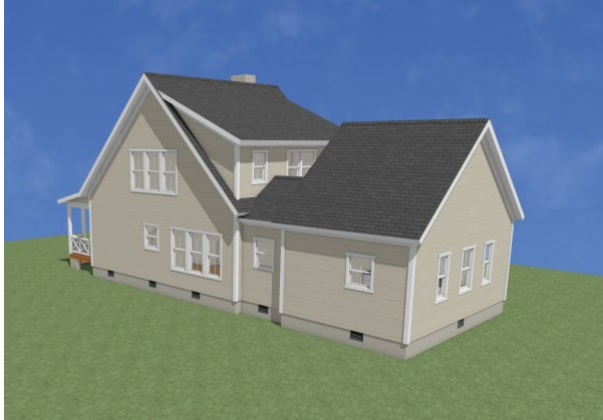
JB Design & Remodeling

Trim – Exterior:

Brand/Style: Hardie 4/4 Rustic White Trim Boards

Location: On exterior Trim throughout home.

Reference Image:





HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: November 15, 2022

Item #7A– Report from Zoning Administrator Katie Nunez

Prepared by: Katie H. Nunez, Planning & Zoning Administrator

Date: October 12, 2022

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- 1) **MINOR EXEMPTIONS APPROVED BY INTERIM ZONING ADMINISTRATOR:**
 - a. 238 Tazewell Avenue–re-roofing with like for like, pursuant to CCZO Section 8.17 (B)
 - b. 216 Washington Avenue – move existing shed from on the lot, pursuant to CCZO Section 8.17 I)

- 2) **COMPLIANCE CHECKS BY ZONING COMPLIANCE OFFICER ON ISSUED CERTIFICATES OF APPROPRIATENESS:** None.

- 3) **STATUS REPORT ON CONSULTANT’S WORK ON DESIGN GUIDELINES:**

As a reminder, the consultants will have the entire month of October to incorporate any further changes to the Guidelines and deliver a final version to the Town by Monday, November 14, 2022. The Town will then schedule the required public hearings during December 2022 and January 2023 to consider adopting the revised Guidelines as well as any proposed changes to the Town Zoning Ordinance, specifically for Article VIII – Historic District Overlay Ordinance.

I am anticipating that the public hearing schedule to consider zoning text amendments for Article VIII (Historic District Overlay) will be as follows:

Tuesday, December 6, 2022 – Planning Commission Public Hearing

Thursday, December 15, 2022 – Town Council Public Hearing & possible adoption of Zoning Text Amendments to Article VIII & adopt Historic District Guidelines.