

**Historic District Review Board**  
**Regular Meeting Agenda**  
**Cape Charles Civic Center @ 500 Tazewell Avenue**  
**January 16, 2024 @ 5:00 P.M.**

1. **Call to Order; Roll Call**
  - A. Roll call and establish a quorum.
2. **Invocation and Pledge of Allegiance**
3. **Public Comment**
4. **Consent Agenda**
  - A. Approval of agenda format
  - B. Approval of Minutes
    - (1) December 19, 2023 Historic District Review Board Regular Meeting
5. **Unfinished Business:** None
6. **New Business: Applications for Certificate of Appropriateness:**
  - A. **FENCE INSTALLATION - EXTENSION:** None.
  - B. **MODIFICATION TO APPROVED Certificate of Appropriateness:**
    - (1) 623 Madison Avenue: Tyler and Corinne Maulsby represented by QS, LLC – to change: front and rear door style, lattice skirting from diagonal to square, front porch window and door trim style; and add one window on front of the single-family dwelling.
  - C. **RENOVATION, MINOR:** None.
  - D. **RENOVATIONS, ADDITIONS, & NEW CONSTRUCTION:**
    - (1) 542 Monroe Avenue: Kathleen McGuigan and Steve McGowan –to replace twenty-one existing 1/1 vinyl windows with new 1/1 Fibrex windows on the two-story single-family dwelling.
    - (2) 224 Jefferson Avenue: Brian Pavlik – to replace twenty-three existing 1/1 vinyl windows with new 1/1 vinyl windows on the two-story single-family dwelling.
    - (3) 212 Madison Avenue: Ronald and Deborah Kar – to replace twenty-one existing 6/1 wood windows with either 6/1 vinyl or 6/1 Ultrex Fiberglass windows on the two-story single-family dwelling.
    - (4) 646 Tazewell Avenue: Susan and Bob Eidam – to replace all existing wood windows with new wood windows, existing wood front door with a new wood front door, and existing siding and trim as necessary on the two-story single-family dwelling.
    - (5) 609 Mason Avenue: Edward and Bonita DeAngelis represented by Angelo Collins, Jr. – to replace front metal door with a fiberglass door, vinyl siding with Hardie plank, and coil wrapped trim board with Hardie board on the single-family dwelling.
    - (6) 509 Randolph Avenue: Cape Charles Baptist Church, Trustees represented by Russell Goodrich – to replace second floor windows, front porch wood flooring and components with composite material, wood trim on the two-story single-family dwelling.
    - (7) Tax Map #83A1-1-26 Jefferson Avenue: Chris and Stephanie Finocchio represented by QS, LLC – to construct a new 1,071 square feet two-story single-family residence; patio; outdoor shower; and driveway
    - (8) Tax Map #83A1-1-62 Jefferson Avenue: Greg and Emily Oliff represented by QS, LLC – to construct a new 1,475 square feet two-story single-family residence; outdoor shower; and driveway
    - (9) Tax Map #83A1-1-31 Jefferson Avenue: Patricia Arndt dba Wilmington Lots, LLC – to construct a new 820 square feet two-story single-family residence; walkway; patio; outdoor shower; and a new 820 square feet two-story accessory structure with an outdoor shower
  - E. **COMMERCIAL-3 DISTRICT:** None
  - F. **OTHER:** None
7. **Other Business:**
  - A. Monthly Report from Zoning Administrator Katie Nunez
8. **Adjourn**