

**Historic District Review Board
Regular Meeting Agenda
Cape Charles Civic Center @ 500 Tazewell Avenue
October 15, 2024 @ 5:00 P.M.**

1. **Call to Order; Roll Call**
 - A. Roll call and establish a quorum.
2. **Invocation and Pledge of Allegiance**
3. **Organizational Meeting**
 - A. Election of Chairman, Vice-Chairman and Secretary – Discussion over when to place on agenda (per Bylaws, it is February)
4. **Public Comment**
5. **Consent Agenda**
 - A. Approval of agenda format
 - B. Approval of minutes
 - (1) August 20, 2024 Historic District Review Board Regular Meeting
 - (2) September 17, 2024 Historic District Review Board Regular Meeting
6. **Unfinished Business: None**
7. **New Business: Applications for Certificate of Appropriateness:**
 - A. **FENCE INSTALLATION:** None
 - B. **MODIFICATION TO APPROVED Certificate of Appropriateness:** None
 - C. **RENOVATION, MINOR:** None
 - D. **RENOVATIONS, ADDITIONS, & NEW CONSTRUCTION:**
 - (1) 526 Tazewell Avenue: Wayne and Debbie MacMasters – to remove existing wood siding and trim from bay window and replace with AZEK on the two-story single-family dwelling.
 - (2) 128 Peach Street: Richard Baker – to replace the front porch wood balustrades with new composite balustrades on the two-story single-family dwelling.
 - (3) Tax map #83A3-1-584 on Randolph Avenue – John Lucas represented by Mitchell Homes – to construct a new 1,131 square feet two-story single-family dwelling.
 - (4) Tax map #83A3-1-418 on Monroe Avenue: Austin, Laura, Katherine Wagner – to construct a new 1,218 square feet two-story single-family dwelling.
 - E. **OTHER:** None
8. **Other Business:**
 - A. Monthly Report from Zoning Administrator Katie Nunez
9. **Adjourn**