

**Historic District Review Board
Regular Meeting Agenda
Cape Charles Civic Center @ 500 Tazewell Avenue
November 19, 2024 @ 5:00 P.M.**

1. **Call to Order; Roll Call**
 - A. Roll call and establish a quorum.
2. **Invocation and Pledge of Allegiance**
3. **Public Comment**
4. **Consent Agenda**
 - A. Approval of agenda format
 - B. Approval of minutes
 - (1) October 15, 2024 Historic District Review Board Regular Meeting
5. **Unfinished Business:** None
6. **New Business: Applications for Certificate of Appropriateness:**
 - A. **FENCE INSTALLATION:** None
 - B. **MODIFICATION TO APPROVED Certificate of Appropriateness:** None
 - C. **RENOVATION, MINOR:**
 - (1) 629 Tazewell Avenue: Charlie and Shelley Newman – to install shutters on the front first and second floor windows on two-story single-family dwelling.
 - D. **RENOVATIONS, ADDITIONS, & NEW CONSTRUCTION:**
 - (1) 406 Randolph Avenue: Daniel and Carolyn Bluestein & Thomas and Kathryn Bluestein – to remove existing metal front, side and back doors and replace with fiberglass; replace front porch wood columns and balustrades with wood columns and balustrades and replace the roof eave trim on the two-story single-family dwelling.
 - (2) 508 Harbor Avenue: Mary Robins Rodgers represented by James Ryan Bender – to renovate the exterior of the two-story single-family dwelling.
 - (3) 602 Washington Avenue: Ware Neck Properties represented by Kerry Shackelford – **After the Fact** – installed side outdoor shower on the side deck and gutters; to install lattice around the two porches on the single-family dwelling.
 - (4) Tax map #83A4-1-32 on Monroe Avenue: MLT Enterprises LLC – to construct a new 1,040 square feet two-story single-family dwelling.
 - (5) Tax map #83A3-1-420 on Tazewell Avenue – Laura Lynn Townsend – to construct a new 1,072 square feet one and a half-story single-family dwelling.
 - E. **OTHER:**
7. **Other Business:**
 - A. 2025-2026 HDRB Application Deadlines and Regular Meeting Dates
 - B. Monthly Report from Zoning Administrator Katie Nunez
8. **Adjourn**