

**Historic District Review Board
Regular Meeting Agenda
Cape Charles Civic Center @ 500 Tazewell Avenue
March 18, 2025 @ 5:00 P.M.**

1. **Call to Order; Roll Call**
 - A. Roll call and establish a quorum.
2. **Invocation and Pledge of Allegiance**
3. **Public Comment**
4. **Consent Agenda**
 - A. Approval of agenda format
 - B. Approval of minutes
 - (1) February 18, 2024 Historic District Review Board Regular Meeting
5. **Unfinished Business:** None
6. **New Business: Applications for Certificate of Appropriateness:**
 - A. **FENCE INSTALLATION:** None
 - B. **MODIFICATION TO APPROVED Certificate of Appropriateness:** None
 - C. **RENOVATION, MINOR:** None
 - D. **RENOVATIONS, ADDITIONS, & NEW CONSTRUCTION:**
 - (1) 1 Monroe Avenue: Ian C. Markley – to stain the existing brick on the single-family dwelling and to install: a fence, a pergola, a hot tub with screening.
 - (2) 208 Bay Avenue: Brian and Colleen Marden represented by Coastal Craftsman Builders, LLC – to replace the front porch flooring and to construct: a rear screened in porch and an accessory structure; to install: two outdoor showers, a pathway, a parking pad, and a fence.
 - (3) 509 Harbor Avenue: Lou Ellen Blackwelder represented by QS LLC – to construct a rear addition to the single-family dwelling.
 - (4) 509 Madison Avenue: Joseph Dudek – **After the Fact** to complete construction of a rear accessory structure
 - E. **OTHER:**
 - (1) Tax Map #83A3-4-X: Municipal Corporation of Cape Charles represented by Cape Charles Main Street – to install a clock in the Strawberry Plaza.
7. **Other Business:**
 - A. Monthly Report from Zoning Administrator Katie Nunez
8. **Adjourn**