

Library Board of Trustees Meeting
Cape Charles Memorial Library
Meeting at One Monroe Avenue due to heating issues
Wednesday, December 14, 2022
5:00 p.m.

Attendees – Chair Richard Burger, Cathy Fox, Lisa Gomez, Roger Moyer, Ellen O’Brien, Sharon Silvey; Terry Gottlieb (Friends representative)

Call to Order – 5pm – Rich motioned to call meeting to order, Cathy seconded motion

Public Comments – none

Approving the November Minutes - Cathy motioned to accept minutes as is and Roger seconded motion

New Business

- Succession planning
 - Roger and Lisa’s terms expire in Aug 2023; Ellen’s term expired
 - Will need to fill openings and revisit in January
 - Reviewed by-laws to clarify board size, composition, terms
 - *Rich will connect with Libby and confirm term dates, etc.*
- Terry shared Friends objectives, missions, activities, etc.

Ongoing

- Materials Reconsideration Procedure Discussion and Approval
 - Lisa motioned for board vote approval with minor changes discussed, Ellen seconded motion; board voted and approved
 - *Sharon will see what approval is needed for adoption*
- Scheduling January Front Desk Training
 - *Sharon to look at dates in January and will send to Board*
- Town Wide Read Progress
 - *The Cider House Rules* was chosen by committee
 - Palace Theatre will not be showing film – alternative could be showing in the Civic Center or potentially show DVDs in smaller groups
 - *Ellen will ask Libby 12/15 about how we can use Civic Center for showing*
- Town Council Meetings
 - November cancelled
 - *Dianne will attend December 12/15 meeting*
 - *Ellen attending January 1/12 session*
- Festive Fridays –
 - December 2 & 9 recap – great turn out! Lots of fun for all.

January Refreshments - Cathy

November Library Nuggets shared

Action Items – *noted in red italics*

Adjournment – 6:10pm – Cathy motioned to adjourn meeting, Ellen seconded motion

**Respectfully submitted,
Lisa Gomez, Secretary**