

Library Board of Trustees
Meeting Minutes
Cape Charles Memorial Library
201 Mason Avenue
Wednesday, February 8, 2023
5:00 p.m.

Attendees: Chair Richard Burger, Dianne Davis, Karen Mahaffy, Cathy Fox, Lisa Gomez, Sharon Silvey

Call to Order - 5pm – Rich motioned to call meeting to order; Dianne seconded motion

Public Comments: Roger Moyer – discussed Nantucket - home of Captain Ahab and other interesting facts

Approving the January Minutes – Dianne motioned to accept minutes with discussed changes; Cathy seconded motion

New Business

- Review of Library Board Bylaws
 - Discussed current bylaws and some suggestions made to update
 - *Board members to review and bring suggested changes to March meeting*
- *Sharon to review and revise strategic plan and budgets; will share with board once draft complete*
- Planning a Retreat to Finalize Mission Statement (drafted last year)
 - Tentative dates 3/11, 9-11am – *Sharon to reach out to find out if Civic Center is available*
 - *Lisa to put together workshop – everyone to send Lisa ideas by 2/12*
 - *Lisa to send first draft of workshop agenda to board by 2/23*
 - *Cathy will supply: post it boards, post it notes, pens, markers, paper, etc.*
- March Speaker for Council Meeting = Karen Mahaffy

Ongoing

- Town Wide Read Progress – DVDs in library
- Dianne and Sharon working on spring events to bring more local children to library
- Town Council
 - Sharon/Rich on January Council presentation – update on reconsideration process and Roger Moyer's resignation/Ellen O'Brien

3/11 Workshop Refreshments – *Rich to bring Keurig, everyone BYOMug*

Sharon and Betsy Present their January Library Nuggets

- More time is being spent with helping folks with computers
- Architects visited and reviewed library; Fall 2023 updates include: building electrical, new heating/cooling system; removing plaster upstairs and exposing brick
- Volunteers needed for the week of 2/20
- Friends want to hold a spring fundraiser; Sharon working with Friends on this

Action Items – *noted in red italics*

Adjournment – 5:55pm – Dianne motioned to adjourn meeting: Cathy seconded motion

**Respectfully submitted,
Lisa Gomez, Secretary**