

**Cape Charles Memorial Library
Board of Trustees Meeting
Cape Charles, Virginia
Wednesday December 13, 2023
5 PM**

Board Members Present: Tara Ashworth, Richard Burger, Dianne Davis, Cathy Fox, Sharon Silvey.

The meeting was called to order at 5:15 pm. A quorum was established with 4 members present.

Cathy Fox asked that the Room Reservation Policy be tabled until next month. A motion carried to approved and accept the agenda.

Cathy Fox announced that Brad Ford, Music Director, at Northampton High School was nominated for Teacher of the Year.

A motion carried to approve the November minutes.

Library Report:

Sharon Silvey reported that the boiler in the library basement is being worked on. Attendance was down in November due to closures as a result of the broken boiler. The Librarians will attend a training on December 18th at the Parksley Library. Holiday closures were also discussed.

Old Business:

Tara Ashworth reported that she met with Pat Tinkelman, President of the Friends, to discuss a hamburger fundraising event associated with the Love Run in April. Other possible fundraising activities were discussed such as an Oyster Roast and a Carnival. Working with the Vacation Homeowners Association, a rack card will be created for inclusion in the Vacation Welcome packets.

The Festive Friday Library event was well attended, and another is planned for December 15th.

New Business:

The Townwide Read was discussed and is tentatively planned for February 10 to 17 in association with the Love the Locals event sponsored by Cape Charles Main Street. Several book suggestions were discussed. Cathy Fox will reach out to Holly Hubbard to discuss making the “read” more family friendly.

Sharon Silvey will create a table of contents for the library policies and present it to the board for selection of the next policy to be reviewed.

The meeting adjourned at 6 pm.

Respectfully submitted,
Cathy Fox, Secretary