

**Cape Charles Memorial Library
Board of Trustees Meeting
Cape Charles, Virginia
Tuesday, February 13, 2024
5 PM**

Board Members Present: Tara Ashworth, Richard Burger, Dianne Davis, Cathy Fox, Karen Mahaffy

The meeting was called to order at 5:00 pm. A quorum was established with 5 members present.

A motion carried to approve and accept the agenda.

There were no public comments.

A motion carried to approve the January minutes.

Library Report:

Sharon Silvey was absent.

Old Business:

Town Wide Read: Tara will work on posters for the Town Wide Read and the showing of the movie "Seabiscuit". Richard spoke with The Palace Theater and they did not have any objections to showing the movie at a date to be determined. The licensing fee has been paid for by Board members. The theater will charge a cleaning fee of approximately \$275. The movie name cannot be displayed on the marquee according to the contract with Swank Productions. Tara will investigate sandwich boards to advertise the movie. The members discussed possible dates and will review dates with the theater. Richard will follow up on this as well as concessions for the showing. Karen and Dianne will coordinate a donations table to help offset any costs. Cathy will reach out to Joan at Cape Charles Happenings to run an announcement and will ask Peach Street Books to carry the book as well. Mary Beth will reach out to ESPL for social media advertisement as well. An email progress report is due to Richard on February 21, 2024. Sharon ordered 5 paperback copies and 5 junior edition copies of the book.

Richard has prepared a "Summer 2023 Highlights" PowerPoint presentation for the Town Council meeting on February 15, 2024. He is on the agenda for a 10-minute presentation.

The social gathering with the Friends has been moved to August/September.

New Business:

The board decided to table review of the next policy update until the next meeting.

The ESPL will have their monthly Board meeting on March 12, 2024, at 7 pm at the Cape Charles Memorial Library. Richard invited all to attend if they are able.

The meeting adjourned at 5:56 pm.

Respectfully submitted,
Cathy Fox, Secretary