

**Cape Charles Memorial Library
Board of Trustees Meeting
Cape Charles, Virginia
Wednesday August 14, 2024
5 PM**

Board Members Present: Richard Burger, Dianne Davis, Mary Beth Eye, Cathy Fox, Karen Mahaffy, Sharon Silvey

The meeting was called to order at 5:05 pm. A quorum was established with 5 members present.

There were no public comments.

A motion carried to accept the agenda.

A motion carried to approve the July minutes.

Library Report:

Sharon Silvey reported that the library had 4,111 attendees in the month of July and 853 program attendees. This breaks all library records. There were 45 library cards issues; the library now offers guest cards for our visitors, with a two book per person per family limit. The library received a \$260 donation from Periwinkles. Chris Pote, the new ESPL Director visited the library. A meeting with Mr. Pote and David Poyer of the ESPL Foundation will be scheduled. The front door has been repaired and new LED lights have been installed in the computer lab. There were over 100 attendees for the end of season party; Maureen is now a Notary. Dianne Davis added that there is excellent community feedback about the library.

Old Business:

The Interlibrary Loan Policy was reviewed and discussed. A motion carried to table the vote to adopt the policy until the next meeting.

New Business:

Cathy Fox will serve as the Chair of the Library Board; Richard Burger will serve as Vice Chair and Mary Beth Eye will serve as Secretary.

Richard Burger will reach out to the friends to schedule a joint meeting for the second or third week in September. The joint meeting will be in lieu of the Library's regularly scheduled meeting on September 11, 2024.

The meeting adjourned at 5:40 pm.

Respectfully submitted,
Cathy Fox, Secretary