

**Cape Charles Memorial Library
Board of Trustees Meeting
Cape Charles, Virginia
Wednesday, April 8, 2026
5 PM**

Board members Present: Cathy Fox, Sharon Silvey, Karen Mahaffy, Barbara Grossman, Richard Burger, Tara Ashworth, Mary Beth Eye

The meeting was called to order at 5:03 PM. A quorum was established with 5 members present.

There were no public comments.

A motion carried to accept the agenda.

A motion carried to approve the March minutes.

Library Report:

Library staff has been busy preparing for summer programs. Staff met with a representative from the ES Literacy Council to discuss upcoming monthly collaboration. Staff completed and submitted an application for the Earth Day event in Exmore, where they will have a table with children's activities and giveaway of items purchased with DEQ funds. Attendance and circulation in March 2026 trended higher than March 2025.

Old Business:

Work continues on the presentation to Town Council. The history vault will be renamed the Chris Bannon Memorial Local History Room, and a sign will be made accordingly.

New Business:

Sharon will begin a review of physical properties in the library for one, three, and five year strategic planning. We will be reviewing CCML policies for Notary Public and Patron Privacy in coming months. We briefly discussed having a small fee for guest library cards and will revisit this in May. Cathy will complete her term as board chair on August 1 and Mary Beth Eye will take over the chair position.

The meeting was adjourned at 6:13 PM.

Respectfully submitted,
Mary Beth Eye, Secretary