TOWN COUNCIL
Regular Meeting
Cape Charles Civic Center, 500 Tazewell Avenue
June 18, 2025
6:00 PM

At approximately 6:00 p.m. Mayor Adam Charney, having established a quorum, called to order the Regular Meeting of the Cape Charles Town Council. In addition to Mayor Charney, in attendance were Vice Mayor Buchholz, Councilmen Butta, Grossman and Newman, and Councilwomen Ashworth and Holloway. Staff in attendance were Town Manager Rick Keuroglian, Treasurer Marion Sofield, Assistant Treasurer Adrian Oei, Capital Projects Manager Bob Panek, Planning & Zoning Director Katie Nunez, Police Chief Jim Pruitt, Planning Administrative Assistant Jack Steinmayer and Town Clerk Libby Hume. There were 13 members of the public physically in attendance, and 17 viewers on Facebook.

A moment of silence was observed followed by the recitation of the Pledge of Allegiance.

RECOGNITION OF VISITORS / PRESENTATIONS/RECOGNITIONS:
There were no visitors to be recognized nor any presentations this evening.

PUBLIC COMMENTS: (3 MINUTES PER SPEAKER)
Carol Carnegie, resident
Ms. Carnegie addressed Council requesting financial support for the Cape Charles Museum to assist with obtaining the VA250 mobile museum exhibit to celebrate the 250th anniversary of the Revolutionary War and Independence Day. (Please see attached.)

Elise McMath, resident
Ms. McMath addressed Council on behalf of the Historic District Civic League's Sidewalk Infill Committee requesting increased funding for sidewalk infill. (Please see attached.)

Karen Zamorski, resident & Executive Director of Cape Charles Main Street
Ms. Zamorski addressed Council regarding the Mason Avenue electrical upgrade. (Please see attached.)

Jon Dempster, owner of The Shanty
Mr. Dempster addressed Council regarding the Mason Avenue electrical upgrade. Mr. Dempster began by stating that the infrastructure upgrade was framed improperly related to twinkling lights. He had conversations with local business owners, and as a taxpayer, would like to see things in place to guarantee that the streets lights would be on when needed. He requested that the north side of Mason Avenue be prioritized over the south side for a better impact for the businesses. The timing of the project was important and needed to be done by Festive Fridays. If it couldn't be done by then, there would be no benefit this year. He asked Council for a clear commitment to have the lights on year-round. Mr. Dempster concluded by stressing the importance of prioritizing the north side of Mason Avenue over the south side.

Town Clerk Libby Hume read emails from Mark Pugh, Laurie Klingel, Claudette Lajoie, Mary Killmon, Ralph Bowen, and a letter signed by 30 business owners. (Please see attached.)

There were no other comments to be heard, nor any other comments received in writing prior to the meeting.

CONSENT AGENDA
A. Approval of Agenda Format

B. Approval of Minutes:
   i. May 6, 2025 Town Council Work Session
   ii. May 15, 2025 Town Council Regular Meeting
   iii. May 15, 2025 Town Council Work Session
C. Approval of April 2025 Financial Report

Motion made by Councilman Butta, seconded by Councilman Grossman, to approve the Consent Agenda items as presented. The motion was approved by unanimous vote.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. *Adoption of FY 2026 Budget & Appropriation:*
Town Manager Rick Keuroglian stated that the Fiscal Year (FY) 2026 Budget public hearing had been held on June 5, 2026 and the advertised budget included $7,855,107.62 in the General Fund, $6,767,456.46 in the General Capital Fund, $3,953,103.00 in the General Debt Service Fund, $80,000.00 in the Public Utility Fund, $1,000,630.98 in the Harbor Fund, and $361,177.00 in the Sanitation Fund for a total Town budget of $20,017,475.06.

Motion made by Councilman Grossman, seconded by Vice Mayor Buchholz, to adopt Ordinance 20250618A Approving the Budget for Fiscal Year 2025/2026 and Building, Planning and Zoning Fee Schedule, and Making Appropriation for the Fiscal Year.

There was some discussion as follows.

i. Councilwoman Ashworth expressed her desire to provide financial support to Cape Charles Christian School. As justification for support, she added that the Christian School had a strategic initiative to bring people and families to the community as full-time residents.

   Councilman Grossman noted that the amount of financial support would come from the Town's reserve.

   Vice Mayor Buchholz stated that this was very similar to the Town's support of the Summer Concert Series organized annually by the Citizens for Central Park.

   Councilwoman Holloway added that when this request was discussed, it was denied since the Town provided a lot of in-kind services for the Crabby Blues Festival. It was important for the public to know that we already gave a significant contribution to help make the event happen each year. She was not disagreeing with providing financial support but wanted the public to know that the Town staff put in a lot of work for the event and it was not the Town's responsibility to set everything up.

Motion made by Councilwoman Ashworth, seconded by Vice Mayor Buchholz, to remove $164K for the Mason Avenue Electrical Upgrade from the budget to be revisited during the mid-year budget review if not sooner. A due diligence process was needed for a public hearing, an official request for proposals (RFP), as well as an amendment to the Community Strategic Plan to add this project to Appendix B – Town Priorities.

There was much discussion about the Mason Avenue Electrical Upgrade project: i) Mayor Charney stated that there was a lot of confusion with the current bid. He asked whether Strawberry Street Plaza was included in the scope. He would like to review it during the mid-year budget review and if a good proposal was received in response to the RFP, his preference was to do all of Mason Avenue. Mayor Charney added that if we lost the Northampton County Tourism Infrastructure Grant funding, it would not be looked at very favorably, and the Town might not ever get another grant from this source; ii) Councilwoman Ashworth proposed adding

Strawberry Street Plaza if it was not already included adding that she did not want to lose the grant funding; iii) Councilwoman Holloway expressed her preference to make no changes to the budget at this time. The bid process could begin immediately and if the proposals came in too high, the project could be removed during the mid-year review; iv) Rick Keuroglian agreed to keep the funding in the budget, and the RFP would be reissued. Nothing would be done related to this project without Town Council approval; v) Mayor Charney commented at the last Accomack-Northampton Planning District Commission meeting, he heard that Accomack County was getting bids for projects under $50K. He was able to obtain a list of their contractors after telling the meeting attendees about the Town's experience with bids.

Mayor Charney called for a vote on the motion.

The motion failed by unanimous vote.

Motion made by Councilwoman Ashworth, seconded by Vice Mayor Buchholz, to support Cape Charles Christian School with $4K for the Crabby Blues Festival. The motion was approved by unanimous vote.

Motion made by Councilwoman Ashworth, seconded by Councilman Newman, to include $1K in financial support for the Cape Charles Museum to bring the VA250 mobile museum to Cape Charles. The motion was approved by unanimous vote.

Councilman Grossman opened up discussion regarding the removal of funding for the Meatland purchase for the Town's municipal center.

Motion made by Councilman Grossman, seconded by Councilwoman Ashworth, to amend the FY 2026 budget removing the Meatland purchase, as outlined in attached handout. (Please see attached.)

Rick Keuroglian stated that there were two other items for reconsideration prior to this vote. The first one was from the Cape Charles Historic District Civic League for an additional $10K for tree plantings.

Councilwoman Holloway stated that the Civic League had a good plan, adding that Council had agreed to the additional funding but there had been no official vote.

Motion made by Councilman Grossman, seconded by Councilman Newman, to increase the funding for tree removal and plantings by $10K (100-4430-6240) for a total of $30K. The motion was approved by unanimous vote.

Rick Keuroglian stated that the second item was from the Cape Charles Volunteer Fire Company (CCVFC). The CCVFC had requested $75K, but Council budgeted $50K. The CCVFC asked for consideration for the full $75K.

Councilwoman Holloway added that the CCVFC's biggest challenge was the growth of the areas they supported. They had shown fiscal responsibility to her over the last couple of years and she was happy to see that they started submitting a report to the Town for the weekly activity report.

Motion made by Councilwoman Holloway, seconded by Councilwoman Ashworth, to increase the funding for the Cape Charles Volunteer Fire Company from $50K to $75K. The motion was approved by unanimous vote.

Mayor Charney asked if there were any other changes. Having none, he directed Council back to the motion regarding Meatland.

Councilman Grossman moved to amend bullet #2, as part of the motion to remove the Meatland purchase, changing the General Fund Expenditures line item 100-4121-8100 from $246,122 to $206,122 to accommodate the funding changes made to the budget. This was seconded by Councilwoman Ashworth. The motion was approved by unanimous vote.

Mayor Charney directed Council back to the main motion to adopt the FY 2026 budget.

Councilman Grossman amended the motion to adopt Ordinance 20250618A approving the FY 2026 budget as amended this evening. This was seconded by Vice Mayor Buchholz. The motion was approved by unanimous vote. Roll call vote: Ashworth, yes; Buchholz, yes; Butta, yes; Grossman, yes; Holloway, yes; Newman, yes.

B. *Capital Asset Management Program Update:*
Rick Keuroglian stated that the Capital Asset Management Program (CAMP) was created five years ago, but since that time, the process had been completed differently than outlined in the CAMP. The original process required approval by resolution which had not been done. John Hozey corrected the process to reflect current practice and only affected page 5 of the CAMP.

Motion made by Councilman Grossman, seconded by Vice Mayor Buchholz, to adopt the updated Capital Asset Management Program as presented. The motion was approved by unanimous vote.

C. *Amendment to the 2025 Community Strategic Plan:*
Rick Keuroglian stated that the Appendix B of the Community Strategic Plan had been updated to reflect the recent changes made by Council, moving "Pursue development of a shared revenue agreement with the County" to number 1, and adding "Develop an implementable sidewalk infill program" as number 3. A motion was necessary to put this item on the table for discussion.

Motion made by Councilman Grossman, seconded by Vice Mayor Buchholz, to adopt the amended 2025 Community Strategic Plan as amended.

Motion made by Councilwoman Ashworth, seconded by Vice Mayor Buchholz, to add the Mason Avenue Electrical Upgrade project to Appendix B as item number 4.

There was some discussion about the addition of this item as number 4 would move the review of the efficiency of current planning and zoning processes and fees to number 5. Mayor Charney noted that some of the items could be worked at the same time. Councilman Newman noted that the Mason Avenue Electrical Upgrade would mostly involve public works, not the same staff who would be working on the planning and zoning fees and processes.

The motion to amend Appendix B of the Community Strategic Plan was approved by unanimous vote.

Mayor Charney asked for a vote to adopt the Community Strategic Plan as amended.

The motion to adopt the 2025 Community Strategic Plan as amended was approved by unanimous vote.

D. *Town Code Chapter 28 – Adoption of State Law:*
Rick Keuroglian stated that each year a new ordinance must be adopted, accepting any and all amendments to the Code of Virginia regarding matters of regulation of motor vehicles and traffic in order to have the authority to enforce these new laws.

Motion made by Councilman Grossman, seconded by Vice Mayor Buchholz, to adopt Ordinance 20250618B to Adopt Amendments to the Code of Virginis § 46.2; and Title 16.1, Chapter 11, Article 9 (§ 16.1-278 et seq.); and Title 18.2, Chapter 7, Article 2 (§ 18.2-266 et seq.), if any, for

Incorporation into the Cape Charles Town Code Chapter 28-Traffic and Vehicles. The motion was approved by unanimous vote. Roll call vote: Ashworth, yes; Buchholz, yes; Butta, yes; Grossman, yes; Holloway, yes; Newman, yes.

E. *Discussion of 2024 Audited Financials:*

Rick Keuroglian stated that the Town received the audited financial report for the year ending June 30, 2024. He was new to the Town and in the past, he had always brought the audit to Council. Our auditor would be joining us virtually for the discussion.

Taylor Stover, our auditor, stated there were two opinions in the audit – 1) The overall financial statements were reported as unmodified or a clean opinion, and the highest one that could be received; 2) Internal controls – a weakness in credit card procedures. Mr. Stover went on to share his screen and explained the audit by page. He concluded his presentation by stating that the financial statements were accurate for 2024. The Town had good staff in place which was encouraging for next year's audit.

Councilman Grossman asked about the checklist that needed to be developed. Mr. Stover stated that government accounting was different than public accounting and it was helpful to have a year-end closing checklist that included all the necessary steps and procedures to ensure a thorough and accurate closing of the financial books. It would be great if the Town developed a checklist and he would be willing to collaborate with staff to assist with its development.

Councilman Grossman asked Rick Keuroglian is internal procedures for credit cards had been reviewed by anyone. Councilwoman Holloway suggested that the Virginia Municipal League would be a good resource for this.

TOWN MANAGER COMMENTS

Rick Keuroglian commented as follows:

i) Keiarra Robinson was transitioned from seasonal to full-time in the Public Works department. She was an incredible employee who had proven herself. As of June 13, Jeremiah Camp was no longer with the Town. Harper Matthew resigned as a police officer effective June 2. Ben Gomez joined the library staff effective May 6 to replace Olivia Palmer. As of June 10, Pam Endlein became our new events coordinator and assistant to the town manager. She initially joined the staff as a seasonal part-time employee in the finance department. She was an amazing person, and we were glad to have her back. We have four seasonal employees at the harbor, one at the library, four in public works and five beach attendants.

ii) Pam sent him a note about Ralph that he wanted to read.

"Passing along many thanks from the resident that called in the complaint regarding the non-working lights on Washington. He was very upset about this when he called yesterday and you having it fixed in a day, made a huge impression on him. He called Jodi this morning so thankful and overwhelmed by the speed at which his concern was addressed. Thank you for handling this so quickly. Much appreciated."

iii) He had distributed some papers with a status report on the Trinity United Methodist Church lease for the interim move of the town offices, proposed lease of space, and interior and exterior repairs. He asked Council to read through the reports and call him or come into the office with any questions.

Councilman Butta did not think it was a good idea to move the Council and Board meetings from the Civic Center into the church fellowship hall. Mayor Charney, Councilwoman Ashworth and Councilman Newman agreed. The fellowship hall would be removed from the lease and all meetings would continue to be held at the Civic Center.

iv) He started doing a breakdown of costs and talked to the contractor who had bid on the Mason Avenue Electrical Upgrade project to narrow down the scope. This will be on a Town Council agenda in the next month or so to discuss.

Mayor Charney noted that the contractor needed to know that we would be going back out for bids. Councilman Butta stated that it would take approximately 90 days to do the work on one side so there was no time to get the work done before the winter season. Councilwoman Ashworth wanted to explore adding Strawberry Street Plaza to the scope.

v) Highlights from the Weekly Report. He was excited that Cape Charles Volunteer Fire Company was participating and sharing their information with the community. He was also listing the Report a Concerns to let the community know the kinds of concerns that were being reported. A spreadsheet was created to track them all. He responded immediately to each report and sent it to the appropriate department head. There were multiple contacts with the citizens and multiple "thanks" had been received.

vi) It was really encouraging when people told him that they read the weekly reports. It's refreshing that our community was engaged. He did not always hear concerns. He heard positive things as well. He was enjoying his time in the community.

MAYOR AND COUNCIL COMMENTS

Vice Mayor Buchholz stated that a protocol needed to be developed for the beach attendants. Their first step should be to call 911 immediately in case of an emergency. That activated all parties – police, fire/rescue, Coast Guard, etc. One of his employees was there and reported the issue to the attendant and it was about an hour before anyone got to the beach. Councilwoman Holloway stated that one of her guests was on the beach and she got the opposite information. She was told that the first responders got there quickly, and she heard that it was phenomenal. She agreed that they needed a protocol. Rick Keuroglian stated that there was a protocol and that Ralph Bowen and Jodi Outland were working with them and they were trained to call 911.

Councilwoman Ashworth commented as follows: i) She stated that at one of her Coffees, someone mentioned that the beach attendants needed backup to deal with abusive beachgoers. What was the Town doing to support them? Rick Keuroglian responded that the beach attendants were instructed to back away from any type of conflict and to call the police. When the issue became abusive, the police needed to step in. Chief Pruitt would also contact him about situations; ii) The unveiling of the winning piece of art for Sailfest was tomorrow night, June 19th, at 5:30 p.m. at the Lemontree Gallery. There would also be an auction for other submitted pieces of art.

Councilwoman Holloway comments as follows: i) She reminded everyone to register their golf carts for the July 4th parade; ii) The Summer Concerts started this Saturday. She offered the Citizens for Central Park congratulations for a great summer season; iii) She gave kudos to the Public Works team for the exceptional work done getting ready for the season. The Central Park bathrooms were finished. It was a big project, and she thanked the crew for all their work to get it done.

Councilman Newman asked if the flag was replaced at the beach yet, adding that it would be great to have it up by July 4th. Chief Pruitt responded that the clip at the top of the pole was broken and needed to be replaced.

Councilman Grossman provided an update on the Northampton County budget. At the last budget discussion, the County proposed a two-cent increase in real estate taxes. They got some feedback from staff regarding the proposed personnel adjustments and salaries. The Board of Supervisors would be discussing this on Tuesday night to either keep the increase at two cents or adjust it further. The issue was that the personnel adjustments were not for the entire County staff, and they received some pushback. The Board of Supervisors pushed back as well. It was a big chunk of money. Councilwoman Holloway thanked Councilman Grossman for the updates on the County.

Councilman Butta stated that Underground Connections, the contractor for Virginia American Water, came out immediately in response to the water line break on Strawberry Street. They worked through the night through a rainstorm to make the repairs. The area just needed concrete around the meters now. It was amazing.

Mayor Charney commented as follows: i) He stated that the Library's summer reading today was unbelievable. It was a great turnout and was special to see; ii) He wanted to give a huge shout-out to Pam Endlein. He sat down with her as he was extremely concerned about July 4th, but she had things under control.

There were no additional comments.

Announcements:

- June 19, 2025 – Town Offices Closed for the Juneteenth Federal Holiday
- July 4, 2025 – Town Offices Closed for the Independence Day Holiday
- July 17, 2025 – Town Council Regular Meeting
- October 4-5, 2025 – Dock Dogs will be here. We had to change the date from Veterans' Day since that was the weekend for the National Dock Dogs competition.

Mayor Charney thanked John Hozey for being here this evening and hoped that he enjoyed his retirement.

Motion made by Councilman Grossman, seconded by Vice Mayor Buchholz, to adjourn the Town Council Regular Meeting. The motion was approved by unanimous vote.

The Regular Meeting adjourned at 7:57 p.m.

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Mayor Charney

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Town Clerk

June 18, 2025 Town Council Regular Meeting
Comments & Information Provided in Writing

Carol Carnegie, resident
Good evening, Town Manager, honorable mayor and town council.

My name is Carol Carnegie. I am a resident of Cape Charles, 513 Madison Avenue. Before I begin my comments, I want to apologize for the delay in missing the deadline for budget considerations. I am very, very sorry.

My husband and I moved to Cape Charles 5 and a half years ago. We didn't know a soul but soon became aware of a wonderful organization, the Cape Charles Museum and Welcome Center, where we now serve as docents and active board members.

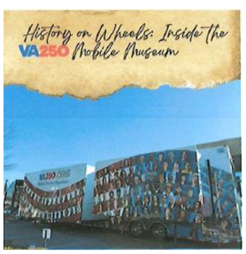
The Cape Charles Museum and Welcome Center will celebrate its 30th anniversary next year with continuing the mission to bring awareness of the history of Cape Charles with excellent exhibit, models, artifacts, videos, maps and photographs.

The Museum and Welcome Center also operates as a 501(c)(3) nonprofit organization. We take pride in raising money through memberships, fundraising and donations.

As with other nonprofit organizations in the town, we want to accomplish more for the town, its residents, businesses and visitors. I would be grateful for the Town Council to consider one need of the museum in the town's 2026 budget. Again, I sincerely apologize for the lateness of the request. I hope you understand. The Museum and Welcome center request that the town of Cape Charles consider adding $1,000 to help the museum bring the VA250 mobile museum exhibit to our town to celebrate the 250th anniversary of the American Revolution, the Revolutionary War, and the Independence of the United States in the Commonwealth of Virginia in conjunction with the Northampton and Cape Charles' VA 250's Celebration on June 19-22, 2026. The mobile museum is a free-of-charge, hands-on, interactive and immersive museum on wheels for residents and visitors. The mobile museum is housed in a quad-expandable tractor trailer that is traveling throughout Virginia. Please let us work together to bring the VA250 mobile museum to Cape Charles.

Here are some pictures of the mobile museum I'd like to share with you.

Together the town, the museum and welcome center can accomplish great things. Thank you for your time and consideration.





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Elise McMath, resident
On behalf of the Historic District Civic League's Sidewalk Infill Committee, I'm here once again to request increased funding for sidewalk infill—an investment grounded in our shared commitment to public safety and infrastructure.

Our membership has consistently identified sidewalk infill as a top priority because it will make Cape Charles safer and more walkable for residents and visitors alike. Speaking for myself alone, I also support the lighting and electrical upgrades on Mason Avenue for the same reasons. As the Main Street Executive Director explained at Monday's Civic League meeting, better lighting helps businesses stay open later—boosting the local economy and enhancing public safety. Addressing dimly lit areas in the historic district is a goal our membership strongly supports, and the added tax revenue that results from such an investment could keep our property taxes down in the long run.

The tension tonight isn't about competing priorities—it's about communication. It is my assessment that the frustration stems from a lack of consistent community outreach. Yet I believe everyone here wants the same outcomes: safety, economic vitality, and responsible infrastructure investment.

Monday's Civic League meeting reminded us why community input matters. When even key public works staff disagree on the scope of the electrical upgrades, that signals a need for clarity and broader engagement—not haste. Cape Charles is full of thoughtful, experienced residents who are eager to contribute. Welcoming those voices leads to better outcomes and stronger support for your decisions. Speaking plainly, I've observed a pattern of last-minute objections from those who haven't participated in the public processes. Civic League members have attended work sessions, public hearings, and stayed engaged throughout. I encourage other stakeholders to do the same. Waiting until the night of a budget vote to weigh in—without having attended either of the two-part, four-hour budget work sessions or having participated in the budget public hearing—isn't how good local government works. It also undermines the efforts of those who've invested time in the civic process.

That said, we're not on opposing sides. I believe there's a path forward—such as moving ahead with funding Phase 1 of the electrical upgrades to secure the $50,000 county grant, while taking the time to identify the appropriate scope of work that best aligns with both our Capital Improvement Plan and Community Strategic Plan, ideally through a town hall.

What I'm here to request tonight—adopting the amendment to the Community Strategic Plan to have the development of a sidewalk infill program as Strategic Priority #3, and pairing it with a budget line item that matches that level of prioritization—is a consistent, community-driven request you've heard from residents throughout this year's public hearings. Thank you.

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Karen Zamorski, Executive Director of Cape Charles Main Street, resident
RE: Why upgrading the electrical on Mason Ave is important for our business community

The infrastructure in the Town of Cape Charles is over 100 years old. We are undergoing issues with most of our infrastructure -- water/sewer (water main cracks/leaks i.e. such as all experienced last week on Strawberry Street) and we are at maximum capacity with our electricity which is actually short of what we need to support our current needs. Since it was last upgraded 35-45 years ago, I think we would all agree, things here in Cape Charles have changed dramatically including our needs to support the growth that has taken place as well as any future growth to come.

The heart of our historic district is suffering from a lack of power that can be solved with an upgrade to the electrical infrastructure. Why this is important?:

1. The current electrical system cannot be upgraded to accommodate what we currently have as the wiring is undersized for what we need. To upgrade the Town electricity, we must run new wiring to increase the size of the cable and voltage needed to continue supporting existing needs as well as new projects brought forth by events, celebrations, etc. Anyone who lives in the historic district has experienced flickering lights from time to time or street light outages or when the voltage fluctuates and a GFI is tripped. This will continue to happen, especially when it rains or if an event is scheduled and equipment like a Sound system, event lighting or plugging in to run a pop-up market causes a voltage fluctuation.

2. We don't have any electric run on Mason Ave from Buskey's to the Bay. This leaves 1 1/2 blocks of darkness when out walking on Mason Ave. There are some old ANEC poles with crisscrossing wires that detract significantly from the beauty of the Historic District that we have been trying to eliminate just like was done on Peach Street. The lack of lighting in this area presents a safety issue. This new upgrade will provide the necessary power to allow for lamp posts to be added and make a significant impact on the appearance of this section of our historic district.
3. The same issue exists on Strawberry Street. Horrible looking ANEC poles with old wires and big transformers. This street presents an even larger safety issue as there are multiple levels of step downs on the West side of the street. We have had several people fall and injure themselves here because they did not see these step downs due to lack of light. The RFP done for the electrical upgrade included the option for doing Strawberry Street.
4. The business community has expressed their desire to use the tree lighting we already have for more than just the 6 weeks during Festive Fridays and it has been an ongoing discussion since we introduced it three years ago. We know the tax revenue increases in the shoulder season during this time and our businesses see the increased ambiance of the tree lighting as a way they can increase their revenue. By driving more people to come out and enjoy a stroll down Mason Ave. in the evening hours, sales from restaurants and retail shops increase the tax revenues that go to the town. This is particularly important in the shoulder seasons. These taxes ultimately end up back in the Towns budget to be spent on the ongoing need to upgrade other projects. Why wouldn't we want to support our business district in this effort?
5 The cost of upgrading the Town Electrical system is not going to get easier or cheaper and it is something that will need to be done.

In partnership with the Town of Cape Charles and Public Works, a grant was written by Cape Charles Main Street to go towards this goal of completing an electric infrastructure upgrade to bring us up to today's standards and build capacity for the future. The town asked CCMS if we could get $50,000 and the town would put in $100,000 to enable an upgrade to one side of Mason Ave this year and the budget would be set aside next year to do the other side of the street and continue on until the project was complete in areas where it is needed.

CCMS applied for and received the $50,000 requested from Northampton County for this project, but it was not an easy decision. Should we decide now that it is not something we want to pursue, the grant will need to be given back to Northampton County to be dispersed elsewhere. When we have an opportunity to get this much money to help with an infrastructure project that is absolutely needed, why would we turn it down? We will likely NOT get this same opportunity again next year if we reject it this year. Why would we not take advantage of this $50,000 towards a project we need to do?

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Mark Pugh, owner of K-Coast Surf Shop, Inc.
Cape Charles Town Council
Re: Installation of Permanent Underground Electric on Mason Avenue

Dear Town Council,

I am in support of the installation of a permanent electric connection to the trees on Mason Avenue.

In reviewing the public comments from the previous council meeting regarding this subject, I can understand the trepidation of those in opposition. Practically every one of the correspondences mentioned the lights only being used during the winter Festive Friday celebration. They expressed the cost/benefit was not worth the short time frame of use.

I propose we also use the lights all summer long and on shoulder season weekends from dusk until 10:00pm, perhaps ceasing them earlier in the off-season, to increase the benefit side of the equation.

Those commenters are residential property owners, of which I am also one. In full agreement with them regarding spending, I too want my tax dollars used in the most efficient manner and not wasted.

But I also own commercial property subject to property taxes and pay the BPOL business tax based on my gross sales. These commercial property and business-based taxes help to subsidize the property taxes paid on all our residences and contribute to the many services the Town provides to Cape Charles residents.

From my residential balcony overlooking the commercial district on Mason Avenue I always see folks strolling the street just after dark looking for things to do. Summer, winter, weekends, the scene is the same.

The BPOL business tax is a percentage on gross sales tax. The more tax I pay the happier I am as it means my gross sales are larger. On average we pay just under

$2,000 per year in addition to commercial property taxes. I hope it grows to $3,000. Our retail store is committed to increasing our sales and this summer our hours will eventually be 8am to 10pm.

If Mason Avenue was lighted in the summer and on shoulder season weekends to 10pm, no later is needed, it would provide the many folks out for a stroll a beautiful sight and give them a taste of what the Town offers in the off season, especially during Festive Fridays. It would incentivize other businesses to stay open as well. Since the BPOL Tax is a percentage-based tax the added tax collected through increased gross sales will help fund the lighting costs.

It is my hope the Council will see this as an investment, also taking advantage of the Northampton County grant, rather than an un-recoupable expense.

The more BPOL business tax revenue the Town brings in, the better it is for the Town, for residential rate payers and for the businesses as well. There is currently unused commercial space that will soon come to life on Mason Avenue making it more of a destination for residents and visitors alike. The more inviting the Town makes Mason Avenue, the more commercial activity, the more taxes collected.

Investment like this is a win-win over time.

Sincerely,
Mark A. Pugh

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Laurie Klingel, resident, owner of Chuckletown Productions
Good evening, Members of the Town Council,

I would like to voice my support for the upgraded electrical service on Mason Avenue.

Right now, the use of open extension cords taped along sidewalks is not only unsafe for pedestrians—it also doesn't reflect how we want our beautiful town to be perceived. Last holiday season, when the issues with the tree lighting on Mason became obvious, I was told that an upgrade was "in the works." I assumed it was being addressed and didn't follow up further—though in hindsight, I might have and probably should have.

That said, I want to emphasize that this electrical upgrade is not just about holiday lights or Festive Fridays. As we work to balance a vibrant summer tourism season with the need for a viable, year-round commercial district, consistent and reliable lighting—especially in the fall and winter months—plays an important role. It helps create an inviting downtown that encourages off-season shopping, dining, and community activity.

This infrastructure investment supports public safety, local business confidence, and our shared goal of maintaining a thriving, walkable downtown throughout the year.

Of course, I recognize that the Town has many competing needs—from sidewalk repairs to public restrooms and other important services that benefit residents, businesses, and visitors alike. I also want to state my respect for proper process and planning, and I fully support the Town's efforts to approach these decisions thoughtfully and transparently.

Respectfully submitted,
Laurie Klingel

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Claudette Lajoie, resident, President of Historic District Civic League
THANK YOU to all of Town Management, Staff, and Council for all the hard work and the minutia of details that goes into preparing our town budget.

As the Civic League, our organization's goal is to strive to work together to improve the overall quality of life in the Historic District by facilitating greater engagement and participation with our fellow neighbors in Town affairs.

Thank you for your diligence in prioritizing the Sidewalk Infill Program into Appendix B of the updated Community Strategic Plan. The inclusion of initial $100,000 in the town budget will allow us to work together to provide a framework to move the best options forward to improve our pedestrian network. We know that this money will only go so far but I hope that if we prove successful with this initial plan then more money will be allocated in FY27 and consecutive years to see the efforts through to completion. The Civic League is ready to participate to ensure progress is made each year.

Thank you for the inclusion of $20,000 for the stump removal efforts. Our civic league committee looks forward to working with Councilman Newman over the next few weeks to create a stump removal prioritization plan that will outline how we can best utilize those funds. I would like to request an additional $10,000 for plantings during this budget cycle to follow through on the beautification efforts – something in which our many volunteers can assist with to keep costs down. If we prove successful with this initial plan then I hope additional funds will be allocated in FY27.

Thank you for the beginning efforts to revise appropriate planning and zoning language pertaining to property maintenance; however, I hope that the policy re-evaluation schedule will be prioritized with a goal to be completed by the mid-year budget review time in which appropriate Planning & Zoning budget line items will be revised during the mid-year review. The civic league is a forum for information and dialogue. Thank you to Ralph Bowen, Director of Public Works, and Karen Zamorski, Executive Director of Cape Charles Main Street, for attending our recent meeting and providing information pertaining to the proposed electrical upgrades on Mason Avenue. Understanding the project background, needs, budget, and timelines was very informative. As with all capital improvement projects with a cost of $10,000 or more, the proposed Mason Avenue electrical upgrades should be included in the Capital Asset Management Program (CAMP) to ensure the public can ensure the project meets our community goals, needs and capabilities, as well as achieves optimum use of taxpayer dollars. Once included in the CAMP, I encourage Town Management to plan for a public information session so that the entirety of the project can be presented to the public for comment. The Civic League is ready to participate to assist Town in disseminating information and engagement on the efforts.

Thank you for the opportunity to comment.

Cheers,
Claudette Lajoie, PhD

****

Mary Killmon, resident
Dear Town of Cape Charles Administrators,

I'd like to take this opportunity to thank all of you for your hard work and creativity in revitalizing Cape Charles. I'm an Eastern Shore native. I have watched Cape Charles bloom into a truly desirable place to live over the years, especially in the last decade. I have also lived in many other places, from France to New Orleans, and many places in between, but Cape Charles takes first place for where I want to raise my three children. The decision to invest in Cape Charles and move back home was a greenlight for our family after visiting Cape Charles Christian School. I'd been following CCCS's social media sites for months, seeing kids exploring the whole town as a part of their education. I would see photos of them learning at Central Park, or on the beach guided by local environmental leaders; how wonderful it seemed for them to be learning about their own surroundings, teaching them to appreciate the Shore. I'd see them at the library and the community garden. I was intrigued. I scheduled a meeting with the staff. I was impressed. The entire staff seemed to be focused on teaching more than just what was on the lesson plan, they talked about "teaching the whole child" meaning teaching them kindness, respect for themselves, others, and their surroundings. We enrolled! I scrambled to take the plunge of moving back home-- we moved into an apartment the day before my oldest daughter started kindergarten. It wasn't long before we decided we'd made a great decision and bought a house. That was almost a decade ago. That daughter is now a 9th grader. She graduated last year and moved on to Northampton. My 13 year old son just finished 7th grade at CCCS, and my youngest is a rising 6th grader there. My kids have done extremely well. They have thrived. The environment set by the staff has been one of inclusion, patience, individual attention when extra help has been needed, and fun! I think the secret to why

CCCS is so loved by parents and students alike is because the staff goes above and beyond to make learning fun.

In short, I wouldn't be here if it weren't for having such a great school choice. We were already enrolled in a great school in Chesterfield County, but Cape Charles was calling and CCCS was the key to finalizing our decision to make the move.

Thank you,
Mary Killmon

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Ralph Bowen, Public Works Manager
RE: Reasons for upgrading the electrical on Mason Ave

Good afternoon,
To better explain the reasons, we need the power upgrade on Mason Ave I would like to make it very clear that the responses in text message to Bob Panic were after my day had ended and my mental focus was on a personal project at home. The overall project is needed to better serve the town and visitors. I have been working on this project for some time and the first time we put it out to bid it failed so we broke it down a little and did the service upgrade and power pedestal in the back of Strawberry Plaza (Mainstreet paid for the boring and for the supply to get it there). We have needed this upgrade for some time.

The first issue that comes up is the **undersized and aging wiring** that we have under the ground that we are currently working with. The line that was installed was only to support the streetlights and nothing more. Currently we have one switch for each side of the street and rely on GFCI outlets on every pole to serve all the needs in that area. The upgrade would give us a dedicated circuit to control the area better and promote business within the events. One big event that is being reduced in terms of extravagant is the Crab Pot Drop, I currently am limited to how much of a wow factor I can give it because I don't have the power to support my needs in that area.

The second issue is I have **no way to turn the streetlights and tree lights on or off** individually because the system is all or nothing. This upgrade would allow us to use the lights year-round as they could be put on a timer and not limit it to the Festive Friday's and the New Years' event. I always try to do my best to create a wow factor for these events, but if the new system was upgraded it would be a wow factor all year for everyone. With the timer ability we can operate it like everything else, and they could go off at a set time to give the best quality of life to the residents of Mainstreet. Currently if we want to turn them off without killing the streetlights my team must unplug all the trees as there is no other way to keep one on and the another off.

The third major point for a system upgrade **would give us the ability to have future upgrades (like additional power and conduit) on Mason Ave**. Currently, the underground wiring is in an old conduit that was not sized for any expansion or upgrades. We would need new conduit to accommodate the next 20 years to 30 years of town growth.

During several Mainstreet meetings I had to discuss Festive Friday's, I was asked why we can't use timers on each pole for the lights? The reason we can't do this is because the poles don't have constant power. When the photocell turns off for the streetlights there is no power to the pole at all and in turn the timer stops running. This same question was asked by current Council members and by others.

It is my recommendation that if most of the Businesses are asking for this (a year-round wow factor) and that this could help to improve sales in the stores then that would mean better tax revenue. Better tax revenue should be an offsetting factor in this issue. This is one of the many things that Karen at Mainstreet and I have been working together on and with a collaborative relationship on these projects the town has received a lot of funding towards beautification and infrastructure improvements.

Ralph Bowen
Public Works Manager

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Letter Signed by 30 Business Owners
To the Cape Charles Town Council,

We, the undersigned businesses of the Cape Charles Commercial District, respectfully submit this letter in support of the proposed budget item for the electrical upgrade on Mason Avenue.

While the Cape Charles Main Street (CCMS) sponsored Cape Charles Festive Fridays is the most visible and immediate beneficiary of this project – and a key driver of off-season economic activity – we believe the electrical upgrade carries broader and more lasting significance for our town.

Bringing consistent and safe lighting to Mason Avenue during the darkest months of the year is first and foremost a matter of public safety – for our guests, our employees, and all who walk, work, and visit downtown after sunset. Beyond safety, enhanced lighting contributed to a more vibrant and inviting atmosphere in the off-season. This helps combat the perception of Cape Charles as a seasonal destination and promotes extended commercial activity during our shoulder season, especially from October through February, when daylight is limited and foot traffic tends to decrease.

This is not a short-term fix but a long-term infrastructure investment with enduring benefits for our business community, residents, and visitors alike.

Perhaps most importantly, the availability of $50,000 in grant funding that Cape Charles Main Street has secur4ed from the County presents a timely and fiscally responsible opportunity. Incorporating the electrical upgrade into the current budget allows the Town to leverage this significant offset. Delaying the project would risk forfeiting this funding and may result in the Town bearing the full cost in future cycles.

In our view, seizing this moment to improve safety, aesthetics, and economic vitality – while capitalizing on external funding – is a clear and logical step forward.

We appreciate your consideration and your ongoing support for the growth and vitality of Cape Charles.

Respectfully,
Laurie Klingel – Chuckletown Productions and Chessie's Toys
Ed Sabo, Carol Sabo, Beth Ann Sabo – Peach Street Books
Roxanne Ward, Pam Carpenter – Buoy 56
Andrew Follmer – The Boardwalk and Like a Sailor
Leigh Greer - Table & Tonic
Margaret Hellman – Cravings
Christine Wengler - Cowlick's Creamery
Steven Ehmann – Mason Avenue Bakery
Meredith Lusk – Moonrise Jewelry
Cristina Carollo – Ambrosia Caffe & Enoteca
Gary Williams – Bay View Engraving & Art Glass Studio
Amanda Curry – AJ's Bar & Grill
Rebecca Wivell – Love & Canna Co.
Michele Molina – Drizzles
Liam Duncan – Cape Charles Distillery
Hayley Duncan – Salty Rooster
Ellen O'Brien – Local-Ish Art
Robert Brady – Bailey's Bait & Tackle
Marie Brady - Chase's Soft Serve
Amanda Dunton – Mint & Honey
Mary Ann Roehm – Historic Palace Theatre
Clelia Sheppard – Lemontree Gallery
Mary Paar – Focus Optical Boutique
Lenore DeBellis – Edible Picasso
Susie Charnock – Coastal Shore Vacations and Coastal Shore Real Estate
Nansey Cardone – Love Letters
Elizabeth Walker – The Northampton Hotel

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April 2025 Treasurer's Report

Page 2 – Revenues vs. Expenditures

- The negative monthly expenditure shown in the Utility Fund is the result of a reimbursement from American Water for HRSD testing costs.

Page 3 – Capital Projects

- We made our final payment to Bay Coastal Contracting for the Inner Harbor Bulkhead Rehab project. The project is now complete and came in $33,775 under budget.
- A payment of $44,575 was made to Harmonia Contracting. This is the first and only payment to replace the harbor boardwalk with synthetic decking. This project is also complete.

Page 4 – Specific Sources of Revenue

- Business License Tax revenue, which was lagging significantly behind prior years, has now exceeded April 30, 2024 and is within $4,000 of April 30, 2023.

MUNICIPAL CORPORATION OF CAPE CHARLES
TREASURER'S REPORT
April 30, 2025

Cash on Hand	3/31/2025	4/30/2025	Increase/ (Decrease)
Atlantic Union Bank Checking Account	$13,772	$142,361	$128,589
Atlantic Union Bank Money Market Account	$1,213,562	$906,020	-$307,542
LGIP Account 1 - 0565 - Unrestricted	$119,029	$119,463	$433
LGIP Account 2 - 0195 - Unrestricted	$378,334	$379,712	$1,378
Virginia Investment Pool Liquidty Unassigned - 5003	$16,447,056	$16,507,310	$60,254
Virginia Investment Pool 1-3 Year Unassigned 0001	$1,097,744	$1,106,149	$8,405
Taylor Bank Operating Cash Account	$13,802	$450,596	$436,794
Taylor Bank Sweep Account	$401,486	$401,486	$0
Total Cash On Hand	**$19,684,784**	**$20,013,095**	**$328,310**

Restricted and Reserved Cash Balances	3/31/2025	4/30/2025	Increase/ (Decrease)
Atlantic Union Bank Checking Account - Police Funds	$431	$431	$0
LGIP Account 2 - Restricted for USDA loan covenant	$30,120	$30,120	$0
Virginia Investment Pool Liquidity Acct#1 Facility Fees Rsrvd (Utilities)	$0	$0	$0
Total Cash Held in Reserve	**$30,551**	**$30,551**	**$0**
Total Cash - All Accounts	**$19,715,335**	**$20,043,645**	**$328,310**

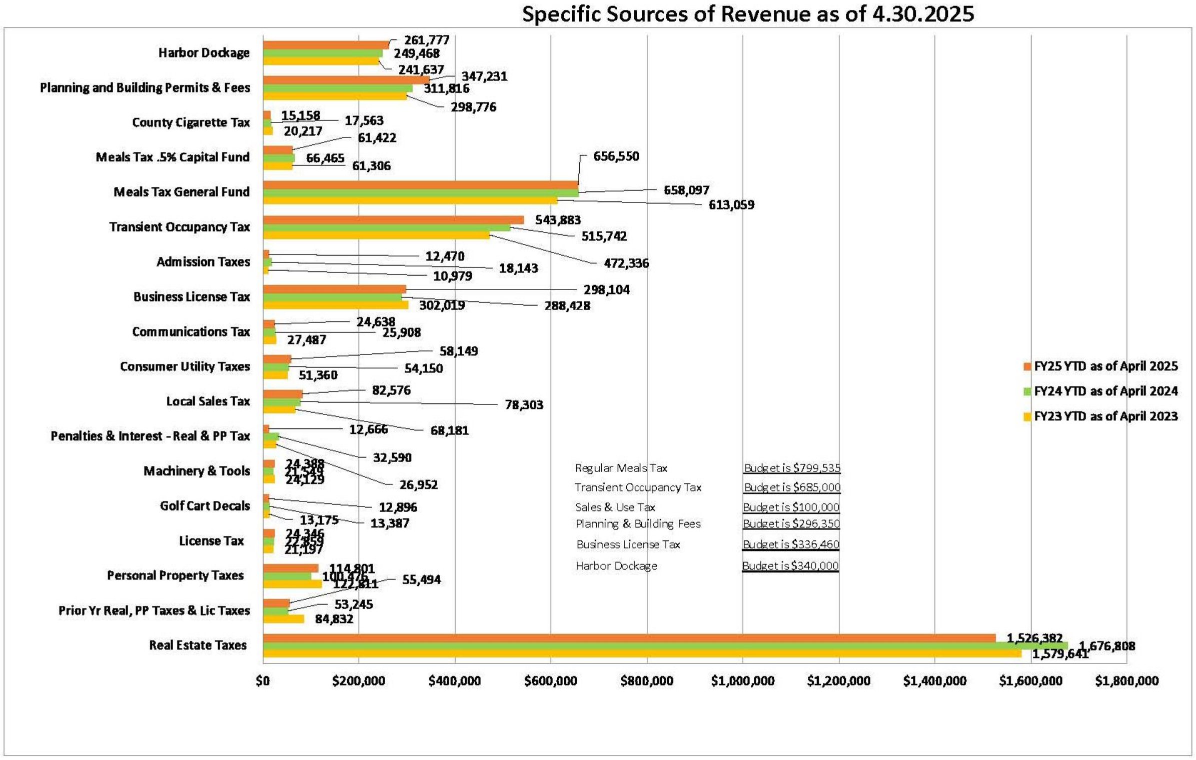
MUNICIPAL CORPORATION OF CAPE CHARLES
TREASURER'S REPORT
April 30, 2025

REVENUE VS. EXPENDITURES

FUND	CURRENT MONTH	CURRENT YEAR-TO-DATE	ANNUAL BUDGET	% REALIZED/ EXPENDED FY25
GENERAL Fund				
REVENUE	$532,611	$4,755,719	$5,727,599	83.03%
EXPENDITURES	$332,250	$3,574,060	$5,727,599	62.40%
NET	**$200,361**	**$1,181,660**	**$0**	
GENERAL Capital Fund				
REVENUE	$47,601	$293,365	$11,127,130	2.64%
EXPENDITURES	$11,500	$62,725	$11,127,130	0.56%
NET	**$36,101**	**$230,640**	**$0**	
GENERAL Debt Service Fund				
REVENUE	$0	$0	$25,121	0.00%
EXPENDITURES	$0	$16,032	$25,121	63.82%
NET	**$0**	**($16,032)**	**$0**	
GENERAL Special Activities Fund				
REVENUE	$0	$58,604	$25,500	229.82%
EXPENDITURES	$0	$21,285	$25,500	83.47%
NET	**$0**	**$37,319**	**$0**	
PUBLIC UTILITIES Fund				
REVENUE	$503	$113,490	$9,576,514	1.19%
EXPENDITURES	-$4,936	$11,946	$9,576,514	0.12%
NET	**$5,439**	**$101,543**	**$0**	
HARBOR Fund				
REVENUE	$128,388	$611,737	$1,165,287	52.50%
EXPENDITURES	$236,533	$846,394	$1,165,287	72.63%
NET	**($108,145)**	**($234,657)**	**$0**	
SANITATION Fund				
REVENUE	$79,840	$250,472	$345,884	72.42%
EXPENDITURES	$27,723	$280,537	$345,884	81.11%
NET	**$52,117**	**($30,064)**	**$0**	

FY 25 Capital Improvement Project Tracking Report

As of: 4/30/2025	FY25 Status or Start Date	% of Current Year Budget	FY25 Budgeted	QTR 1 Expended	QTR 2 Expended	QTR 3 Expended	QTR 4 Expended	FY25 YTD Expended	(Over)/Under Budget
General Capital Fund									
Multi-Use Trails, Phase 3 Construction	Completed in FY24		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Municipal Space Replacement	In Process	0%	$ 3,250,000	$ -	$ -	$ -	$ -	$ -	$ 3,250,000
Welcome Center Design & Construction	In Process	2%	$ 750,000	$ -	$ 1,222	$ 10,654	$ -	$ 11,876	$ 738,124
Library Upgrade & Condoization	In Process	1%	$ 250,000	$ 2,895	$ 450	$ 53	$ -	$ 3,398	$ 246,602
Beachfront Revitalization	Pending		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Beach Restroom/Bathhouse	Pending		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sidewalk Infill	In Process	95%	$ 50,000	$ 274	$ 84	$ 35,532	$ 11,500	$ 47,389	$ 2,611
Mason Ave. Electrical	Pending		$ -	$ -	$ -	$ 62	$ -	$ 62	$ (62)
Keck Wells Water Line Return	Pending	0%	$ 565,000	$ -	$ -	$ -	$ -	$ -	$ 565,000
Subtotal			**$ 4,865,000.00**	**$ 3,169**	**$ 1,756**	**$ 46,301**	**$ 11,500**	**$ 62,725**	**$ 4,237,275**
Harbor Fund									
Inner Harbor Bulkhead Rehab, Phase 3	Complete	85%	$ 221,537	$ 4,750	$ 1,695	$ 56,029	$ 125,288	$ 187,762	$ 33,775
Fixed Dock Rehab	Pending	6%	$ 20,000	$ 1,287	$ -	$ -	$ -	$ 1,287	$ 18,713
Replace Boardwalk With Synthetic Decking	Complete	104%	$ 43,000	$ -	$ -	$ -	$ 44,575	$ 44,575	$ (1,575)
Subtotal			**$ 284,537**	**$ 6,037**	**$ 1,695**	**$ 56,029**	**$ 169,863**	**$ 233,624**	**$ 50,913**
TOTAL			**$ 5,149,537**	**$ 9,206**	**$ 3,451**	**$ 102,330**	**$ 181,363**	**$ 296,349**	**$ 4,288,188**



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Agenda Item #7A – Adoption of FY 2026 Budget & Appropriation

FY26 Budget Amendment to Remove Meatland Purchase

I move to amend the FY26 Budget as follows:

- General Fund Revenue line item 100-3600-6000: amend to $0
- General Fund Expenditures line item 100-4121-8100: amend to $206,122
- General Fund Expenditures line item 100-4121-8120: amend to $95,121
- Debt Service Fund Revenue line item 120-3950-1750: amend to $60,000
- Debt Service Fund Revenue line item 120-3950-2100: amend to $95,121
- Debt Service Fund Expenditure line item 120-4121-6800: amend to $0
- Debt Service Fund Expenditure line item 120-4430-8100: amend to $1,500,000

Municipal Corp. of

Cape Charles

The undersigned Clerk of the Council of the Town of Cape Charles, Virginia (the "Town"), hereby certifies that:

1. A meeting of the Council of the Town (the "Council") was duly called and held on June 18, 2025 (the "Meeting").

2. Attached hereto is a true, correct and complete copy of Ordinance 20250618A (the "Ordinance") of the Town entitled as recorded in full in the minutes of the Meeting, duly adopted by a majority of the members of the Council present and voting during the Meeting.

3. A summary of the members of the Council participating at the Meeting and the recorded vote with respect to the foregoing Ordinance as set forth below:

Member Name	Present	Absent	Voting Yes	Voting No	Abstaining
Adam Charney, Mayor	X				
Tara Ashworth	X		X		
Andy Buchholz	X		X		
Ken Butta	X		X		
Paul Grossman	X		X		
Tammy Holloway	X		X		
Clayton Newman	X		X		

4. The Ordinance has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

Witness my signature and the seal of the Town of Cape Charles, Virginia this 18th day of June 2025.

____
Clerk of the Council
Town of Cape Charles, Virginia

(Seal)

Municipal Building · 2 Plum Street · Cape Charles, Virginia 23310
(757) 331-3259 Fax (757) 331-4820

ORDINANCE 20250618A

APPROVING THE BUDGET FOR FISCAL YEAR (FY) 2025/2026 AND BUILDING, PLANNING AND ZONING FEE SCHEDULE, AND MAKING APPROPRIATIONS FOR THE FISCAL YEAR

WHEREAS, the Council of the Town of Cape Charles has prepared a budget for FY 2025/2026 pursuant to Section 15.2-2503 of the Code of Virginia; and

WHEREAS, the budget has been advertised, and a public hearing was held on June 5, 2025 pursuant to Section 15.2-2506 of the Code of Virginia; and

THEREFORE, BE IT ORDAINED, by the Town Council of Cape Charles, this 18th day of June 2025 that the budget for FY 2025/2026 be approved as follows:

GENERAL FUND			**PUBLIC UTILITY FUND**		
Revenue	$	7,855,107.62	Revenue	$	80,000.00
Expenditures	$	7,855,107.62	Expenditures	$	80,000.00
GENERAL CAPITAL FUND			**HARBOR FUND**		
Revenue	$	6,767,456.46	Revenue	$	1,000,630.98
Expenditures	$	6,767,456.46	Expenditures	$	1,000,630.98
GENERAL DEBT SERVICE FUND			**SANITATION FUND**		
Revenue	$	3,953,103.00	Revenue	$	361,177.00
Expenditures	$	3,953,103.00	Expenditures	$	361,177.00
			TOTAL TOWN BUDGET	$	20,017,475.06

The following tax rates and user fees are established:

- Vehicle Tax: $31.00 per vehicle subject to Virginia State Registration (Trailers $18.00) and Golf Cart Decal is $31.00.
- Real Estate Tax: $.1481 per $100 of assessed value
- Personal Property Tax: $1.00 per $100; Boat Tax $0.01 per $100
- Transient Occupancy Tax: 4.0% plus flat fee of: $1 per night per room (Hotels/B&Bs) or $4 per night (Residential Units)
- Meals Tax: 5.5% Monthly
- Admissions Tax: 3% Quarterly
- Short Term Rental Tax: 1% Quarterly
- Trash Collection Fee: $21.25 per month per receptacle, billed on a quarterly basis; and

BE IT FURTHER ORDAINED, that pursuant to Section 15.2-2506 of the Code of Virginia, funds are appropriated from all sources of revenue for expenditures during the period July 1, 2025 through June 30, 2026 as follows:

General Fund:	$7,855,107.62
General Capital Fund:	$6,767,456.46
General Debt Service Fund:	$3,953,103.00
Public Utilities Fund:	$80,000.00
Harbor Fund:	$1,000,630.98
Sanitation Fund:	$361,177.00

and that the Town Manager is authorized to transfer funding pursuant to the Cape Charles Budget Management Policy established by the Cape Charles Town Council by adoption of Ordinance 20250618A.

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Adopted by the Town Council of Cape Charles on June 18, 2025.

By: ______________________________

Mayor Adam Charney

ATTEST:

____

Town Clerk

Municipal Corp. of

Cape Charles

The undersigned Clerk of the Council of the Town of Cape Charles, Virginia (the "Town"), hereby certifies that:

1. A meeting of the Council of the Town (the "Council") was duly called and held on June 18, 2025 (the "Meeting").

2. Attached hereto is a true, correct and complete copy of Ordinance 20250618B (the "Ordinance") of the Town entitled as recorded in full in the minutes of the Meeting, duly adopted by a majority of the members of the Council present and voting during the Meeting.

3. A summary of the members of the Council participating at the Meeting and the recorded vote with respect to the foregoing Ordinance as set forth below:

			Voting		
Member Name	**Present**	**Absent**	**Yes**	**No**	**Abstaining**
Adam Charney, Mayor	X				
Tara Ashworth	X		X		
Andy Buchholz	X		X		
Ken Butta	X		X		
Paul Grossman	X		X		
Tammy Holloway	X		X		
Clayton Newman	X		X		

4. The Ordinance has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

Witness my signature and the seal of the Town of Cape Charles, Virginia this 18th day of June 2025.

Clerk of the Council
Town of Cape Charles, Virginia

(Seal)

ORDINANCE NO: 20250618B

TO ADOPT AMENDMENTS TO THE CODE OF VIRGINIA §46.2; AND TITLE 16.1, CHAPTER 11, ARTICLE 9 (§16.1-278 ET SEQ.); AND TITLE 18.2, CHAPTER 7, ARTICLE 2 (§ 18.2-266 ET SEQ.), IF ANY, FOR INCORPORATION INTO THE CAPE CHARLES TOWN CODE CHAPTER 28-TRAFFIC AND VEHICLES

WHEREAS, it is necessary to follow the guide set by the Code of Virginia to protect the safety and welfare of residents and guests of the Town of Cape Charles; and

WHEREAS, from time to time, the Code of Virginia is amended to protect those traveling the highways, streets and roads of the Commonwealth; and

WHEREAS, in order to have the authority to enforce these new laws, the Town Council of the Town of Cape Charles must adopt any and all amendments made by the Commonwealth of Virginia; now

THEREFORE, BE IT ORDAINED: That pursuant to the authority of the Code of Virginia, 1950, as amended, § 46.2-1313, all of the provisions and requirements of the laws of the Commonwealth contained in Code of Virginia, Title 46.2 and Code of Virginia, Article 9 (§ 16.1-278 et seq.) of Chapter 11 of Title 16.1, and of Article 2 (§ 18.2-266 et seq.) of Chapter 7 of Title 18.2 into ordinances as in force and effect on the date of the adoption of this Code, and as amended in the future, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which, by their very nature, can have no application to or within the town, are hereby adopted and incorporated in this chapter by reference and made applicable within the Town. References to "highways of the state" contained in such provisions and requirements hereby adopted shall be deemed to refer to the streets, highways and other public ways within the Town. Such provisions and requirements are hereby adopted, *mutadis mutandis*, and made a part of this chapter as fully as though set forth at length herein. It shall be unlawful for any person within the Town to violate or fail, neglect or refuse to comply with any provision or requirement which is adopted by this section; provided, that in no event shall the penalty imposed for the violation of any provision or requirement hereby adopted exceed the penalty imposed for a similar offense under the Code of Virginia. This ordinance will take effect July 1, 2025.

****

Adopted by the Town Council of Cape Charles on June 18, 2025.

____
Mayor Adam Charney

ATTEST:

____
Town Clerk