



**TOWN COUNCIL
Public Hearing
Cape Charles Civic Center
June 6, 2024
6:00 p.m.**

At 6:00 p.m., Mayor Adam Charney, having established a quorum, called to order the Public Hearing of the Town Council. In addition to Mayor Charney, present were Councilmen Buchholz, Butta, Follmer and Grossman, and Councilwoman Holloway. Also, in attendance were Town Manager John Hozey, Interim Treasurer Jerry Murphy and Town Clerk Libby Hume. There were 2 members of the public physically in attendance, and 2 viewers on Facebook.

A moment of silence was observed which was followed by the recitation of the Pledge of Allegiance.

Mayor Charney read the public hearing notice.

PUBLIC HEARING PUBLIC COMMENTS:

There were no comments to be heard from the members of the public in attendance, nor any comments provided in writing prior to the meeting.

Motion made by Councilman Grossman, seconded by Councilman Butta, to close the Town Council Public Hearing. The motion was approved by unanimous vote.

Councilman Grossman commented that he had spoken with Planner/Zoning Administrator Katie Nunez regarding the proposed Building & Zoning fees, adding that there were only two changes being made. One was the fee for items that did not require review by the Historic District Review Board was reduced from \$200 to \$75. As he went through the listing, he noted several items where the fees seemed excessive. These items included repainting a structure; replacing windowpanes; replacing roofing or slate tiles that had come off; and adding or deleting portable air conditioning units in existing windows. He felt that items such as those he described might need further consideration to possibly waive the fees and a determination of whether they really needed to be brought to the planning department for approval. He felt this since the Town was in the process of reviewing the zoning ordinance, this issue could be discussed further during one of the upcoming work sessions.

Motion made by Councilwoman Holloway, seconded by Councilman Grossman, to adjourn the Town Council Public Hearing. The motion was approved by unanimous vote.

The meeting was adjourned at 6:05 p.m.

Mayor Charney

Town Clerk

June 6, 2024 Town Council Public Hearing

FY 2025 Proposed Budget Public Hearing Notice



NOTICE OF PUBLIC HEARING MUNICIPAL CORPORATION OF CAPE CHARLES FISCAL YEAR 2025 PROPOSED BUDGET

Following are the estimated receipts and expenditures of the Municipal Corporation of Cape Charles for the Fiscal Year 2025. The Town Council will hold a Public Hearing on June 6, 2024 at 6:00 p.m. at the Cape Charles Civic Center, 500 Tazewell Avenue, to receive verbal and written comments on all proposed disbursements, as well as all tax and utility rate changes. Written comments can be submitted prior to the hearing via email to clerk@capecharles.org or hand delivered to Town Hall. Verbal comments can be provided during the public hearing. The proposed Fiscal Year 2025 budget and all tax and rate changes will be discussed and brought to a vote at the regular council meeting on June 20, 2024. For additional detail and explanation please visit the Town website at www.capecharles.org, under Agendas and Minutes / Town Council.

Proposed 2025 Budget

GENERAL FUND

Revenue	\$	5,124,100.85
Expense	\$	5,124,100.85

Following are the proposed tax rates and user fees which are part of the fiscal plan:
Rates that have changed are in bold print.

GENERAL CAPITAL FUND

Revenue	\$	10,790,805.67
Expense	\$	10,790,805.67

Vehicle License Tax: \$31.00 per vehicle subject to Virginia State Registration
(Trailers \$18.00) and Golf Cart Decal is \$31.00.

GENERAL DEBT SERVICE FUND

Revenue	\$	25,121.00
Expense	\$	25,121.00

Real Estate Tax: \$.1481 per \$100 of assessed value
Personal Property Tax \$1.00 per \$100 of assessed value

GENERAL SPECIAL ACTIVITIES FUND

Revenue	\$	25,500.00
Expense	\$	25,500.00

Boat Tax \$0.01 per \$100 of assessed value
Transient Occupancy Tax: 4.0% plus flat fee of: \$1 per night per room (Hotels/B&Bs)
or \$4 per night (Residential Units)

PUBLIC UTILITY FUND

Revenue	\$	9,576,513.71
Total Expenditures	\$	9,576,513.71

Trash Collection Fee: \$20.80 per month

HARBOR

Revenue	\$	1,162,576.00
Expenditures	\$	1,162,576.00

There are proposed changes to the Building, Planning and Zoning fee schedule,
which may be viewed at the Town website under Agendas and Minutes / Town
Council.

SANITATION

Revenue	\$	345,884.00
Expenditures	\$	345,884.00

Total Town Budget	\$	27,050,501.23
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Adam Charney, Mayor



**TOWN COUNCIL
Executive Session
Cape Charles Civic Center
June 6, 2024
Immediately Following the Public Hearing**

At 6:11 p.m. Mayor Adam Charney, having established a quorum, called to order the Executive Session of the Cape Charles Town Council. In addition to Mayor Charney, in attendance were Councilmen Buchholz, Butta, Follmer and Grossman, and Councilwoman Holloway. Vice Mayor Bennett was not in attendance. Also, in attendance were Town Manager John Hozey and Town Clerk Libby Hume.

Motion made by Councilman Grossman, seconded by Councilwoman Holloway, and unanimously approved to go into Executive Session in accordance with Section 2.2-3711.A of the Code of Virginia for the purpose of: Paragraph 1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Specifically: Interviews for Planning Commission

The one member of the public in attendance was asked to leave the room.

Council went into executive session at 6:12 p.m.

Motion made by Councilman Buchholz, seconded by Councilman Follmer, to return to open session. The motion was approved by unanimous vote.

The open portion of the meeting resumed at 7:55 p.m. There were no members of the public waiting to return to the meeting.

Certification, to the best of each member's knowledge, that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. Roll call vote: Buchholz, yes; Butta, yes; Follmer, yes; Grossman, yes; Holloway, yes.

Motion made by Councilman Grossman to appoint Mr. Ian McDonald to the Planning Commission effective immediately. The motion was approved by unanimous vote.

Motion made by Councilman Grossman, seconded by Councilman Butta, to adjourn the Town Council Executive Session. The motion was approved by unanimous vote.

The Executive Session adjourned at 7:57 p.m.

Mayor Charney

Town Clerk