TOWN COUNCIL
Work Session
May 25, 2021
Cape Charles Civic Center
6:30 PM

1. Call to Order
   A. Roll Call
   B. Establish quorum

2. FY 2022 Town Budget Review and Discussion

3. Adjournment

Town of Cape Charles
FY 2022 BUDGET PREPARATION WORKSHEET
DRAFT 3

AS OF 5/24/21

Summary by Fund and Department	2019/2020 Approved Budget	2020/2021 Approved Budget	2020/2021 04/13/2021 YTD Actuals	2021/2022 Initial Budget Request
100. GENERAL OPERATIONS FUND				
General Fund Operations Revenue TOTAL	**3,000,002**	**3,042,399**	**2,728,212**	**3,222,688**
EXPENSE:				
4110. TOTAL LEGISLATIVE	**37,982**	**34,782**	**15,746**	**43,612**
4112.TOTAL TOWN CLERK	**159,573**	**115,490**	**92,306**	**96,156**
4121. TOTAL TOWN MANAGER	**490,044**	**650,116**	**382,792**	**607,836**
4121. TOTAL TOWN MANAGER transfers out to special funds	**584,953**	**263,171**	**285,678**	**542,669**
4124. TOTAL TREASURER	**283,318**	**306,892**	**220,803**	**379,949**
4310. TOTAL POLICE	**438,384**	**551,616**	**410,825**	**580,852**
4340. TOTAL CODE ENFORCEMENT	**131,835**	**138,505**	**99,829**	**144,843**
4430. TOTAL PUBLIC WORKS	**479,860**	**531,567**	**343,030**	**541,166**
4710. TOTAL COMMUNITY RELATIONS	**122,650**	**99,201**	**67,580**	**109,875**
4730. TOTAL LIBRARY	**167,703**	**171,508**	**104,443**	**169,224**
4811. TOTAL PLANNING	**103,700**	**179,551**	**80,701**	**270,325**
100. GENERAL FUND OPERATIONS EXPENDITURE TOTAL	**3,000,002**	**3,042,399**	**2,103,735**	**3,486,507**
100. GENERAL FUND OPERATIONS REVENUE LESS EXPENDITURES	**0.00**	**0.00**	**624,477**	**(263,819)**

NOTE: An amount equal to 20% of the operating expenditures will be transferred from General Fund Balance to Committed Reserve on the Balance Sheet.

An amount equal to 10% of the operating expenditures will be transferred from General Fund Balance to Contingency Reserve (Assigned) on the Balance Sheet.

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110. GENERAL CAPITAL PROJECTS FUND				
110 Gen Capital Fund Revenue Total	**1,439,000**	**485,108**	**389,399**	**987,538**
110 Gen Capital Fund Expenditures Total	**1,439,000**	**485,108**	**389,399**	**1,197,762**
110. Gen Capital Fund Revenue less Expenditures	**0**	**0**	**0**	**(210,224)**

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120.General Debt Service Fund				
120 Gen Debt Service Fund Revenue Total	**253,882**	**256,337**	**229,279**	**258,614**
120 Gen Debt Service Expenditures Total	**253,882**	**256,337**	**229,279**	**258,614**
120 GENERAL DEBT SERVICE FUND REVENUE LESS EXPENSES	**0**	**0**	**0**	**-**

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130. Special Activities Fund				
TOTAL SPECIAL ACTIVITIES FUND REVENUE	**14,500**	**1,154,615**	**591,983**	**881,500**
TOTAL SPECIAL ACTIVITIES FUND EXPENSES	**14,500**	**1,154,615**	**567,921**	**881,500**
TOTAL 130 Special Activities Fund Revenue less Expenses	**0**	**0**	**24,062**	**-**

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501. PUBLIC UTILITIES FUND				
Revenue Total	**1,858,734**	**2,026,387**	**1,631,086**	**2,157,803**
4500. TOTAL UTILITY ADMIN.	**81,871**	**36,588**	**21,669**	**28,093**
4501. TOTAL WATER	**602,938**	**807,773**	**398,009**	**846,680**
4502. TOTAL SEWER	**1,119,849**	**1,125,625**	**682,465**	**1,253,336**
4503. TOTAL UTILITY BILLING	**54,076**	**56,401**	**40,584**	**56,064**
501. PUBLIC UTILITIES EXPENDITURES TOTAL	**1,858,734**	**2,026,387**	**1,142,728**	**2,184,172**
501. PUBLIC UTILITIES REVENUE LESS EXPENDITURES	**(0)**	**0**	**488,358**	**(26,369)**

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510. HARBOR FUND				
Harbor Revenue Total	**1,435,845**	**966,257**	**749,963**	**936,157**
Harbor Expense Total	**1,435,845**	**966,257**	**745,924**	**936,157**
Harbor REVENUE LESS EXPENDITURES	**(0)**	**(0)**	**4,038**	**-**

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520. SANITATION FUND				
TOTAL Sanitation Fund Revenue	**214,546**	**220,274**	**152,876**	**205,449**
TOTAL Sanitation Fund Expenditures	**214,546**	**220,274**	**154,007**	**230,371**
Sanitation Revenue less Expenditures	**0**	**0**	**(1,131)**	**(24,922)**

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100. GENERAL OPERATIONS FUND									
100. GENERAL FUND OPERATIONS REVENUE									
100-3010-1000. Real Property Tax <= 2014		16,000	7,355	3,954	0	2,000	(1,954)	-49%	
100-3010-2015. Real Property Tax 2015		15,000	8,625	4,463	248	2,000	(2,463)	-55%	
100-3010-2016. Real Property Tax 2016		12,000	5,612	1,897	471	800	(1,097)	-58%	
100-3010-2017. Real Property Tax 2017		6,000	3,657	2,000	1,007	1,000	(1,000)	-50%	
100-3010-2018. Real Property Tax 2018		30,000	24,403	6,000	6,129	5,000	(1,000)	-17%	
100-3010-2019. Real Property Tax 2019		1,155,000	1,202,190	15,000	17,842	7,500	(7,500)	-50%	
100-3010-2020. Real Property Tax 2020		0	0	1,223,505	1,259,879	15,000	57,689	5%	
100-3010-2021. Real Property Tax 2021		0	0	0	0	1,309,000	85,495	7%	Estimate, No prelim assmnt file avail from County until end of June Can increase at least 50K over FY20 actual to $1,309,000 per trend (new construction)
	3010	1,234,000	1,251,842	1,256,819	1,285,577	1,342,300	128,170	10%	
100-3020-1000. Personal Property Tax <=2014		16,000	1,186	50	50	0	(50)	-100%	
100-3020-2015. Personal Property Tax 2015		7,000	670	0	0	0	0	#DIV/0!	
100-3020-2016. Personal Property Tax 2016		5,000	2,347	500	702	1,000	500	100%	
100-3020-2017. Personal Property Tax 2017		8,000	2,630	4,000	1,167	1,500	(2,500)	-62%	
100-3020-2018. Personal Property Tax 2018		11,500	12,108	6,000	2,013	4,500	(1,500)	-25%	
100-3020-2019. Personal Property Tax 2019		130,000	164,146	20,000	22,985	8,000	(12,000)	-60%	
100-3020-2020. Personal Property Tax 2020		0	0	140,000	150,093	10,000	(130,000)	8%	
100-3020-2021. Personal Property Tax 2021		0	0	0	0	153,000	153,000	9%	Little growth in PP taxes - impact of fewer full time residents, although the assessed values per vehicle will be higher than normal for the 2021 billing cycle.
	3020	177,500	183,087	170,550	177,009	178,000	7,450	4%	
100-3025-1000. License Tax Prior Years <=2016		7,000	579	124	372	0	(124)	-100%	
100-3025-2017. License Tax 2017		4,000	837	600	496	0	(600)	-100%	
100-3025-2018. License Tax 2018		4,000	3,686	1,000	732	750	(250)	-25%	
100-3025-2019. License Tax 2019		25,000	23,284	4,000	5,670	1,000	(3,000)	-75%	
100-3025-2020. License Tax 2020		0	0	22,000	22,780	2,000	(23,000)	-105%	
100-3025-2021. LIcense Tax 2021		0	0	0	0	21,000	(1,000)	-5%	Reduce to 21,000 per trend
	3025	40,000	28,387	27,724	30,049	24,750	(27,974)	-101%	
100-3035-2018. Machinery & Tools Tax 2018		18,000	0	0	0	0	0		
100-3035-2019. Machinery & Tools Tax 2019		0	15,432	0	0	0	0		
100-3035-2020. Machinery & Tools Tax 2020		0	0	4,114	4,110	0	(4,114)		
100-3035-2021. Machinery & Tools Tax 2021		0	0	0	0	6,000	1,886	46%	Growth at Concrete Plant
	3035	18,000	15,432	4,114	4,110	6,000	(2,228)	-54%	

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100-3040-1000. Penalties All Property Tax		**13,000**	**27,018**	**30,000**	**23,540**	**25,000**	**(5,000)**	**-17%**	
	3040	**13,000**	**27,018**	**30,000**	**23,540**	**25,000**	**(5,000)**	**-17%**	
100-3050-1000. Golf Cart Decals		**9,000**	**9,207**	**8,500**	**7,001**	**10,000**	**1,500**	**18%**	
100-3050-1100. Consumer Utility Taxes - Elec & Gas		**55,000**	**54,004**	**54,000**	**47,663**	**54,500**	**500**	**1%**	
100-3050-1200. Communications Tax - Phone		**38,000**	**39,073**	**37,500**	**27,041**	**35,000**	**(2,500)**	**-7%**	
100-3050-1300. BPOL - ALL		**150,000**	**128,128**	**120,000**	**153,465**	**200,000**	**80,000**	**67%**	
100-3050-1400. Admission Taxes		**21,000**	**13,166**	**17,000**	**6,755**	**11,000**	**(6,000)**	**-35%**	Primarily golf
100-3050-1500. Transient Occupancy Tax		**150,600**	**155,720**	**178,000**	**186,479**	**215,000**	**37,000**	**21%**	
100-3050-1600. Meals Tax		**565,000**	**426,571**	**494,000**	**378,476**	**500,000**	**6,000**	**1%**	
100-3050-1700. Short Term Rental Tax		**6,250**	**9,681**	**7,500**	**10,530**	**12,000**	**4,500**	**60%**	
100-3050-1800. Rolling Stock Taxes		**0**	**11**	**2**	**2**	**11**	**9**	**439%**	
	3050	**994,850**	**835,562**	**916,502**	**817,411**	**1,037,511**	**121,009**	**13%**	
100-3075-1000. Penalties & Int Misc Taxes & Licenses		**1,500**	**417**	**600**	**456**	**600**	**0**	**0%**	
	3075	**1,500**	**417**	**600**	**456**	**600**	**0**	**0%**	
100-3100-1000. Harbor Development Certificate		**3,000**	**300**	**1,500**	**0**	**1,500**	**0**	**0%**	
100-3100-1050. Land Use/Conditional Use Application		**3,500**	**4,000**	**3,500**	**0**	**3,500**	**(0)**	**0%**	
100-3100-1060. Zoning Variance Advt & Mailing Fee		**2,500**	**0**	**2,500**	**0**	**2,000**	**(500)**	**-20%**	
100-3100-1070. Miscellaneous Planning/Zoning Fees		**400**	**4,860**	**2,100**	**6,700**	**5,000**	**2,900**	**138%**	
100-3100-1100. Historic Review Fees		**8,000**	**7,600**	**8,000**	**1,550**	**6,000**	**(2,000)**	**-25%**	
100-3100-1110. Building Permits		**63,000**	**82,191**	**63,000**	**72,380**	**75,000**	**12,000**	**19%**	
100-3100-1150. Planning & Review Fees		**2,500**	**5,400**	**2,500**	**4,700**	**4,500**	**2,000**	**80%**	
100-3100-1160. Electrical Permits		**3,500**	**7,821**	**4,500**	**7,466**	**7,000**	**2,500**	**56%**	
100-3100-1200. Plumbing Permits		**3,500**	**8,234**	**4,500**	**4,440**	**4,500**	**0**	**0%**	
100-3100-1250. Mechanical Permits		**3,500**	**7,951**	**4,500**	**4,969**	**4,500**	**0**	**0%**	
100-3100-1260. Elevator Permits		**300**	**868**	**550**	**554**	**500**	**(50)**	**-9%**	
100-3100-1300. UST/AST Permit		**350**	**250**	**350**	**400**	**400**	**50**	**14%**	
100-3100-1350. Occupancy Permits, Temporary		**400**	**800**	**800**	**1,200**	**1,000**	**200**	**25%**	
100-3100-1360. Permit After Fact Admin Fee		**300**	**1,850**	**1,000**	**300**	**1,000**	**0**	**0%**	
100-3100-1400. Building Plan Review Fees		**2,000**	**4,513**	**2,500**	**6,300**	**4,500**	**2,000**	**80%**	
100-3100-1410. Shallow Well Permits		**300**	**600**	**500**	**600**	**800**	**300**	**60%**	
100-3100-1460. Erosion & Sediment Control Permit		**1,000**	**4,350**	**1,000**	**3,860**	**3,000**	**2,000**	**200%**	
100-3100-1470. Erosion & Sediment Plan Review Fee		**360**	**720**	**360**	**300**	**300**	**(60)**	**-17%**	
100-3100-1500. Demolition Permit		**100**	**100**	**100**	**0**	**100**	**0**	**0%**	
100-3100-1510. Gas Permit		**750**	**1,811**	**1,000**	**1,409**	**1,000**	**0**	**0%**	
100-3100-1550. Miscellaneous Plan/Review Fees		**700**	**3,440**	**10,500**	**18,480**	**12,000**	**1,500**	**14%**	
100-3100-1560. Fire Permit		**500**	**817**	**500**	**779**	**700**	**200**	**40%**	
100-3100-1570. Sign Permit		**0**	**150**	**50**	**150**	**0**	**(50)**	**-100%**	
100-3100-1600. Rental Inspections		**5,000**	**8,050**	**5,000**	**6,400**	**6,500**	**1,500**	**30%**	
	3100	**105,460**	**156,675**	**120,810**	**142,937**	**145,300**	**24,490**	**20%**	

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100-3200-1600. Court Fines and Forfeitures		10,000	7,789	10,000	34,989	40,000	30,000	300%	
100-3200-1650. Code Enf Misc, Admin Fees/Fines Collected		300	5,365	300	2,405	350	50	17%	
100-3200-1660. Traffic & Parking Fines		500	720	500	540	700	200	40%	
100-3200-1700. E-Summons $5 Fee-Future Software Purchase		1,000	517	1,000	3,811	4,500	3,500	350%	Not available for spending - reserved for future software purchase
	3200	11,800	14,401	11,800	41,756	45,550	33,750	286%	
100-3300-1700. Interest on Bank Deposits		13,000	21,019	20,000	3,142	4,000	(16,000)	-80%	Snap account with old Bond Proceeds in FY2020 had higher interest. Rates currently low side
100-3300-1750. Dividends & Interest on Investments		7,000	5,505	6,000	419	7,500	1,500	25%	Will focus on finding better performing investments in FY22
	3300	20,000	26,524	26,000	3,561	11,500	(14,500)	-56%	
100-3400-1750. Rental of Parks/Rec Property & Facility		0	225	75	100	250	175	233%	
100-3400-1800. Lease Revenue - Town Property Shanty 1%		26,000	19,899	24,000	20,372	24,000	0	0%	
100-3400-1810. Lease Revenue - Town Property, Water Tower		2,400	0	2,400	3,000	2,400	0	0%	
	3400	28,400	20,124	26,475	23,472	26,650	175	1%	
100-3500-1800. Sale of Surplus Equipment & Misc		0	915	0	0	0	0	#DIV/0!	
100-3500-1850. Library Service & Misc Fees		1,800	589	1,000	0	1,000	0	0%	
100-3500-1900. Recreation & Event Fees Collected		1,400	0	800	350	800	(0)	0%	
100-3500-1950. FOIA Service Fees		0	145	31	86	100	69	221%	
100-3500-1960. Credit 1%/Debit .$.25 Card Use Fee		1,500	1,238	5	5	0	(5)	-100%	Can no longer charge credit/debit card fees
100-3500-1970. DMV Stop Fee Collected		1,000	1,200	1,000	900	1,000	0	0%	
	3500	75,700	89,187	2,836	1,341	2,900	64	2%	
100-3600-4000. Insurance Proceeds, Refund or Misc Rebate		0	2,959	0	1,263	0	0	#DIV/0!	
100-3600-5000. Surplus & Salvage Property Sale		5,000	0	0	0	1,200	1,200	#DIV/0!	
100-3600-6000. Appropriation From Fund Balance		151,010	0	184,498	0	0	(184,498)	-100%	FY21 $6834 for harbor shortfall& $177,664 GF shortfall $40K moved out to capital fund for town match for trail project.)
100-3600-6001. Reappropriated Funding - Carryover Projects		0	0	0	0	119,110	119,110	#DIV/0!	FY22 $20 for comp plan brought fwd/$1,270 body armor covers on backorder/$10K for gazebo repairs brought fwd/$45K for munic center eng. & archit/$36K Park Fountain/$4,240 Mason Ave Parking and $2.6K Zipline brought fwd (last 4 transferred to cap fund)
	3600	156,010	3,161	184,498	1,263	120,310	(64,188)	-35%	
100-3650-1500. Recovery Misc. Costs - Finance		0	33	250	858	0	(250)	-100%	
100-3650-3000. Recovery, Misc.-Code Enf (mowing, demo, etc)		500	150	150	24,048	0	(150)	-100%	
100-3650-4000. Recovery Public Works - Misc Damage		0	98	0	0	0	0	#DIV/0!	
100-3650-6000. Recovery Town Mgr-Misc		0	126	0	10,195	0	0	#DIV/0!	Regular recovery only, damage reimbursement, etc.
	3650	500	457	400	35,101	0	(400)		

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100-3700-2200. Grant Gen Fund - USDA Rural Development		0	0	48,363	0	28,350	(20,013)		Annual purchase - 2 Police vehicles, one carried over from FY21 - was out of stock
	3700	0	0	48,363	0	28,350	(20,013)		
100-3750-1000. Rolling Stock Taxes		0	0	0	0	0	0	#DIV/0!	
100-3750-2000. Personal Prop. Tax Reimbursement- PPTRA		35,424	35,424	35,424	35,424	35,424	0	0%	
100-3750-3000. Local Sales and Use Taxes		53,000	52,478	55,000	50,671	63,000	8,000	15%	
	3750	88,424	87,901	90,424	86,095	98,424	8,000		
100-3800-1000. Assistance to Local Police Dept HB 599 - State		29,000	31,248	31,248	30,863	31,248	0	0%	
100-3800-2000. Grant - Criminal Justice Svd & Byrne & CaresSupl		1,000	927	1,000	720	1,000	0	0%	
100-3800-5000. Grant - Litter Prevention Grant (DEQ)		0	0	814	935	935	121	15%	
100-3800-6000. Grant - Miscellaneous/Other		0	0	7,460	0	7,460	(0)	0%	DHR CAMP training Grant for planning commission
	3800	30,000	32,175	40,522	32,518	40,643	121		
100-3850-1000. Grant - Budget Contribution from Northampton Cty		20,000	20,000	19,500	19,500	30,000	10,500	54%	Library Contribution from Northampton County
	3850	20,000	20,000	19,500	19,500	30,000	10,500		
100-3900-1000. Grant - VML Risk Management		4,000	0	4,000	0	4,000	0	0%	
100-3900-6000.Accounting adjustment - splitting funds		(22,142)	0	17,883	0	0	(17,883)	-100%	Accounting place holder - (needed to balance, with the transfers between accounts for prior years.)
	3900	(18,142)	0	21,883	0	4,000	(17,883)		
100-3950-2100. Loan Proceeds USDA Rural Devlpmnt		0	0	41,454	0	52,650	11,196		Annual purchase. 2 Police vehicles, one carried over from FY21 - was out of stock
	3950	0	0	41,454	0	52,650	11,196		
100-3975-1100. Miscellaneous Rev & NSF Fees-Gen Fund		0	1,777	1,126	2,166	2,250	1,124	100%	includes redemption of credit card points for holiday celebration
	3975	3,000	1,777	1,126	2,516	2,250	1,124		
General Fund Operations Revenue TOTAL		3,000,002	2,794,128	3,042,399	2,728,212	3,222,688	193,864		
General Fund Operations Revenue CORE Revenue Calculation		3,000,002	2,794,128	3,042,399	2,728,212	3,103,578			For calculation of debt service and capital expenditures fund allocations, does not include reappropriated funds (projects brought forward)

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EXPENSE:								
Legislative Dept								
100-4110-1200. PT Salaries & Wages Legislative	4,800	4,750	4,800	3,950	4,800	0	0%	
100-4110-2000. FICA Expense	367	386	367	321	367	0	0%	
100-4110-2100. SUI Expense	12	12	19	29	30	11	57%	
100-4110-2230. Worker's Comp	0	0	0	0	3	3	#DIV/0!	
100-4110-3025. Repair Maint & Inspect Contracted Svcs	4,000	775	1,600	0	1,800	200	13%	$1K misc repairs civic cneter 800 election board
100-4110-3430. IT, Software, Scan & Website Services	150	729	150	1	300	150	100%	IT services
100-4110-3450. Printing & Design Services	0	0	0	0	0	0	#DIV/0!	
100-4110-3500. Advertising Services	4,000	2,018	4,000	1,132	3,200	(800)	-20%	6 misc public hrgs & budget ad
100-4110-5040. Phone Service, Landline & Wireless	516	445	1,280	340	500	(780)	-61%	
100-4110-5050. Internet & Cable Services	0	87	427	691	1,080	653	153%	Spectrum Internet at Civic Center
100-4110-5080. Lease, Bldgs & Property	0	0	0	0	0	0	#DIV/0!	
100-4110-5200. Travel-Mileage, Parking & Tolls	2,500	817	1,800	0	2,350	550	31%	VML Leg Day,VML Conf, Mayor's Conf, Inst for Local Govt Officials
100-4110-5210. Travel-Lodging & Meals	6,000	1,232	6,200	1,023	7,425	1,225	20%	VML Conf, Mayor's Conf, Local Govt Officials, water/candy, meals for mtgs, Retreat meals
100-4110-5220. Conference	4,100	1,070	3,600	30	4,300	700	19%	VML Leg Day,VML Conf, Mayor's Conf, Inst for Local Govt Officials
100-4110-5230. Education	1,700	0	1,200	0	1,200	0	0%	consultant/facilitator
100-4110-5240. Books & Subscriptions	0	0	0	0	0	0	#DIV/0!	
100-4110-5250. Dues & Memberships	0	0	0	0	0	0	#DIV/0!	
100-4110-5310. Insurance, Public Official Liability	6,076	6,076	6,044	6,195	6,587	543	9%	misc iPad supplies, binders, etc
100-4110-6000. Office Supplies	600	854	700	511	700	0	0%	
100-4110-6125. Departmental Equipment & Supplies	3,000	1,519	1,225	625	4,300	3,075	251%	new chairs for TC, special election costs
100-4110-6150. Comptr, Sftware & Electronics < $5,000	160	178	1,370	897	4,670	3,300	241%	Dropbox, iCloud, apps for iPads, replacement ipads & cases for all (PC nds newer)
100-4110-6225. Repair & Maintenance Supplies Legislative	0	0	0	0	0	0	#DIV/0!	
4110. TOTAL LEGISLATIVE	37,982	20,950	34,782	15,746	43,612	8,830		

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Clerk Dept								
100-4112-1000. Regular Salaries & Wages Town Clerk	**96,816**	**98,685**	**75,576**	**64,241**	**62,200**	**(13,376)**	**-18%**	T Outten to Planning dept
100-4112-1100. Regular Salaries & Wages OT Town Clerk	**1,805**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-2000. FICA Expense	**7,545**	**7,301**	**5,782**	**4,184**	**4,758**	**(1,023)**	**-18%**	
100-4112-2100. SUI Expense	**40**	**37**	**32**	**86**	**66**	**34**	**107%**	
100-4112-2200. Retirement-ER VRS & ICMA-RC Contribution	**5,799**	**5,804**	**4,519**	**3,608**	**3,720**	**(800)**	**-18%**	
100-4112-2210. Life Insurance	**1,268**	**1,268**	**1,013**	**793**	**833**	**(179)**	**-18%**	
100-4112-2220. Disability Insurance, LTD & STD	**757**	**534**	**604**	**360**	**478**	**(126)**	**-21%**	
100-4112-2230. Worker's Comp	**103**	**103**	**50**	**130**	**38**	**(12)**	**-25%**	
100-4112-2300. Health Insurance	**7,880**	**6,707**	**6,675**	**6,094**	**500**	**(6,175)**	**-93%**	
100-4112-2310. Dental Insurance	**873**	**926**	**713**	**538**	**591**	**(121)**	**-17%**	
100-4112-2320. Vision Insurance	**91**	**99**	**91**	**68**	**91**	**0**	**0%**	
100-4112-2325. AFLAC Insurance Premiums - Town portion	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-2340. Employee Assist Program	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-2345. Employee/Volunteer Testing	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-2360. Staff & Volunteer Appreciation	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-3000. Contract Labor	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-3020. Maint Svc Contracts - Annual	**5,150**	**1,120**	**1,000**	**0**	**600**	**(400)**	**-40%**	Carlson Group annual fee
100-4112-3025. Repair Maint & Inspect Contracted Svcs	**2,000**	**1,810**	**2,000**	**0**	**2,000**	**(0)**	**0%**	Shredding svc/2 x yr (one is at Cape Charles Day)
100-4112-3030. Lease - Storage	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-3430. IT, Software, Scan & Website Services	**4,250**	**3,764**	**5,950**	**5,287**	**5,600**	**(350)**	**-6%**	Municipal one, Carlson Group, Inversa Minds
100-4112-3450. Printing & Design Services	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-3500. Advertising Services	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-5040. Phone Service, Landline & Wireless	**1,140**	**1,140**	**1,140**	**795**	**780**	**(360)**	**-32%**	
100-4112-5050. Internet & Cable Services	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-5110. Lease, Office Equipment	**4,620**	**2,864**	**2,000**	**420**	**0**	**(2,000)**	**-100%**	Moved to Tmgr dept
100-4112-5200. Travel-Mileage, Parking & Tolls	**3,050**	**533**	**350**	**0**	**1,350**	**1,000**	**286%**	VMCA teaching, VMCA Exec Committee mtgs, 2 x conferences
100-4112-5210. Travel-Lodging & Meals	**4,500**	**1,154**	**1,000**	**0**	**1,300**	**300**	**30%**	2 x conference + VMCA institute, teaching
100-4112-5220. Conference	**2,600**	**1,410**	**600**	**0**	**850**	**250**	**42%**	IIMC Region 2 conf/VMCA
100-4112-5230. Education	**2,060**	**867**	**595**	**647**	**0**	**(595)**	**-100%**	
100-4112-5240. Books & Subscriptions	**2,550**	**1,340**	**2,350**	**3,366**	**8,350**	**6,000**	**255%**	ESN, incr volume Municode updates to include zoning, newsletters
100-4112-5250. Dues & Memberships	**1,200**	**1,445**	**750**	**779**	**500**	**(250)**	**-33%**	
100-4112-5260. Employee Testing & Certification	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4112-6000. Office Supplies	**1,250**	**2,297**	**1,300**	**815**	**1,300**	**0**	**0%**	
100-4112-6150. Comptr, Sftware & Electronics < $5,000	**2,225**	**2,499**	**1,400**	**95**	**250**	**(1,150)**	**-82%**	Adobe Pro subscription
4112.TOTAL TOWN CLERK	**159,573**	**143,707**	**115,490**	**92,306**	**96,156**	**(19,334)**		

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Town Manager Dept								
100-4121-1000. Regular Salaries & Wages-Town Manager	95,001	127,438	100,000	80,779	105,000	5,000	5%	Increase per contract, no COLA
100-4121-1200. PT Salaries & Wages Town Mgr	23,429	25,794	23,429	24,422	32,000	8,571	37%	Increased $7K, as YTD May 10th total is $27,180
100-4121-1600. Bonus & Increase Pool Gen Fund	0	0	0	0	0	0	#DIV/0!	
100-4121-1800. Allocated Wages	(14,250)	(14,250)	(15,000)	(12,500)	(15,750)	(750)	5%	10% To Utility fund and 5% to Harbor Fund
100-4121-1900. Personnel Lapse Allowance	(10,000)	0	0	0	0	0	#DIV/0!	
100-4121-2000. FICA Expense	9,060	11,694	9,442	8,071	10,481	1,038	11%	
100-4121-2100. SUI Expense	40	55	64	109	133	69	108%	
100-4121-2200. Retirement-ER VRS & ICMA-RC Contribution	5,691	5,294	5,980	4,631	6,279	299	5%	
100-4121-2210. Life Insurance	1,245	1,157	1,340	1,005	1,407	67	5%	
100-4121-2220. Disability Insurance, LTD & STD	714	460	750	431	786	36	5%	
100-4121-2230. Worker's Comp	123	123	131	86	132	1	1%	
100-4121-2300. Health Insurance	7,380	6,488	8,010	5,308	6,760	(1,250)	-16%	
100-4121-2310. Dental Insurance	291	277	285	214	285	0	0%	
100-4121-2320. Vision Insurance	0	0	0	0	0	0	#DIV/0!	
100-4121-2325. AFLAC Insurance Premiums - Town portion	0	517	0	0	0	0	#DIV/0!	
100-4121-2340. Employee Assist Program	0	122	240	179	250	10	4%	For all town employees
100-4121-2345. Employee/Volunteer Testing	0	60	0	0	120	120	#DIV/0!	In house drug testing
100-4121-2350. Relocation Assistance	0	4,000	4,000	0	0	(4,000)	-100%	
100-4121-2360. Staff & Volunteer Appreciation	2,000	2,473	4,000	954	4,000	0	0%	Board & Volunteer apprec ; staff Christmas celebration partly funded w/credit card pts
100-4121-2800. Allocated Benefits	(3,406)	(3,406)	(3,617)	(3,014)	(3,552)	65	-2%	10% To Utility fund and 5% to Harbor Fund
100-4121-3000. Contract Labor	0	0	0	0	0	0	#DIV/0!	
100-4121-3025. Repair Maint & Inspect Contracted Svcs	0	315	3,500	663	7,200	3,700	106%	2 Savin Copier/Printers (annual B&W base contract, color/B&W overages-FY21 overbudget)-adding in shared Finance copier
100-4121-3400. Legal Services TM	40,000	81,125	80,000	83,201	100,000	20,000	25%	misc legal, (Employment suit #2, etc.)
100-4121-3401. Legal Services Finance	0	2,287	1,100	493	1,500	400	36%	Collections, most of which are recovered upon debt collection
100-4121-3410. Management Consulting	2,500	35,126	125,000	15,636	20,000	(105,000)	-84%	PPEA study in FY21, moved to special activity fund
100-4121-3420. Engineering & Architect Svcs Gen Fund	25,000	27,000	22,500	2,625	25,000	2,500	11%	
100-4121-3430. IT, Software, Scan & Website Services	7,650	16,225	8,000	2,823	7,500	(500)	-6%	website hosting, misc IT expenses
100-4121-3450. Printing & Design Services	0	0	0	0	0	0	#DIV/0!	
100-4121-3500. Advertising Services	500	6,299	1,000	153	1,500	500	50%	misc ads
100-4121-4015. Grant Exp - Town Match Arts Enter	5,000	5,000	4,500	4,500	2,500	(2,000)	-44%	NEA Grant to Arts Enter - dollar for dollar with town match
100-4121-4025. Grant Exp - Town Support Fire Dept	35,000	35,000	35,000	35,000	25,000	(10,000)	-29%	FY20 and FY21 paid addt'l $10k for turnout gear
100-4121-4040. Grant Exp - Star Transit Support	0	0	0	0	0	0	#DIV/0!	
100-4121-4045. Grant Exp - Cape Charles Musm & Welcm Cntr	5,000	5,000	500	0	0	(500)	-100%	
100-4121-4050. Grant Exp - Eastern Shore Tourism Comm.	5,000	5,000	5,000	5,000	5,000	(0)	0%	Contribution for Marketing
100-4121-4060. Grant Exp - Local Arts, GEAR, Harbor for the Arts	5,000	5,000	0	0	0	0	#DIV/0!	Experimental Film Virginia

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100-4121-4065. Grant Exp - Randy Custis Mmrl Fund, Youth Sports	0	0	0	0	0	0	#DIV/0!	
100-4121-4070. Grant Exp - VRSA Risk Mngmnt Grant Exp	4,000	0	4,000	3,118	4,000	0	0%	project TBD
100-4121-4100. Grant Exp - YMCA	2,951	0	0	0	5,000	5,000	#DIV/0!	
100-4121-4200. Fireworks	15,000	0	15,000	0	15,000	0	0%	
100-4121-4210. Cape Charles Main Street	100,000	86,000	75,000	56,250	80,000	5,000	7%	Requested $80k
100-4121-5000. Tax Refund - Prior Year, (RE, PP, BPOL, MISC)	4,000	891	2,000	(305)	2,000	(0)	0%	Late exonerations
100-4121-5005. Refund - Misc. Fees	100	500	1,000	300	1,000	0	0%	Primarily returned permit fees, project canceled
100-4121-5010. Refund - Tourism Zone BPOL	3,500	341	3,500	0	2,000	(1,500)	-43%	
100-4121-5020. Refund - Tourism Zone Real & Business Property Tax	5,000	0	5,000	0	2,000	(3,000)	-60%	
100-4121-5030. Refund - Tourism Zone Permit Fees	6,000	0	6,000	0	4,000	(2,000)	-33%	
100-4121-5040. Phone Service, Landline & Wireless	7,000	6,547	9,000	5,061	10,000	1,000	11%	New carrier, and T Mgr phone
100-4121-5050. Internet & Cable Services	0	541	720	507	1,550	830	115%	Munic Center internet
100-4121-5070. Postage	6,000	5,440	7,000	4,802	8,000	1,000	14%	Increased postage costs
100-4121-5080. Lease, Bldgs & Property	1,810	2,747	2,350	3,193	0	(2,350)	-100%	use 5090 account for ROW
100-4121-5090. Lease, RIght of Way	1,020	0	1,050	0	6,200	5,150	490%	Beach, ROW Golf cart path, harbor crossing, restroom pad & Parking lot
100-4121-5110. Lease, Office Equipment	3,300	2,430	6,500	5,443	6,800	300	5%	postage machine (825/qtr); 2 copier/printers (250/mo)$400 pp lease taxes
100-4121-5200. Travel-Mileage, Parking & Tolls	500	179	400	0	400	0	0%	VML
100-4121-5210. Travel-Lodging & Meals	500	689	1,400	0	1,400	(0)	0%	VML
100-4121-5220. Conference	0	55	950	30	950	(0)	0%	VML
100-4121-5230. Education	0	197	125	125	0	(125)	-100%	
100-4121-5250. Dues & Memberships	1,000	1,267	1,037	737	1,350	313	30%	VML, VIG, Northampton Chamber of Commerce
100-4121-5300. Insurance, Property & General Liability	31,396	31,396	32,229	30,927	45,305	13,076	41%	Increased property values, audited and updated to add restroom
100-4121-6000. Office Supplies	7,000	5,325	7,000	5,827	8,000	1,000	14%	Add masks, sanitizer spls, TMGR printer
100-4121-6150. Comptr, Sftware & Electronics < $5,000	1,400	3,504	900	6,009	6,750	5,850	650%	$6000,MS 365 for all (emails & full version) TMgr printer & periph $750
100-4121-6175. Vehicles & Powered Equipment Fuel - Admin Vehicle	1,000	229	800	0	600	(200)	-25%	
100-4121-6200. Vehicles & Powered Equip.Supplies & Svcs.	1,000	1,675	2,000	0	2,000	(0)	0%	Admin vehicle
100-4121-6900. Contingency Fund Exp Gen Fund	35,000	0	40,000	0	50,000	10,000	25%	Includes Code enf. actions that may occur, police acad costs, fireworks if addtl costs
100-4121-8510. Transfer Funds to Harbor Fund	0	1,953,072	110,101	102,605	0	(110,101)	-100%	historically for harbor debt service, now using debt service fund
100-4121-8110. Transfer 6% to Capital Projects Fund	81,071	0	0	56,399	186,215	186,215	#DIV/0!	Min of 6% of core operating revenue, before tax increase if applicable
100-4121-8111. Transfer Reappropriated Funds to Capital Projects Fund	0	0	0	0	97,840	97,840	#DIV/0!	Reappropriated amounts of $45K muni center, $10K gazebo repairs, $36K Park fountain, 2.6K Zipline, $4.24K Mason ave parking
100-4121-8120. Transfer Funds to Debt Service Fund	151,010	155,735	153,070	126,674	258,614	105,545	69%	GF and Harbor debt service for FY2022
100-4121-8130. Transfer Funds to Special Activities Fund	0			0	0	0	#DIV/0!	
4121. TOTAL TOWN MANAGER	1,074,997	2,650,432	913,287	668,470	1,150,505	237,218		

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Treasurer Dept								
100-4124-1000. Regular Salaries & Wages-Finance	184,180	196,257	192,124	155,729	249,168	57,044	30%	2% COLA & Requesting new full time experienced Project/Finance accountant
100-4124-1100. Regular Salaries & Wages OT Finance	1,396	246	791	305	837	46	6%	
100-4124-1200. PT Salaries & Wages Finance	0	0	0	0	0	0	#DIV/0!	
100-4124-1300. PT Salaries & Wages OT Fin	0	0	0	0	0	0	#DIV/0!	
100-4124-1800. Allocated Wages	(16,737)	(16,283)	(16,281)	(13,569)	(16,762)	(481)	3%	10% treas to P Utilities & 3% to harbor, accountant 10% to P Utilities & 10% to Harbor
100-4124-2000. FICA Expense	13,933	12,025	14,758	11,806	19,125	4,367	30%	
100-4124-2100. SUI Expense	80	91	128	247	332	204	159%	
100-4124-2200. Retirement-ER VRS & ICMA-RC Contribution	10,884	11,013	11,302	8,736	14,714	3,411	30%	
100-4124-2210. Life Insurance	2,380	2,410	2,533	1,905	3,297	764	30%	
100-4124-2220. Disability Insurance, LTD & STD	1,428	1,028	1,480	864	1,921	441	30%	
100-4124-2230. Worker's Comp	192	192	128	126	152	24	19%	
100-4124-2300. Health Insurance	26,240	21,369	32,040	23,705	33,802	1,762	5%	
100-4124-2310. Dental Insurance	1,164	1,206	1,140	855	1,425	285	25%	
100-4124-2320. Vision Insurance	91	68	0	0	0	0	#DIV/0!	
100-4124-2325. AFLAC Insurance Premiums - Town portion	0	581	0	0	0	0	#DIV/0!	
100-4124-2330. Benefits Adminstn Fees	2,225	2,317	2,500	2,368	3,100	600	24%	FSA administration cost increase
100-4124-2340. Employee Assist Program	0	0	0	0	0	0	#DIV/0!	
100-4124-2345. Employee/Volunteer Testing	0	0	0	0	0	0	#DIV/0!	
100-4124-2360. Staff & Volunteer Appreciation	0	0	0	0	0	0	#DIV/0!	
100-4124-2800. Allocated Benefits	(5,188)	(5,117)	(5,323)	(4,436)	(4,997)	326	-6%	10% treas to P Utilities & 3% to harbor, accountant 10% to P Utilities & 10% to Harbor
100-4124-3020. Maint Svc Contracts - Annual	10,100	8,551	10,275	9,864	11,800	1,525	15%	Southern Software FMS, Meals & Lodging Module, And Analytics
100-4124-3430. IT, Software, Scan & Website Services	450	1,591	1,075	594	1,075	0	0%	Inversa Minds & misc.
100-4124-3500. Advertising Services	480	142	480	0	600	120	25%	Expanded recruiting stragegies
100-4124-3600. Payroll Processing & Timekeeping	7,250	6,844	8,200	6,950	8,800	600	7%	slight cost increase, first one in five years
100-4124-3700. Auditor & Accountant Services	25,675	25,275	26,000	0	26,000	(0)	0%	
100-4124-3710. Collections Services & DMV Fees	1,000	625	1,000	300	1,000	0	0%	
100-4124-3730. Bank Service Charges	325	672	3,500	3,164	3,800	300	9%	AU Bank fees no longer comp
100-4124-3740. Merchant Service Charges	4,500	6,018	6,400	5,046	6,400	0	0%	
100-4124-3750. Late Fees & Fines	150	58	150	35	150	0	0%	
100-4124-3760. Cash Short & Over Finance	0	2	0	20	0	0	#DIV/0!	
100-4124-5040. Phone Service, Landline & Wireless	360	938	780	990	2,340	1,560	200%	Add another employee and Jodi data
100-4124-5110. Lease, Office Equipment	1,174	1,169	1,200	1,130	1,230	30	3%	credit card machines

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100-4124-5200. Travel-Mileage, Parking & Tolls	328	361	1,017	85	527	(490)	-48%	5 employees HR/payroll/TAV certification classes
100-4124-5210. Travel-Lodging & Meals	1,068	722	1,480	114	1,783	303	20%	5 employees HR/payroll/TAV certification classes
100-4124-5220. Conference	500	125	1,350	0	845	(505)	-37%	5 employees HR/payroll/TAV certification classes
100-4124-5230. Education	1,879	1,758	815	644	2,635	1,820	223%	5 employees HR/payroll/TAV certification classes
100-4124-5240. Books & Subscriptions	0	150	150	150	150	0	0%	tax statistics publication
100-4124-5250. Dues & Memberships	510	484	600	610	700	100	17%	TAV/VA GFOA & IPMA and SHRM for HR
100-4124-5260. Employee Testing & Certification	0	0	0	0	0	0	#DIV/0!	
100-4124-5340. Licensing	0	0	0	0	0	0	#DIV/0!	
100-4124-5350. Fines & Penalties	0	0	0	0	0	0	#DIV/0!	
100-4124-6000. Office Supplies	4,000	3,150	4,000	2,465	4,000	0	0%	
100-4124-6150. Comptr, Sftware & Electronics < $5,000	1,300	1,600	1,100	0	0	(1,100)	-100%	
4124. TOTAL TREASURER	283,318	287,640	306,892	220,803	379,949	73,057		

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Police Dept								
100-4310-1000. Regular Salaries & Wages-Police	268,417	259,345	308,818	255,768	319,895	11,077	4%	
100-4310-1100. Regular Salaries & Wages OT Police	5,000	1,791	2,000	2,902	4,000	2,000	100%	court hours and summer holidays
100-4310-1200. Part Time Wages Police (COVID related)	0	651	16,681	16,681	0	(16,681)	-100%	
100-4310-2000. FICA Expense	20,916	19,244	25,042	20,291	24,778	(264)	-1%	
100-4310-2100. SUI Expense	120	129	224	422	465	241	107%	
100-4310-2200. Retirement-ER VRS & ICMA-RC Contribution	15,368	14,865	17,734	13,278	18,382	648	4%	
100-4310-2210. Life Insurance	3,361	3,490	3,974	2,975	4,119	145	4%	
100-4310-2220. Disability Insurance, LTD & STD	2,027	1,902	2,344	1,826	2,422	78	3%	
100-4310-2230. Worker's Comp	8,916	8,911	8,895	9,030	9,776	881	10%	
100-4310-2300. Health Insurance	44,280	33,938	56,070	36,008	41,062	(15,008)	-27%	
100-4310-2310. Dental Insurance	1,747	1,590	1,995	1,427	1,710	(285)	-14%	
100-4310-2320. Vision Insurance	0	0	0	0	0	0	#DIV/0!	
100-4310-2325. AFLAC Insurance Premiums - Town portion	0	1,163	0	0	0	0	#DIV/0!	
100-4310-2345. Employee/Volunteer Testing	0	0	100	0	0	(100)	-100%	
100-4310-3000. Contract Labor	0	0	0	100	0	0	#DIV/0!	
100-4310-3430. IT, Software, Scan & Website Services	2,000	3,370	1,600	480	2,875	1,275	80%	$1275 per year for RMS software maintenance
100-4310-3440. Interpreter Services	0	0	0	0	0	0	#DIV/0!	
100-4310-3500. Advertising Services	0	75	0	0	0	0	#DIV/0!	
100-4310-4080. Grant Exp - DCJS Byrne	1,000	976	1,000	0	1,000	0	0%	
100-4310-4150. Grant Exp - Police Other	0	0	0	6,021	4,500	4,500	#DIV/0!	E-summons reserve for software purchase
100-4310-5040. Phone Service, Landline & Wireless	4,820	2,902	5,460	2,219	6,000	540	10%	add 7th office phone
100-4310-5200. Travel-Mileage, Parking & Tolls	510	398	51	173	513	462	904%	
100-4310-5205. Travel-Mileage, Parking & Tolls - Pol. Acad.	714	0	0	0	0	0	#DIV/0!	
100-4310-5210. Travel-Lodging & Meals	1,510	0	500	0	500	(0)	0%	
100-4310-5215. Travel-Lodging & Meals - Pol. Acad.	1,040	0	0	0	0	0	#DIV/0!	
100-4310-5230. Education	3,000	2,004	2,500	2,334	2,500	0	0%	Annual Newport news Academy fees
100-4310-5240. Books & Subscriptions	200	0	200	0	200	(0)	0%	
100-4310-5310. Insurance, Public Official Liability	4,808	4,808	4,783	4,902	2,680	(2,103)	-44%	
100-4310-5330. Insurance, LODA	0	4,804	5,605	5,605	5,605	0	0%	
100-4310-6000. Office Supplies	2,000	2,750	2,000	1,925	2,500	500	25%	
100-4310-6050. Uniforms Expense	5,880	10,013	6,000	2,728	6,000	0	0%	
100-4310-6125. Departmental Supplies & Equipment - Police	9,000	6,125	9,000	6,116	10,270	1,270	14%	$1,270 carryover body armor covers on backorder from FY21
100-4310-6150. Comptr, Sftware & Electronics < $5,000	4,100	4,630	2,600	0	2,600	(0)	0%	Replace 2 toughbook laptops
100-4310-6175. Vehicles & Powered Equipment Fuel	17,000	12,699	18,000	9,513	16,000	(2,000)	-11%	per usage history
100-4310-6200. Vehicle & Powered Equip. Supplies & Svcs	9,000	9,562	8,000	7,758	8,500	500	6%	
100-4310-6225. Repair & Maintenance Supplies Police	1,500	550	1,500	336	1,000	(500)	-33%	
100-4310-7070. Vehicles & Equipment	0	0	38,940	8	81,000	42,060	108%	Annual purchase - 2 Police vehicles, one carried over from FY21 - was out of stock
4310. TOTAL POLICE	438,384	412,707	551,616	410,825	580,852	29,236		

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Code Enforcement Dept								
100-4340-1000. Regular Salaries & Wages-Code Enforcement	**94,314**	**95,080**	**95,364**	**77,041**	**98,971**	**3,607**	**4%**	
100-4340-1100. Regular Salaries & Wages OT Code Enf	**0**	**0**	**0**	**0**	**1,020**	**1,020**	**#DIV/0!**	
100-4340-2000. FICA Expense	**7,215**	**7,308**	**7,295**	**5,694**	**7,649**	**354**	**5%**	
100-4340-2100. SUI Expense	**40**	**37**	**64**	**116**	**133**	**69**	**108%**	
100-4340-2200. Retirement-ER VRS & ICMA-RC Contribution	**5,712**	**5,712**	**5,703**	**4,277**	**5,918**	**216**	**4%**	
100-4340-2210. Life Insurance	**1,249**	**1,249**	**1,278**	**958**	**1,326**	**48**	**4%**	
100-4340-2220. Disability Insurance, LTD & STD	**746**	**532**	**746**	**434**	**772**	**26**	**3%**	
100-4340-2230. Worker's Comp	**600**	**600**	**409**	**407**	**441**	**32**	**8%**	
100-4340-2300. Health Insurance	**7,880**	**6,445**	**10,680**	**5,308**	**7,260**	**(3,420)**	**-32%**	
100-4340-2310. Dental Insurance	**582**	**603**	**570**	**428**	**570**	**0**	**0%**	
100-4340-2320. Vision Insurance	**91**	**99**	**91**	**68**	**91**	**0**	**0%**	
100-4340-2325. AFLAC Insurance Premiums - Town portion	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-2340. Employee Assist Program	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-2345. Employee/Volunteer Testing	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-2360. Staff & Volunteer Appreciation	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-3000. Contract Labor	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-3010. Vehcl & Equip Repairs, Supplies DONOTUSE	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-3020. Maint Svc Contracts - Annual	**0**	**0**	**0**	**26**	**800**	**800**	**#DIV/0!**	maintenance contract for copier/printer
100-4340-3025. Repair Maint & Inspect Contracted Svcs-Mowing/Demo	**4,000**	**3,950**	**4,000**	**300**	**5,400**	**1,400**	**35%**	
100-4340-3430. IT, Software, Scan & Website Services	**3,000**	**1,185**	**4,000**	**1,347**	**3,600**	**(400)**	**-10%**	IT support, Carlson group scanning $480, $1410 annual BS&A maint , no longer renting scanner few months
100-4340-3450. Printing & Design Services	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-3500. Advertising Services	**0**	**0**	**0**	**220**	**500**	**500**	**#DIV/0!**	
100-4340-3760. Cash Short & Over Code Enf	**0**	**0**	**0**	**(0)**	**0**	**0**	**#DIV/0!**	
100-4340-5040. Phone Service, Landline & Wireless	**780**	**960**	**780**	**645**	**1,140**	**360**	**46%**	
100-4340-5110. Lease, Office Equipment	**0**	**0**	**0**	**0**	**1,000**	**1,000**	**#DIV/0!**	new wide format scanner/printer shared with planner
100-4340-5200. Travel-Mileage, Parking & Tolls	**600**	**68**	**600**	**0**	**600**	**0**	**0%**	
100-4340-5210. Travel-Lodging & Meals	**600**	**363**	**600**	**37**	**600**	**0**	**0%**	
100-4340-5220. Conference	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-5230. Education	**1,000**	**1,254**	**1,300**	**404**	**1,000**	**(300)**	**-23%**	
100-4340-5240. Books & Subscriptions	**1,000**	**518**	**1,000**	**150**	**1,000**	**0**	**0%**	
100-4340-5250. Dues & Memberships	**500**	**650**	**800**	**210**	**500**	**(300)**	**-38%**	
100-4340-5260. Employee Testing & Certification	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-5300. Insurance, Property & General Liability	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4340-6000. Office Supplies	**1,000**	**257**	**1,500**	**1,119**	**1,900**	**400**	**27%**	Additional for new shared wide format printer supplies
100-4340-6150. Comptr, Sftware & Electronics < $5,000	**0**	**1,116**	**0**	**0**	**1,000**	**1,000**	**#DIV/0!**	
100-4340-6175. Vehicles & Powered Equipment Fuel	**725**	**853**	**725**	**639**	**850**	**125**	**17%**	
100-4340-6200. Vehicle & Powered Equip. Supplies & Svcs	**200**	**85**	**1,000**	**0**	**800**	**(200)**	**-20%**	
4340. TOTAL CODE ENFORCEMENT	**131,835**	**128,922**	**138,505**	**99,829**	**144,843**	**6,338**		

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Public Works Dept								
100-4430-1000. Regular Salaries & Wages-Public Works	148,882	154,331	154,882	112,281	165,460	10,578	7%	
100-4430-1100. Regular Salaries & Wages OT Pub Works	750	1,269	18,750	7,947	18,750	0	0%	
100-4430-1200. PT Salaries & Wages Pub Works COVID related	0	0	0	0	0	0	#DIV/0!	
100-4430-1300. PT Salaries & Wages OT Pub Works	0	0	0	0	0	0	#DIV/0!	
100-4430-1400. Seasonal Wages	0	0	0	12,851	24,040	24,040	#DIV/0!	Add 2 seasonal workers
100-4430-1500. Seasonal Wages OT	0	0	0	0	0	0	#DIV/0!	
100-4430-2000. FICA Expense	13,141	11,082	13,283	11,156	15,931	2,648	20%	
100-4430-2100. SUI Expense	107	97	160	341	465	305	191%	
100-4430-2200. Retirement-ER VRS & ICMA-RC Contribution	10,244	9,931	9,262	6,264	9,895	633	7%	
100-4430-2210. Life Insurance	2,240	2,172	2,075	1,376	2,217	142	7%	
100-4430-2220. Disability Insurance, LTD & STD	1,411	981	1,265	665	1,341	76	6%	
100-4430-2230. Worker's Comp	4,693	5,461	4,439	3,516	4,779	340	8%	
100-4430-2300. Health Insurance	31,253	24,603	34,710	20,428	27,541	(7,169)	-21%	
100-4430-2310. Dental Insurance	1,968	1,978	1,710	988	1,731	21	1%	
100-4430-2320. Vision Insurance	122	99	91	68	91	0	0%	
100-4430-2325. AFLAC Insurance Premiums - Town portion	0	926	0	0	0	0	#DIV/0!	
100-4430-2340. Employee Assist Program	0	0	0	0	0	0	#DIV/0!	
100-4430-2345. Employee/Volunteer Testing	0	0	180	0	0	(180)	-100%	done in house
100-4430-2360. Staff & Volunteer Appreciation	0	0	0	0	0	0	#DIV/0!	
100-4430-3000. Contract Labor	0	0	0	0	0	0	#DIV/0!	
100-4430-3010. Vehcl & Equip Repairs, Supplies	0	0	0	0	0	0	#DIV/0!	
100-4430-3020. Maint Svc Contracts	2,500	2,092	2,500	781	2,500	0	0%	HVAC/fire extinguishers
100-4430-3025. Repair Maint & Inspect Contracted Svcs	0	350	0	0	0	0	#DIV/0!	
100-4430-3030. Lease - Storage	0	0	0	0	0	0	#DIV/0!	
100-4430-3040. Grounds Maintenance	70,000	78,309	48,435	53,161	30,000	(18,435)	-38%	Central Park & bed maintenance. Mowing done by PW staff
100-4430-3050. Waste Removal	200	0	0	0	0	0	#DIV/0!	
100-4430-3060. Landfill Disposal	2,000	1,615	2,000	3,213	3,500	1,500	75%	
100-4430-3070. Mosquito & Pest Control	8,100	4,280	8,500	0	8,500	0	0%	
100-4430-3200. Cleaning and Janitorial Services	7,500	6,575	0	0	5,000	5,000	#DIV/0!	Cleaning civic center and muni center 1 x per week.
100-4430-3430. IT, Software, Scan & Website Services	300	560	2,000	599	2,000	(0)	0%	Computer training for staff
100-4430-3500. Advertising Services	250	186	250	0	500	250	100%	
100-4430-4030. Grant Exp - Nrthmptn Cty Tourism Infrast.	0	0	0	0	0	0	#DIV/0!	
100-4430-4070. Grant Exp - VML Risk Mngmnt Grant Exp	0	0	0	0	0	0	#DIV/0!	
100-4430-5010. Electric Service	46,000	47,651	50,000	36,878	51,000	1,000	2%	inflation (2020 mild winter)
100-4430-5020. Propane & Fuel Oil Exp	1,500	1,111	3,000	3,109	4,000	1,000	33%	PW heaters were installed mid-winter
100-4430-5040. Phone Service, Landline & Wireless	2,500	2,102	2,500	1,395	2,300	(200)	-8%	65/mox1 + $30/x4
100-4430-5050. Internet & Cable Services	0	0	600	0	1,000	400	67%	Spectrum
100-4430-5080. Lease, Bldgs & Property	0	0	0	0	0	0	#DIV/0!	
100-4430-5100. Lease, Vehicles & Equipment	2,500	1,026	2,500	0	2,500	0	0%	beach tents

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100-4430-5110. Lease, Office Equipment	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4430-5200. Travel-Mileage, Parking & Tolls	**200**	**267**	**500**	**65**	**500**	**(0)**	**0%**	training
100-4430-5210. Travel-Lodging & Meals	**300**	**0**	**500**	**0**	**500**	**(0)**	**0%**	
100-4430-5220. Conference	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4430-5230. Education	**400**	**194**	**400**	**815**	**400**	**0**	**0%**	
100-4430-5240. Books & Subscriptions	**100**	**0**	**100**	**0**	**100**	**0**	**0%**	
100-4430-5250. Dues & Memberships	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4430-5260. Employee Testing & Certification	**200**	**230**	**225**	**0**	**225**	**0**	**0%**	
100-4430-5300. Insurance, Property & General Liability	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4430-5340. Licensing	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4430-5350. Fines & Penalties	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4430-6000. Office Supplies	**650**	**816**	**800**	**1,169**	**800**	**(0)**	**0%**	
100-4430-6025. Janitorial & Kitchen Supplies	**2,500**	**5,807**	**6,500**	**5,547**	**6,500**	**(0)**	**0%**	Public restrooms & handwashing stations
100-4430-6050. Uniforms Expense	**900**	**798**	**1,000**	**209**	**1,000**	**0**	**0%**	
100-4430-6075. Hand Tools, & Small Equipment	**1,000**	**4,123**	**5,000**	**824**	**1,000**	**(4,000)**	**-80%**	
100-4430-6080. Safety Equipment	**250**	**114**	**1,000**	**490**	**500**	**(500)**	**-50%**	OSHA compliance
100-4430-6150. Comptr, Sftware & Electronics < $5,000	**200**	**1,783**	**850**	**0**	**0**	**(850)**	**-100%**	
100-4430-6175. Vehicles & Powered Equipment Fuel	**13,000**	**10,002**	**13,000**	**4,466**	**13,000**	**0**	**0%**	
100-4430-6200. Vehicle & Powered Equip. Supplies & Svcs	**14,000**	**8,349**	**14,000**	**3,048**	**7,000**	**(7,000)**	**-50%**	Ralph B - in-house work reduces costs
100-4430-6225. Repair & Maintenance Supplies Public Works	**58,000**	**59,213**	**74,600**	**42,539**	**74,600**	**(0)**	**0%**	Parking lot maintenance (gravel) moved here.
100-4430-6275. Beach Maint. & Safety Supplies & Svcs	**30,000**	**30,931**	**50,000**	**6,839**	**50,000**	**(0)**	**0%**	
4430. TOTAL PUBLIC WORKS	**479,860**	**481,414**	**531,567**	**343,030**	**541,166**	**9,599**		

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Community Relations Dept								
100-4710-1000. Regular Salaries & Wages-Recreation	**45,943**	**48,260**	**45,943**	**37,288**	**46,862**	**919**	**2%**	
100-4710-1100. Regular Salaries & Wages OT Recreation	**221**	**670**	**994**	**943**	**2,034**	**1,040**	**105%**	
100-4710-1200. PT Salaries - Recreation	**0**	**215**	**1,000**	**0**	**0**	**(1,000)**	**-100%**	Move to seasonal
100-4710-1400. Seasonal Wages Rec	**0**	**2,003**	**8,153**	**8,213**	**10,000**	**1,847**	**23%**	Using Seasonal employees for event help/beach attendants/Litter patrol
100-4710-1500. Seasonal Wages OT	**0**	**290**	**370**	**370**	**0**	**(370)**	**-100%**	
100-4710-2000. FICA Expense	**3,532**	**3,590**	**4,319**	**3,526**	**4,391**	**72**	**2%**	
100-4710-2100. SUI Expense	**20**	**22**	**32**	**76**	**133**	**101**	**314%**	
100-4710-2200. Retirement-ER VRS & ICMA-RC Contribution	**2,752**	**2,752**	**2,747**	**2,061**	**2,802**	**55**	**2%**	
100-4710-2210. Life Insurance	**602**	**602**	**616**	**462**	**628**	**12**	**2%**	
100-4710-2220. Disability Insurance, LTD & STD	**361**	**257**	**361**	**210**	**367**	**7**	**2%**	
100-4710-2230. Worker's Comp	**2,108**	**2,111**	**855**	**1,614**	**892**	**37**	**4%**	
100-4710-2300. Health Insurance	**7,380**	**5,885**	**8,010**	**5,308**	**6,760**	**(1,250)**	**-16%**	
100-4710-2310. Dental Insurance	**291**	**301**	**285**	**214**	**285**	**0**	**0%**	
100-4710-2320. Vision Insurance	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-2340. Employee Assist Program	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-2345. Employee/Volunteer Testing	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-2360. Staff & Volunteer Appreciation	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-3000. Contract Labor	**15,000**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-3005. Program & Event Performers & Entertainers CCP	**7,200**	**7,200**	**10,000**	**4,250**	**10,000**	**0**	**0%**	CCP, Concerts in the park $10K requested
100-4710-3025. Repair Maint & Inspect Contracted Svcs	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-3430. IT, Software, Scan & Website Services	**200**	**20**	**200**	**0**	**200**	**(0)**	**0%**	
100-4710-3450. Printing & Design Services	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-3500. Advertising Services	**1,275**	**618**	**1,275**	**100**	**1,275**	**0**	**0%**	
100-4710-3760. Cash Short & Over Recr	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-4070. Grant Exp - VML Risk Mngmnt Grant Exp	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-4150. Grant Exp - Recreation Other	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-5040. Phone Service, Landline & Wireless	**780**	**720**	**780**	**585**	**780**	**0**	**0%**	
100-4710-5200. Travel-Mileage, Parking & Tolls	**250**	**209**	**350**	**0**	**400**	**50**	**14%**	
100-4710-5210. Travel-Lodging & Meals	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-5220. Conference	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-5230. Education	**350**	**0**	**250**	**15**	**250**	**0**	**0%**	Event Planning & CPR
100-4710-5340. LIcensing	**715**	**715**	**740**	**715**	**740**	**(0)**	**0%**	Fishing Pier license
100-4710-6000. Office Supplies	**425**	**380**	**425**	**119**	**425**	**(0)**	**0%**	
100-4710-6050. Uniforms Expense	**150**	**33**	**150**	**122**	**150**	**0**	**0%**	
100-4710-6100. Program & Event Supplies & Awards	**21,096**	**16,001**	**10,846**	**1,374**	**20,000**	**9,154**	**84%**	
100-4710-6150. Comptr, Sftware & Electronics < $5,000	**0**	**870**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4710-6225. Repair & Maintenance Supplies Recreation	**12,000**	**719**	**500**	**16**	**500**	**(0)**	**0%**	Was for restroom cleaning in FY2020, decrease
4710. TOTAL COMMUNITY RELATIONS	**122,650**	**94,443**	**99,201**	**67,580**	**109,875**	**10,674**		

Town of Cape Charles
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Library Dept								
100-4730-1000. Regular Salaries & Wages-Library	**81,450**	**85,197**	**81,450**	**69,224**	**83,579**	**2,129**	**3%**	
100-4730-1100. Regular Salaries & Wages OT Library	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4730-1200. PT Salaries & Wages Library	**10,022**	**9,667**	**10,025**	**0**	**10,369**	**344**	**3%**	
100-4730-1300. PT Salaries & Wages OT Library	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4730-2000. FICA Expense	**6,998**	**6,928**	**6,998**	**4,991**	**7,187**	**189**	**3%**	
100-4730-2100. SUI Expense	**60**	**52**	**96**	**143**	**199**	**103**	**108%**	
100-4730-2200. Retirement-ER VRS & ICMA-RC Contribution	**4,879**	**4,879**	**4,871**	**3,673**	**4,998**	**127**	**3%**	
100-4730-2210. Life Insurance	**1,067**	**1,067**	**1,092**	**819**	**1,120**	**28**	**3%**	
100-4730-2220. Disability Insurance, LTD & STD	**646**	**464**	**646**	**377**	**662**	**15**	**2%**	
100-4730-2230. Worker's Comp	**96**	**96**	**61**	**61**	**57**	**(4)**	**-6%**	
100-4730-2300. Health Insurance	**11,480**	**6,447**	**16,020**	**6,994**	**11,957**	**(4,063)**	**-25%**	
100-4730-2310. Dental Insurance	**582**	**988**	**570**	**488**	**570**	**0**	**0%**	
100-4730-2320. Vision Insurance	**91**	**99**	**91**	**68**	**91**	**(0)**	**0%**	
100-4730-3005. Program & Event Performers & Entertainers	**5,100**	**528**	**5,100**	**0**	**4,000**	**(1,100)**	**-22%**	Less because of Covid
100-4730-3025. Repair Maint & Inspect Contracted Svcs	**357**	**303**	**375**	**230**	**775**	**400**	**107%**	ABS Copier maintenance contrct
100-4730-3200. Cleaning and Janitorial Services	**5,000**	**3,200**	**3,000**	**0**	**5,000**	**2,000**	**67%**	annual rug/drapery cleaning/high dusting + add weekly cleaning
100-4730-3430. IT, Software, Scan & Website Services	**2,652**	**1,869**	**2,200**	**1,038**	**2,200**	**0**	**0%**	Ricoh Ice, Office, Adobe and lab + it services
100-4730-3450. Printing & Design Services	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4730-3500. Advertising Services	**510**	**0**	**510**	**0**	**500**	**(10)**	**-2%**	
100-4730-4090. Grant Exp - DEQ Litter Grant - Library	**0**	**0**	**814**	**0**	**814**	**0**	**0%**	
100-4730-4100. Grant Exp - Library - VA Arts Comm.	**0**	**114**	**0**	**0**	**0**	**0**	**#DIV/0!**	
100-4730-5010. Electric Service	**6,500**	**4,881**	**7,250**	**2,428**	**7,250**	**(0)**	**0%**	overestimated for FY20, should cover inflation
100-4730-5020. Propane & Fuel Oil Exp	**1,530**	**1,235**	**1,600**	**2,024**	**2,400**	**800**	**50%**	based on actuals + inflation
100-4730-5050. Internet & Cable Services	**0**	**0**	**600**	**0**	**1,000**	**400**	**67%**	Spectrum
100-4730-5110. Lease, Office Equipment	**1,041**	**1,138**	**1,200**	**794**	**1,200**	**0**	**0%**	Copier lease
100-4730-5200. Travel-Mileage, Parking & Tolls	**663**	**52**	**300**	**0**	**100**	**(200)**	**-67%**	
100-4730-5210. Travel-Lodging & Meals	**561**	**416**	**561**	**0**	**561**	**0**	**0%**	
100-4730-5220. Conference	**408**	**207**	**408**	**0**	**400**	**(8)**	**-2%**	
100-4730-5230. Education	**135**	**0**	**135**	**60**	**200**	**65**	**48%**	
100-4730-5240. Books & Subscriptions - Professional	**306**	**0**	**306**	**50**	**306**	**0**	**0%**	
100-4730-5250. Dues & Memberships	**458**	**337**	**500**	**80**	**500**	**(0)**	**0%**	ALA & VLA
100-4730-6000. Office Supplies	**1,530**	**2,647**	**2,200**	**1,021**	**1,800**	**(400)**	**-18%**	move copier overage to maint contract
100-4730-6025. Janitorial & Kitchen Supplies	**51**	**0**	**100**	**0**	**200**	**100**	**100%**	
100-4730-6050. Uniforms - LIbrary	**0**	**0**	**200**	**0**	**200**	**(0)**	**0%**	
100-4730-6100. Program & Event Supplies & Awards	**1,530**	**1,005**	**1,530**	**1,514**	**1,530**	**0**	**0%**	
100-4730-6125. Dept Sppls & Equip -Books, DVD's and CDs	**17,500**	**11,758**	**17,500**	**8,001**	**17,500**	**0**	**0%**	
100-4730-6150. Comptr, Sftware & Electronics < $5,000	**3,500**	**7,103**	**3,200**	**0**	**0**	**(3,200)**	**-100%**	all computers were updated FY18-FY20
4730. TOTAL LIBRARY	**167,703**	**153,733**	**171,508**	**104,443**	**169,224**	**(2,284)**		

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Planning Dept								
100-4811-1000. Regular Salaries & Wages-Planning	56,375	42,619	104,490	52,542	94,219	(10,271)	-10%	Add planning technician position
100-4811-1100. Regular Wages OT Planning	0	0	0	1,069	1,842	1,842	#DIV/0!	
100-4811-1200. PT Salaries & Wages Planning	1,040	3,015	6,837	10,517	54,100	47,263	691%	Add PT Zoning administrator position/P Commission
100-4811-2000. FICA Expense	4,553	2,521	8,292	5,814	11,487	3,195	39%	
100-4811-2100. SUI Expense	25	22	104	173	217	112	108%	
100-4811-2200. Retirement-ER VRS & ICMA-RC Contribution	3,377	2,263	2,661	788	5,634	2,974	112%	
100-4811-2210. Life Insurance	738	492	596	180	1,263	666	112%	
100-4811-2220. Disability Insurance, LTD & STD	436	204	380	80	738	358	94%	
100-4811-2230. Worker's Comp	524	524	543	37	89	(454)	-84%	Planner position reclassified by WC auditor
100-4811-2300. Health Insurance	7,380	2,698	8,010	0	13,521	5,511	69%	
100-4811-2310. Dental Insurance	582	194	285	119	570	285	100%	
100-4811-3020. Maint Svc Contracts - Annual	0	0	0	26	0	0	#DIV/0!	
100-4811-3025. Repair Maint & Inspect Contracted Svcs	0	0	0	0	0	0	#DIV/0!	
100-4811-3410. Management Consulting	16,000	1,153	20,000	0	60,000	40,000	200%	Comp Plan update and broad zoning review & Update
100-4811-3430. IT, Software, Scan & Website Services	2,040	1,425	1,400	1,826	3,000	1,600	114%	$500 Carlsen Group scanning/Inversa minds for 3staff vs 1
100-4811-3450. Printing & Design Services	255	0	0	21	300	300	#DIV/0!	
100-4811-3500. Advertising Services	2,040	2,623	3,000	2,492	2,500	(500)	-17%	
100-4811-5040. Phone Service, Landline & Wireless	0	0	1,170	548	1,560	390	33%	Add Planner phone
100-4811-5110. Lease - Equipment	0	0	0	0	1,000	1,000	#DIV/0!	Wide format scanner/printer shared with building dept
100-4811-5200. Travel-Mileage, Parking & Tolls	958	942	958	0	958	0	0%	training
100-4811-5210. Travel-Lodging & Meals	2,510	566	2,510	124	1,871	(639)	-25%	training
100-4811-5220. Conference	250	0	250	0	125	(125)	-50%	training
100-4811-5230. Education	3,200	1,450	10,660	45	12,015	1,355	13%	Board Training + Planner $3,965/CAMP DHR Grant training $8050(grant/town match $590.)
100-4811-5240. Books & Subscriptions	178	727	730	150	309	(421)	-58%	
100-4811-5250. Dues & Memberships	433	681	600	50	408	(192)	-32%	
100-4811-5260. Employee Testing & Certification	398	225	400	0	200	(200)	-50%	
100-4811-6000. Office Supplies	408	223	2,000	1,583	2,400	400	20%	Add 50% paper and ink for new printer
100-4811-6150. Comptr, Sftware & Electronics < $5,000	0	0	3,600	2,520	0	(3,600)	-100%	
4811. TOTAL PLANNING	103,700	64,566	179,551	80,701	270,325	90,774		
100. GENERAL FUND OPERATIONS EXPENDITURE TOTAL	3,000,002	4,438,514	3,042,399	2,103,735	3,486,507	444,108		
100. GENERAL FUND CORE OPERATIONS EXPENDITURE TOTAL	3,000,002	4,438,514	3,042,399	2,103,735	3,388,667	444,108		Operating Expenditures less carryforward to other funds
100. GENERAL FUND OPERATIONS REVENUE LESS EXPENDITURES	0	(1,644,387) *transfer to harbor	0	624,477	(263,819)	(250,245)		

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110. GENERAL CAPITAL PROJECTS FUND								
110 General Capital Projects Fund Revenue								
110-4121-xxxx. Transfer from Gen Fund for Capital	625,133	222,313	203,654	56,399	186,215	(17,439)	-9%	Per CAMP policy adopted by Council 6 % of budgeted core revenue to be transferred to Capital Fund
110-4121-xxxx. Transfer from Gen Fund Capital Reappropriation	0	0	0	0	97,840	97,840	#DIV/0!	Public Trash Cans $25k/Park Gazebo Upgrades $10,000/$36K Park Fountain/carryover $2.6K for Zipline installation & $4.24K Mason Ave Prkng
110-4520.xxxx Transfer from Sanitation Fund Balance							#DIV/0!	Sanitation 2020 Fund bal is >$261,000 at end of FY2020, subtract customer subsidy FY21, leaves $200K + available to transfer for Capital spending Gen Capital Fund
110-4430-xxxx. Grant - VDOT Roads, Trails & Sidewks	760,000	2,042	240,000	308,000	703,483	463,483	193%	for Phase 3 construction FY 21
110-4430-xxxx. Grant Other - Northampton County	0	0	0	25,000	0	0	#DIV/0!	Northampton County funded or partially funded capital projects
110-4430-xxxx. Grant Gen Fund - USDA RD	0	0	0	0	0	0	#DIV/0!	Public Works equipment
110-4430-xxxx. Loan Proceeds USDA Rural Devlpmnt Gen	0	0	0	0	0	0	#DIV/0!	Public Works equipment
110-4430-xxxx. Loan Proceeds previous year	53,867	0	41,454	0	0	(41,454)	-100%	
110 Gen Capital Fund Revenue Total	1,439,000	224,355	485,108	389,399	987,538	502,430		
110 General Capital Fund Expenditures								
110-4121-7080. Computers, Software & Elec Equip.>$5000	0	32	0	0	0	0	#DIV/0!	
110-4124-7080. Computers, Software & Elec Equip.>$5000	0	3,155	0	0	0	0	#DIV/0!	
110-4310-7080. Computers, Software & Elec Equip.>$5000	0	4,713	0	480	0	0	#DIV/0!	
110-4340-7080. Computers, Software, Electronics >$5000	0	0	7,000	0	0	(7,000)	-100%	
110-4430-7010. Buildings & Improvements	350,000	81,655	86,868	41,421	130,000	43,132	50%	Municipal Center Replacement, engineering $45K of cost reappropriated from FY21 budget
110-4430-7020. Infrastructure - Open Space-Parks & Outdoor Equip.	30,000	9,360	14,000	10,031	73,600	59,600	426%	Public Trash Cans $25k/Park Gazebo Upgrades $10,000/$36K Park Fountain/carryover $2.6K for Zipline installation
110-4430-7030. Infrastructure - Fixtures & Signage	68,000	26,747	0	0	0	0	#DIV/0!	
110-4430-7040. Infrastructure - Parking Lots	10,000	10,455	15,000	0	34,240	19,240	128%	Reverse the Reverse restriping Phase I carryover & Phase II
110-4430-7050. Infrastructure - Streets & Walkways	950,000	29,993	305,000	308,000	929,922	624,922	205%	Multi-Use Trail Construction $226,438 is town contribution (remainder grant)
110-4430-7060. Infrastructure - Stormwater System	30,000	32,034	0	0	30,000	30,000	#DIV/0!	Storm Sewer Video-mapping, Phase 2
110-4430-7070. Vehicles & Equipment	0	26,244	22,240	29,412	0	(22,240)	-100%	
110-4430-7080. Computers, Software & Elec Equip.>$5000	0	0	0	56	0	0	#DIV/0!	
110-4430-7090. Equipment, Other	0	0	35,000	0	0	(35,000)	-100%	
110 Gen Capital Fund Expenditures Total	1,439,000	224,387	485,108	389,399	1,197,762			
110. Gen Capital Fund Revenue less Expenditures	0	(32)	0	0	(210,224)			
Per Resolution 20201119E, A minimum of 6% of general core operating revenues each year					**Current year ratio:**		6.00%	Note: Use of ARPA funding for some infrastructure is possible

NOTE: Per CAMP adopted FY2021, capital expenditures definition has been increased from $5,000 to $10,000

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120.General Debt Service Fund								
120 GEN DEBT SERVICE FUND REVENUE								
120-4121-8540. Transfer fm Gn Fund to Debt Svc Fund	151,010	155,735	153,070	126,674	155,958	2,888	2%	
120-4713-8540. Transfer fm Gn Fund for Harbor DS	102,872	112,850	103,267	102,605	102,657	(610)		
120 Gen Debt Service Fund Revenue Total	253,882	268,585	256,337	229,279	258,614	2,278		
120-4121-6800. Debt Service - Principal Payment TM	93,945	93,945	96,158	96,280	97,346	1,188	1%	
120-4121-6850. Debt Service Interest - TM	27,423	26,957	25,458	24,830	21,503	(3,954)	-16%	
120-4124-6800. Debt Service - Principal Payment FIN	7,195	7,200	7,402	0	7,615	213	3%	
120-4124-6850. Debt Service Interest - Finance	639	639	432	0	219	(213)	-49%	
120-4310-6800. Debt Service - Principal Payment PD	10,005	14,627	11,784	0	11,784	0	0%	
120-4310-6850. Debt Service Interest Police Dept	1,237	1,810	1,268	0	1,268	(0)	0%	
120-4340-6800. Debt Service - Principal Payment Code Enforcement	5,219	5,220	5,372	5,388	984	(4,388)	-82%	
120-4340-6850. Debt Service Interest - Code Enforcement	345	344	192	176	97	(95)	-50%	
120-4430-6800. Debt Service - Principal Payment PW	4,596	4,587	4,728	0	14,095	9,367	198%	
120-4430-6850. Debt Service Interest Public Works	408	407	276	0	1,047	771	279%	
120 Gen Debt Service Expenditures Total	151,010	155,735	153,070	126,674	155,958			
120-4713-8540. Transfer to harbor for `Harbor DS	102,872	102,872	103,267	102,605	102,657	(610)		
TOTAL 120 transferred out to Harbor Fund	102,872	102,872	103,267	102,605	102,657	(610)		
120 GENERAL DEBT SERVICE FUND REVENUE LESS EXPENSES	0.00	9,978.22	0.00	0.00	0.00	2,887.90		
Per Resolution 20201119E, Up to 8% of general core operating revenues each year					**Current year rato:**		**8.33%**	Over the threshold with harbor debt, Gen fund debt only is 5%

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130. Special Activities Fund								
130 Special Activities Fund Revenue								
130-3800-7000. Grant - VA State Promotion of the Arts Passthru	4,500	4,500	4,500	4,500	4,500	0	0%	
130-3800-3000. Grant - Fire Program Funds (Passthru)	10,000	10,000	15,000	15,000	15,000	0	0%	
130-3850-2000. Grant Other - Northampton County	0	0	0	25,000	0	0	#DIV/0!	
130-3650-6000. Recovery Town Mgr-Misc	0	0	110,000	10,195	100,000	(10,000)	-9%	PPEA Evaluation Contributions/reg GF recoveries in Gfund
130-3800-9920. COVID related Federal Grants-CARES	0	0	172,000	172,000	0	(172,000)	-100%	This grant was closed in FY21
130-3800-9920. COVID related Federal Grants-DHCD CDBG SBR	0	0	845,115	361,186	300,000	(545,115)	-65%	
130-3800-9920. COVID related Federal Grants-ARPA	0	0	0	0	462,000	462,000	#DIV/0!	Estimate only, most likely will change
130-3800-9000. Grant - Parks/Rec Fac/Equipment & CCP	0	0	8,000	309	0	(8,000)	-100%	
130-3800-9000. Grant - Friends of the Library	0	13,054	0	3,794	0	0	#DIV/0!	
TOTAL SPECIAL ACTIVITIES FUND REVENUE	14,500	27,554	1,154,615	591,983	881,500			
130 Special Activities Fund Expenditures								
130-4121-xxxx. Grant Exp Exp- Arts Enter Passthru	4,500	4,500	4,500	4,500	4,500	0	0%	
130-4121-xxxx. Grant Exp - Fire Department Passthru	10,000	10,000	15,000	15,000	15,000	0	0%	
130-4121-xxxx. Grant Exp - Nrthmptn Cty Tourism Infrast.	0	0	0	0	0	0	#DIV/0!	
130-4121-xxxx. Grant/Donation Exp - Misc. Pass-through	0	0	110,000	10,195	100,000	(10,000)	-9%	PPEA Evaluation Costs/TB reimbursed
130-4121-xxxx. CARES Grant Expenditures	0	0	172,000	172,000	0	(172,000)	-100%	
130-4121-xxxx. DHCD CDBG COVID-19 Bus Asst Grant Expenditures	0	0	845,115	361,186	300,000	(545,115)	-65%	
130-4121-xxxx. Grant Exp - ARPA	0	0	0	0	462,000	462,000	#DIV/0!	
130-4121-xxxx. Grant - Parks/Rec Fac/Equipment & CCP	0	0	8,000	309	0	(8,000)	-100%	
130-4730-xxxx. Grant - Friends of the Library	0	17,329	0	4,732	0	0	#DIV/0!	
TOTAL SPECIAL ACTIVITIES FUND EXPENSES	14,500	31,829	1,154,615	567,921	881,500	(265,115)		
TOTAL 130 Special Activities Fund Revenue less Expenses	0.00	(4,275.01)	0.00	24,061.93	0			

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501. PUBLIC UTILITIES FUND									
Public Utilities Revenue									
501-3100-1201. Connection, Plumbing Permit Water		**400**	**1,050**	**400**	**1,600**	**1,000**	**600**	**150%**	
501-3100-1202. Connection, Plumbing Permit Sewer		**400**	**1,050**	**400**	**1,600**	**1,000**	**600**	**150%**	
	3100	**800**	**2,100**	**800**	**3,200**	**2,000**	**1,200**	**150%**	
								#DIV/0!	
501-3150-1501. Miscellaneous Revenues - Utilities		**1,500**	**2,958**	**1,500**	**94**	**1,000**	**(500)**	**-33%**	
	3150	**1,500**	**2,958**	**1,500**	**94**	**1,000**	**(500)**	**-33%**	
								#DIV/0!	
501-3300-1000. Interest Earned on Bank Deposits - Util		**2,600**	**835**	**2,600**	**370**	**1,000**	**(1,600)**	**-62%**	interest rates down
501-3300-2000. Dividends & Int. on Investments - Util		**19,620**	**4,775**	**7,000**	**142**	**1,000**	**(6,000)**	**-86%**	interest rates down was a typo, negative sign
	3300	**22,220**	**5,611**	**9,600**	**512**	**2,000**	**(7,600)**	**-79%**	
								#DIV/0!	
501-3500-1501. Water Sales		**576,036**	**579,233**	**590,000**	**451,698**	**599,427**	**9,427**	**2%**	increased users, increased usage per month
501-3500-1502. Sewer Charges		**1,063,827**	**1,048,574**	**1,061,000**	**823,580**	**1,093,345**	**32,345**	**3%**	increased users, increased usage per month
501-3500-1800. Sale of Surplus Equipment & Misc.		**2,000**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-3500-3501. Penalties & Interest - Water Charges		**3,500**	**4,708**	**2,000**	**86**	**1,500**	**(500)**	**-25%**	Stopped charging late penalties with COVID
501-3500-3502. Penalties & Interest Wastewater Charges		**7,000**	**8,746**	**4,000**	**151**	**2,000**	**(2,000)**	**-50%**	Stopped charging late penalties with COVID
501-3500-4501. Connection Fees - Bay Creek Water		**2,625**	**8,750**	**4,375**	**21,000**	**17,500**	**13,125**	**300%**	
501-3500-4502. Connection Fees - Bay Creek Sewer		**2,625**	**8,750**	**4,375**	**21,000**	**17,500**	**13,125**	**300%**	
501-3500-5501. Connection Fees - Historic Cape Charles Water		**3,500**	**9,496**	**3,500**	**3,938**	**3,500**	**(0)**	**0%**	
501-3500-5502. Connection Fees - Historic Cape Charles Sewer		**3,500**	**9,586**	**3,500**	**3,938**	**3,500**	**(0)**	**0%**	
501-3500-6501. Facility Fees, Rest. - Bay Creek Water		**16,000**	**40,000**	**24,000**	**92,000**	**80,000**	**56,000**	**233%**	
501-3500-6502. Facility Fees, Restr. - Bay Creek Sewer		**26,400**	**66,000**	**39,600**	**145,200**	**132,000**	**92,400**	**233%**	
501-3500-7501. Facility Fees, Restr.- Historic Cape Charles Water		**48,000**	**51,040**	**48,000**	**20,760**	**16,000**	**(32,000)**	**-67%**	
501-3500-7502. Facility Fees, Restr. - Historic Cape Charles Sewer		**79,200**	**86,727**	**79,200**	**43,550**	**26,400**	**(52,800)**	**-67%**	
	3500	**1,834,214**	**1,921,610**	**1,863,550**	**1,626,899**	**1,992,672**	**129,122**		
501-3600-6000. Utility Fund Transfer from Fund Balance		**0**	**0**	**65,806**	**0**	**0**	**(65,806)**	**-100%**	
501-3600-6000. Reapproriated Funds		**0**	**0**		**0**	**55,000**	**55,000**	**#DIV/0!**	for water tower mixers first budgeted in FY21
	3600	**0**	**0**	**65,806**	**0**	**55,000**	**(10,806)**		
501-3650-4000. Recovery Water & Sewer Misc. charges		**0**	**894**	**380**	**380**	**380**	**(0)**	**0%**	
	3650	**0**	**894**	**380**	**380**	**380**	**(0)**		
501-3800-2001. USDA Grant Water		**0**	**0**	**29,663**	**0**	**36,000**	**6,337**	**21%**	For water plant pickup truck, Remote read meters phase I & II
	3800	**0**	**0**	**29,663**	**0**	**36,000**	**6,337**		
501-3950-2101. USDA Loan Proceeds Water		**0**	**0**	**55,088**	**0**	**68,751**	**13,663**	**25%**	For water plant pickup truck, Remote read meters phase I & II
501-3950-2102. USDA Loan Proceeds Sewer		**0**	**0**	**0**	**0**	**0**	**0**		
	3950	**0**	**0**	**55,088**	**0**	**68,751**	**13,663**		
Revenue Total		**1,858,734**	**1,933,172**	**2,026,387**	**1,631,086**	**2,157,803**	**131,415**		

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Expense								
Utility Administration Dept								
501-4500-1800. Allocated Wages	**20,025**	**19,798**	**20,797**	**16,915**	**21,123**	**326**	**2%**	Town Manager, Treasurer, and Accountant
501-4500-2000. FICA Expense	**3,439**	**2,701**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2100. SUI Expense	**13**	**12**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2200. Retirement-ER VRS & ICMA-RC Contribution	**2,693**	**1,786**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2210. Life Insurance	**354**	**391**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2220. Disability Insurance, LTD & STD	**351**	**159**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2230. Worker's Comp	**417**	**423**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2300. Health Insurance	**2,467**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2310. Dental Insurance	**442**	**295**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2320. Vision Insurance	**61**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2325. AFLAC Insurance Premiums - Town portion	**0**	**172**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2340. Employee Assist Program	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2345. Employee/Volunteer Testing	**180**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2360. Staff & Volunteer Appreciation	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-2800. Allocated Benefits	**5,475**	**5,440**	**5,791**	**4,754**	**5,470**	**(321)**	**-6%**	Town Manager, Treasurer, and Accountant
501-4500-3430. IT, Software, Scan & Website Services	**200**	**20**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-3450. Printing & Design Services	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-3500. Advertising Services	**800**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-5040. Phone Service, Landline & Wireless	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-5220. Conference	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-5230. Education	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-5240. Books & Subscriptions	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-5250. Dues & Memberships	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-6000. Office Supplies	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-6150. Comptr, Sftware & Electronics < $5,000	**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
501-4500-6900. Contingency Fund Expense Util Fund	**0**	**0**	**10,000**	**0**	**1,500**	**(8,500)**	**-85%**	Incl Advertising for open positions
4500. TOTAL UTILITY ADMIN.	**81,871**	**64,051**	**36,588**	**21,669**	**28,093**	**(8,495)**		

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Water Dept								
501-4501-1000. Regular Salaries & Wages-Water	137,049	144,525	140,904	117,013	145,822	4,918	3%	
501-4501-1100. Regular Salaries & Wages OT-Water	2,000	95	1,500	3,200	2,040	540	36%	
501-4501-1200. PT Salaries - Water	18,381	15,049	18,681	13,515	24,000	5,319	28%	2 part time employees for flexibility, greater coverage
501-4501-2000. FICA Expense	12,043	11,388	12,361	9,747	12,860	499	4%	
501-4501-2100. SUI Expense	100	72	96	222	199	103	108%	
501-4501-2200. Retirement-ER VRS & ICMA-RC Contribution	8,209	8,201	8,425	6,320	8,720	295	4%	
501-4501-2210. Life Insurance	1,795	1,794	1,888	1,416	1,954	66	3%	
501-4501-2220. Disability Insurance, LTD & STD	1,106	768	1,104	643	1,140	35	3%	
501-4501-2230. Worker's Comp	5,069	3,885	3,689	3,652	4,166	477	13%	
501-4501-2300. Health Insurance	22,140	20,422	24,030	19,183	18,717	(5,313)	-22%	
501-4501-2310. Dental Insurance	873	904	855	641	1,161	306	36%	
501-4501-2320. Vision Insurance	0	0	0	15	91	91	#DIV/0!	
501-4501-2325. AFLAC Insurance Premiums - Town portion	0	0	0	0	0	0	#DIV/0!	
501-4501-2340. Employee Assist Program	0	0	0	0	0	0	#DIV/0!	
501-4501-2345. Employee/Volunteer Testing	0	60	150	0	0	(150)	-100%	
501-4501-2360. Staff & Volunteer Appreciation	0	0	0	0	0	0	#DIV/0!	
501-4501-3000. Contract Labor	0	0	0	0	0	0	#DIV/0!	
501-4501-3010. Vehcl & Equip Repairs, Supplies	0	0	0	0	0	0	#DIV/0!	
501-4501-3020. Maint Svc Contracts - Annual	0	0	0	0	0	0	#DIV/0!	
501-4501-3025. Repair Maint & Inspect Contracted Svcs	20,400	16,171	18,000	0	20,000	2,000	11%	
501-4501-3060. Landfill Disposal	0	0	0	0	0	0	#DIV/0!	
501-4501-3350. Water Sampling	11,000	9,161	11,000	6,206	11,000	(0)	0%	
501-4501-3420. Engineering & Architect Svcs Water	20,000	0	20,000	2,191	20,000	(0)	0%	
501-4501-3430. IT, Software, Scan & Website Services	200	40	500	1,120	1,000	500	100%	
501-4501-3500. Advertising Services	0	184	500	37	500	(0)	0%	
501-4501-3730. Bank Service Charges	200	76	200	52	200	(0)	0%	
501-4501-4150. Grant Exp - Water Other	0	0	0	0	0	0	#DIV/0!	
501-4501-5000. Refund - Tourism Zone Connection Fees Water	9,750	0	2,200	0	3,000	800	36%	
501-4501-5010. Electric Service	19,890	21,070	22,000	15,552	22,440	440	2%	Inflation (2020 mild winter)
501-4501-5020. Propane & Fuel Oil Exp	0	0	0	0	0	0	#DIV/0!	
501-4501-5040. Phone Service, Landline & Wireless	1,400	1,291	1,740	940	1,740	0	0%	
501-4501-5050. Internet & Cable Services	0	0	600	394	1,100	500	83%	
501-4501-5090. Lease, Right of Way	2,821	2,049	3,000	2,111	3,000	0	0%	
501-4501-5100. Lease, Vehicles & Equipment	0	0	0	0	0	0	#DIV/0!	
501-4501-5200. Travel-Mileage, Parking & Tolls	150	86	240	60	240	0	0%	
501-4501-5210. Travel-Lodging & Meals	800	40	800	0	800	(0)	0%	
501-4501-5220. Conference	250	0	0	0	0	0	#DIV/0!	
501-4501-5230. Education	0	130	400	190	500	100	25%	
501-4501-5250. Dues & Memberships	400	400	400	200	400	0	0%	
501-4501-5260. Employee Testing & Certification	300	405	400	290	400	0	0%	

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501-4501-5300. Insurance, Property & General Liability	8,105	8,105	8,062	8,263	10,000	1,938	24%	
501-4501-5340. Licensing	5,000	3,283	4,000	3,283	4,000	0	0%	
501-4501-5350. Fines & Penalties	0	0	0	0	0	0	#DIV/0!	
501-4501-6000. Office Supplies	1,200	1,027	1,700	210	1,500	(200)	-12%	
501-4501-6025. Janitorial & Kitchen Supplies	50	25	200	0	300	100	50%	
501-4501-6050. Uniforms Expense	2,600	547	1,200	0	1,000	(200)	-17%	
501-4501-6075. Hand Tools, & Small Equipment	200	509	1,300	834	1,500	200	15%	
501-4501-6080. Safety Equipment	100	0	3,000	0	3,000	0	0%	
501-4501-6150. Comptr, Sftware & Electronics < $5,000	350	0	2,000	2,615	0	(2,000)	-100%	
501-4501-6175. Vehicles & Powered Equipment Fuel	6,100	4,387	6,100	2,002	5,000	(1,100)	-18%	
501-4501-6200. Vehicle & Powered Equip. Supplies & Svcs	2,000	1,260	2,000	373	2,000	(0)	0%	
501-4501-6225. Repair & Maintenance Supplies Water	32,000	23,512	70,000	13,586	70,000	0	0%	
501-4501-6300. Chemical Supplies	72,000	67,181	73,000	52,379	73,000	0	0%	
501-4501-6325. Laboratory Supplies	2,900	1,000	2,900	831	2,900	(0)	0%	
501-4501-6800. Debt Service - Principal Payment W	75,813	0	76,037	76,685	78,964	2,927	4%	
501-4501-6850. Debt Service Interest Water	34,043	47,446	33,859	32,037	30,574	(3,285)	-10%	
501-4501-7070. Vehicles & Equipment CAPITAL BUDGET	0	(4,312)	32,766	0	32,766	0	0%	Pickup truck replacement, carryover from FY21, vehicles no longer on capital project list
501-4501-7080. Computers, Software & Elec Equip.>$5000 CAP BDGT	0	0	15,000	0	71,985	56,985	380%	Remote read meters & software, phase I and II (Ph I is carryover FY21)
501-4501-7090. Infrastructure - Waterlines, Tanks & Wells	0	4,312	106,985	0	55,000	(51,985)	-49%	Water tower mixer/Power Vent FY21 carryover
501-4501-7095. Work in Progress CAPITAL BUDGET	0	0	0	0	0	0	#DIV/0!	
501-4501-7100. Depreciation Expense - Utility Fund	0	670,449	0	0	0	0	#DIV/0!	
501-4501-8000. Reserve for Plant Expansion - Facility Fees	64,000	0	72,000	0	96,000	24,000	33%	
501-4501-8100. Water Rate Increase Reserve - Future year	0	0	0	0	0	0	#DIV/0!	
4501. TOTAL WATER	602,938	1,086,999	807,773	398,009	846,680	38,907		

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Sewer Dept								
501-4502-1000. Regular Salaries & Wages-Sewer	167,285	182,086	183,777	151,343	190,253	6,476	4%	
501-4502-1100. Regular Salaries & Wages OT-Sewer	1,500	9	1,500	762	1,530	30	2%	
501-4502-2000. FICA Expense	12,912	13,192	14,174	11,240	14,671	497	4%	
501-4502-2100. SUI Expense	100	94	112	221	232	120	108%	
501-4502-2200. Retirement-ER VRS & ICMA-RC Contribution	10,020	10,528	10,990	8,263	11,377	387	4%	
501-4502-2210. Life Insurance	2,191	2,303	2,463	1,847	2,549	87	4%	
501-4502-2220. Disability Insurance, LTD & STD	1,354	1,002	1,443	840	1,489	47	3%	
501-4502-2230. Worker's Comp	2,439	3,706	1,764	1,746	1,866	101	6%	
501-4502-2300. Health Insurance	29,520	25,199	32,040	20,756	25,477	(6,563)	-20%	
501-4502-2310. Dental Insurance	1,164	1,151	1,140	957	1,140	0	0%	
501-4502-2320. Vision Insurance	0	0	0	30	91	91	#DIV/0!	
501-4502-2325. AFLAC Insurance Premiums - Town portion	0	581	0	0	0	0	#DIV/0!	
501-4502-2345. Employee/Volunteer Testing	0	60	150	0	0	(150)	-100%	
501-4502-3020. Maint Svc Contracts - Annual	18,526	11,304	22,300	12,432	22,300	0	0%	
501-4502-3025. Repair Maint & Inspect Contracted Svcs	0	0	0	0	0	0	#DIV/0!	
501-4502-3040. Grounds Maintenance	0	0	0	0	0	0	#DIV/0!	
501-4502-3050. Waste Removal	0	0	0	0	0	0	#DIV/0!	
501-4502-3060. Landfill Disposal - Sludge	15,000	30,848	42,000	17,447	42,000	0	0%	
501-4502-3200. Cleaning and Janitorial Services	0	0	2,600	600	2,600	(0)	0%	
501-4502-3350. Water Sampling	20,400	31,284	20,400	18,406	21,000	600	3%	
501-4502-3420. Engineering & Architect Svcs WW	20,000	4,784	0	0	20,000	20,000	#DIV/0!	For Professional Services and Inspections
501-4502-3430. IT, Software, Scan & Website Services	7,000	520	7,000	240	7,000	0	0%	
501-4502-3450. Printing & Design Services	0	0	0	0	0	0	#DIV/0!	
501-4502-3500. Advertising Services	0	692	500	0	500	(0)	0%	
501-4502-3730. Bank Service Charges	1,405	1,480	1,550	914	1,550	(0)	0%	
501-4502-4150. Grant Exp - Sewer Other	0	0	0	0	0	0	#DIV/0!	
501-4502-5000. Refund - Tourism Zone Connection Fees Sewer	14,950	0	5,000	0	5,000	(0)	0%	
501-4502-5010. Electric Service	80,000	94,065	100,000	75,001	102,000	2,000	2%	Inflation (2020 mild winter)
501-4502-5040. Phone Service, Landline & Wireless	6,500	5,430	7,500	6,051	7,500	0	0%	
501-4502-5050. Internet & Cable Services	0	0	600	0	600	0	0%	
501-4502-5060. Alarm & Security Monitoring Services	550	1,584	550	511	650	100	18%	
501-4502-5090. Lease, Right of Way	5,406	2,221	5,425	0	4,000	(1,425)	-26%	drop Audit People invoices (pre-Canonie)
501-4502-5100. Lease, Vehicles & Equipment	0	0	0	0	0	0	#DIV/0!	
501-4502-5200. Travel-Mileage, Parking & Tolls	3,000	3,157	3,200	2,416	3,200	(0)	0%	
501-4502-5210. Travel-Lodging & Meals	500	0	1,000	0	500	(500)	-50%	
501-4502-5220. Conference	0	0	0	0	0	0	#DIV/0!	
501-4502-5230. Education	1,200	0	2,000	132	2,000	(0)	0%	
501-4502-5250. Dues & Memberships	850	0	850	625	850	0	0%	
501-4502-5260. Employee Testing & Certification	450	50	450	80	450	0	0%	

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501-4502-5300. Insurance, Property & General Liability	30,888	30,889	30,725	31,492	32,725	2,000	7%	
501-4502-5340. Licensing	5,100	3,450	4,500	2,889	4,500	0	0%	
501-4502-5350. Fines & Penalties	0	0	0	0	0	0	#DIV/0!	
501-4502-6000. Office Supplies	1,500	2,299	1,500	284	1,500	0	0%	
501-4502-6025. Janitorial & Kitchen Supplies	100	66	100	183	100	0	0%	
501-4502-6050. Uniforms Expense	2,500	553	1,500	225	1,000	(500)	-33%	
501-4502-6075. Hand Tools, & Small Equipment	750	509	750	0	750	0	0%	
501-4502-6080. Safety Equipment	0	0	250	20	250	0	0%	
501-4502-6150. Comptr, Sftware & Electronics < $5,000	1,200	796	1,200	0	1,200	0	0%	
501-4502-6175. Vehicles & Powered Equipment Fuel	8,500	4,553	7,000	2,046	7,000	0	0%	
501-4502-6200. Vehicle & Powered Equip. Supplies & Svcs	3,000	4,834	3,000	342	3,000	0	0%	
501-4502-6225. Repair & Maintenance Supplies Wastewater	65,000	59,302	85,000	39,612	95,000	10,000	12%	Will spend the full $85K in FY21, Add UV lights $10-12K
501-4502-6300. Chemical Supplies	34,500	29,940	34,500	34,142	39,675	5,175	15%	
501-4502-6325. Laboratory Supplies	4,400	648	4,400	0	1,000	(3,400)	-77%	
501-4502-6800. Debt Service - Principal Payment WW	323,973	0	326,024	205,667	329,170	3,146	1%	
501-4502-6850. Debt Service Interest - Sewer	35,615	48,298	33,899	32,704	30,038	(3,861)	-11%	
501-4502-7010. Infrastructure - Facility & Equipment-Sewer Plant	30,000	0	0	0	0	0	#DIV/0!	
501-4502-7070. Vehicles & Equipment CAPITAL BUDGET	43,000	0	0	0	0	0	#DIV/0!	
501-4502-7080. Computers, Software & Elec Equip.>$5000 CAP BDGT	0	0	0	0	0	0	#DIV/0!	
501-4502-7090. Infrastructure - Sewerlines & Pump Stations	0	0	0	0	53,651	53,651	#DIV/0!	Wash. Ave pump station Rehab phase I electric $39,151/Sewer Pod controller upgrades phase I of 5 $14,500
501-4502-7095. Work in Progress - CAPITAL BUDGET	0	0	0	0	0	0	#DIV/0!	
501-4502-8000. Reserve for Plant Expansion - Facility Fees	105,600	0	118,800	0	158,400	39,600	33%	
501-4502-8100. Wastewater Rate Increase Reserve - Future Year	0	0	0	0	0	0	#DIV/0!	
4502. TOTAL SEWER	1,119,849	613,463	1,125,625	682,465	1,253,336	127,711		

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Utility Billing Dept								
501-4503-1000. Regular Salaries & Wages-Utility Billing	30,293	31,343	31,324	25,326	32,014	690	2%	
501-4503-1100. Regular Salaries & Wages OT-Util Billing	0	0	0	0	0	0	#DIV/0!	
501-4503-2000. FICA Expense	2,317	2,475	2,396	2,062	2,449	53	2%	
501-4503-2100. SUI Expense	20	18	32	68	66	34	107%	
501-4503-2200. Retirement-ER VRS & ICMA-RC Contribution	1,939	1,981	2,060	1,545	2,101	41	2%	
501-4503-2210. Life Insurance	424	433	462	346	471	9	2%	
501-4503-2220. Disability Insurance, LTD & STD	248	194	255	163	260	5	2%	
501-4503-2230. Worker's Comp	32	32	21	21	22	1	5%	
501-4503-2300. Health Insurance	7,380	6,707	8,010	6,094	6,760	(1,250)	-16%	
501-4503-2310. Dental Insurance	291	301	285	214	285	0	0%	
501-4503-2320. Vision Insurance	0	0	0	0	0	0	#DIV/0!	
501-4503-2340. Employee Assist Program	0	0	0	0	0	0	#DIV/0!	
501-4503-2345. Employee/Volunteer Testing	0	0	0	0	0	0	#DIV/0!	
501-4503-2360. Staff & Volunteer Appreciation	0	0	0	0	0	0	#DIV/0!	
501-4503-3020. Maint Svc Contracts - Annual	441	439	475	375	650	175	37%	
501-4503-3025. Repair Maint & Inspect Contracted Svcs	0	0	0	0	0	0	#DIV/0!	
501-4503-3430. IT, Software, Scan & Website Services	720	120	720	0	720	0	0%	
501-4503-3500. Advertising Services	0	0	190	0	0	(190)	-100%	
501-4503-3760. Cash Short & Over Util Billing	0	(20)	0	0	0	0	#DIV/0!	
501-4503-5040. Phone Service, Landline & Wireless	360	180	360	270	360	0	0%	
501-4503-5070. Postage	6,200	5,500	6,300	2,000	6,300	0	0%	
501-4503-5110. Lease, Office Equipment	1,810	1,451	1,900	1,311	2,000	100	5%	
501-4503-5200. Travel-Mileage, Parking & Tolls	0	0	0	0	80	80	#DIV/0!	
501-4503-5210. Travel-Lodging & Meals	0	0	0	0	75	75	#DIV/0!	
501-4503-5220. Conference	0	0	0	0	0	0	#DIV/0!	
501-4503-5230. Education	200	0	200	0	200	(0)	0%	
501-4503-5240. Books & Subscriptions	0	0	0	0	0	0	#DIV/0!	
501-4503-5250. Dues & Memberships	0	0	0	0	0	0	#DIV/0!	
501-4503-6000. Office Supplies	1,400	1,530	1,411	790	1,250	(161)	-11%	
501-4503-6150. Comptr, Sftware & Electronics < $5,000	0	0	0	0	0	0	#DIV/0!	
4503. TOTAL UTILITY BILLING	**54,076**	**52,686**	**56,401**	**40,584**	**56,064**	**(337)**		
								FY2021 net gain YTD is primarily facility fees reserved ($300K)
501. PUBLIC UTILITIES EXPENDITURES TOTAL	**1,858,734**	**1,817,199**	**2,026,387**	**1,142,728**	**2,184,171.79**	**157,784**		per month Rate increase to balance budget w/capital projects
								$1.65
501. PUBLIC UTILITIES REVENUE LESS EXPENDITURES	**(0)**	**115,973**	**0**	**488,358**	**(26,369)**	**(26,369)**		1346.5 water users and 1332.5 sewer users/converted to 1341 avg users

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510. HARBOR FUND									
Revenue									
510-3150-1000. Harbor Fuel Sales		**402,343**	**392,732**	**400,000**	**353,351**	**478,000**	**78,000**	**20%**	
510-3150-1100. Miscellaneous Sales-Snacks, Drinks, Ice, Clothing		**12,750**	**4,808**	**7,500**	**3,063**	**0**	**(7,500)**	**-100%**	
510-3150-1200. Miscellaneous Sales-Boating Supplies		**4,000**	**8,418**	**8,000**	**5,020**	**0**	**(8,000)**	**-100%**	
510-3150-1300. Miscellaneous Sales-RTIC		**3,300**	**647**	**0**	**0**	**0**	**0**	**#DIV/0!**	
510-3150-1500. Lube & Oil Sales		**2,295**	**1,386**	**3,000**	**641**	**0**	**(3,000)**	**-100%**	
510-3150-2000. Dockage Fees		**228,000**	**217,226**	**210,000**	**241,321**	**300,000**	**90,000**	**43%**	
510-3150-2100. Harbor Electric Sales/NC for Pumpout		**16,000**	**20,753**	**19,000**	**15,862**	**25,000**	**6,000**	**32%**	
510-3150-2200. Lease/Storage Revenue		**12,000**	**12,071**	**10,000**	**4,573**	**10,500**	**500**	**5%**	
510-3150-3000. Wharfage Fees		**12,000**	**1,752**	**10,000**	**7,814**	**13,000**	**3,000**	**30%**	
	3150	**692,688**	**660,179**	**667,500**	**631,644**	**826,500**	**159,000**		
510-3400-1000. Lease - Restaurant Base Amount		**6,000**	**6,000**	**6,000**	**4,548**	**6,000**	**0**	**0%**	
	3400	**6,000**	**6,000**	**6,000**	**4,548**	**6,000**	**0**		
510-3600-4000. Insurance Proceeds, Refund or Rebate		**0**	**0**	**0**	**0**	**0**	**0**	**#DIV/0!**	
	3600	**0**	**0**	**0**	**0**	**0**	**0**		
510-3650-1000. Credit 1%/Debit$0.25 Card Fee Rev		**510**	**258**	**300**	**348**	**0**	**(300)**	**-100%**	
510-3650-1500. Recovery - Harbor Property Damages		**0**	**1,500**	**0**	**1**	**0**	**0**	**#DIV/0!**	
510-3650-4000. Recovery - Harbor Miscellaneous		**0**	**301**	**0**	**227**	**0**	**0**	**#DIV/0!**	
	3650	**510**	**2,059**	**300**	**576**	**0**	**(300)**		
510-3800-2000. VA Port Authority Grant		**375,000**	**251,397**	**64,300**	**10,586**	**0**	**(64,300)**	**-100%**	
510-3800-3000. Grant - Federal Boating Infrastructure BIG		**0**	**0**	**30,754**	**0**	**0**	**(30,754)**	**-100%**	
510-3800-3500. Grant Virginia Dept of Health - Pumpout Costs		**765**	**0**	**1,250**	**0**	**1,000**	**(250)**	**-20%**	VDH will reimburse 75% of boat pumpout equipment repairs
510-3800-5000. Grant - Litter Prevention Grant (DEQ)		**0**	**814**	**0**	**0**	**0**	**0**	**#DIV/0!**	
	3800	**375,765**	**252,211**	**96,304**	**10,586**	**1,000**	**(95,304)**		
510-3900-6000. Appropriation From Fund Balance		**8,000**	**0**	**86,037**	**0**	**0**	**(86,037)**	**-100%**	brought fwd inner harbor rehab in FY21
	3900	**8,000**	**0**	**86,037**	**0**	**0**	**(86,037)**		
510-3950-1000. Loan Proceeds Previous Year		**0**	**0**	**0**	**0**	**0**	**0**		
510-3950-2000. Transfer from General Debt Svc Fund		**352,872**	**1,953,072**	**110,101**	**102,605**	**102,657**	**(7,444)**	**-7%**	For debt service
	3950	**352,872**	**1,953,072**	**110,101**	**102,605**	**102,657**	**(7,444)**		
Harbor Revenue Total		**1,435,845**	**2,873,528**	**966,257**	**749,963**	**936,157**	**(30,100)**		

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Expense								
4713. HARBOR								
510-4713-1000. Regular Salaries & Wages-Harbor	119,742	120,847	119,748	72,571	0	(119,748)	-100%	
510-4713-1100. Regular Salaries & Wages OT Harbor	1,500	0	1,500	0	0	(1,500)	-100%	
510-4713-1200. PT Salaries & Wages Harbor	0	0	0	0	0	0	#DIV/0!	
510-4713-1300. PT Salaries & Wages OT Harbor	0	0	0	0	0	0	#DIV/0!	
510-4713-1400. Seasonal Wages Harbor	35,000	22,213	34,995	12,356	0	(34,995)	-100%	
510-4713-1500. Seasonal Wages OT	1,890	822	1,890	570	0	(1,890)	-100%	
510-4713-1600. Bonus & Increase Pool Harbor Fund	0	0	0	0	0	0	#DIV/0!	
510-4713-1800. Allocated Wages	10,962	10,735	11,234	9,154	11,389	155	1%	Town Manager, Treasurer and Accountant allocations
510-4713-2000. FICA Expense	12,097	10,902	12,097	6,438	0	(12,097)	-100%	
510-4713-2100. SUI Expense	141	112	288	262	0	(288)	-100%	
510-4713-2200. Retirement-ER VRS & ICMA-RC Contribution	3,873	3,873	4,965	1,909	0	(4,965)	-100%	
510-4713-2210. Life Insurance	847	847	1,113	433	0	(1,113)	-100%	
510-4713-2220. Disability Insurance, LTD & STD	525	382	692	183	0	(692)	-100%	
510-4713-2230. Worker's Comp	6,935	6,935	7,467	4,167	0	(7,467)	-100%	
510-4713-2300. Health Insurance	14,760	13,152	18,690	7,602	0	(18,690)	-100%	
510-4713-2310. Dental Insurance	582	603	665	261	0	(665)	-100%	
510-4713-2320. Vision Insurance	0	0	0	0	0	0	#DIV/0!	
510-4713-2325. AFLAC Insurance Premiums - Town portion	0	1,163	0	0	0	0	#DIV/0!	
510-4713-2340. Employee Assist Program	0	0	0	0	0	0	#DIV/0!	
510-4713-2345. Employee/Volunteer Testing	180	0	0	0	0	0	#DIV/0!	
510-4713-2360. Staff & Volunteer Appreciation	0	0	0	0	0	0	#DIV/0!	
510-4713-2800. Allocated Benefits	3,119	3,083	5,790	2,696	3,079	(2,711)	-47%	Town Manager, Treasurer and Accountant allocations
510-4713-3000. Contract Labor	0	0	0	0	0	0	#DIV/0!	
510-4713-3005. Program & Event Performers & Entertainers	0	0	0	0	0	0	#DIV/0!	
510-4713-3010. Auto repairs do not use	0	0	0	0	0	0	#DIV/0!	
510-4713-3020. Maint Svc Contracts - Annual	3,300	3,281	4,200	2,728	3,800	(400)	-10%	Davis Disposal, TFC recycling,
510-4713-3025. Repair Maint & Inspect Contracted Svcs	724	225	400	236	0	(400)	-100%	Copier contract no longer needed
510-4713-3030. Lease - Storage	0	0	0	0	0	0	#DIV/0!	
510-4713-3040. Grounds Maintenance	3,000	1,700	1,500	0	1,500	0	0%	Misc. beds
510-4713-3200. Cleaning and Janitorial Services	0	0	0	0	0	0	#DIV/0!	
510-4713-3415. Management Services Exp - CC Yacht Center	0	0	0	14,266	253,606	253,606	#DIV/0!	Estimated, based on anticipated revenue, per contract schedule
510-4713-3420. Engineering & Architect Svcs Harbor	0	0	0	0	0	0	#DIV/0!	
510-4713-3430. IT, Software, Scan & Website Services	2,856	1,945	2,700	1,540	1,700	(1,000)	-37%	for security cameras and internet to harbor office only
510-4713-3450. Printing & Design Services	0	0	0	0	0	0	#DIV/0!	
510-4713-3500. Advertising Services	6,500	4,543	6,700	7,258	0	(6,700)	-100%	
510-4713-3730. Bank Service Charges Harbor	0	696	700	476	700	0	0%	Debt service administrative fee
510-4713-3740. Merchant Service Charges	12,750	17,814	18,000	22,619	0	(18,000)	-100%	
510-4713-3760. Cash Short & Over Harbor	0	(3)	0	3	0	0	#DIV/0!	

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510-4713-4090. Grant Exp - Litter Prevention	0	814	0	0	0	0	#DIV/0!	
510-4713-4140. Grant Exp -BIG Tier I Repair & Maint splies & svcs	0	0	0	0	0	0	#DIV/0!	
510-4713-4150. Grant Exp -Harbor Misc Grant	0	72	0	0	0	0	#DIV/0!	
510-4713-4160. Grant Exp - VDH BIG	0	7,937	0	8,966	0	0	#DIV/0!	
510-4713-4170. Grant Exp - VA Port Authority	0	0	0	0	0	0	#DIV/0!	
510-4713-5010. Electric Service	21,000	20,705	24,000	18,007	24,480	480	2%	inflation (2020 mild winter)
510-4713-5020. Propane & Fuel Oil Exp	800	(164)	800	0	700	(100)	-13%	
510-4713-5030. Water Expense Harbor	750	508	750	614	750	0	0%	
510-4713-5035. Sewer Expense Harbor	1,400	952	1,400	1,061	1,400	(0)	0%	
510-4713-5040. Phone Service, Landline & Wireless	1,380	478	1,050	544	0	(1,050)	-100%	
510-4713-5050. Internet & Cable Services	0	0	0	0	720	720	#DIV/0!	Spectrum
510-4713-5110. Lease, Office Equipment	950	597	600	199	0	(600)	-100%	
510-4713-5300. Insurance, Property & General Liability	23,692	23,692	23,566	24,155	23,000	(566)	-2%	
510-4713-6000. Office Supplies	4,000	893	3,000	556	0	(3,000)	-100%	
510-4713-6025. Janitorial & Kitchen Supplies	1,400	2,493	2,500	554	0	(2,500)	-100%	
510-4713-6050. Uniforms Expense	1,200	0	1,200	0	0	(1,200)	-100%	
510-4713-6075. Hand Tools, & Small Equipment	1,250	2,549	1,500	741	0	(1,500)	-100%	
510-4713-6080. Safety Equipment	1,500	287	1,500	15	0	(1,500)	-100%	
510-4713-6100. Program & Event Supplies & Awards	4,800	650	4,000	0	0	(4,000)	-100%	
510-4713-6150. Comptr, Sftware & Electronics < $5,000	8,000	7,714	700	820	1,000	300	43%	security camera replacement as needed
510-4713-6175. Vehicles & Powered Equipment Fuel	1,500	790	1,500	2,742	3,300	1,800	120%	
510-4713-6200. Vehicle & Powered Equip. Supplies & Svcs	8,000	1,902	8,000	1,148	8,000	(0)	0%	
510-4713-6225. Repair & Maintenance Supplies Harbor	32,368	44,005	32,500	35,048	65,000	32,500	100%	Listing of repairs provided by CCYC + routine maintenance
510-4713-6230. Repair & Maint Suppl Reimbrsbl	1,000	12,539	2,000	0	1,500	(500)	-25%	VDH will reimburse 75% of boat pumpout equipment repairs
510-4713-6400. COGS - Fuel for Resale	320,000	281,293	297,000	235,991	353,000	56,000	19%	
510-4713-6800. Debt Service - Principal Payment HRB	73,443	0	75,955	75,955	78,693	2,738	4%	Funded by transfer from Debt Svc Fund, which was transferred from Gen Ops fund
510-4713-6850. Debt Service Interest - Harbor	29,429	39,408	27,312	26,650	23,964	(3,348)	-12%	Funded by transfer from Debt Svc Fund, which was transferred from Gen Ops fund
510-4713-6900. Contingency Fund Expense Harb Fund	0	0	0	0	13,875	13,875	#DIV/0!	
510-4713-7010. Building, Equipment, Other CAPITAL BUDGET	8,000	0	0	0	0	0	#DIV/0!	
510-4713-7060. Infrastructure - Breakwaters & Jetties	500,000	0	0	0	0	0	#DIV/0!	
510-4713-7080. Computers, Software & Elec Equip.>$5000 CAP BDGT	7,500	0	35,000	6,805	0	(35,000)	-100%	
510-4713-7085. Infrastructure - Docks & Misc CAP BDGT	125,000	0	146,090	130,437	61,000	(85,090)	-58%	capital Evaluation Plan $20K/Structural piling repair $36K/East Inner Harbor Rehab $5K
510-4713-7090. Equipment, Other CAPITAL BDGT	0	(7,937)	0	0	0	0	#DIV/0!	
510-4713-7100. Depreciation Expense - Harbor	0	192,014	0	0	0	0	#DIV/0!	
Harbor Expense Total	1,435,845	874,407	966,257	745,924	936,157	(30,101)	#DIV/0!	
Harbor REVENUE LESS EXPENDITURES	(0)	1,999,122	(0)	4,038	0	0		

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520. SANITATION FUND								
Sanitation Fund Revenue								
520-3150-1000. Refuse Collection Fees	198,068	198,218	196,997	152,486	204,849	(7,852)	-4%	Adjusted per new users, same rate 14.87 that was subsidized in FY21
520-3150-2000. Bulk refuse collection fees	600	265	600	375	600	0	0%	
520-3150-3000. Miscellaneous Refuse fees	0	0	0	0	0	0	#DIV/0!	
520-3150-4000. Penalties & Interest - Garbage Charges	2,178	1,669	2,000	15	0	2,000	100%	
520-3900-6000. Appropriation from Fund Balance	13,700	9,133	20,677	0	0	20,677	100%	increase rates or use fund balance ($195K) to balance
TOTAL Sanitation Fund Revenue	214,546	209,285	220,274	152,876	205,449	14,825		
520-4520-3010. Vehcl & Equip Repairs, Supplies	0	0	0	0	0	0	#DIV/0!	
520-4520-3020. Maint Svc Contracts	203,796	206,205	207,773	141,489	216,513	8,740	4%	Recalculated - New Contract/Bids in Fall-may see .25 increase rate Nov 21
520-4520-3500. Advertising Services	0	0	0	0	0	0	#DIV/0!	
520-4520-5300. Insurance, Property & General Liability	708	708	705	722	1,000	295	42%	
520-4520-6225. Repair & Maintenance Supplies Sanitation	0	0	0	0	12,858	12,858	#DIV/0!	Move trash can replacement to maintenance based on cost per piece
520-4520-7090. Bulding, Equipment, Other CAPITAL BUDGET	10,042	0	11,796	11,796	0	(11,796)	-100%	
520-4520-7100. Depreciation Expense Sanitation	0	2,372	0	0	0	0	#DIV/0!	
TOTAL Sanitation Fund Expenditures	214,546	209,285	220,274	154,007	230,371	10,097		
Sanitation Revenue less Expenditures	0	0	0	(1,131)	(24,922)	4,728		

16.72