



TOWN COUNCIL
Executive Session
April 17, 2025
Cape Charles Civic Center
Immediately Following the Regular Meeting

1. Call to Order
 - A. Roll Call
 - B. Establish quorum
2. Motion to go into Closed Session

Code of Virginia § 2.2-3711-A, Paragraph 3: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Code of Virginia § 2.2-3711-A, Paragraph 6: Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

Specifically: Discussion of terms, conditions, incentives, or other requirements associated with a potential Town request for proposals (RFP) regarding the disposition of Town-owned property for potential development, including possible negotiation strategies that could lead to public/private partnerships of said Town-owned property.

3. Members of the Public Requested to Leave the Room
4. Motion to Return to Open Session
5. Invite Members of the Public Back into the Room

Certification to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Roll call vote.

6. Adjournment



TOWN COUNCIL

Public Hearing & Regular Meeting

April 17, 2025
Cape Charles Civic Center
6:00 PM

1. Call to Order
 - A. Roll Call
 - B. Establish quorum
2. Moment of Silence and Pledge of Allegiance
3. Public Hearing
 - A. [Zoning Text Amendment 2025-01: Article III, Section 3.3 \(E\)](#)
 - B. [Zoning Map Amendment 2025-01: Tax Map #83A1-3-B2 & 83A1-3-3](#)
4. Close Public Hearing
5. Recognition of Visitors / Presentations / Recognitions
 - A. [Cape Charles Main Street Presentation – Karen Zamorski](#)
 - B. [Commission & Boards Annual Reports](#)
 - i. [Board of Zoning Appeals](#)
 - ii. [Harbor Area Review Board](#)
 - iii. [Historic District Review Board](#)
 - iv. [Planning Commission](#)
 - v. [Wetlands Board](#)
 - C. [National Building Safety Month Proclamation](#)
 - D. [National Police Week Proclamation](#)
6. Public Comments (3 minutes per speaker – For items not included in the public hearing)
7. *Consent Agenda
 - A. Approval of Agenda Format
 - B. [Approval of Minutes](#)
 - C. [Approval of February 28, 2025 Financial Report](#)
8. Unfinished Business:
 - *A. [Zoning Text Amendment 2025-01: Article III, Section 3.3 \(E\)](#)
 - *B. [Zoning Map Amendment 2025-01: Tax Map #83A1-3-B2 & 83A1-3-3](#)
9. New Business:
 - *A. [Short-Term Rental Software Contract Award](#)
 - *B. [Vanassa Hangen Brustlin, Inc. \(VHB\) Contract Amendment](#)
10. Town Manager Comments
11. Mayor & Council Comments (5 minutes per speaker)
12. Announcements
 - April 25, 2025 – Blessing of the Fleet
 - May 1, 2025 – Town Council Work Session
 - May 15, 2025 – Town Council Regular Meeting
 - May 26, 2025 – Town Offices Closed for Memorial Day
13. Adjournment