



**TOWN COUNCIL
Work Session
Cape Charles Civic Center
February 9, 2023
6:30 PM**

At approximately 6:30 p.m. Mayor Adam Charney, having established a quorum, called to order the Work Session of the Cape Charles Town Council. In addition to Mayor Charney, in attendance were Vice Mayor Bennett, Councilmen Buchholz, Butta and Grossman, and Councilwoman Holloway. Councilman Follmer participated by teleconference from Minocqua, WI. Also, in attendance were Town Manager John Hozey and Town Clerk Libby Hume. There was one member of the public in attendance.

ORDER OF BUSINESS:

A. *Discussion of 2023 Community Strategic Plan*

Town Manager John Hozey stated the following: i) He hoped Council had the opportunity to review the community survey comments and the recently adopted Comprehensive Plan in preparation for tonight's discussion; ii) He included a summary of Comprehensive Plan objectives and strategies in tonight's meeting packet to assist with the discussion; iii) In drafting the 2023 strategic plan update, he began with the 2021 strategic plan. The values and vision were the same as well as the goals. He cross-referenced the objectives and strategies from the Comprehensive Plan with the goals in the strategic plan, with his notes marked in red, in an attempt to identify whether there were items in the Comprehensive Plan that were not captured in the strategic plan. Councilman Grossman suggested including the Comprehensive Plan Objectives & Strategies document as an appendix to the strategic plan; iv) In the strategic plan objectives, he highlighted the items that were in progress or completed; v) The narratives were updated; vi) The goals were not listed in priority order, and he stressed the importance of having a metric to measure success/completion.

Council proceeded to review and discuss each of the goals, along with their objectives, updating each item as appropriate based on the survey comments and current practice.

B. *Discussion of 2023 Town Priorities:*

John Hozey continued to provide an overview of the Town Priorities as follows: i) He changed the title to Ongoing Town Priorities and noted that this was a list of multi-year priorities in the introductory sentence; ii) As suggested during the previous Town Priority discussion, the listing was divided into two sections: current projects still in progress and requiring additional time to complete; and new items to begin as soon as time/resources became available. Councilwoman Holloway suggested that language also be added stating that the items were worked on simultaneously; iii) The new items were listed in the order as reflected in the community survey, using every respondent's first choice as a basis for ranking their priority.

There was much discussion and several of the new items were reprioritized. A new item, #17, was added related to coastal resiliency.

John Hozey would update the 2023 Community Strategic Plan and Ongoing Town Priorities as discussed and provide them to Council for review. The documents would then be posted on the website to provide the public an opportunity to review them prior to the March 2, 2023 public input session.

Motion made by Councilman Buchholz, seconded by Councilwoman Holloway, to adjourn the Town Council Work Session. The motion was approved by unanimous vote.

The Public Hearing & Special Meeting adjourned at 9:10 p.m.

Mayor Charney

Town Clerk



**TOWN COUNCIL
Executive Session
Cape Charles Civic Center
February 9, 2023
Immediately Following the Work Session**

At 9:14 p.m. Mayor Adam Charney, having established a quorum, called to order the Executive Session of the Cape Charles Town Council. In addition to Mayor Charney, in attendance were Vice Mayor Bennett, Councilmen Buchholz, Butta and Grossman, and Councilwoman Holloway. Councilman Follmer was not in attendance. Also, in attendance was Town Manager John Hozey.

Motion made by Councilman Grossman, seconded by Vice Mayor Bennett, and unanimously approved to go into Executive Session in accordance with Section 2.2-3711.A of the Code of Virginia for the purpose of: Paragraph 6: Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected, and Paragraph 1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Specifically: Annexation Agreement Negotiations with Preserve Communities, and Town Manager Evaluation, Contract Negotiation, and Associated Matters

There were no members of the public in attendance at this time.

Council went into executive session at 9:16 p.m.

The open portion of the meeting resumed at 10:24 p.m. There were no members of the public waiting to return to the meeting.

Certification, to the best of each member's knowledge, that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. Roll call vote: Bennett, yes; Buchholz, yes; Butta, yes; Grossman, yes; Holloway, yes.

Motion made by Councilman Grossman, seconded by Vice Mayor Bennett, to adjourn the Town Council Executive Session. The motion was approved by unanimous vote.

The Executive Session adjourned at 10:25 p.m.

Mayor Charney

Town Clerk