



PLANNING COMMISSION

Regular Meeting

Cape Charles Civic Center

March 3, 2020

6:00 p.m.

At 6:00 p.m., Chairman Bill Stramm, having established a quorum, called to order the Regular Meeting of the Planning Commission. In addition to Chairman Stramm, present were Commissioners Diane D'Amico, Paul Grossman, Jim Holloway, Dennis McCoy and Michael Strub. There was one vacancy on the commission. Also, in attendance were Deputy Clerk Tracy Outten. There were three members of the public in attendance.

A moment of silence was observed which was followed by the recitation of the Pledge of Allegiance.

PUBLIC COMMENTS:

There were no public comments to be heard nor any written comments submitted prior to the meeting.

CONSENT AGENDA

Motion made by Michael Strub, seconded by Jim Holloway, to approve the Consent Agenda as presented. The motion was approved by unanimous vote.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

- A. *Application for a conditional use permit to allow a residential dwelling unit above a commercial use in the C-1 zoning district located at 325 Mason Avenue – tax map #83A3-1-610*
Dennis McCoy asked if Jeb Brady should be attending the meeting in the absence of a town planner. Paul Grossman said no; the deputy clerk and he were handling the boards and commission.

Bill Stramm read the staff analysis.

Motion made by Michael Strub, seconded by Paul Grossman, to schedule a public hearing on April 7, 2020 for the Conditional Use Permit to allow a residential dwelling unit at 325 Mason Avenue. The motion was approved by unanimous vote.

OTHER BUSINESS

There was no other business.

ANNOUNCEMENTS

Bill Stramm informed the commissioners that John Hozey, the new town manager, would be starting on March 9.

Motion made by Paul Grossman, seconded by Dennis McCoy, to adjourn the Planning Commission Regular Meeting. The motion was approved by unanimous vote.

The meeting adjourned at 6:06 p.m.

Chairman Bill Stramm

Deputy Clerk