



PLANNING COMMISSION
Public Hearing & Special Meeting
Cape Charles Civic Center
via Electronic Communications
May 5, 2020
6:00 p.m.

This Public Hearing and Special Meeting of the Cape Charles Planning Commission was held by video conference in accordance with Code of Virginia § 2.2-3708.2, subsection A.3, resulting from Governor Northam's March 12, 2020 declaration of a state of emergency for the Commonwealth of Virginia arising from the Novel Coronavirus (COVID-19) pandemic. It was deemed impractical and unsafe to assemble physically due to the highly contagious nature of COVID-19.

The purpose of this meeting was to review an application for a Conditional Use Permit. An audio recording was made of the meeting, and the meeting was also live-streamed on Facebook, as well as video-taped for viewing from the Town's website after processing. Public comments were accepted in writing prior to the meeting. Viewers could also submit their comments via Facebook Live, emails to the clerk and by calling the clerk's office and leaving a voicemail during the public hearing.

At approximately 6:00 p.m., Chairman Bill Stramm, having established a quorum, called to order the Public Hearing and Special Meeting of the Planning Commission. Physically present at the Civic Center were Town Clerk Libby Hume and Deputy Clerk Tracy Outten. In attendance via Zoom were Diane D'Amico, Paul Grossman, Jim Holloway, Dennis McCoy, Michael Strub, Code Official Jeb Brady, and the applicants. There was one vacancy on the board. There were no members of the public physically in attendance.

PUBLIC HEARING PUBLIC COMMENTS:

Bill Stramm read the Notice of Public Hearing and staff analysis.

Dennis McCoy pointed out that the applicant's name was misspelled on first page of the staff report and the application did not have a signature.

There were no public comments to be heard nor any written comments submitted prior to the public hearings.

Motion made by Michael Strub, seconded by Dennis McCoy, to close the public hearing portion of the Planning Commission meeting at 6:07 p.m. The motion was approved by unanimous vote.

PUBLIC COMMENTS RE: Agenda Items Only

There were no public comments to be heard nor any written comments submitted prior to the meeting.

SPECIAL ORDER OF BUSINESS:

- A. *Application for a conditional use permit to allow a residential dwelling unit above a commercial use in the C-1 zoning district located at 325 Mason Avenue – tax map #83A3-1-610 - recommendation to Town Council.*

Motion made by Paul Grossman, seconded by Jim Holloway, to recommend Town Council approval of the Conditional Use Permit to allow a residential dwelling unit at 325 Mason Avenue. The motion was approved by unanimous vote.

Motion made by Paul Grossman, seconded by Jim Holloway, to adjourn the Planning Commission Public Hearing and Special Meeting. The motion was approved by unanimous vote.

The meeting adjourned at 6:10 p.m.

Chairman Bill Stramm

Deputy Clerk