



PLANNING COMMISSION

Work Session

Cape Charles Civic Center

July 19, 2021
3:00 p.m.

At 3:00 p.m., Chairman, Bill Stramm having established a quorum, called to order the Work Session of the Planning Commission. In addition to Chairman Stramm, present were Commissioners Kenneth Butta, Diane D'Amico, Paul Grossman, Dennis McCoy and Michael Strub. Jim Holloway was not in attendance. Also, in attendance were Interim Town Planner/Zoning Administrator Katie Nunez and Planning Technician Tracy Outten. There were no members of the public in attendance.

APPROVAL OF AGENDA

Motion made by Paul Grossman, seconded by Michael Strub, to approve the agenda format as presented. The motion was approved by unanimous vote.

ORDER OF BUSINESS

A. Comprehensive Plan Update

- i. *Introduction Chapter as drafted by Commissioner Grossman*
Diane D'Amico would like a definition of a "full-time" resident.

Michael Strub thought that the comprehensive plan and town strategic plan should have the same goals and approaches. The documents should work together. Some discussion ensued on the strategic plan.

Paul Grossman read through the introduction.

Future Work Sessions would be as follows:

- August – Demographics
- September – Community Facilities
- October – Transportation
- November – Land Use

Motion made by Paul Grossman, seconded by Kenneth Butta, to adjourn the Planning Commission Work Session. The motion was approved by unanimous vote.

The meeting adjourned at 5:05 p.m.

Chairman Bill Stramm

Planning Technician