



Planning Commission
Regular Meeting
Cape Charles Civic Center
October 1st, 2024

At 6:00p.m., on October 1st, 2024, Chairman Bill Stramm, having established a quorum, called the Planning Commission Regular Meeting into session. In attendance were Commissioners Bill Ashworth, Jim Holloway, Ian McDonald, Shannon Smith, and Libby Wright. Councilman Paul Grossman was also present.

Also present were Planning/Zoning Administrator Katie Nunez, Zoning Compliance Officer Jack Steinmayer, Finance Clerk Ryan Silvey, and Town Clerk Libby Hume.

A moment of silence was observed followed by the recitation of the Pledge of Allegiance.

Due to Ms. Nunez not feeling well at the time of the meeting, it was decided that instead of holding a full meeting, the Planning Commission would only go over the upcoming calendar for Short – Term Rentals and all other Zoning Text Amendments. After the Planning Commission decided that October 30th, 2024, would be the best date for a special meeting if the Commission was unable to get through all the material on the October 21st, 2024, STR Zoning Text Amendment meeting, Chairman Stramm called for a motion to adjourn.

Motion made by Chairman Stramm, seconded by Commissioner Smith to adjourn the Planning Commission Regular Meeting at 6:00p.m., motion was approved unanimously.

Chairman Bill Stramm

Planning and Zoning Administrative Assistant